

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
MEETING MINUTES**

**Tuesday, December 16, 2025, 9:00 a.m.  
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

**1. CALL TO ORDER/ROLL CALL**

Members Present: Chairperson Vicki Cox Golder, Vice-Chairperson Wally Vette, Board Clerk Sandra Outlaw, Board Member Steve Brady, and Board Member Tom Shellenberger

Staff Present: Assistant Chief Perry, Assistant Chief Grissom, Assistant Chief Cesarek, Deputy Chief Rutherford, Deputy Chief Jarrold, Deputy Chief Wilson, Finance Director Christian, Technology Director Rascon, Division Chief Taylor, Division Chief Leslie, Division Chief Charnoki, Division Chief North, Battalion Chief Price, Battalion Chief Spanarella, Battalion Chief Muscarella, Board Services Supervisor Ortiz, Billing Supervisor Massie and HR Supervisor Noland

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

Those in attendance said the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Board Member Brady reported he did a station tour with Chaplain Wright. He said it was great to go out and see personnel and the camaraderie that goes on in the station.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

**A. PRESENTATION FROM CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT**

Ruth Dormanen, Della, and Kelly with the Players Pub and Catalina Crusaders stated \$20,000 was raised and donated to the Local #3832 to use for the annual “Shop with a Firefighter” event. This year the Union helped 153 kids. The money was raised at the annual fundraiser at the Players Pub that Mrs. Dormanen helps to organize every year.



Chairperson Vicki Cox Golder commented on how great it was.

Assistant Chief Perry commented what was incredible was the fact that this organization continues to raise money year after year. He thanked them for their efforts.

Union President Jones said on behalf of Local 3832 he wanted to thank them for their efforts. The Union ended up helping 153 kids. He asked the group if they could attend the next board meeting to be recognized.

#### B. PRESENTATION OF PERSONNEL

- YEARS OF SERVICE
  - STEPHEN LEDOUX, FIREFIGHTER/EMT- 15 YEARS
  - PETER PADDOCK, CAPTAIN- 15 YEARS
- PROMOTIONS
  - MATTHEW BONILLA, CAPTAIN
  - RANDY CRAMBLIT, CAPTAIN
  - DAVID DEADMAN, CAPTAIN
  - RAJIV MORALES-GERMAN, CAPTAIN
  - DAVID SELBY, ENGINEER

Captain Rinder presented Firefighter Ledoux for his fifteen years of service to Golder Ranch Fire District (GRFD).

Battalion Chief Price presented Captain Paddock for his fifteen years of service to GRFD.

Captain Kinter presented Matthew Bonilla for his promotion to captain.

Captain R. Sanchez presented Randy Cramblit for his promotion to captain.

Captain D. Cramblit presented David Deadman for his promotion to captain.

Captain Drury presented Rajiv Morales-German for his promotion to captain.

Captain Drury presented David Selby for his promotion to engineer.

The Governing Board took a brief recess at 9:37 a.m.

The Governing Board reconvened at 9:42 a.m.

#### 6. **CONSENT AGENDA**

##### A. APPROVE MINUTES- NOVEMBER 18, 2025, REGULAR SESSION



- B. APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2026
- C. APPROVE AND ADOPT RESOLUTION 2025-0011 TO DECLARE ITEMS AS SURPLUS AND DIRECTION TO STAFF TO SELL OR PROVIDE ITEMS TO NEIGHBORING FIRE DISTRICTS OR EDUCATIONAL INSTITUTIONS

**MOTION** by Vice-Chairperson Vette to approve the December 16, 2025, Consent Agenda

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED** 5/0

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – In Chief Brandhuber's absence, Assistant Chief Perry presented the Fire Chief's report to the Governing Board.

Vice-Chairperson Vette commented it was nice to see the green sheets recognizing personnel.

He asked if 231 fingerprint appointments were a record.

Board Services Supervisor Ortiz commented it was above average, however, there has been a larger amount of appointments done previously.

President Jones said the "Shop with a Firefighter" was a great event. It was great to see so many kids. He emphasized the Union could not do it without support from folks like the Catalina Crusaders. He reminded everyone that the annual pancake breakfast and the Union Adult Holiday party will be on Saturday, December 20<sup>th</sup>.

- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT - Assistant Chief Perry presented Community Risk Reduction's division report to the Governing Board.

Chairperson Cox Golder asked what the fall program at Splendido was.

Assistant Chief Perry responded it was a trial program Community Risk Reduction was doing that focused on the prevention of slips, trips, and falls. He commented four Community Resource Technicians (CRTs) were hired as firefighters for the upcoming academy. This was the plan for the CRT program to serve as a feeder program to suppression.

- C. SUPPORT SERVICES DIVISION'S REPORT - Assistant Chief Cesarek presented the Support Services' division report to the Governing Board. He said Support Services was working on determining capital needs. Assistant Chief Cesarek mentioned Board Member Shellenberger had asked at the last board meeting about an alternative



route in SaddleBrooke. Chief Cesarek scheduled a meeting for Wednesday, December 17<sup>th</sup> with representatives to discuss access points in SaddleBrooke as well as a cell tower.

Chairperson Cox Golder commented the Station 378 grand opening was phenomenal.

Assistant Chief Cesarek thanked her and said it was a great morning and a great turnout. Residents continue to drop by the station and walk through to see the building. The outpouring of support from the public was awesome.

- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISION'S REPORT – Assistant Chief Grissom presented the EMS & Fire Response division report to the Governing Board. He thanked Human Resources and Professional Development for their work in hiring twenty-four firefighters for the fire academy.

## **8. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON, AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2026

**MOTION** by Board Member Shellenberger to nominate Vicki Cox Golder as Chairperson, Wally Vette as Vice-Chairperson, and Sandra Outlaw as Clerk of the Golder Ranch Fire District Governing Board.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE GRFD PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

**MOTION** by Chairperson Cox Golder to appoint Wally Vette as Chairperson of the Golder Ranch Fire District's Public Safety Personnel Retirement System Local Pension Board in pursuant to A.R.S. §38-847(A)(3)

**MOTION SECONDED** by Board Member Shellenberger

**MOTION CARRIED 5/0**

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO CITIZEN MEMBERS, ONE RESIDENT OF THE FIRE DISTRICT AND THE OTHER WITH EXPERIENCE IN PERSONNEL ADMINISTRATION TO THE GRFD PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

**MOTION** by Vice-Chairperson Vette to appoint Lee Mayes (resident of Golder Ranch Fire District) and Allison Delong (who has experience in personnel administration) as



citizen members of the Golder Ranch Fire District's Personnel Retirement System  
Local Pension Board pursuant to A.R.S. §38-847(A)(3)

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED** 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING POLICIES: 212- PROCUREMENT, PURCHASE AUTHORIZATION, AND VENDOR PAYMENT; 232-APPRAISAL OF PROGRAMS; AND 234-STRATEGIC BUSINESS PLAN MAINTENANCE

Assistant Chief Perry stated, in the past, there was not a designated person assigned to writing policies. There was a captain on light duty who worked on them for about a year. Recently, the Board approved a position to focus on policies. Michelle Smith was hired and she is doing a great job.

Assistant Chief Perry explained there were no huge changes to Policy 212- Procurement, Purchase Authorization, and Vendor Payment. This is a revision of a previous policy. There were some minor adjustments made such as purchasing limits for chief officers. For example, division chiefs and battalion chiefs had different levels of spending authority, which did not make sense.

Assistant Chief Perry continued by saying Policy 232- Appraisal of Programs was also an existing policy. It was broadened to be used as a budget management tool. The adoption of the revisions is a formality to approve the broadened policy to encompass the budget management and strategic management tools. Policy 234- Strategic Business Plan Maintenance is a way to embed the strategic business plan into the way of doing business.

**MOTION** by Board Member Shellenberger to approve policies: 212- Procurement, Purchase Authorization, and Vendor Payment; 232- Appraisal of Programs; and 234- Strategic Business Plan Maintenance, as presented.

**MOTION SECONDED** by Vice-Chairperson Vette

**MOTION CARRIED** 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian explained the District fell short in revenue for the month of October, however, it brought in more revenue than anticipated in the month of November. Labor expenses were where he predicted and were favorable for the month and the fiscal year. There was a surplus for the month of November. The District was positive on expenditures and had a \$7 million surplus. He explained this meant the District could weather monthly outlays.

Chairperson Cox Golder mentioned she received a letter and a refund for overpayment of taxes from Pinal County.



Director Christian explained the refund was due to a lawsuit Pinal County had against them.

He reported the District had a total of \$32 million in both Pima and Pinal County Treasurer's offices. In reference to ambulance revenue, the billing division did not receive revenue in the month of November. The division spent time cross training to ensure that all billers were trained consistently. There were 600 transports in the month of November. There are approximately, on average, twenty-one transports a day.

**MOTION** by Vice Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

**MOTION SECONDED** by Board Member Shellenberger

**MOTION CARRIED 5/0**

**9. FUTURE AGENDA ITEMS**

The next regularly scheduled meeting will be January 20, 2026.

**10. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**11. ADJOURNMENT**

**MOTION** by Chairperson Cox Golder to adjourn the meeting at 10:09 a.m.

**MOTION SECONDED** by Vice-Chairperson Vette

**MOTION CARRIED 5/0**



Sandra Outlaw, Clerk of the Board  
Golder Ranch Fire District

