

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
PUBLIC NOTICE AND AGENDA
Tuesday, March 18, 2025, 9:00 a.m.
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately **9:00 a.m. on Tuesday, March 18, 2025**. The meeting will be held in the Fire District Headquarters Board Room, which is located at **1600 East Hanley Boulevard Oro Valley, Arizona 85737**. The order of the agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which is not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

- 1. CALL TO ORDER/ROLL CALL**
- 2. SALUTE AND PLEDGE OF ALLEGIANCE**
- 3. FIRE BOARD REPORTS**
- 4. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- PROMOTIONS
 - CODY AYON, PARAMEDIC
 - CASAUNDRA ORTIZ, PARAMEDIC
 - GRACYN WAGNER, PARAMEDIC
- YEARS OF SERVICE
 - ARTAN BELA, APPLICATIONS ADMINISTRATOR- 5 YEARS

6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

A. APPROVE MINUTES- FEBRUARY 18, 2025, REGULAR SESSION



- B. APPROVE AND ADOPT THE ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT COOPERATIVE AGREEMENT
- C. APPROVE AND ADOPT RESOLUTION 2025-0001 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECT STAFF TO ADD DECLARED SUPRLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT
- D. APPROVE AND ADOPT THE LIFEWORK EDUCATION, INC. VEHICULAR FIELD TRAINING AGREEMENT

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – CHIEF BRANDHUBER
 - UPDATES ON THE FOLLOWING AREAS:
 - BOARD SERVICES
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - DISTRICT ACTIVITIES
 - HUMAN RESOURCES
 - MEETINGS, TRAININGS, AND EVENTS ATTENDED
 - PERSONNEL
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. COMMUNITY RISK REDUCTION DIVISION’S REPORT - ASSISTANT CHIEF PERRY
 - UPDATES ON THE FOLLOWING AREAS:
 - COMMUNITY EDUCATION, ENGAGEMENT & RISK REDUCTION
 - FINANCE
 - FIRE AND LIFE SAFETY
- C. SUPPORT SERVICES DIVISION’S REPORT - ASSISTANT CHIEF CESAREK
 - UPDATES ON THE FOLLOWING AREAS:
 - COMMUNITY AND MEDIA RELATIONS
 - FACILITIES MAINTENANCE
 - FLEET
 - HEALTH & SAFETY
 - IT
 - PLANNING
 - LOGISTICS
 - SUPPLY
- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISON’S REPORT – ASSISTANT CHIEF GRISSOM
 - UPDATES ON THE FOLLOWING AREAS:
 - EMERGENCY MEDICAL SERVICES/OPERATIONS
 - HONOR GUARD/PIPES AND DRUMS
 - PROFESSIONAL DEVELOPMENT



- PROJECT MANAGEMENT
- SPECIAL OPERATIONS
- WILDLAND

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A CONTRACT WITH MIDWEST FIRE EQUIPMENT AND REPAIR COMPANY FOR THE PURCHASE OF A 2000 GALLON WATER TENDER
- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE RENEWAL OF THE STRYKER CONTRACT FOR EQUIPMENT PROCUREMENT
- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – April 15, 2025

10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District

To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Headquarters at (520)825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Headquarters, 1600 E Hanley Boulevard, Oro Valley, Arizona 85737.

Posted by: Shannon Ortiz 3/11/2025 at 11:00 a.m.





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: March 18, 2025

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: March 18, 2025

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: March 18, 2025

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for recognizing personnel who have achieved employment milestones.

- PROMOTIONS
 - Cody Ayon, Paramedic
 - Casaundra Ortiz, Paramedic
 - Gracyn Wagner, Paramedic

- YEARS OF SERVICE
 - Artan Bela, Applications Administrator- 5 YEARS

RECOMMENDED MOTION

No motion required for this agenda item.

EMPLOYEE RECOGNITION

Employee Name: Cody Ayon

Date of Hire: 8/8/2022

Current Position: Firefighter

Reason for Recognition: Promotion to Paramedic

Prepared by:

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD/CAREER HISTORY:**

Newly promoted Paramedic Cody Ayon started his Fire Service career with the Bisbee Fire Department. He worked there for 3 years before getting hired with GRFD in August of 2022.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Receiving his Paramedic certification has been one of his greatest career accomplishments so far.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Paramedic Ayon has the support of his family with one baby boy and has the guidance of his dad and brothers who are also in Public Safety and the Military.



EMPLOYEE RECOGNITION

Employee Name: Casaundra Ortiz

Date of Hire: 08/08/2022

Current Position: Paramedic

Reason for Recognition: Achieving the rank of Paramedic

Prepared by:

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.



- **GRFD/CAREER HISTORY:**

- 2022 joined GRFD organization
- 2023 finished probationary year and attained the rank of Firefighter
- 2024 completed 6-month paramedic class and achieved the rank of Paramedic

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

- 2024 achieved the rank of Paramedic

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

- Recently got married to Jeremy Kane

EMPLOYEE RECOGNITION

Employee Name: Gracyn Wagner

Date of Hire: 08/08/2022

Current Position: Firefighter

Reason for Recognition: Paramedic Promotion

Prepared by: Felipe Torres

Date of Board Meeting: *The third Tuesday of each month.*



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD/CAREER HISTORY:**

- 08/08/2022 Start of her GRFD career
Firefighter
Peer Fitness Team
Recruit Mentor
Outreach/Recruit Team

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

- Gracyn is a highly motivated individual, and this trait with her determination helped her accomplish this major task within her first 2 years of her career. The average firefighter attempts paramedic class within 5 to 10 years of their career, this says a lot about Gracyn.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

- The fire service runs in her family, stepdad Captain Drury, step bro Paramedic Tyler Drury both are part of the Golder family.

EMPLOYEE RECOGNITION

Employee Name: Artan Bela

Date of Hire:

Current Position:

Reason for Recognition: N/A

Prepared by:

Date of Board Meeting: The third Tuesday of each month.

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:**

Artan started his career with Golder Ranch as an Applications Specialist.

He recently earned his bachelor's degree in information technology and has received a promotion to Applications Administrator.

He has built and maintained strong relationships not just within Golder Ranch but also with our partner agencies and the City of Tucson.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

- Working for I.T. within the fire district can present some unique challenges. Artan has done an exceptional job supporting many of Golder Ranch's critical applications. Applications we are all familiar with and rely on daily such as Telestaff for scheduling, Document locator for records management, USDD for station alerting and OperativeIQ for purchasing and logistics.
- Perhaps most notably was Zoll, now Imagetrend, for electric patient care reporting, fire report management, billing and crystal reports. One of his most significant accomplishments this past year was the initial implementation of ImageTrend, a major project requiring extensive coordination with multiple departments and external agencies, including Avra Valley, Rincon Valley, and Three Points. His knowledge and experience have been instrumental in ensuring a successful transition.



- PERSONAL OR SPECIAL NOTES OF INTEREST:

Artan enjoys car shows and track racing, with a personal best top speed of 203 mph. He also participates in shooting competitions and values time spent with friends and family.

Above all, he cherishes his wife Jo, and the life they are building together. They are excited to welcome their first child in July, a milestone he eagerly anticipates.

As an immigrant who became a U.S. citizen in October 2023, Artan has faced many challenges along the way, but through hard work and perseverance, he has built a life he is incredibly proud of. He is honored to spend his time at Golder Ranch Fire District, surrounded by a team that has supported his journey. He is living proof that the American Dream is possible for those who are willing to chase it.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: March 18, 2025

SUBJECT: APPROVE MINUTES- FEBRUARY 18, 2025, REGULAR SESSION

ITEM #: 6A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

A. FEBRUARY 18, 2025, REGULAR SESSION

RECOMMENDED MOTION

If item remains on consent agenda:

Motion to approve the March 18, 2025, Consent Agenda.

If item is removed from consent agenda:

Motion to approve the February 18, 2025, regular session meeting minutes.

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
MEETING MINUTES**

**Tuesday, February 18, 2025, 9:00 a.m.
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

1. CALL TO ORDER/ROLL CALL

Chairperson Cox Golder called the meeting to order on February 18, 2025, at 9:00 a.m.

Members Present: Chairperson Vicki Cox Golder, Vice-Chairperson Wally Vette, Board Clerk Sandra Outlaw, and Board Member Tom Shellenberger

Members Absent: Board Member Steve Brady (Excused)

Staff Present: Assistant Chief Grissom, Assistant Chief Perry, Assistant Chief Cesarek, Deputy Chief Rutherford, Deputy Chief Hilderbrand, Deputy Chief Wilson, Fire Marshal Akins, Finance Director Christian, IT Director Rascon, HR Director Delong, Media and Community Relations Supervisor Camarillo, EMS Division Chief Taylor, President Jones, Professional Development Division Chief Leslie, Support Services Division Chief North, Billing Supervisor Massie, Battalion Chief Seeley, Captain Steve Drury, Fleet Maintenance Supervisor Raney, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

3. FIRE BOARD REPORTS

There were no fire board reports.

4. CALL TO THE PUBLIC

There were no public issues presented at this time.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- RETIREMENTS
 - JAMES HANSEL, ENGINEER- 28 YEARS
 - JUSTIN FLYNN, PARAMEDIC- 8 YEARS



- NEW HIRES
 - SARAH GLENN- HUMAN RESOURCES GENERALIST
 - EDWARD PORT- FLEET MAINTENANCE APPRENTICE

Behavioral and Loyalty Oaths were administered.

Battalion Chief Seeley recognized Engineer James Hansel for his retirement after 28 years with Golder Ranch Fire District (GRFD).

Captain Steve Drury recognized Paramedic Justin Flynn for his eight years with GRFD.

The Board took a brief recess at 9:24 a.m. The Board reconvened the meeting at 9:30 a.m.

HR Supervisor Emily Noland introduced Sarah Glenn the new Human Resources Generalist.

Fleet Maintenance Supervisor Charlie Raney introduced Ed Port the new Fleet Maintenance Apprentice.

Chairperson Cox Golder administered the behavioral and loyalty oaths to the two new employees.

6. CONSENT AGENDA

A. APPROVE MINUTES- JANUARY 21, 2025, REGULAR SESSION

B. APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT FINAL DRAFT STRATEGIC BUSINESS PLAN

MOTION by Board Clerk Outlaw to approve the February 18, 2025, Consent Agenda.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 4/0

7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT- Chief Brandhuber presented the Fire Chief's report to the Governing Board. Chief Brandhuber mentioned he and leadership are working with the Town of Oro Valley on educating the community regarding wildland, specifically in the Town of Oro Valley. They will be providing a presentation at the Town of Oro Valley Council Chambers.

President Jones recognized crews for saving so many lives lately. The District's statistics are the highest life saving rate in the state and are well above the national



average. President Jones commented the Union's archery event will be March 1st. At the event, the Union will be presenting \$2,500 to Project Graduation.

Chief Brandhuber added there were recent changes to the board report to reflect the new program based budget the district will be transitioning to. He said staff welcomes input from the Board on the data included in the report.

- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT- Assistant Chief Perry presented Community Risk Reduction division's report to the Governing Board. Assistant Chief Perry congratulated the Finance Division on receiving an upgrade to the District's bond rating (AAA). He also announced the Community Resource Technicians are now out in the field.

Chairperson Vicki Cox Golder asked if the District had received many calls regarding defensible space.

Assistant Chief Perry responded there have been quite a few calls received. The Community Risk Reduction division has been doing several presentations and compiled a newsletter to answer frequently asked questions.

Chairperson Cox Golder thanked Finance Director Christian for obtaining the AAA bond rating.

- C. SUPPORT SERVICES DIVISION'S REPORT- Assistant Chief Cesarek presented the Support Services' division report to the Governing Board. Assistant Chief Cesarek recognized Fleet Supervisor Phil Cantua for being selected as a test evaluator for the Emergency Vehicle Technicians. He was flown to a national conference. He took some new tests and was able to evaluate them. Assistant Chief Cesarek added, thanks to the Board's support, a couple of years ago the District was able to hire a GIS Analyst, Becky Steinnecker. In several board reports, the Board is able to see what she does and what an impact she is making on the organization. He wanted to highlight the work and effort she is putting in and also thank the Board for their support to create the position.

- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISION'S REPORT- Assistant Chief Grissom presented the EMS & Fire Response division's report.

Vice Chairperson Vette asked what the term 'Code 3' meant in the operations report.

Assistant Chief Grissom responded code 3 means when a call is dispatched an apparatus responds to the call with lights and sirens.

Chairperson Vette noted the response times in the board report.



Assistant Chief Grissom replied that was a benefit of the new program, it highlighted areas that need improvement. He is working with leadership to improve response times. He believes they have a plan to lower response times.

Chairperson Cox Golder thanked Assistant Chief Grissom for the data he included in his board report. She believed it would help in making decisions such as purchasing additional apparatus, etc. She said it was great data. She thanked him for it.

Assistant Chief Grissom thanked Chairperson Cox Golder and added that if the Board would like to see anything else in the report, it can be added.

Board Member Shellenberger asked about a wildland line item in the budget that appears to be over budget.

Finance Director Dave Christian stated it is difficult to predict how much will be needed for wildland. He adds a placeholder to the budget for this line item, which is an average of past years. What is important to note is in addition to the expense line item being over budget, the revenue line item is also over budget, so the district is not out money. The revenue covers the expense.

Chief Brandhuber addressed Vice Chairperson's concern regarding response times. He informed the Board that when the initial response times were created they were a best guess. Each year these times are re-evaluated to see if crews can meet the times. He said the most important times are what are called 'out of chute time' which is the time it takes to get out of the station. He doesn't want to pressure crews to respond to a scene quicker. If response times need to be adjusted they can be. There are many different factors to include in response times such as traffic, weather, etc. He wants to make sure the crews respond to an incident safely and if the response times need to be adjusted they can be. The initial response times were in the initial Standards of Cover. If they need to be adjusted, they can be.

8. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented a summary of the financial reports to the Governing Board. He said the District has consumed approximately \$2 million in cash. Year-to-date it is 11% favorable in revenue. He expects the revenue to take care of all expenses and not to have to use contingency funds. Not only is the District CASS accredited, it now has a 'AAA' bond rating.

Chairperson Cox Golder asked if any other fire districts have a 'AAA' bond rating.

Director Christian responded Northwest Fire District and a few other municipalities do.



Chief Brandhuber added GRFD is the only CAAS accredited fire agency.

Finance Director Christian reported there were 695 transports in the month of January. The average is approximately 19 transports/day.

Vice Chairperson Vette asked if the District will have to pay money back on the interest the District earned.

Finance Director Christian replied he does expect the District will have to make a payment to the IRS because it earned such a high rate of interest. However, he has been preparing for it.

MOTION by Vice Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 4/0

9. FUTURE AGENDA ITEMS

The next regularly scheduled meeting will be March 18, 2025.

10. CALL TO THE PUBLIC

There were no public issues presented at this time.

11. ADJOURNMENT

MOTION by Board Member Shellenberger to adjourn the meeting at 10:01 a.m.

MOTION SECONDED by Board Clerk Outlaw

MOTION CARRIED 4/0

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: March 18, 2025

SUBJECT: APPROVE AND ADOPT THE ARIZONA DEPARTMENT OF FORESTRY AND FIRE
MANAGEMENT COOPERATIVE AGREEMENT

ITEM #:

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

THE DISTRICT HAS MAINTAINED A COOPERATIVE AGREEMENT WITH THE ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT FOR MANY YEARS. THIS IS SIMPLY A CONTINUATION OF A COOPERATIVE AGREEMENT THAT BENEFITS THE DISTRICT AND ITS RESIDENTS.

RECOMMENDED MOTION

If item remains on consent agenda:
Motion to approve the March 18, 2025 Consent Agenda.

If item is removed from consent agenda:
Motion to approve the Arizona Department of Forestry and Fire Management
Cooperative Agreement.

Contract No. _____

**ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT
COOPERATIVE AGREEMENT**

This Cooperative Agreement ("Agreement") is made by and between Golder Ranch Fire District hereinafter referred to as the Cooperator, and the State Forester (collectively the "Parties"). This Agreement supersedes all previous Memorandums of Understanding and Cooperative Intergovernmental Agreements and will become effective upon the final signature.

WITNESSETH:

WHEREAS the Cooperator wishes to enter into a Cooperative Agreement with the State Forester for the protection of its forests and wildlands as authorized under A.R.S. §§ 37-1303, 37-1302(13), 48-805(B)(17) and; the protection of forest, wild and agricultural lands, and rural structures as provided for within the Cooperative Forestry Assistance Act, 16 U.S.C. Section 2106; and

WHEREAS it is in the best interest of the State of Arizona to have wildland fires detected and suppressed quickly before they become large and more difficult to control; and

WHEREAS the Cooperator represents that it is a duly constituted fire department, fire district, or political subdivision of the State authorized to provide fire protection within the boundaries of the map attached hereto and by reference made a part hereof (Appendix A); and

WHEREAS the Cooperator may have a limited number of units of firefighting equipment that can be made available to the State Forester for fire suppression work; and

WHEREAS the Cooperator may have the capability to respond and suppress fires under the jurisdiction of the State Forester on a more timely and effective basis than any other assets or resources in the state; and

WHEREAS the Cooperator can more adequately carry out this function if additional equipment and technical assistance is available; and

WHEREAS the State Forester may have a limited number of units of firefighting equipment that can be made available to fire associations, fire districts, and incorporated fire departments involved in fire suppression; and

WHEREAS it has been determined to be advantageous to the State Forester in the proper discharge of his responsibilities to make certain equipment available to the Cooperator;

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

A. THE STATE FORESTER AGREES:

1. To make available organizational assistance, technical training and other expertise as available on his staff;
2. To provide State Forester's and other wildland fire training resources and funding when deemed available by the State Forester;
3. To provide State resources and resources under State agreement to the Cooperator for wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies within the Cooperator's boundary or service area when requested by the Cooperator and deemed available by the State Forester. Per A.R.S. § 37-1305(H), the State Forester may require reimbursement for cost incurred for these requested resources. The State Forester will determine as soon as practical after each

request, the need for reimbursement. This determination will be based upon one or more of the following factors; the type of request, resources furnished, jurisdiction, land ownership, threat, state or federal emergency declaration status, and the actual costs of those resources to the State.;

4. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for fire suppression activities, equipment and manpower at the rates established per the Cooperative Fire Rate Agreement (FM104) on file with the State Forester; provided, however, that payment shall be made only for such activities on lands outside the Cooperator's established boundaries or service area when requested by the State Forester;
5. That the Cooperator may refuse to furnish manpower and equipment when requested by the State Forester if by so doing it would reduce the Cooperator's resources to a level where it could no longer maintain an adequate level of fire protection on lands within its boundary or service area;
6. To make available such firefighting and training equipment as can be obtained and is suitable for the use of the Cooperator in fire management work and wildland fire training;
7. That title to all accessories, tools, equipment, sirens, etc., which the Cooperator adds or attaches to state equipment provided by the State Forester will remain the property of the Cooperator and the Cooperator shall remove same prior to returning same equipment to the State Forester;
8. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for instructors conducting approved fire training instruction, at the State Forester's request and at the rate for instructors included in the Arizona State Forester's Emergency Pay Plan plus travel expenses, if applicable, at the approved state rates;
9. That no reimbursement for loss, damage or destruction of equipment due to ordinary wear and tear will be made;
10. To provide necessary forms as needed by the Cooperator in executing his responsibilities under this Agreement;
11. To the extent possible, to assist the Cooperator in ordering and obtaining fire training material and equipment through the federal supply system (GSA, NWCG, & NIFC);
12. That the Cooperator may purchase wildland firefighting equipment and supplies through the State Forester's procurement system.

B. THE COOPERATOR AGREES:

1. To respond to and engage in fire suppression actions on all wildland fires on State and Private lands within the Cooperator's boundary or service area as set forth in attached Appendix A at the Cooperator's expense;
2. To respond and engage in wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies upon lands under the jurisdiction of the State Forester located outside the Cooperator's boundary or service area as set forth in attached Appendix A at such time and with equipment and manpower available as requested by the State Forester;
3. To maintain and make available for use at the request of the State Forester manpower and equipment subject to the provisions of the Cooperative Fire Rate Agreement (FM 104);
4. To accept direction and supervision by the State Forester or his duly authorized representatives while engaged in suppression or other activities at the State Forester's request;
5. To submit a State Forester's Arizona Individual Wildland Fire Report (Wild-RPT-1) within 15 days, for each wildland fire that the Cooperator responds to outside their jurisdiction, on which they are

- the incident commander;
6. To provide the State Forester with a summary report on all known wildland fires inside their jurisdiction on a calendar year basis by February 1st of each year;
 7. That if the Cooperator agrees to provide approved wildland firefighting training courses at the State Forester's request, the courses will meet the standards set by the National Wildfire Coordinating Group for the Wildland and Prescribed Fire Qualification System;
 8. To provide to the State Forester, for approved training courses, a summary report on courses provided, number of students trained, and number of fire departments represented on a calendar year on a quarterly basis;
 9. To participate to the extent possible in fire prevention activities within their boundary or service area as requested by the State Forester;
 10. To submit claims for reimbursement to the State Forester within thirty (30) days after release of its manpower and/or equipment in the manner and form prescribed by the State Forester;
 11. To submit claims for reimbursement to the State Forester within thirty (30) days after completion of authorized training courses in the manner and form prescribed by the State Forester;
 12. To maintain wildland fire training qualifications as set forth by the State Forester;
 13. To accept and use equipment obtained from the State Forester pursuant to this agreement ("Assigned Equipment");
 14. To maintain the Assigned Equipment in operable condition and state of readiness, and promptly report any loss or damage of such equipment to the State Forester;
 15. To obtain prior approval for any planned alterations of the Assigned Equipment from the State Forester;
 16. To provide adequate shelter from the weather elements for the Assigned Equipment;
 17. Upon request, to promptly provide the State Forester with a report of the condition of Assigned Equipment;
 18. That the Assigned Equipment may not be sold, transferred, loaned or otherwise disposed of, or traded, but must be returned to the State Forester unless part of the Firefighter Program (FFP) through the Department of Defense and US Forest Service and the agreement there of;
 19. To require any contractors or subcontractors of the Cooperator operating under this Agreement to maintain the following minimum insurance coverage.

Insurance Requirements for Any Contractors Used by a Party to the Agreement:

The *insurance requirements* herein are minimum requirements and in no way limit the indemnity covenants contained in this Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Cooperator or its contractors or subcontractors from liabilities that might arise out of the performance of the work under this Agreement by the Cooperator, its agents, representatives, employees, contractors or subcontractors, and Cooperator and its contractors and subcontractors are free to purchase additional insurance.

- A. MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. The term "Contractor" throughout this Section 19 refers only to a contractor or subcontractor of the Cooperator, if any. None of the obligations under this Section

19, other than the duty of the Cooperator to provide a Certificate of Insurance under Section 19.1 are applicable to the Cooperator.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury and broad form contractual liability.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Damage to Rented Premises \$ 50,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **“The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.”** Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **“State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees”** for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

- Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **“The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor”**. Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **“State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees”** for losses arising from work performed by or on behalf of the Contractor.
- c. Policy shall contain a severability of interest provision.

3. Worker's Compensation and Employers' Liability

- Workers' Compensation Statutory
- Employers' Liability
 - Each Accident \$1,000,000
 - Disease – Each Employee \$1,000,000
 - Disease – Policy Limit \$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **“State of Arizona, its**

departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees” for losses arising from work performed by or on behalf of the Contractor.

- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. § 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies are to contain, or be endorsed (**Blanket Endorsements are not acceptable**) to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S § 41-621 (E).
2. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other governmental entity(ies) party to the IGA.

C. NOTICE OF CANCELLATION: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the State of Arizona. Such notice shall be sent directly to the Department and shall be sent by certified mail, return receipt requested.

D. ACCEPTABILITY OF INSURERS: Contractors insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an “A.M. Best” rating of not less than A- VII or duly authorized to transact Workers’ Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. VERIFICATION OF COVERAGE: Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (**Blanket Endorsements are not acceptable**) are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description are to be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. SUBCONTRACTORS: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. APPROVAL: Any modification or variation from the *insurance requirements* of this Section 19 must have prior approval from the State of Arizona Department of Administration, Risk Management Division, whose decision shall be final. Such action will not require a formal contract amendment, but may be made by administrative action.

H. EXCEPTIONS: In the event the Cooperator, Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance or other Certificate of Insurance to the State Forester’s Office as the Agent of the State of Arizona. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or

university then none of the above shall apply.

20.

INDEMNIFICATION:

Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

In addition, if and only if the Cooperator uses contractors or subcontractors, which decision the Cooperator may make in its sole and absolute discretion, the Cooperator shall cause its contractor(s) and subcontractors, if any, to defend, indemnify, and hold harmless the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, reasonable attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Cooperator's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims to the extent arising from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

IT IS MUTUALLY AGREED:

1. That every obligation of either Party under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation; if funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and neither Party shall be obligated or liable for any future payments for any damages as a result of termination under this paragraph.
2. That the Cooperator will be hired and reimbursed, for suppression or other activities, as set forth in the "Cooperative Fire Rate Agreement" (FM104) as agreed to and attached as exhibit "B". This Cooperative Fire Rate will be part of the general Cooperative Agreement and attached at a later date and prior to hiring.
3. The equipment issued by the State Forester will be painted and identified and marked in a manner that will indicate the cooperation between the Cooperator and the State Forester, unless the equipment was acquired through the Firefighter Program and the title has been passed to the cooperatoer;
4. If the equipment is not used as provided by this agreement, the State Forester may remove said equipment upon written notification.
5. **Amendments:** This agreement may be modified only by a written amendment signed by both parties. However, if mutually agreed, the parties may enter into specific supplemental, written agreements, subject to appropriate approvals, to accomplish the goals of this agreement and to carry out its terms and conditions.
6. **Dispute Resolution:** In the event of a dispute, the parties agree to arbitrate the dispute to the extent required by A.R.S. § 12-1518.

7. **Inspection and Audit of Records:** Pursuant to A.R.S. §§ 35-214 and -215, to the extent that they apply, the Cooperator shall retain all books, accounts, reports, files and other records ("Records") relating to this agreement for a period of five years after completion of the contract. All records shall be subject to inspection and audit by the State Forester at all reasonable times. Upon request, the Cooperator shall produce the original of any and all such records at the offices of the State Forester.
8. **Cancellation for Conflict of Interest:** Pursuant to A.R.S. §§ 38-511, the either Party to the Agreement may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to this contract in any capacity, or a consultant to any other party to this contract with respect to the subject matter of the contract. The cancellation shall be effective when written notice from the Governor is received by all other parties to the contract of the cancellation, unless the notice specifies a later time.
9. **Nondiscrimination:** The parties agree to comply with Arizona Governor's Executive Order 2009-09 - "Prohibition of Discrimination in Contracts Non-Discrimination in Employment by Government Cooperators and Subcontractors, Superseding Executive Order 99-4 and Amending Executive Order 75-5."
10. **Third-Party Antitrust Violations:** The Cooperator assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Cooperator toward fulfillment of this Agreement.
11. **Notices:** All notices required by this agreement shall be in writing delivered to the person and addresses specified below or to such other persons or addresses as either party may designate to the other party by written notice.

State Forester:

Office of the State Forester
 Arizona Dept. of Forestry & Fire Mgt.
 1110 West Washington, Suite 500
 Phoenix, AZ 85007
 602-771-1400
 602-771-1421 fax

Cooperator:

Golder Ranch Fire District
 1600 E. Hanley Boulevard
 Oro Valley, AZ 85739
 520-825-9001

12. **Immigration Compliance:** Cooperator warrants its compliance with all federal immigration laws and regulations that relate to their employees and its compliance with § 23-214, subsection A, and the compliance of any of its contractors or subcontractors. A breach of this warranty shall be deemed a material breach of the contract that is subject to penalties up to and including termination of the contract. The State retains the legal right to inspect the papers of any Cooperator, contractor or subcontractor employee who works on the contract to ensure that the Cooperator, contractor or subcontractor is complying with the warranty.
13. **Workers' Compensation:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this Agreement, is deemed to be an employee of both the Party who is the primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries they are then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purpose of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.

14. **Term:** This Agreement will continue (10) ten years from the effective date, unless terminated by either party by (30) thirty days written notice to the other. At the termination of this Agreement, each party shall return to the other party any equipment belonging to that party.

15. **Compliance with Laws:** The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

In WITNESS WHEREOF the parties by and through their duly qualified acting officials have hereunto set their hands.

COOPERATOR:

Vicki Cox Golder
GRFD Governing Board Chairperson

Signature

GRFD Governing Board Chairperson
Title

March 18, 2025
Date

STATE FORESTER:

Thomas A. Torres
Print Name

Signature

State Forester
Title

Date



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Jeremy North, Division Chief of Logistics

MTG. DATE: March 18, 2025

SUBJECT: APPROVE AND ADOPT RESOLUTION 2025-0001 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECT STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

ITEM #: 6C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

The Golder Ranch Fire District has accumulated items that we no longer use or need. The attached document provides details of items the district is seeking to surplus through public auction or sale of to a neighboring or local fire department or district. This agenda items purpose is to request approval to classify the items as surplus and to place them on a public surplus auction site and or approve for direct sale.

The District recently upgraded the bay doors at Station 376 to insulated doors which will provide better enviromental stability in the apparatus bay. The opening mechanisms needed to be upgraded as well. The previous openers are still servicable, but no longer needed for District use.

RECOMMENDED MOTION

If item remains on Consent Agenda:
Motion to approve March 18, 2025 Consent Agenda.

If item is removed from Consent Agenda:
Motion to adopt Resolution 2025-0001 to declare district items as surplus and direction to staff to add declared surplus items to a public auction site or sell to a neighboring fire district or department.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

RESOLUTION NO. 2025-0001

A RESOLUTION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT DECLARING THE LISTED ITEMS AS SURPLUS AND DIRECTION TO STAFF TO DISPOSE OF THE DECLARED SURPLUS ITEMS IN SUCH A WAY THAT BEST MEETS THE NEEDS OF THE DISTRICT

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District is the owner of the list of District property as described in Exhibit A, attached to this document, as surplus to the needs of the District; and

WHEREAS, the Golder Ranch Fire District has determined that the items listed in Exhibit A are no longer of any value to the District, do not serve a useful function and are not required for the continued effective operation of the District.

NOW, THEREFORE, BE IT RESOLVED; the Governing Board of the Golder Ranch Fire District declares the item listed on Exhibit A, attached to this resolution, as surplus property and is no longer of need to the District; and

BE IT FURTHER RESOLVED that the Golder Ranch Fire District Governing Board directs staff to dispose of such declared items in a way that best meets the needs of the District in accordance with state statutes.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

ADOPTED AND APPROVED on this 18th day of March 2025, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox-Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Sandra Outlaw
Clerk of the Governing Board
of the Golder Ranch Fire District

Exhibit A

Garage Door Opening Motors



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: MARCH 18, 2025

SUBJECT: APPROVE AND ADOPT THE LIFEWORK EDUCATION, INC. VEHICULAR
FIELD TRAINING AGREEMENT

ITEM #: 6D

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Vehicular Filed agreement to allow Paramedic students ride along in District Ambulances and be precepted by District Paramedics as outlined by AZDHS

RECOMMENDED MOTION

If item remains on consent agenda:
Motion to approve March 18, 2025 Consent Agenda.

If item is removed from consent agenda:
Motion to approve the Lifework Education, Inc. Vehicular Field Training Agreement

Lifework Education, Inc.

VEHICULAR FIELD TRAINING AGREEMENT

This agreement (“Agreement”) is entered into between GOLDER RANCH FIRE DISTRICT (COMPANY) and LIFEWORK EDUCATION, INC. (“LIFEWORK EDUCATION”).

BACKGROUND

1. The Parties wish to cooperate in providing instruction for the education and training of students to become certified emergency medical technicians/paramedic (“CEP”) by the Arizona Department of Health Services. (“ADHS”).
2. LIFEWORK EDUCATION has the ability and resources to provide the necessary classroom education and clinical experiences for the students to receive their CEP certification.
3. GOLDER RANCH FIRE DISTRICT has the ability and resources to provide vehicular field and experience (“Training”) necessary for students to receive their emergency medical technician/paramedic certification.

AGREEMENT

Therefore, the Parties agree as follows:

1. **TERM.** This Agreement shall be effective as of April 1st, 2025 through January 1st, 2026, but may be terminated by either party with ninety (90) days prior written notice. In the event that notice of termination is given, the termination shall be effective until all those students then participating in the Training have completed the Training.
2. **MEDICAL DIRECTOR.** LIFEWORK EDUCATION agrees to provide a qualified physician to serve as Medical Director for the Training. The Medical Director shall have complete medical control over the performance of this Agreement.
3. **PROGRAM DIRECTOR.** LIFEWORK EDUCATION agrees to provide a Program Director who will be indirectly responsible for all training.
4. **CLINICAL COORDINATOR.** LIFEWORK EDUCATION agrees to provide a coordinator who will be directly responsible for scheduling and student issues. The Program Director and Clinical Coordinator may be the same person.
5. **INSTRUCTION.** LIFEWORK EDUCATION agrees to provide all classroom instruction and clinical experience necessary for students to qualify for

certification. The educational experience provided by LIFEWORK EDUCATION shall be of such quality to satisfy professional standards of the program as set forth in Arizona Administrative Code R9-25-308 as authorized by Arizona Revised Statutes §§36-2202 (A)(3) and (A)(4) and 36-2204 (1) and (3).

6. CONFIDENTIAL INFORMATION. Information provided by LIFEWORK EDUCATION is confidential and the property of LIFEWORK EDUCATION and shall not be used by GOLDER RANCH FIRE DISTRICT for any other purpose than with student instruction. LIFEWORK EDUCATION retains all copyrights, ownership and exclusive use of the Confidential Information used in instruction. GOLDER RANCH FIRE DISTRICT agrees not to copy or use the Confidential Information for any other purpose. Confidential information shall include all instruction material, trade secrets and any techniques of instruction used by LIFEWORK EDUCATION.
7. SUPERVISION. Students assigned to vehicular training shall each be under the supervision of a preceptor who meets state preceptor requirements and will be provided by GOLDER RANCH FIRE DISTRICT and approved by LIFEWORK EDUCATION. On Occasion, LIFEWORK EDUCATION may provide an additional preceptor for evaluation purposes. Prior arrangements will be made with GOLDER RANCH FIRE DISTRICT.
8. SCHEDULING. Schedule for requested vehicular time will be forwarded by LIFEWORK EDUCATION to GOLDER RANCH FIRE DISTRICT for review. Upon review and approval schedule will be forwarded to the appropriate contact.
9. ATTIRE. Riders will wear proper attire as defined below:
 - Appropriate EMS Pants or Slacks
 - Work or other durable shoes (no sneakers)
 - Any durable shirt or sweatshirt with appropriate lettering identifying individual as CEP student with LIFEWORK EDUCATION.
10. PERSONAL PROTECTIVE EQUIPMENT (PPE). GOLDER RANCH FIRE DISTRICT will provide student with appropriate disposable emergency medical service PPE with the exception of approved NIOSH particulate respirator.
11. VEHICULAR RIDE TIME. Maximum ride time and time slots per assigned vehicular rotation and time slots to be scheduled established by GOLDER RANCH FIRE DISTRICT. Assigned student shall arrive no later than fifteen (15) minutes prior to assigned shift.

12. EMERGENCY SERVICES. While participating in vehicular training, students shall be permitted to perform only those emergency medical services that comply with ADHS rules relating to CEP Training. Ultimate responsibility for patient care, however, shall always rest with GOLDER RANCH FIRE DISTRICT personnel.
13. FINANCIAL REMUNERATION. No financial remuneration shall be made to either party by the other to students being precepted. The clinical activities of the student shall not be for the purpose of supplanting the services of regular paid employees of GOLDER RANCH FIRE DISTRICT.
14. AGENCY POLICIES. Students shall be required to comply with all applicable policies and regulations of GOLDER RANCH FIRE DISTRICT while traveling with Agency personnel.
15. REMOVAL. Either GOLDER RANCH FIRE DISTRICT or LIFEWORK EDUCATION, in their sole discretion, shall have the right to remove any student from the vehicular training program with due cause.
16. INDEMNIFY. Each party, and its officers, agents, employees, and servants shall indemnify and defend the other party, and its officers, agents, employees, costs, expenses and attorney's fees, claimed to have resulted from the acts or omissions of the other party or its employees, officers, agents, servants, or contractors engaged in the work under this Agreement. Nothing in this Agreement shall require a party to indemnify and defend the other for its intentional or negligent acts or omissions.
17. INSURANCE. During this license, both parties shall maintain the insurance policies specified below.
 - 17.1 The policies shall be issued by companies licensed in Arizona with a current A.M. Best rating of A: VIII or better. LIFEWORK EDUCATION acknowledges that GOLDER RANCH FIRE DISTRICT is insured, and accepts such insurance as satisfying the requirements of this agreement.
 - 17.2 Before any Student is assigned to a vehicle (Fire Truck, Rescue Unit or Ambulance), each party shall furnish the other with certificates of insurance evidencing the required coverage's, conditions, and limits required by this provision.
 - 17.3 The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name the other party, its agents, officers, employees, and volunteers as additional insured's.
 - 17.4 If the policies required by this provision are written on a "claims made" basis, coverage shall extend for two (2) years past completion of the last Student assignment to the vehicle (Fire Truck, Rescue Unit

or Ambulance) and must be evidenced by annual certificates of insurance.

17.5 The insurance policies shall be endorsed stating that they shall not expire, be cancelled, suspended, voided or materially changed without the insurer endeavoring to provide thirty (30) days written notice by certified mail to the other party (The insurance company shall agree to notify respective party, in writing, of default in payment of insurance premiums no less than ten (10) days prior to cancellation of the insurance.)

17.6 Each party's insurance must be primary, and any insurance of self insurance maintained by the other party shall not contribute to this.

The following coverage is required:

17.6.1 COMMERCIAL GENERAL LIABILITY insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to, the liability assumed under the indemnification provisions of this Agreement;

17.6.2 AUTOMOBILE LIABILITY insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to each party's owned, hired, and non-owned vehicles;

17.6.3 WORKERS' COMPENSATION insurance with limits statutorily required by any federal or state law and Employer's Liability Insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit; and

17.6.4 PROFESSIONAL LIABILITY insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by each party, or any person employed by each party, with a limit of not less than \$1,000,000 per claim.

18. COOPERATION. Each party shall recognize and promote the accomplishment of the mutual objectives contained in this Agreement.

19. HEALTH STANDARDS. LIFEWORK EDUCATION shall ensure that students meet minimum health and other standards established by applicable law.

20. BLOODBORNE PATHOGENS. LIFEWORK EDUCATION shall comply with Federal Occupational Safety and Health Administration (OSHA) Blood borne Pathogen Regulations and shall educate students regarding the

procedures used at GOLDER RANCH FIRE DISTRICT. In the event a student experiences an occupational exposure to a blood or body fluids, GOLDER RANCH FIRE DISTRICT shall provide all evaluations and follow up. GOLDER RANCH FIRE DISTRICT shall provide LIFEWORK EDUCATION promptly with written information regarding the circumstance under which the exposure incident occurred.

21. NONDISCRIMINATION. Both parties shall comply with all federal, state, and local law, rules, regulations, and executive orders concerning non-discrimination in employment and service on the basis of sex, race, disability, religion, national origin, age or veteran's status.
22. INDEPENDENT CONTRACTOR. GOLDER RANCH FIRE DISTRICT shall at all times be deemed to be an independent contractor. Its employees shall not be regarded as employees or agents of LIFEWORK EDUCATION for any reason.
23. PAROL EVIDENCE. This Agreement contains the entire understanding between the parties. All prior negotiation between the parties is merged into this Agreement, and there are no other understandings or agreements. This Agreement may not be modified except by written amendment signed by both parties.
24. GOVERNING LAW. This Agreement shall be bound by the laws and ordinances of the State of Arizona. Any dispute shall be resolved in Maricopa County, Arizona, Superior Court.
25. CANCELLATION. GOLDER RANCH FIRE DISTRICT may cancel this Agreement under Arizona Revised Statute 38-511.
26. FUNDS UNAVAILABLE. Each party has sufficient funds for the obligations anticipated under this Agreement. Either party may terminate this Agreement if funds become unavailable for the Program.

COMPANY

Signature/Title

Print Name

Date

LIFEWORK EDUCATION

Signature/Title

Print Name

Date



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: March 18, 2025

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received
- Board Services
- Human Resources

Also, under this agenda item the Local 3832 President will present the Union's report to the Governing Board.

- Leadership Team Report – President Jones

RECOMMENDED MOTION

No motion is necessary for this agenda item.



FIRE CHIEF'S REPORT

Tom Brandhuber

February 2025



Fire Chief's Activities

- Attended monthly district Board meeting
- Attended Town of Oro Valley Council meeting
- Attended Performance Budget Training for managers
- Attended several meetings and hearings concerning CON proposed legislation
- Attended the GRFD EMS meeting with Dr. Rice and staff
- Attended the Western Fire Chiefs Conference in Las Vegas (4 days)
- Attended the CEOP (Chief Executive Officer Program) in Scottsdale (5 days)
- Attended Pima County Fire Chiefs meeting
- Set up a meeting with AzHHA (Arizona Hospital and Health Care Association) PFFA (Professional Fire Fighters of Arizona) AFDA (Arizona Fire Districts Association) AFCA (Arizona Fire Chiefs Association) AzAA (Arizona Ambulance Association) meeting in Phoenix to build a collaborative stakeholder group to address CON bills.
- Held executive leadership team meetings (Deputy Chiefs-Assistant Chiefs-Directors)
- Chaired the monthly AzAA (Arizona Ambulance Association) meeting

- Various meetings with personnel
- Various meetings with department heads

Thank You Correspondence

A thank you card was received for the 370 C shift crew: Captain Michael Waldorf, Engineer Kyle Rhein, Paramedic Jonathon Haines, Firefighter Scott Petersen, Paramedic Diego Sparkman and Firefighter Robert Metz and probationary Firefighter Adam Barzar.

A woman sent a thank you card thanking personnel for GRFD's assistance fighting the wildland fires in California.

A student from Alexander Science Center School in Los Angeles, California sent a picture and a thank you message thanking GRFD for their service in California.

Board Services

Board Services Supervisor- Shannon Ortiz

February 2025

The purpose of the Board Services Program is to provide efficient and accessible administrative support, records management, and transparent governance to GRFD personnel, district residents, and the community at large so they can make informed decisions, participate in district governance, and easily access public records.

Board Services Program Metrics for Strategic Plan and Budget: 1/1/2025 – 1/31/2025

The metrics listed below are for the month of February:

Results:

100 % of records requests fulfilled within a statutory time frame (23/23)

100% of board reports published on time (2 out of 2)

Outputs:

1 Governing Board meeting supported for the month of February

1 GRFD PSPRS Local Pension Board meeting supported for the month of February

23 records requests responded to in the month of February

Environmental Reports	1
Outstanding Code Violations/Inspection Report	1
Fire Reports	4
Incident Reports	-
Medical Records	11
Other	6

0 Records were destroyed in the month of February (records are destroyed on an annual basis, however Records Specialist Wong prepares records for destruction year-round).

142 fingerprint appointments were completed in the month of February.

Demands:

Board Services anticipates twelve regular session and two special session GRFD Governing Board meetings based on the number of meetings held in the past.

Board Services anticipates 15 records requests to be received a month for a twelve-month period for a total of 180 anticipated records requests for 2025.

Board Services anticipates 30 boxes of records will be destroyed in 2025.

Board Services anticipates 100 fingerprint appointments a month for a total of 1,200 for 2025.

General Information

On Tuesday, February 11th, 2025, Deputy Chief Hilderbrand provided compression only cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) training to administration staff in the Hanley Board Room. This was a great learning opportunity for useful skills to have!

On Wednesday, February 26th, 2025, Records Specialist Wong attended the Leadership Meeting to transcribe the minutes.

A friendly reminder that GRFD personnel can contact Board Services to have their documents notarized. RS Wong completed three notaries in the month of February.

In the upcoming weeks, RS Wong is scheduling to meet with all department heads and their teams to review record retention schedules set forth by the Arizona Secretary of State’s Library, Archives, & Public Records Division for records pertaining to them. RS Wong would like to extend a *very big thank you* to all the teams for taking their time to meet. It is greatly appreciated!

RS Wong reviewed 4 boxes of records and created Certificates of Destruction for them in the month of February.

Board Services has completed and submitted its program appraisal.

Board Services Supervisor Ortiz reviewed the CRA-SOC with Administrative Assistant Manuel.

Board Services drafted and submitted an agreement and contract tracking process to Project Manager Holland for the accreditation re-certification process.

February 20, 2025, the GRFD PSPRS Local Pension Board held a meeting.

Board Services submitted a "Did You Know" in the March 7th weekly update:

Did You Know? 😞 According to Arizona Revised Statute a "Call to the Public" is not mandatory in board meeting agendas, the Open Meeting Law allows the public to attend meetings but does not require public participation in discussions. The Golder Ranch Fire District Governing Board includes it at both the beginning and end of their agenda as a courtesy to ensure community members have an opportunity to be heard. 🇺🇸

Human Resources

HR Director- Allison Delong

Upcoming Recruitments:

- HR Generalist/Policy Coordinator – in process, back-fill
- Procurement & Supply Specialist – in process, budgeted, back-fill
- Fleet Electronics Technician – upcoming, budgeted, new position

HR Program Metrics for Strategic Plan and Budget: 1/1/2025 – 2/28/2025

The below metrics calendar year to date. The methodology of gathering and reporting may adjust as we work to determine the value, validity, and feasibility.

RESULTS

- **Retention Rate = 98%**
 - Suppression = 3
 - Administration = 1
- **# of light duty assignments coordinated = 6**
- **# employee benefits plans administered = 29**
- **% of surveyed respondents are satisfied with the service received from Human Resources**
 - Working on the methodology of gathering data, no metrics to provide yet.
- **% of surveyed respondents that report they are satisfied with the benefits package**
 - Working on the methodology of gathering data, no metrics to provide yet.

OUTPUTS

- **# of medical leave cases handled = 11**
- **# employee recruitments conducted = 1**
- **# of candidate applications reviewed = 63**
- **% of employees compensated at 101% of the comparable market**
 - Still assessing the value of this metric, there are no metrics to provide yet.
- **# of workers comp cases in process/processed = 8**
- **# of Personnel Action Forms processed = 80**
- **# of qualifying events administered = 7**

DEMANDS

- **# medical leave cases expected to be required**
 - Working on the methodology of gathering data, no metrics to provide yet.
- **# employee recruitments expected to be requested = 13**
- **# of workers comp cases expected to be requested**
 - Working on the methodology of gathering data, no metrics to provide yet.
- **# of Personnel Action Forms expected to be required = 480**

EFFICIENCIES

- **\$ program expenditures per GRFD employee**
 - Working on the methodology of gathering data, no metrics to provide yet.

Benefits Committee:

- HR is preparing for Open Enrollment. The next FY25-26 OE Benefits Committee meeting is scheduled. We're looking forward to hearing feedback on current benefit offerings and working with our broker to obtain the best benefit offerings for our employees.

Policies:

- Policy reviews and updates – Executive Leadership Team has issued the following updated policies:
 - Policy 200, Organizational Structure – this update removed the department specific language, which under the new Strategic Plan is no longer applicable.
 - Policy 202, District Directives – this update changes the title of the person responsible for reviewing directives to determine if they should become policy, in order to reflect current practice.

Employee Recognitions:

- *Congratulations on your Golder anniversary, thank you for being such fabulous team members!*

EE Name	Hire Date	Yrs of Service
BROWN, JOE	03/10/2008	17
BURRIS, DAVID FRANCES	03/10/2008	17
CHAVEZ, ANTHONY F	03/10/2008	17
CREVISTON, KASON LEE	03/10/2008	17
ELLIS, SCOTT ELSTON	03/10/2008	17
KROGER, ADAM JAMES	03/10/2008	17
NEWBURN, DARRELL	03/10/2008	17
SANCHEZ, RENE R	03/10/2008	17
SCAFEDE, BRYAN NICHOLAS	03/10/2008	17
BISHOP, JAKE AUSTIN	03/05/2018	7
BONILLA, MATTHEW DAVID	03/05/2018	7
BOYD, GEORGE ARNOLD	03/05/2018	7
CAMPBELL, KYLE RAY	03/05/2018	7
DEADMAN, DAVID AARON	03/05/2018	7
DRURY, TYLER STEVEN	03/05/2018	7
FERNANDEZ, ARMANDO RODRIGUEZ	03/05/2018	7
GRETТА, JAMES ADAM	03/05/2018	7
LOPEZ, JACOB THOMAS	03/05/2018	7
RIOS, ANTHONY RAYMOND	03/05/2018	7
ROEMER, PATRICK WILLIAM	03/05/2018	7
SELBY, DAVID J.	03/05/2018	7
BELA, ARTAN	03/09/2020	5
ROSS, MICHAEL J	03/28/2022	3
JOHNSTON, BARRY JAMES	03/20/2023	2
HOLLAND, KEITH ERIC	03/27/2023	2
WONG, JENNY ZHEN	03/29/2023	2
BARLEY, ALEX	03/11/2024	1

You came to my house on
a 911 call [REDACTED] I am so
greatful for your guide
responce and the Ambulance
ride to Northwester Hospital,
within minutes of arriving
[REDACTED]

I appreciate everything you
did!

SERIOUSLY, THANK YOU
FROM THE BOTTOM
OF MY HEART!

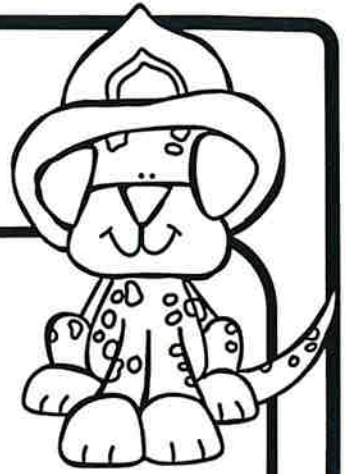
(I'M NO DOCTOR,
BUT APPARENTLY THAT'S WHERE
THE MOST GRATEFUL PART IS.)
[REDACTED]

Golden Ranch Fire District Administration -

Thank you so much for your bravery
fighting the fires down here in CA.
There are no words to express how much
our town appreciates your selflessness.

Best, Kimberly

YOU ARE A HERO!



Dear Firefighter,

Thank you for saving the city

Thank you for saving the animals

Thank you for putting out the fires

Sincerely Edgar

Incident Type Count Report

Date Range: From 2/1/2025 To 2/28/2025

Selected Station(s): 37*, 38*

<u>Incident Type</u>	<u>Description</u>	<u>Count</u>	
Station: 370			
142 - Brush, or brush and grass mixture fire		1	0.38%
Total - Fires		1	5.56%
321 - EMS call, excluding vehicle accident with injury		6	2.28%
322 - Vehicle accident with injuries		1	0.38%
Total - Rescue & Emergency Medical Service Incidents		7	38.89%
553 - Public service		1	0.38%
Total - Service Call		1	5.56%
744 - Detector activation, no fire - unintentional		1	0.38%
Total - Fals Alarm & False Call		1	5.56%
Incident Type is blanks		8	3.04%
Total - incident type left blank		8	44.44%
Total for Station		18	6.84%
Station: 372			
321 - EMS call, excluding vehicle accident with injury		2	0.76%
Total - Rescue & Emergency Medical Service Incidents		2	28.57%
553 - Public service		4	1.52%
Total - Service Call		4	57.14%
Incident Type is blanks		1	0.38%
Total - incident type left blank		1	14.29%
Total for Station		7	2.66%
Station: 373			
321 - EMS call, excluding vehicle accident with injury		14	5.32%
Total - Rescue & Emergency Medical Service Incidents		14	34.15%
541S - Snake Call		1	0.38%
553 - Public service		13	4.94%
Total - Service Call		14	34.15%
744 - Detector activation, no fire - unintentional		1	0.38%
Total - Fals Alarm & False Call		1	2.44%
Incident Type is blanks		12	4.56%
Total - incident type left blank		12	29.27%
Total for Station		41	15.59%
Station: 374			
321 - EMS call, excluding vehicle accident with injury		11	4.18%
Total - Rescue & Emergency Medical Service Incidents		11	39.29%
411 - Gasoline or other flammable liquid spill		1	0.38%
Total - Hazardous Conditions (No fire)		1	3.57%
541S - Snake Call		1	0.38%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
<u>Station: 374 - (Continued)</u>			
553 - Public service		3	1.14%
	Total - Service Call	4	14.29%
744 - Detector activation, no fire - unintentional		2	0.76%
	Total - Fals Alarm & False Call	2	7.14%
Incident Type is blanks		10	3.80%
	Total - incident type left blank	10	35.71%
	Total for Station	28	10.65%
<u>Station: 375</u>			
1 - Fire		1	0.38%
100 - Fire, other		1	0.38%
	Total - Fires	2	5.26%
321 - EMS call, excluding vehicle accident with injury		10	3.80%
	Total - Rescue & Emergency Medical Service Incidents	10	26.32%
541S - Snake Call		1	0.38%
553 - Public service		5	1.90%
	Total - Service Call	6	15.79%
Incident Type is blanks		20	7.60%
	Total - incident type left blank	20	52.63%
	Total for Station	38	14.45%
<u>Station: 376</u>			
321 - EMS call, excluding vehicle accident with injury		9	3.42%
322 - Vehicle accident with injuries		1	0.38%
	Total - Rescue & Emergency Medical Service Incidents	10	41.67%
553 - Public service		1	0.38%
	Total - Service Call	1	4.17%
744 - Detector activation, no fire - unintentional		1	0.38%
	Total - Fals Alarm & False Call	1	4.17%
Incident Type is blanks		12	4.56%
	Total - incident type left blank	12	50.00%
	Total for Station	24	9.13%
<u>Station: 377</u>			
100 - Fire, other		1	0.38%
	Total - Fires	1	2.86%
321 - EMS call, excluding vehicle accident with injury		23	8.75%
322 - Vehicle accident with injuries		2	0.76%
	Total - Rescue & Emergency Medical Service Incidents	25	71.43%
444 - Power line down		1	0.38%
	Total - Hazardous Conditions (No fire)	1	2.86%
Incident Type is blanks		8	3.04%
	Total - incident type left blank	8	22.86%
	Total for Station	35	13.31%
<u>Station: 378</u>			
321 - EMS call, excluding vehicle accident with injury		3	1.14%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 378 - (Continued)			
	Total - Rescue & Emergency Medical Service Incidents	3	33.33%
541S	- Snake Call	1	0.38%
553	- Public service	1	0.38%
	Total - Service Call	2	22.22%
611T	- Dispatch TEST call	1	0.38%
	Total - Good Intent Call	1	11.11%
	Incident Type is blanks	3	1.14%
	Total - incident type left blank	3	33.33%
	Total for Station	9	3.42%
Station: 379			
142	- Brush, or brush and grass mixture fire	1	0.38%
	Total - Fires	1	3.33%
321	- EMS call, excluding vehicle accident with injury	16	6.08%
	Total - Rescue & Emergency Medical Service Incidents	16	53.33%
541S	- Snake Call	1	0.38%
553	- Public service	1	0.38%
	Total - Service Call	2	6.67%
651	- Smoke scare, odor of smoke	1	0.38%
	Total - Good Intent Call	1	3.33%
744	- Detector activation, no fire - unintentional	1	0.38%
	Total - Fals Alarm & False Call	1	3.33%
	Incident Type is blanks	9	3.42%
	Total - incident type left blank	9	30.00%
	Total for Station	30	11.41%
Station: 380			
100	- Fire, other	1	0.38%
	Total - Fires	1	3.03%
321	- EMS call, excluding vehicle accident with injury	15	5.70%
322	- Vehicle accident with injuries	2	0.76%
	Total - Rescue & Emergency Medical Service Incidents	17	51.52%
553	- Public service	3	1.14%
	Total - Service Call	3	9.09%
	Incident Type is blanks	12	4.56%
	Total - incident type left blank	12	36.36%
	Total for Station	33	12.55%
		263	100.00%



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Eric Perry, Assistant Chief of Community Risk Reduction

MTG. DATE: March 18, 2025

SUBJECT: COMMUNITY RISK REDUCTION ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Community Education, Engagement, and Risk Reduction
- Finance
- Fire and Life Safety

RECOMMENDED MOTION

No motion is necessary for this agenda item.



COMMUNITY RISK REDUCTION DIVISION REPORT

Assistant Chief Eric Perry

February 2025

Assistant Chief's Activities

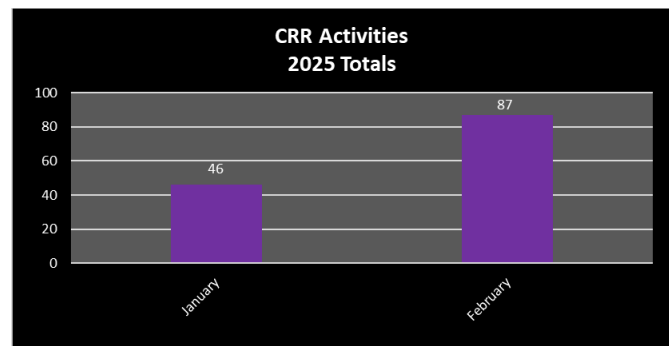
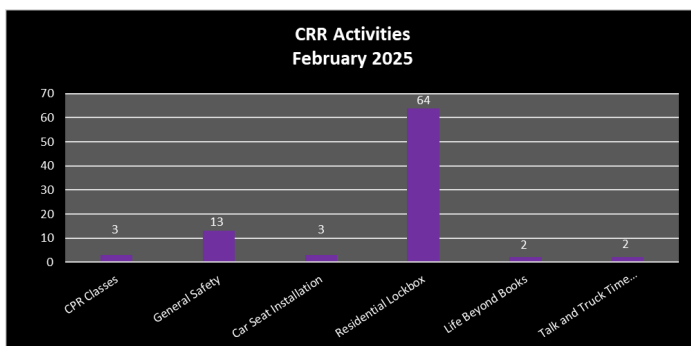
- Our CRT trial program continues to show success. As can be seen in Chief Hilderbrand's report, the CRT's have run a total of 92 calls in place of suppression apparatus in the northern part of the district. This represents:
 - Over \$1000.00 fuel savings
 - Over 43 hours of increased availability of north battalion units for emergency calls.

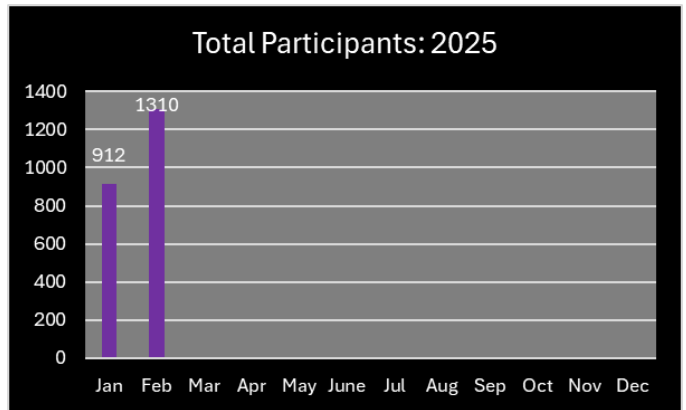
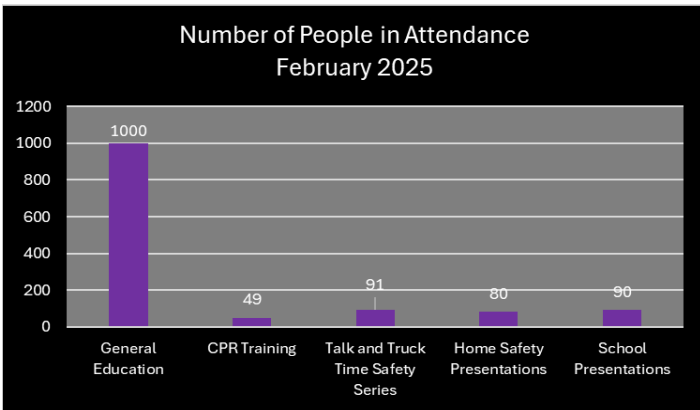
I am very excited about the possibilities this program presents, particularly as snake calls increase as it warms up.

- Thank you to Finance for all the work developing our new program structured performance budget shell and for the work to get a clean payroll from the new Workforce Management System!
- With our Community and Media Relations Supervisor in the lead, myself, IT, and CRR personnel have been working with our contractor on the new website. It is coming along well, and we hope will represent a significant improvement in the user experience.
- This past month, we completed Performance Budget Training for all managers in the organization. This training was long but overall was very well received. Moving forward we will be holding annual budget training to ensure consistency in how all divisions are budgeting and executing their budgets.
- Thank you to Chief Hilderbrand for coordinating a CRR team for packing food boxes for Feed our Starving Children at OVCN. I am not sure exactly how many boxes we packed but we definitely had fun while contributing to a great cause!
- Fire Marshal Akins and I have been attending the OV Path Forward resident working group meetings related to public safety. These were great opportunities to hear the expectations of TOV citizens as well as to answer questions and share information.

Community Education, Engagement & Risk Reduction

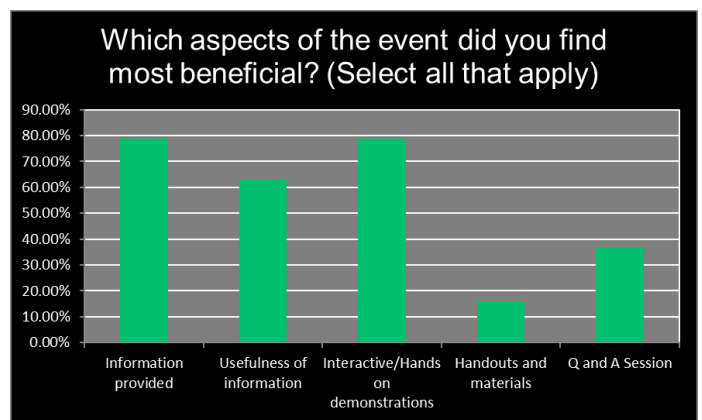
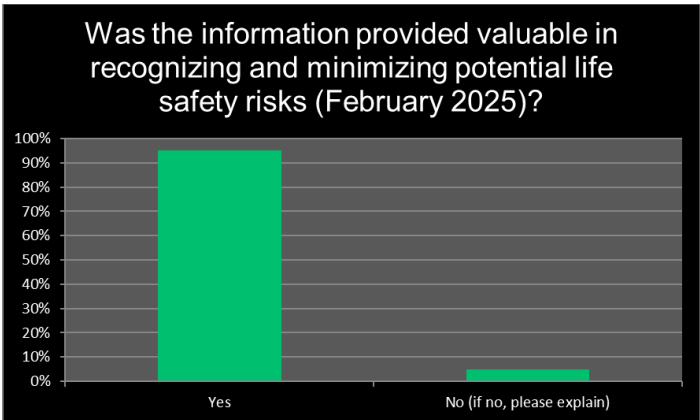
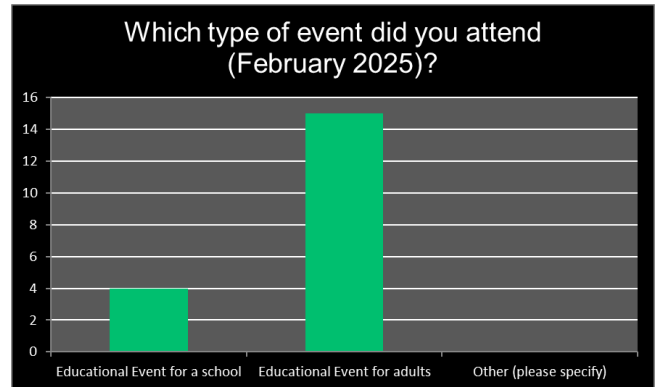
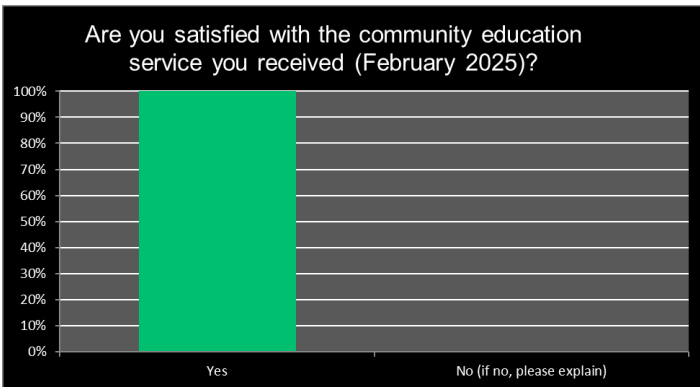
Deputy Chief of Community Risk Reduction – Jeremy Hilderbrand



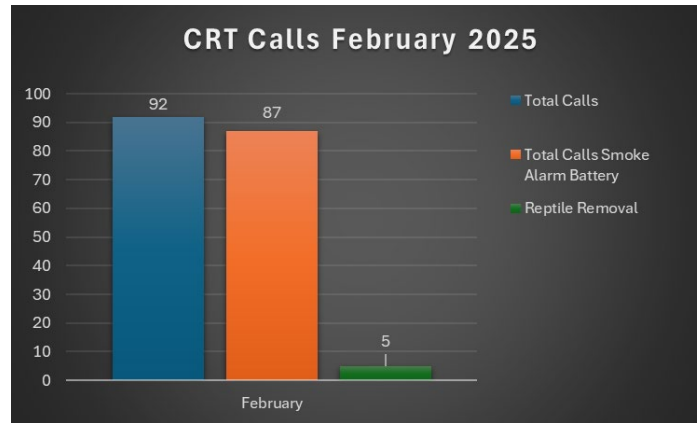


Community Risk Reduction – Performance Measures (February 2025)

- Survey results based on 33 responses to various educational events provided by GRFD in February 2025.



Community Reduction Technician activities report for February 2025



Finance Division

Finance Director – Dave Christian

Performance Measures (February 2025):

OUTPUTS (MO)	OUTPUTS (ANNUAL OR YTD)	
1	52	Wildland Billings
28	1415	EMS Memberships provided
309	1541	Vendor Payments Provided
18	140	Employee Payments Provided

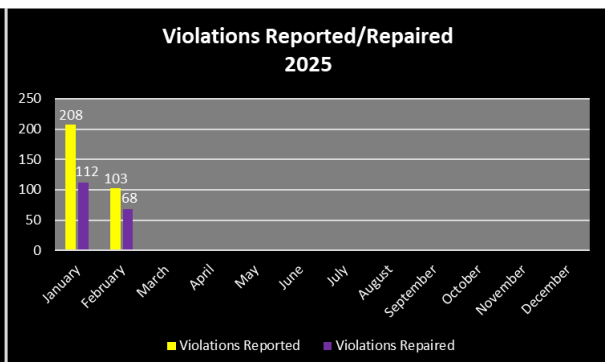
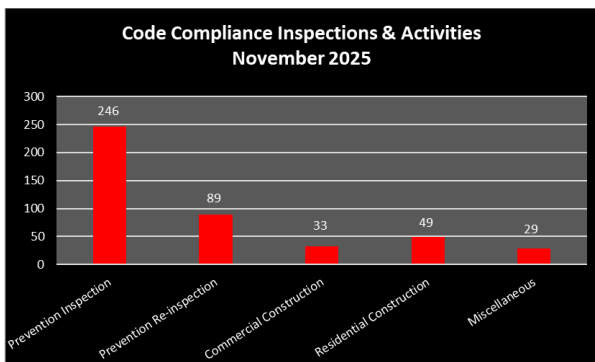
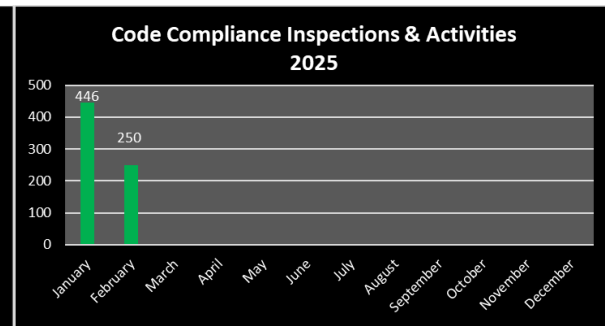
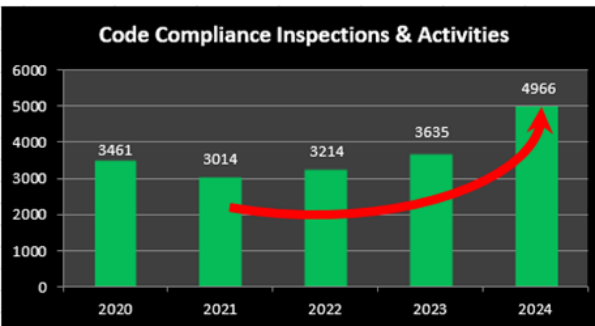
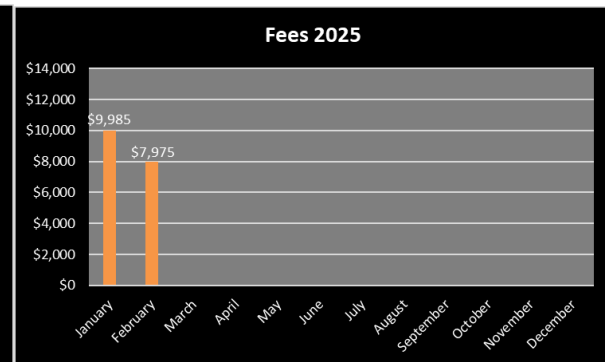
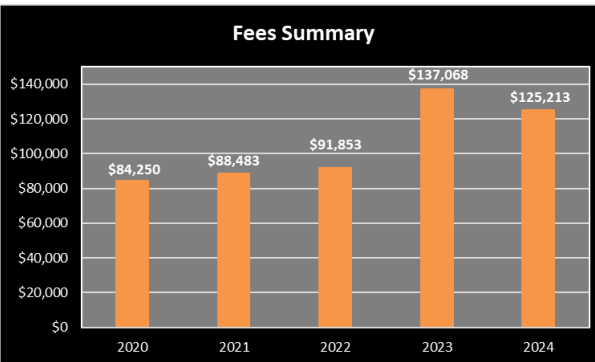
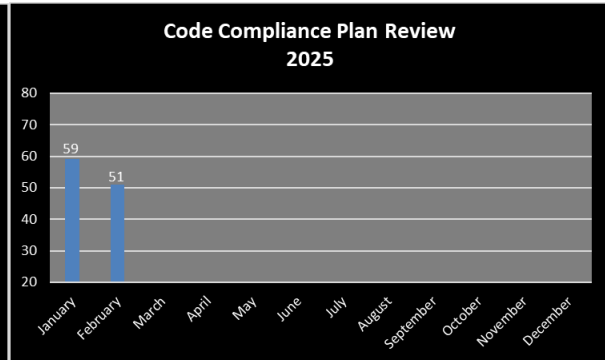
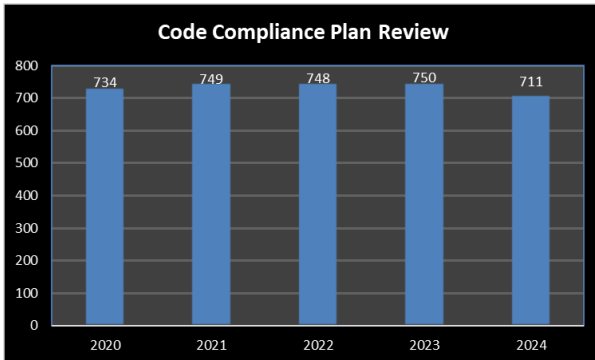
RESULTS (MO)	RESULTS (ANNUAL OR YTD)	
16%	23%	% GRFD Programs that are on or under budget (within 5%)
597	4523	Payroll Payments accurately paid on scheduled payday.
100%	NA	% Vendor Payments accurately paid within 30 days of receipt by GRFD personnel.
100%	NA	% Vendor payments accurately paid within 15 days of receipt by finance personnel.
0%	0%	% Transports billed within 7 days of date of service.
yes	100%	% Months that actual to budget reports are delivered by the second Tuesday of the following month.
NA	100%	% Outside auditor opinion that results in an “unqualified opinion”.
NA	NA	% of surveyed respondents are satisfied with the service received from finance

The month of February, though short, was a busy one for the Finance Team. Progress has been made on the implementation of the WFM time sheet program. Nearly all of the administration functions are now online and using the program. Issues with the on-call pay have largely been resolved. The February 21 Payroll export file from WFM largely mirrored the same output from our legacy Telestaff.

In addition to WFM implementation, Finance Supervisor Sargent is working to design a template that will facilitate the entry of budget requests that align with the new service codes that are being implemented for the 2025/26 budget. Since this budget will be the first time service codes have been used in budgets or actual cost coding, their incorporation has been an engineering challenge. Our goal will be to roll out the templates in the coming week to ensure timely progress toward our new programmatic budgets.

On February 26 I traveled to the bi-annual GFOAz (Government Finance Officers Association of Arizona) in Flagstaff. It was a very informative conference with lots of opportunities to network with other government sector finance professionals from around the State (and I picked up 16 hours of CPE too).

Performance Measures



- % fire prevention inspections completed year to date= 14.8%
- % fire prevention inspections requiring re-inspection = 40%
- % businesses compliant with the International Fire Code = 60%
- % plan review completed by scheduled due date year to date= 100%
- # of fire investigations completed year to date = 9
- # of training hours completed year to date = 106

Commercial Projects Summary - New projects for this month = green

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 374, 375, 376	ZONE 3 Stations 377	ZONE 4 Stations 379	ZONE 5 Stations 380
Desert Palms T.I. 12142 N Rancho Vistoso	ROCHE Chemical Storage 1910 E Innovation Park	Action Behavior Centers T.I. 11835 N Oracle Ste 117	AMG Medical Aesthetics T.I. 7356 N La Cholla	Circle K TI 8780 N Oracle
The Motive Wellness 2530 E Vistoso Commerce	Oro Valley Hospital T.I. 1551 E Tangerine	Vacant Building F.A. 11695 N Oracle	Landlord Improvement 7350 N La Cholla	Shell Building T.I. 7435 N Oracle
Healthy Skin T.I. 2295 E Vistoso Commerce	TOV Community Center T.I. 10555 N La Canada	Vacant Building F.A. 11855 N Oracle	Circle K CO2 7612 W Cortaro	Shell Building T.I. 7493 N Oracle
Catalina Craft Pizza T.I. 15970 N Oracle Ste 178	Highland Clubhouse T.I. 10702 N Highlands	TOV Pusch Ridge Golf T.I. 10000 N Oracle	Oasis Golf Club T.I. 9290 N Thornydale Ste 108	Saffron T.I. 7607 N Oracle
Bashas - Starbucks T.I. 15310 N Oracle	OV Assisted Living Main 12380 N Vistoso Park	Shell Building 10821 N Oracle	LJA Engineering T.I. 7458 N La Cholla	Oranju T.I. 7969 N Oracle
Urban Wellness T.I. 12985 N Oracle Ste 165	ROCHE Mobile Dentist 2005 E Innovation Park	Surf Thru Car Wash 11595 N Oracle	Fry's F.A. 3770 W Ina	TMC One T.I. 7510 N Oracle Ste 100
	OV Assisted Living Casitas 12380 N Vistoso Park	Pain Institute of AZ Surgery 365 E Linda Vista Ste A	Circle K T.I. 3712 W Cortaro Farms	Title Security T.I. 8500 N Oracle Ste. 100
	Vanatge West T.I. 11165 N La Canada Ste 175	Pain Institute of AZ Clinic 365 E Linda Vista Ste B		3RD Church T.I. 7312 N Oracle
	Oro Valley Courts T.I. PH2 11000 N La Canada	La Posada 11050 Avenidao Posada de Oro		Trader Joe's T.I. 7912 N Oracle
Who Received Project Final Inspection	The Blend T.I. 10335 N La Canada	Hilton Epazote T.I. 10000 N Oracle		Edward Jones T.I. 7435 N Oracle
Wellsfargo T.I. 550 E Tangerine	Gateway @ Vistoso Aparts. 955 W Vistoso Highlands	Hampton Inn 11655 N Oracle	*Inspector for this zone is also assigned to the La Posada project	Tucson Cosmetics 1230 W Ina
Catalina Behavioral Health T.I. 16330 N Forecastle	Shell Building 1440 W Naranja Bldg 1	Workout Anytime T.I. 11975 N Oracle		Red Light Method T.I. 7980 N Oracle Ste 110
Cedar Cove Assisted Living 1200 W Chapala	Shell Building 1440 W Naranja Bldg 2	The Picklr Oro Valley T.I. 11855 N Oracle		
Talon Analytics T.I. 10861 N. Mavinee	Shell Building 1440 W Naranja Bldg 3	Tucson Federal Credit Union T.I. 2150 E Tangerine		
Doug Newborn Law Firm T.I. 7355 N Oracle Ste 111		Complete Canine T.I. 10140 N Oracle		
Caldwell Appraisers 7225 N Oracle Ste 204		Life Storage - Solar Panels 11061 N Oracle		

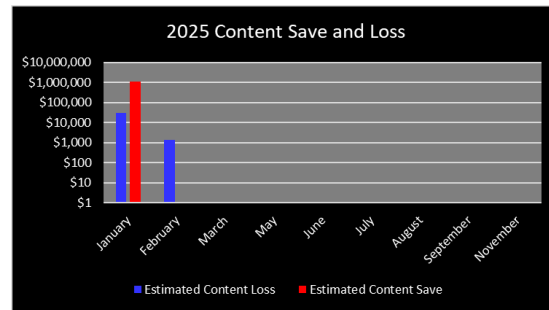
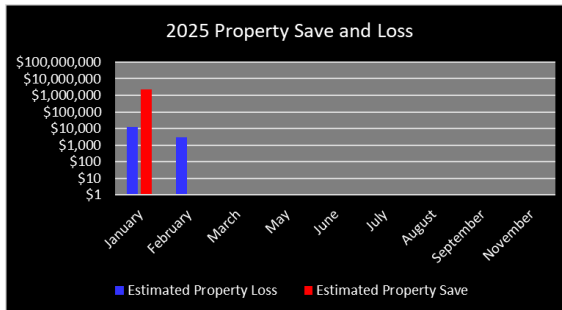
Fire Marshal Akins

- Attended performance budget training
- Met with Oro Valley Water regarding hydrant access and fire flow
- Attended multiple Oro Valley Path Forward meetings
- Taught Thermometry class for the Joint Fire Investigators meeting
- Attended re-occurring meetings to include AFDA, TOV pre-construction/Development Review Committee/Traffic Safety, Joint Fire Investigations, Fire Chief Status, Executive Leadership, GRFD Fire Board, Southern AZ Fire Marshal Association, AZ Fire Marshal Association, and FLS Staff

Education/Committees/Training Activities

- Inspectors Ross/Helvig attended the ICC Educode training in Las Vegas
- DFM Druke attend her first meeting for the ICC Exam Development Committee
- DFM Druke/White and Inspectors King/Filener attended ICC Educode virtual classes
- DFM White/Druke and Inspectors Voetberg/Filener/King attended the joint fire investigation meeting with NWFD, TOV, TOM, PCAO, and PCSD

GRFD Fire Investigations



- On February 1, 2025, a structure fire was reported in the Golder Ranch Fire District
 - The origin was in an exterior shed
 - The fire is classified as unintentional
- On February 26, 2025, a vehicle fire was reported in the Golder Ranch Fire District
 - The origin of the fire was in the passenger compartment
 - The fire is classified as intentional and was turned over to Oro Valley Police



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Assistant Chief of Support Services

MTG. DATE: March 18, 2025

SUBJECT: SUPPORT SERVICES ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Community and Media Relations
- Logistics
- Facilities Maintenance
- Fleet
- Health & Safety
- IT
- Planning
- Supply

RECOMMENDED MOTION

No motion is necessary for this agenda item.



SUPPORT SERVICES' DIVISION REPORT

Assistant Chief Grant Cesarek

February 2025

Assistant Chief's Activities

- Support Services spent a number of hours learning about the forthcoming budgeting process, including a budget class from Managing Results.
- The budget lessons are directly related to strategic planning, our program appraisals completed for calendar year '24.
- Construction at 378 continues without issue, milestones included drywall finals, paint, electrical supply work, sidewalks and curbing in preparation for the concrete driveways.
- Continued work on remaining bond projects at fleet and training, initial suggestions received from architects, developing pricing on necessary improvements in process.
- Received annual review of our non-response vehicles from fleet and Enterprise Leasing, we are in a good position to replace older, owned vehicles with lease units. More planning is needed on this topic, on going work for staff.

Deputy Chief's Activities

Support Services Deputy Chief – Adam Jarrold

- Attended budget study sessions with Managing Results
- Attended virtual meeting for new tender purchase
- Met with HR and Health and Safety regarding district mental health services
- Met with our rep from Enterprise for our annual review of leased vehicles
- Assisted with annual hose testing
- Attended part I of my annual 1582 physical and met with 1582 staff to develop a plan to have our non-suppression staff attend annual physicals

Division Chief's Activities

Logistics Division Chief – Jeremy North

- Attended budget study session with Managing Results
- Currently working on budget evaluation and program appraisal
- Station 370 remodel complete, crews back into facility. Continued work on clearing out Training building where crews were temporarily housed.

- Fire Catt hose and ladder testing for 2025 complete. Inventory of all units complete, assigning compliment of surplus hose for each station.
- Station 373 cabinet reface project almost complete, Station 374 in progress.
- Attended multiple apparatus committee meetings for selection and proposal of new type 1, type 3 and water tender purchase.

We are currently building our report metrics for strategic budgeting.

Facilities Maintenance Activities

- Replaced damaged overhead door panel on fire station 374.
- Replaced flagpole lights on fire station 377.
- Replaced dishwasher in 3885 building.
- Began building budget assessment walk throughs, 372 & 373 stations complete.
- Replaced vanity faucets in restrooms, shower curtains and ceiling fans at 370.

Fleet Maintenance Activities

- Received another Escape from Enterprise to add to our vehicle motor pool. Shop# 2451
- Returned a 2018 Escape to Enterprise due to lease coming to term
- Sale of Ford Escape at start of year netted \$9,000 in equity that was applied to high interest leases
- Fire Truck Solutions had 3rd party aerial testing done on unit 1142
- Fleet will be hosting ASFMA Hydraulics class w/EVT Testing opportunity on April 11 & 12 at the Training Facility.

Monthly Expenses on parts and labor

Admin	\$63.00
EMS	\$4,216.00
Fire	\$26,549.00

- Fleet outputs
 - Fleet maintenance work orders closed YTD: 1,122
 - Total labor hours billed YTD: 2,804
 - Percentage of Annual NFPA inspections completed YTD: 52%

Health and Safety

Health and Safety Division Chief – Chris Charnoki

Results

- Two members retook MET Test for annual physicals and improved from Teir 3 status to Teir 1
- 70 out of 74 suppression personnel have completed or scheduled 2025 Quater One (January – March) Annual Physicals = 94%

Outputs

- Peer Fitness Trainers completed 45 Day Fitness Improvement Plans for two Firefighters
- Safety Committee meeting conducted on February 13, 2025

Availability (last month)	Lowest performing Node	Percent	Next performing node	Percent
Critical Server	HyperV-Charlie	99.99%	GRFS3	100.00%
Core Network	STA379-2911	100.00%	HQ-2960x-SW1	100%
Telestaff		100.00%		
Imagetrend		100.00%		
		100.00%		
Ticket Priority Level	SLA Compliance Percentage	Number of tickets		
P4 - Low	45%	124		
P3 - Medium	33%	3		
P2 - High	0%	2		
P1 - Critical	N/A	0		
Ticket response by tech group	Number of Responses			
Level 1	74			
Level 2	39			
Level 3	17			
	Total	130		
GIS projects completed	11			
GIS Projects Expected	13			

Devices supported

# Computers in AD	271
# of phones/iPads from Verizon.	105
# Wireless AP's (Ruckus)	19
# Phones(Cisco/CCM, Station Cordless)	142
# Epcr Tablets	25
# MDTs	30
# Sierra/Cradlepoint	84
# USDD	9
# Printers	47
# TV's / Projectors	19
# Apple TV	8
# Switches / Routers	47
# iPads (Training / FLS non Cellular)	9
# RadioMicrowaves	24
# Monitors	304
# UPS (Station)	10

Total

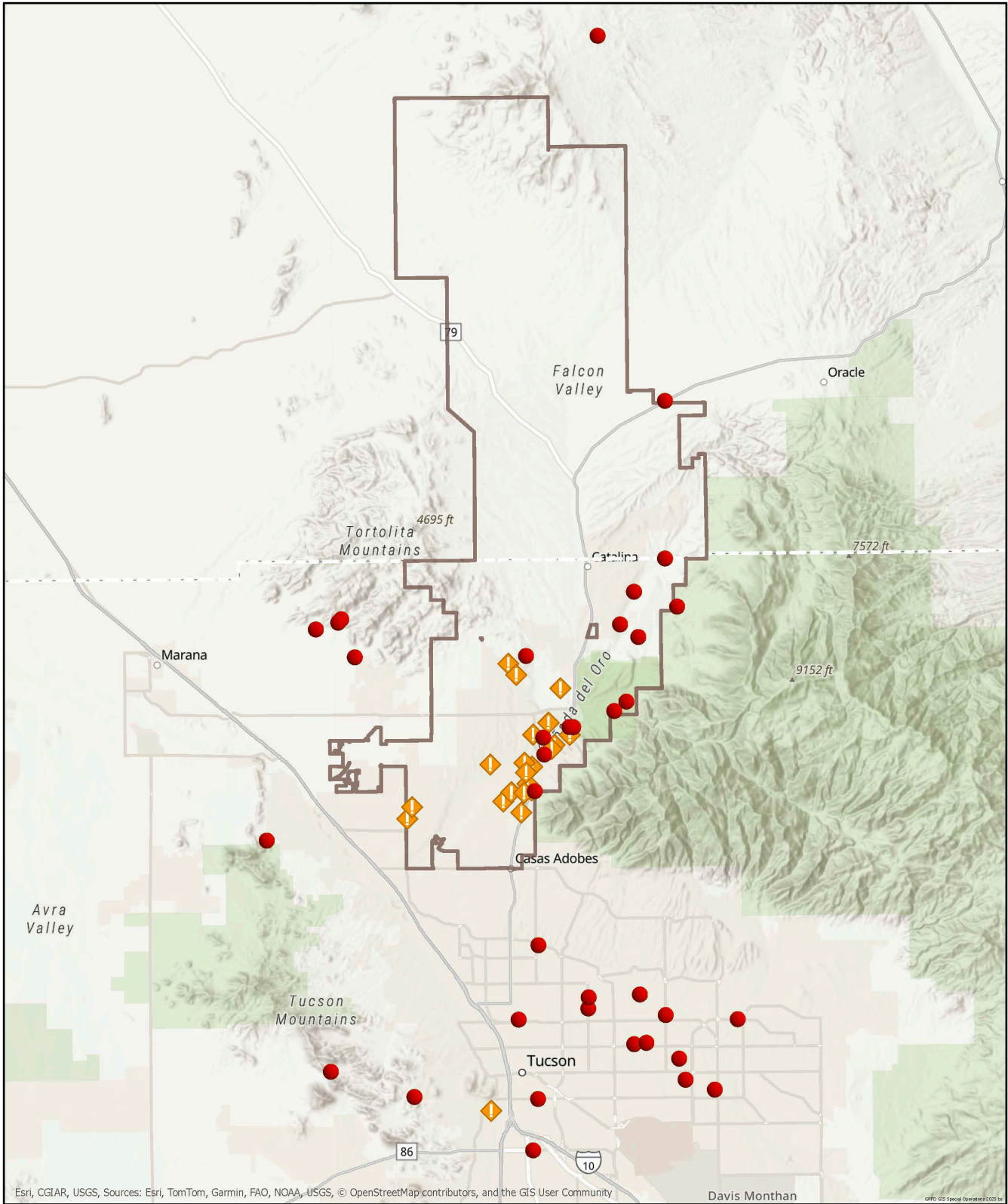
1153

IT Applications Group Activities/Projects

- The application group has been actively managing ongoing tickets, performing regular maintenance, and documenting new issues.
- We are also coordinating with our dedicated ImageTrend account representative to schedule onsite visits aimed at optimizing reports and system configurations. Together, we have developed an alert system to notify us if dispatch data stops transferring from the City of Tucson to ImageTrend cloud services. This proactive measure ensures we can promptly contact the appropriate personnel to maintain system continuity.

IT GIS Activities/Projects

- Special Ops Data Request: BC Hastings requested data on Technical Rescue and Hazmat incidents for FY23-24. A map is attached.
- ImageTrend/Elite Enhancements: Assisting in the transition of legacy location data into Elite, improving dashboards, and refining data extraction. Additionally, we are working with our account advisor to schedule a site visit for hands-on training. (Ongoing)
- GIS Data Contribution: Providing a structure data shapefile to Captain Port for Arizona's Catalina Area fuels treatment project.
- Fire Data Reports: Preparing NFIRS and property code-based fire data reports for 2024 and January 2025, per Deputy Chief Rutherford's request.
- Mapping Updates: Updated apartment unit locations, including new developments such as All Seasons, for integration into Mobile Data Terminals (MDTs) in the March map rollout.
- CPR Refresher: Participated in a CPR refresher session led by Deputy Chief Hilderbrand.
- EMS Predictive Data Project: Collaborating with BC Taylor, Captain Sanchez, and Paramedic Morales-German to analyze EMS incidents and transport volumes to predict future growth. (Ongoing)
- Preplan Quality Checks: Working with Firefighter McPherson (on light duty) to review and validate all GRFD preplans for accuracy and completeness. (Ongoing)
- Hydrant Inspection Data: Updating and editing hydrant inspection records for this year's inspections of 4,665 hydrants. A spreadsheet is attached.



Esri, CGIAR, USGS, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Golder Ranch Fire District Special Operations 2023



**Golder Ranch Fire District
Special Operations
FY 2023 - 2024**

- ◆ Hazmat Incidents - 21
- TRT Incidents - 48



Golder Ranch Fire District (GRFD) gives no warranty, expressed or implied, as to the accuracy, reliability, or completeness of the data displayed within this product. All data is approximate and should not be used for authoritative or legal location purposes. Users should independently research, investigate, and verify all information to determine if the quality is appropriate for their intended purpose. If legally defined boundaries or locations are required, they should be established by an appropriate state-registered professional.

The A.R.S. 37-17E: A public agency that shares geospatial data of which it is the custodian is not liable for errors, inaccuracies or omissions and shall not be held harmless from and against all damage, loss or liability arising from any use of geospatial data that is shared.

BattalionArea	Station/Shift	total	completed	not done	% completed
370	370A	105			0%
	370B	107	2		1%
	370C	103			0%
	372A	51	20		39%
	372B	33	33		100%
	372C	33	33		100%
	373A	160			0%
	373B	167	21		13%
	373C	159			0%
	374A	203			0%
	374B	192	1		1%
	374C	194			0%
	378A	74	20		27%
	378B	69	23		33%
	378C	67	18		27%

Battalion	Hydrants	Inspected
370	1717	171
380	2916	197
Totals	4633	368

BattalionArea	Station/Shift	total	completed	not done	% completed
380	375A	256			0%
	375B	247	12		5%
	375C	260	29		11%
	376A	163			0%
	376B	172			0%
	376C	168	74		44%
	377A	148	3		2%
	377B	157			0%
	377C	154			0%
	379A	244	35		14%
	379B	246	41		17%
	379C	247			0%
	380A	150			0%
	380B	151	2		1%
	380C	153	1		1%

IT Systems Group Activities/Projects

- The Systems group has successfully deployed five new Panasonic G2 electronic Patient Care Report (ePCR) systems. Initial feedback from paramedics has been positive regarding the functionality and usability of these devices. However, an intermittent connectivity issue with the Verizon Cellular Internet service has been identified. The IT team is actively monitoring the situation and testing potential solutions while continuing the planned rollout of additional units in the coming weeks.
- Additionally, we are implementing workstation upgrades for command staff:
 - Installing additional monitors in Captains' offices to enhance multitasking capabilities.
 - Deploying color printers to all Battalion Chief offices to improve the clarity of printed charts and graphics.

Procurement and Fire Supply

- Attended EMS skills lab in February.
- Annual ground ladder and hose testing occurred at the end of the month. Just over 53,000 feet of hose was tested with a failure rate of 1.3% which is about normal. The average age of failed hose is 10.7 years of age. In addition, 1,112 feet of ground ladders were tested with only two “failures” that were easily remedied in-house and back in service.



New helmets! The NFPA recommends that structural bunker gear and its components (which includes boots and helmets) must be retired after 10 years of age.



Key Strategic Initiatives & Community Presence

- Strategic Business Plan 2025-2030 promotions
- Bond rating upgrade promotions
- LinkedIn digital content
- American Heart Month
- Oro Valley Optimist board meeting
- Several website design meetings to tailor needs for our residents

Public Relations

News Coverage:

- KOLD news coverage on our wildland team returning from California wildfires
- Several digital posts were showcased on news media sites

Communications & Social Media Strategy

Featured content:

- CPR classes promotion during American Heart Month
- District bond rating upgrade
- Strategic Business Plan
- Homeowner's Guide to Fire Protection
- Extrication during single-vehicle collision at Columbus Blvd. and Hawser St.
- Love of Reading Week
- Ladder Drills and Air Evac Training
- Employee spotlights (Code Saves, Feed My Starving Children volunteering, retirement, new employees)
- Now Hiring (HR vacancy)
- Community Education presentations
- Superbowl weekend safety
- Snake found on a pool chlorinator in SaddleBrooke

Ongoing promotions

- American Heart Month
- Safety First Saturday
- PSAs including wildfire prevention information
- District achievements (Bond rating upgrade, Strategic Business Plan 2025-2030, Employee Spotlights)

Social Media by the Numbers

Facebook

- Profile Visits: 5,000
- Posts: 45
- User Reach: 285,000

Instagram

- Profile Visits: 1,369
- Posts: 44
- User Reach: 80,000

Twitter

- Engagements: 393
- Posts: 23
- Impressions: 13,000

District Communications

Emergency Alerts & Updates: 2

Press Releases: 1

Public Service Announcements: 5

Employee Spotlights: 5

Executive Communications Reviews: 2



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Chris Grissom, Assistant Chief of EMS & Fire Response

MTG. DATE: March 18, 2025

SUBJECT: EMS & FIRE RESPONSE ASSISTANT CHIEF'S REPORT

ITEM #: 7D

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the operations Assistant Chief to provide updates to the Governing Board on the following areas:

- Emergency Medical Services
- Honor Guard/Pipes and Drums
- Operations
- Professional Development
- Project Management
- Special Operations
- Wildland

RECOMMENDED MOTION

No motion is necessary for this agenda item.



EMS & FIRE RESPONSE DIVISION REPORT

Assistant Chief Chris Grissom

January 2025

Assistant Chief's Activities

- **Druid App & Shift Schedule Study**
Continued follow-up on Druid app compliance and data collection for the 3/4 and 48/96 shift schedule study, ensuring accuracy for future decision-making.
- **Stryker Contract & Performance Budgeting**
Engaged in Stryker contract discussions to optimize service agreements and cost savings. Worked with reporting divisions to refine performance-based budgeting for strategic resource allocation.
- **Hospital Leadership Meetings**
Met with Northwest and Oro Valley Hospital leadership to address wall times and diversion challenges, focusing on improving EMS turnaround and patient care efficiency.
- **Future Fire Academy – Early 2026**
Initiated discussions on launching a Fire Academy in early 2026, working on program structure, curriculum, and partnerships to support recruitment and firefighter preparedness.

EMS

EMS Division Board Report March 2025

- 375 B Shift was recognized for a code save that occurred on December 9th, 2024. Outstanding work captain Nathan Mitchell, Engineer Shan Pettit, Paramedics Scott Ellis and Sabas Cruz-Miranda, and Firefighters Landon Holzhauser and Matthew Bruland. At this recognition we were fortunate to be able to reunite with our survivor and see him after a full recovery. We also recognized dispatcher Ginny Hensley, Oro Valley Police officer Matt Carter, and the patient's wife for their roles as first responders.



- 373 C Shift was recognized for a code save in late January. Excellent job Captain Streiter, Engineer Labas, Paramedics O'Halloran and Drury, and Firefighters Grotkier and Lazarz!





- The EMS Division submitted our nomination of Paramedic JR Colby to the Arizona Department of Health Services for their 2025 EMCT of the Year Award. This award will recognize one outstanding Emergency Medical Care Technician from each region of the state who has gone above and beyond to serve their community.

EMS Training

- We partnered again with Air Evac for continuing education for our providers. Their helicopter carries the LUCAS device, so we completed scenarios where our providers transfer a cardiac arrest patient to the flight crew. The focus of this training was for paramedics assigned to our north ambulances as they will be the most likely to request a helicopter in the more remote northern boundaries of the district.



- Division staff participated in an active shooter training exercise with Border Patrol's BORSTAR agents on February 24th and 25th. Captain Frazier-Rademacher, Paramedic Morales-German and Paramedic Ayon participated as an ambulance crew receiving mock patients during the exercises. This was a great opportunity to work with regional partners and lead us up to our next district training session.



EMS Team

- We hosted the COO of Northwest Medical Center on February 24th. Nick rode along with EC Seegmiller, ran a couple calls, and visited a couple stations to meet our providers.
- The EMS Division worked with Professional Development on a joint training opportunity with OVPD that will serve as April skills lab. The topics will be active shooters, rescue task force, and mass casualty.
- The division continues to make progress in the development of tools to continuously improve our care and service and measure our performance.

- EMS Captains continue to monitor the Narcotics process and perform the required monthly audits.
- Continued collaboration with all hospital partners and EMS agencies.
- Meetings with Medical Direction group on programs, trainings and Quality Improvement.

EMS Performance

Emergency Medical Response Program

The purpose of the Emergency Medical Response program is to provide emergency response, evidenced-based medical care, and ambulance transport services to residents and visitors of the community so they can receive a timely response and experience the best possible health outcomes.

February 2025 Results:

% EMS calls for service where the turnout time is 1:15 or less. 76%

Maintain emergent (Code III) responses where the first unit total response time is 9:00 minutes or less for urban areas and 12:00 minutes for rural areas. Urban = 10.6; Rural = 14.2

Maintain wall times (arrival at hospital to transfer of care) at the 90th percentile to 45 minutes or less. 33:42

The number of instances and associated lengths of time where non-reserve ambulance availability is 0. Determining a way to measure this.

% cardiac arrest responses where nationally recognized EMS performance measure benchmarks are met. Developing a means of measurement.

% cardiac responses where CPR is administered prior to first unit arrival. 60%

% survival rate for cardiac arrest (Utstein Formula of Survival) Waiting on AZ Shares Report

% STEMI responses where nationally recognized EMS performance benchmarks are met. Developing a means of measurement.

% stroke responses where nationally recognized EMS performance benchmarks are met. Developing a means of measurement.

% TBI responses where nationally recognized EMS performance benchmarks are met. Developing a means of measurement.

% of surveyed respondents are satisfied with the service received from EMS response. Developing a survey.

% budget variance. Operations = 49.8% and Supplies = 48.1%

Outputs:

The number of EMS responses provided. 1,030

The number of ambulance transports provided. 571

Demands:

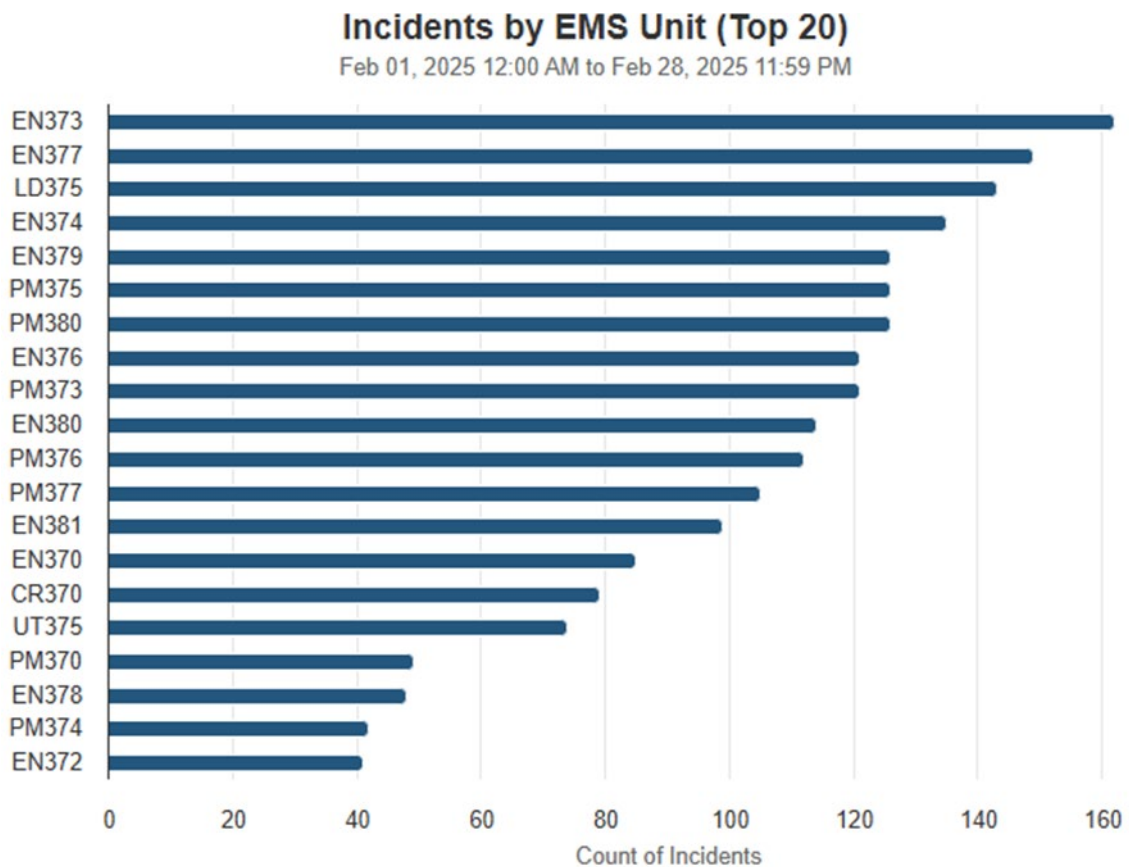
The number of EMS responses expected to be requested. *Developing a means of measurement.*

The number of ambulance transports to be requested. *Developing a means of measurement.*

Efficiencies:

EMS program expenditure per total number of EMS responses. *Developing a means of measurement.*

EMS program expenditure per capita. *Developing a means of measurement.*



Fire Response

Fire Response Program

The purpose of the Fire Response Program is to provide life safety, fire suppression, and property conservation services to our community so they can experience a timely and professional response to minimize the loss of life and property

February 2025 Performance Results:

89% fire calls for service where the turnout time is 1:30 or less.

81% urban (>2500 pop. density) fire calls for service where the first unit is on scene in 9:20 minutes or less (from time of dispatch).

% urban (>2500 pop. density) moderate risk fire calls for service where the effective response force is on scene in 23:35 minutes or less (from time of dispatch). (In development)

% urban (>2500 pop. density) high risk fire calls for service where the effective response force is on scene in 33:45 minutes or less (from time of dispatch). (In development)

% urban (>2500 pop. density) maximum risk fire calls for service where the effective response force is on scene in 43:45 minutes or less (from time of dispatch). (In development)

% rural (<2500 pop. density) fire calls for service where the first unit is on scene in 12:20 minutes or less (from time of dispatch). (In development)

% rural (<2500 pop. density) moderate risk fire calls for service where the effective response force is on scene in 25:30 minutes or less (from time of dispatch). (In development)

% rural (<2500 pop. density) high risk fire calls for service where the effective response force is on scene in 35:30 minutes or less (from time of dispatch). (In development)

% rural (<2500 pop. density) maximum risk fire calls for service where the effective response force is on scene in 45:30 minutes or less (from time of dispatch). (In development)

% of fires contained to the room of content.

% of fire responses where there is no injury or loss of life (to the public). (In development)

100% of fire responses where there is no injury or loss of life (to GRFD personnel)

% of surveyed respondents are satisfied with the service received from fire response (still being considered and/or developed).

% budget variance (In development). Outputs: 32 Fire alarm responses provided (NFIRS series 700)

Outputs:

8 Fire alarm responses provided (NFIRS series 700)

21 Residential fire responses provided (NFIRS 111, prop. Type only 419 and 429)

- # ~ 112 confined cooking fire (419)
- # ~ 113 Chimney or flue fire (419)
- # ~ 121 Fire in a mobile home (419)
-

10 Commercial fire responses provided (NFIRS 111, prop. Type not 419 and 429)

2 Vehicle fire responses provided (NFIRS series 130)

0 Rubbish fire responses provided (NFIRS series 130)

Pipes & Drums

No events

No expenses

Landon Holzhauser (snare drum) currently practicing with NWFD for upcoming events.

Minor Uniform alterations and cleaning currently under way.

Professional Development



Propane Tank Prop Drill

Courses/Training

- Offered Propane Tank Training that began January 22, 2025 and finished February 27, 2025
- Annual OSHA training
 - Assignments were made will go from January 1, 2025- March 31, 2025
- Wildland team hosted the Wildland Refresher in February
- Published the live burn schedule for March 2025
- Planning for upcoming 2025 Fire Officer course
 - 2025 Fire Officer Academy memo was published
 - Course will begin April 14, 2025 and end May 22, 2025
 - Space for 15 students in the class

- Published WFM (new payroll software) training for both suppression and administrative employees through Vector Solutions
- Assigned a Resident Concerns Regarding Fire Prevention and Insurance Policies assignment in Vector Solutions for suppression
- Published a New Employee Exposure to Bloodborne Pathogens assignment in Vector Solutions



Early Mod I & II Testing

24-01 Probationary Year

- Module II books were due February 27, 2025
- Proctored a Mod I & II testing on February 26, 2025 for a Probationary Firefighter going on paternity leave
- Module I and II practical testing will take place March 4-6, 2025
- Received the 24-01 State exam re-take scores

Miscellaneous

- FDIC International 2025 will be April 7-12, 2025 in Indianapolis, Indiana
 - Sponsoring 7 personnel from the field
- Assisted Operations with QAC Operational Directive, pertaining to Blue Card certification
- Purchased Blue Card Certification online CE platform for suppression

Professional Development Program

- The purpose of the Professional Development Program is to provide professional development services to Golder Ranch Fire District team members so they can be highly trained and prepared for advancement in their career.

February 2025 Results

- 18% completion rate on Firefighter ISO training.
- 19% completion rate on Engineer ISO training.
- 17% completion rate on Officer ISO training.
- 71% completion rate on all district-required annual Administration OSHA training
- 99% completion rate on all district-required annual Community Resource Technician OSHA training
- 57% completion rate on all district-required annual Fleet, Logistics, and IT OSHA training
- 68% completion rate on all district-required annual Suppression and FLS OSHA training
- 80% completion rate on all district-required annual Supervisor Administration OSHA training
- 72% completion rate on all district-required annual Supervisor Fleet, Logistics, and IT OSHA training
- 77% completion rate on all district-required annual Supervisor Suppression and FLS OSHA training
- % completion rate on all district-required annual Physical Agility Evaluations. Work in progress
- % completion rate on all district-required annual Wildland Refresher Training. Work in progress
- % completion rate on all district-required annual VFIS Refresher training. Work in progress
- % completion rate on all district-required annual Ropes Ops/Tech Refresher training. Work in progress
- % completion rate on all district-required annual Swift Water Ops/Tech training. Work in progress
- % completion rate on all district-required annual Hazmat Refresher training. Work in progress
- Promotional success rate. Nothing to report
- % of members on promotional eligibility lists than the positions in each class up to Battalion Chiefs. Work in progress
- % of surveyed respondents are satisfied with the service received from professional development. Work in progress
- % budget variance. Work in progress

Outputs

- 600 hours of recruit training will be delivered annually. Work in progress
- 160 hours of Driver/Operator training will be delivered every two years. Work in progress
- 192 hours of Fire Officer I and II training will be delivered every two years. Work in progress

- 160 hours (six classes) of leadership development training will be delivered every two years. Work in progress
- 60 hours of required annual training, in addition to ISO requirements, will be delivered annually. Work in progress
- 80 hours of rope and swift water rescue technician training will be offered annually. Work in progress
- One Battalion Chief promotional process will be provided every two years. Work in progress
- One Captain promotional process will be provided every two years. Work in progress
- One Engineer promotional process will be provided every two years. Work in progress

Special Operations

Results

- 100% of the Special Operations Team responses did not result in injury or loss of life.
- 100% of the Special Operations Team responses did not result in injury or loss of life to GRFD personnel.
- 100% of the Special Operations Team response's turnout times were 2:30 minutes or less.
- % HAZMAT responses where the affected area was mitigated in 6 hours or less (Not applicable for February)
- % of surveyed respondents are satisfied with the service received from HAZMAT response (work in progress)
- 17% budget variance

Outputs

- 3 total technical rescue responses, with 1 being a cancellation
- 0 hazardous material responses provided
- 3 individuals served

Monthly Training

Regional

- The Special Operations Team participated in February's Regional Hazmat Drill. The focus of this training was the Incident Command System (ICS), which prepared the team for the March and April training.
- The Special Operations Team finalized the GRFD students and instructors for March's Regional Emergency Building Shoring (EBS) course. We will be sending Captain Dean Stevens and Paramedic James Gretta as students and Engineer Matt Gordon and Paramedic Kyle Campbell as instructors.
- The Special Operations Team is preparing the Regional Swift Water Rescue training, which will be delivered in April.

In District

- The Special Operations Team completed a Confined Space Rescue review for the upcoming practical regional training in March.
- The Special Operations Team is preparing for the Annual Swift Water Rescue refresher training, which will be delivered to all GRFD suppression personnel in May.

Monthly Response Highlights

- On February 5th, the Special Operations Team responded to the Rail X area for a hiker rescue, which ended up being an injured cyclist. The Special Operations UTV was used to access and extricate the patient, who was then transported to the hospital.
- On February 27th, the Special Operations Team responded with the Station 370 units for a vehicle off the side of the road. The TRT377 winch was used, in conjunction with chains, to stabilize the vehicle on the hillside so the crews could work safely and assist the occupants from the vehicle.



Wildland

Assignment-

- No personnel currently on assignment.

District Assignments-

- 02/19/25- In-District IA assignment EN378, BC370, EN370, BR370, TN370 to Hwy 79 MP96 1 acre brush fire

February Trainings-

- District Wildland Annual Refresher

- Wildland Team members completed their Red Card Pack Testing

Upcoming Events-

- March – AWIMA
- April - S-211 and S-215



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Assistant Chief

MTG. DATE: March 18, 2025

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A CONTRACT WITH MIDWEST FIRE EQUIPMENT AND REPAIR COMPANY FOR THE PURCHASE OF A 2000 GALLON WATER TENDER

ITEM #: 8A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Golder Ranch Fire District Fleet Services has identified that one of the current water tenders in the fleet has reached the end of its NFPA recommended 25-year service life. This tender has steadily increased in cost of maintenance as well as decreased in reliability over the past few years.

As part of a Request for Proposal (RFP) process, Fleet Services contacted three different manufacturers and requested bids based on the design of one of the District's current 2000 gallon water tenders. Midwest Fire Equipment had the lowest cost of the three bids at \$375,141.00. Total cost including local taxes at 6.1% would be \$398,024. Midwest Fire Equipment requires a down payment of \$101,380 at time of the signing of the contract. This apparatus is a stock unit from Midwest Fire Equipment, meaning that there are few custom options available. However, the options that are available on the stock unit meet the requirements of the District for a water tender. Since this is a stock unit, the District could take delivery of this water tender as early as July 2025, rather than the 36-48 month lead time for a custom apparatus.

The District has anticipated the need of purchasing a new water tender when the Capital Improvement Plan (CIP) was created and approved. This line item in the CIP is part of a sinking fund, over three years. With Board approval, the final installment will be funded in FY 2026.

RECOMMENDED MOTION

Motion to approve the contract with Midwest Fire Equipment and Repair Company for the purchase of a 2000-gallon water tender in the amount of \$398,024, and direct staff to complete the initial down payment of \$101,380.



901 Commerce Road • P.O. Box 524 www.MidwestFire.com Luverne, MN 56156 • 1.800.344.2059

PURCHASE CONTRACT

February 10th, 2025

Golder Ranch Fire District
1600 E. Hanley Blvd
Oro Valley, AZ 85737

Dear Customer:

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by: Golder Ranch Fire District (“Customer”) and an officer of Midwest Fire Equipment & Repair Co. (“Midwest Fire”) the following apparatus and equipment:

One (1) New All-Poly® Series Stock 2,000 Gallon Tanker-Pumper & One (1) New Freightliner M2-106 Single Axle, Regular Cab Chassis

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made part of this agreement and contract, to be completed same in: 300 business days after receipt of truck chassis by Midwest Fire, subject to all causes beyond our control.

Apparatus		
Apparatus Proposal Price	\$	273,761
Chassis Proposal Price	\$	101,380
Apparatus & Chassis Proposal Price	\$	375,141
Total Proposal Price:		
	\$	375,141.00

Customer is responsible for taking possession of the apparatus and/or equipment at the Midwest Fire location in Luverne, Minnesota, unless otherwise agreed to in a writing signed by Midwest Fire and Customer.

Terms:

A deposit in the amount of \$101,380 shall be paid within 10 business days upon acceptance of this Proposal by the Customer.

Customer is responsible for paying the remaining balance in full upon acceptance of apparatus.

Midwest Fire will honor the price & terms quoted in this purchase contract for a period of 30 days from the date noted above, or until this unit is sold, whichever comes first. Beyond the contract deadline date, all pricing and terms are subject to change.

Pre-Construction Meeting:

Within twenty-one calendar days after contract signing, Customer is responsible to join Midwest Fire for an in person, conference call or video based, Pre-Construction Meeting to review project specifications in depth. Midwest Fire will support the Pre-Construction meeting with the Lead Salesperson for the project, Project Manager, and Subject Matter Experts as required. Any changes made to the project during the Pre-Construction meeting will be calculated at standard pricing. No change order fee is charged.

Change Orders:

Any change to the apparatus and/or equipment after the contract is signed will require a change order. After the Pre-Construction meeting is held, any future change will be subject to a minimum change order fee of \$500 (processing, engineering changes, documentation), plus the change order cost. Any returned parts may be subject to a restocking fee and depending on the lead time of items included on the change order, the completion date of the apparatus may change.

Force Majeure:

Neither party shall be liable or responsible to the other party, or be deemed to have defaulted under or breached this contract, for any failure or delay in fulfilling or performing any term of the contract (except for any obligation to make payments to the other party hereunder), when and to the extent such party's failure or delay is caused by or results from the following events: (1) acts of God; (2) flood, fire, earthquake, tornado, or explosion; (3) war, invasion, hostilities, terrorist threats, or acts, riot, or other civil unrest; (4) government order, law, or action; (5) embargoes or blockades in effect on or after the date of this contract; (6) national or regional emergency; (7) strikes, labor stoppages or slowdowns, supply chain shortages or disruptions, unforeseen price changes and cancellations by OEMs, or other industrial or manufacturing disturbances; or (8) power outages or shortages, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials.

The party impacted by any of the above force majeure conditions shall give notice to the other party within five calendar days of learning of such condition(s), stating the period of time the occurrence is expected to continue. The party impacted by any of the above force majeure conditions shall resume the performance of its obligations as soon as reasonably practicable after the removal of the condition.

Taxes Responsibility of Customer:

Any and all sales, use, environmental, ad valorem, or excise tax or any other similar taxes, fees, duties, or charges of any kind imposed by any governmental authority on any amounts payable by Customer under this contract shall be the sole responsibility of Customer.

No Liability for Consequential or Indirect Damages:

Neither Midwest Fire nor its representatives is liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues, or diminution in value, arising out of

or relating to any breach of this contract, regardless of whether such damages were foreseeable or whether or not Midwest Fire was advised of the possibility of such damages.

Binding Effect: This contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, heirs, and beneficiaries. No amendment or modification of this contract is effective unless in writing and signed by each party.

Governing Law: This contract shall be governed by the laws of the State of Minnesota.

Entire Agreement: This contract, and any change orders, constitutes the sole and entire agreement of the parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter.

Severability: If any term of this contract is invalid, illegal, or unenforceable in any jurisdiction, such invalidity or unenforceability shall not affect any other term or provision of this contract or invalidate or render unenforceable such term or provision in any other jurisdiction.

Jurisdiction and Venue: Any claims, causes of action, disputes, legal proceedings, or litigation arising between the parties arising under or in connection with this contract or the formation thereof shall be brought solely in Rock County, Minnesota. Customer, by entering into this contract, hereby submits and consents to jurisdiction in the State of Minnesota.

Exclusion of Warranties: EXCEPT AS OTHERWISE PROVIDED TO CUSTOMER IN WRITING, THERE ARE NO OTHER WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE OF THIS CONTRACT, AND CUSTOMER ACCEPTS APPARATUS AND/OR EQUIPMENT "AS IS."

Respectfully submitted,

Sarah J. Atchison
President & CEO
Midwest Fire Equipment & Repair Company

We, the Customer, agree to accept the above proposal and hereby enter into the purchase contract with signature below:

Customer/Business Name (please print)

Business Address

Printed Name

Signature

Date

Title

ORIGINAL

NOTICE

FINAL SPECIFICATIONS: Attached you will find the final & comprehensive specifications for your truck. Read them carefully. This document serves as formal notice that the attached specifications provide the entire scope of work & design for the truck that Midwest Fire Equipment & Repair Company (Midwest Fire) is manufacturing for you. Any & all equipment, features, accessories, mounts, graphics, etc. to be included with your truck is/are detailed in this final specification document.

CHANGE ORDERS: The attached specifications are final & comprehensive. The project design for this truck is officially frozen (Design Freeze) as of this date. **Any future changes must be mutually agreed upon through an official written Midwest Fire Change Order, executed (signed) by both Midwest Fire & the purchaser. Further, the purchaser understands that any future design changes may impact both project cost and timeline.** Purchaser will hold Midwest Fire harmless from any potential liability incurred as a result of project delays resulting from any Change Orders.

IF THE EQUIPMENT/ITEM/FEATURE IS NOT DETAILED IN THE SPECIFICATIONS FOR YOUR TRUCK AND YOU DO NOT HAVE A CHANGE ORDER, SIGNED BY BOTH YOU & MIDWEST FIRE, DETAILING THE CHANGE/ADD OF THE EQUIPMENT/ITEM/FEATURE FOR YOUR TRUCK, IT WILL NOT BE INCLUDED ON YOUR TRUCK.

FINAL PAYMENT, TRANSFER OF OWNERSHIP & TRAINING: The Purchase Contract states clearly that:

- 1) at the conclusion of your project & prior to taking possession, you will pay the balance remaining on the purchase price of your truck, in full.**
- 2) you will take physical possession of the truck & receive any & all training on the operation of your truck at the Midwest Fire facility in Luverne, Minnesota.**

I hereby acknowledge that I have received & fully understand the above information.

Purchaser

Date



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Chris Grissom, Assistant Chief of EMS and Fire Response

MTG. DATE: March 18, 2025

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE RENEWAL OF THE STRYKER CONTRACT FOR EQUIPMENT PROCUREMENT

ITEM #: 8B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

The Golder Ranch Fire District (GRFD) has an existing agreement with Stryker Sales, LLC for the procurement and maintenance of essential emergency medical equipment. This agreement ensures that GRFD personnel have access to high-quality and reliable life-saving equipment necessary for emergency medical services and fire response operations.

The current contract, referenced as Agreement No. 2210240636, is set to expire. The renewal of this agreement will facilitate the continued acquisition of medical equipment under the established terms, including financial arrangements managed through Flex Financial, a division of Stryker Sales, LLC. This contract supports GRFD's operational readiness by ensuring seamless access to critical medical tools such as defibrillators, stretchers, and other emergency response equipment.

By renewing this contract, GRFD will maintain consistency in equipment standards, training, and operational efficiency while continuing to benefit from vendor support and warranty services provided under the agreement. The contract renewal outlines an 84-month payment structure at a monthly rate of \$8,942.77. This financial arrangement includes estimated sales taxes and ensures that GRFD retains ownership of the equipment upon full payment.

RECOMMENDED MOTION

Motion to approve and adopt the renewal of the agreement between Golder Ranch Fire District and Stryker Sales, LLC for the procurement of emergency medical equipment under the existing terms and conditions outlined in Agreement No. 2210240636.

Date: February 27, 2025

RE: Reference no:2210240636

GOLDER RANCH FIRE DISTRICT
3885 E GOLDER RANCH DR
TUCSON, Arizona 85739-9797

Thank you for choosing Stryker for your equipment needs. Enclosed please find the documents necessary to enter into the arrangement. Once all of the documents are completed, properly executed and returned to us, we will issue an order for the equipment.

PLEASE COMPLETE ALL ENCLOSED DOCUMENTS TO EXPEDITE THE SHIPMENT OF YOUR ORDER.

Short Form Conditional Sale Agreement

Exhibit A - Detail of Equipment

State and Local Government Rider

Vehicle Property Waiver

****Conditions of Approval: State and Local Government Rider, Customer PO, Federal ID, Vehicle Property Waiver**

PLEASE PROVIDE THE FOLLOWING WITH THE COMPLETED DOCUMENTS:

Federal tax ID number: _____ **Accounts Payable address:** _____

Purchase order number: _____

Upfront Payment Check No: _____
(if applicable)

Contact name: _____

Phone number: _____

Email address: _____

ADMINISTRATIVE CONTACT

Administrative contact name: _____

Administrative contact name: _____

Email address: _____

Email address: _____

Phone number: _____

Phone number: _____

Please fax completed documents to (877) 204-1332.

If you have any questions regarding these documents, please email: StrykerFinancialSolutions@stryker.com.

The proposal evidenced by these documents is valid through the last business day of February, 2025.

Sincerely,
Flex Financial, a division of Stryker Sales, LLC

Notice: To help the government fight the funding of terrorism and money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address, federal employer identification number and other information that will allow us to identify you. We may also ask to see other identifying documents. For your records, the federal employer identification number for Flex Financial, a Division of Stryker Sales, LLC is 38-2902424.

Owner ("we" or "us"):
 Flex Financial, a division of Stryker Sales, LLC
 1901 Romance Road Parkway
 Portage, MI 49002

Customer name and address ("You" and "Your"): GOLDER RANCH FIRE DISTRICT 3885 E GOLDER RANCH DR TUCSON ,Arizona 85739-9797	Equipment Location: 3885 E GOLDER RANCH DR TUCSON,Arizona 85739-9797 Supplier: Stryker Sales, LLC, 3800 E. Centre Avenue, Portage, MI 49002 Equipment description: see Exhibit A (and/or as described in invoice(s) or equipment list attached hereto and made a part hereof)
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Payment information

Number of payments	Payment frequency	Payment amount
84	Monthly	\$8,942.77(First payment due 30 days after Agreement is commenced), (includes estimate of sales taxes - see "Taxes" section below)

Terms and conditions:

1. Purchase agreement/ acceptance/ payments: You agree to purchase from us the Equipment and services, if any, described above and on any attached schedule (the "Equipment") in accordance with the terms of this Agreement (this "Agreement"). You shall be deemed to have accepted the Equipment for purchase under this Agreement on the date that is ten (10) days after the date it is shipped to you by the Supplier ("Acceptance Date") and, at our request, you shall confirm for us such acceptance in writing. No acceptance of any item of Equipment may be revoked by you. You agree to pay the Payments described above ("Payments") beginning on the Acceptance Date or any later date we designate and thereafter until all fully paid. Unless otherwise instructed by us in writing, all Payments and other amounts due hereunder shall be made to our address above. This Agreement is non-cancelable and may not be prepaid. Your obligations under this Agreement (your "Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaim. If a Payment is not made when due, you will pay us a late charge of 5% of each Payment or \$10.00, whichever is greater, but only to the extent permitted by law. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on Bloomberg under the SOFR Swap Rate, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us (and if the SOFR Swap Rate is no longer provided by Bloomberg, such rate shall be determined in good faith by us from such sources as we shall determine to be comparable to Bloomberg [or any successor]) and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate. "SOFR" with respect to any day means the secured overnight financing rate published for such day by the Federal Reserve Bank of New York, as the administrator of the benchmark, (or a successor administrator) on the Federal Reserve Bank of New York's Website as quoted by Bloomberg.

2. Ownership/security interest/laws/use/maintenance: Upon acceptance of the Equipment by you, you shall hold title to and be the owner of the Equipment for all purposes including, without limitation, tax purposes. The purchase of the Equipment by you under this Agreement shall be "AS IS, WHERE IS", without representation or warranty of any kind from us, provided that this Agreement shall not impair any express warranties or indemnifications, written service agreements or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any Equipment warranties to you. As security for all of your Obligations, you hereby grant to us a first priority security interest in all of your rights, title and interests in the Equipment, all replacements, additions, accessions, accessories and substitutions thereto or therefore and all proceeds and products thereof, including, without limitation, all proceeds of insurance. Upon timely payment of all amounts due hereunder (plus all applicable Taxes), our security interest in the Equipment shall terminate and you shall be the owner of the Equipment, free and clear of any interest created by us. You agree not to permit any lien, security interest (except ours), claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment. You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee (as defined below) is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent.

3. Taxes: You shall pay when and as due all sales, use, property, excise and other taxes, and all license and registration fees now or hereafter imposed by any governmental body or agency upon this Agreement or the ownership, use, or sale of the Equipment, together with all interest and penalties for their late payment or non-payment ("Taxes"). You shall indemnify and hold us harmless from any such Taxes. You shall prepare and file all tax returns relating to Taxes for which you are responsible hereunder. If we receive any tax bill pertaining to the Equipment from the appropriate taxing authority, we may, without obligation, pay such tax and if we pay such tax bill we will invoice you for the expense. Upon receipt of such invoice, you will promptly reimburse us for such expense.

4. Assignment: You agree not to transfer, sell, lease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales, LLC."

5. Risk of loss, insurance and reimbursement: Effective upon delivery to you, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignee, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination of this Agreement.

6. Default remedies: You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement; or c) your principal owner or any guarantor of this Agreement dies; or d) you or any guarantor dissolves, ceases to do business as a going

concern, becomes insolvent, bankrupt, merges, or is sold; or e) you or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments immediately due and payable; b) sue you for and receive the total amount due with future Payments discounted to the date of default at a rate of 3% per annum; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by applicable law from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys' fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. If the Equipment is returned or repossessed we will, if commercially reasonable, sell or otherwise dispose of the Equipment at terms we determine, at one or more public or private sales, with notice as required by law, and apply the net proceeds (after deducting any related expenses) to your Obligations. You remain liable for any deficiency with any excess being retained by us or applied as required by applicable law.

7. Miscellaneous: This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing or manual signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof; provided, however, that if this Agreement constitutes "electronic chattel paper" or "an electronic record evidencing chattel paper" under the UCC and both you and we have signed electronically, the version identified by us as the "single authoritative copy" is the chattel paper for purposes of perfection by control. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment at any time prior to payment in full of your Obligations. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales, LLC will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales, LLC constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. **YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.**

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	

Exhibit A to Short Form Conditional Sale Agreement Number 2210240636

Description of equipment

Customer name: GOLDER RANCH FIRE DISTRICT

Delivery Location: 3885 E GOLDER RANCH DR, TUCSON,Arizona , 85739-9797

Part I - Equipment/Service Coverage (if applicable)

Model number	Equipment description	Quantity
650705550001	6507 POWER PRO 2, HIGH CONFIG	7
650700450301	ASSEMBLY, BATTERY CHARGER	7
650700450102	ASSEMBLY, POWER CORD, NORTH AM	7
650707000002	KIT, ALVARIUM BATTERY, SERVICE	7
TR-SPL-PP2	TR-SYK POWER LOAD TO PP2	5
TR-SPCOT-PP2	TR-SYK PCOT TO PP2	5
TR-SMCOT-PL	TR-SYK MCOT TO PL	2
639005550003	MTS PWLD EXCLUDES FLOOR PLATE	7

Total equipment: \$445,391.85

Service coverage:

Model number	Service coverage description	Quantity	Years
POWERPRO-PROCARE	PROCARE-SVC-POWERPRO	7	5.00
POWERLOAD-PROCARE	PROCARE-SVC-POWER-LOAD	7	6.00

Total service coverage: \$125,395.20

Freight: \$6,661.62

Total upfront sales tax: \$35,224.37

Total Amount: \$612,673.04

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	

State and Local Government Customer Rider

This State and Local Government Customer Rider (the "Rider") is an addition to and hereby made a part of **Short Form Conditional Sale Agreement No. 2210240636 (the "Agreement") between Flex Financial**, a division of Stryker Sales, LLC ("Owner") and GOLDER RANCH FIRE DISTRICT ("Customer")**to be executed simultaneously herewith and to which this Rider is attached. Capitalized terms used but not defined in this Rider shall have the respective meanings provided in the Agreement. Owner and Customer agree as follows:**

1. Customer represents and warrants to Owner that as of the date of, and throughout the Term of, the Agreement: (a) Customer is a political subdivision of the state or commonwealth in which it is located and is organized and existing under the constitution and laws of such state or commonwealth; (b) Customer has complied, and will comply, fully with all applicable laws, rules, ordinances, and regulations governing open meetings, public bidding and appropriations required in connection with the Agreement, the performance of its obligations under the Agreement and the acquisition and use of the Equipment; (c) The person(s) signing the Agreement and any other documents required to be delivered in connection with the Agreement (collectively, the "Documents") have the authority to do so, are acting with the full authorization of Customer's governing body, and hold the offices indicated below their signatures, each of which are genuine; (d) The Documents are and will remain valid, legal and binding agreements, and are and will remain enforceable against Customer in accordance with their terms; and (e) The Equipment is essential to the immediate performance of a governmental or proprietary function by Customer within the scope of its authority and will be used during the Term of the Agreement only by Customer and only to perform such function. Customer further represents and warrants to Owner that, as of the date each item of Equipment becomes subject to the Agreement and any applicable schedule, it has funds available to pay all Agreement payments payable thereunder until the end of Customer's then current fiscal year, and, in this regard and upon Owner's request, Customer shall deliver in a form acceptable to Owner a resolution enacted by Customer's governing body, authorizing the appropriation of funds for the payment of Customer's obligations under the Agreement during Customer's then current fiscal year.

2. To the extent permitted by applicable law, Customer agrees to take all necessary and timely action during the Agreement Term to obtain and maintain funds appropriations sufficient to satisfy its payment obligations under the Agreement (the "Obligations"), including, without limitation, providing for the Obligations in each budget submitted to obtain applicable appropriations, causing approval of such budget, and exhausting all available reviews and appeals if an appropriation sufficient to satisfy the Obligations is not made.

3. Notwithstanding anything to the contrary provided in the Agreement, if Customer does not appropriate funds sufficient to make all payments due during any fiscal year under the Agreement and Customer does not otherwise have funds available to lawfully pay the Agreement payments (a "Non-Appropriation Event"), and provided Customer is not in default of any of Customer's obligations under such Agreement as of the effective date of such termination, Customer may terminate such Agreement effective as of the end of Customer's last funded fiscal year ("Termination Date") without liability for future monthly charges or the early termination charge under such Agreement, if any, by giving at least 60 days' prior written notice of termination ("Termination Notice") to Owner.

4. If Customer terminates the Agreement prior to the expiration of the end of the Agreement's initial (primary) term, or any extension or renewal thereof, as permitted under Section 3 above, Customer shall (i) on or before the Termination Date, at its expense, pack and insure the related Equipment and send it freight prepaid to a location designated by Owner in the contiguous 48 states of the United States and all Equipment upon its return to Owner shall be in the same condition and appearance as when delivered to Customer, excepting only reasonable wear and tear from proper use and all such Equipment shall be eligible for manufacturer's maintenance, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to Owner, upon request by Owner, an opinion of Customer's counsel (addressed to Owner) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay Owner all sums payable to Owner under the Agreement up to and including the Termination Date.

5. Any provisions in this Rider that are in conflict with any applicable statute, law or rule shall be deemed omitted, modified or altered to the extent required to conform thereto, but the remaining provisions hereof shall remain enforceable as written.

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	



Vehicle Property Waiver

Agreement no. 2210240636

Dear GOLDER RANCH FIRE DISTRICT (“Customer”),

We are advised that Flex Financial, a division of Stryker Sales, LLC (“Lessor/Secured Party”) proposes to lease/finance certain property (“Collateral”) to the above-referenced Customer, described as follows:

Together with all replacements, parts, repairs, additions, accessions and accessories incorporated therein or affixed or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

We have an interest in the following described vehicle (“Vehicle”), as lienholder, and we recognize that some/all of the Collateral may be attached to and/or installed in the Vehicle.

Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model



Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model
Year	License No.	VIN No.
Make	Type	Model

In order to induce Lessor/Secured Party to deliver the Collateral for use on and/or in the Vehicle, we agree as follows:

1. The Collateral shall remain personal property, removable by Lessor/Secured Party at any time and without notice to us. Lessor/Secured Party shall have access to the Vehicle as may be required for purposes of inspection, sale and/or removal of the Collateral.
2. To waive any right, claim, title, lien and/or interest in the Collateral and/or other property located in/or the Vehicle and financed by Lessor/Secured Party, from time to time.
3. To provide notice to Lessor/Secured Party at the above-stated address, within five (5) days of taking possession of the Vehicle so that Lessor/Secured Party may acquire its Collateral.

A copy of this letter, which is duly signed and which is received by facsimile transmission ("fax"), shall be deemed to be of the same force and effect as the original. This agreement is binding on successors and assigns.

Lienholder: _____

Signature: _____

Title: _____

Date: _____



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

MTG. DATE: March 18, 2025

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
 Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
 From 2/1/2025 Through 2/28/2025

Account Code	Account Title	Current Period Actual	Current Period Budget	Current Period Budget Variance - Original	YTD Actual	YTD Budget	YTD Budget Variance - Original
5000	Labor/Benefits/Employee Development	2,580,616.14	2,644,995.09	64,378.95	26,006,035.42	25,410,835.63	(595,199.79)
6000	Supplies/Consumables	45,878.63	153,436.00	107,557.37	776,780.30	1,246,688.00	469,907.70
6500	Vehicle / Equipment Expense	21,069.86	99,891.00	78,821.14	355,154.48	818,128.00	462,973.52
6750	Utilities / Communications	43,400.01	44,227.00	826.99	340,679.48	353,816.00	13,136.52
7000	Professional Services	87,244.39	148,618.00	61,373.61	951,044.27	1,151,369.00	200,324.73
7500	Dues/Subscriptions/Maint. Fees	14,461.47	75,272.00	60,810.53	734,748.01	604,691.00	(130,057.01)
7750	Insurance	0.00	0.00	0.00	179,873.98	176,400.00	(3,473.98)
8000	Repairs / Maintenance	23,441.83	62,020.00	38,578.17	360,575.64	502,835.00	142,259.36
9000	Debt Service	2,624.48	9,207.00	6,582.52	1,288,595.42	1,272,441.00	(16,154.42)
9500	Capital Outlay	88,544.53	196,554.00	108,009.47	1,361,837.56	1,739,432.00	377,594.44
Report Difference		(2,907,281.34)	(3,434,220.09)	526,938.75	(32,355,324.56)	(33,276,635.63)	921,311.07



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: March 18, 2025

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: March 18, 2025

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.