

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
PUBLIC NOTICE AND AGENDA
Tuesday, June 18, 2024, 9:00 a.m.
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately **9:00 a.m. on Tuesday, June 18, 2024**. The meeting will be held at the Fire District Headquarters Board Room, which is located at **1600 East Hanley Boulevard Oro Valley, Arizona 85737**. The order of the agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

1. CALL TO ORDER/ROLL CALL

2. SALUTE AND PLEDGE OF ALLEGIANCE

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

A. APPROVE MINUTES- MAY 21, 2024, REGULAR SESSION

B. APPROVE MINUTES- JUNE 4, 2024, SPECIAL SESSION

6. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT – CHIEF BRANDHUBER

- UPDATES ON THE FOLLOWING AREAS:
 - MEETINGS, TRAININGS, AND EVENTS ATTENDED
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - DISTRICT ACTIVITIES
 - PERSONNEL
 - BOARD SERVICES
 - FINANCE



- HUMAN RESOURCES
 - INFORMATION TECHNOLOGY
 - PUBLIC/MEDIA RELATIONS
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. COMMUNITY RISK REDUCTION DIVISION’S REPORT - ASSISTANT CHIEF PERRY
- UPDATES ON THE FOLLOWING AREAS:
 - COMMUNITY RISK REDUCTION
 - FIRE AND LIFE SAFETY
 - COMMUNITY SERVICES
- C. SUPPORT SERVICES DIVISION’S REPORT - ASSISTANT CHIEF CESAREK
- UPDATES ON THE FOLLOWING AREAS:
 - PLANNING
 - LOGISTICS
 - FACILITIES MAINTENANCE
 - FLEET
 - SUPPLY
- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISON’S REPORT – ASSISTANT CHIEF GRISSOM
- UPDATES ON THE FOLLOWING AREAS:
 - EMERGENCY RESPONSE
 - PROFESSIONAL DEVELOPMENT
 - HEALTH AND SAFETY
 - WILDLAND
 - HONOR GUARD/PIPES AND DRUMS
 - SPECIAL OPERATIONS

7. REGULAR BUSINESS

- A. PUBLIC HEARING ON THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR 2024/25 BUDGET
- OPEN THE PUBLIC HEARING
 - CLOSE THE PUBLIC HEARING
- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2024-0005 APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR 2024/25 & 2025/2026 BUDGETS
- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2024-0006 APPROVING THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END OF FISCAL YEAR 2023-2024 GENERAL FUND BALANCE
- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2024-0007 DECLARING DISTRICT ITEMS AS SURPLUS AND DIRECTING STAFF TO ADD



DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2024-0008 GRANTING AN EXTENSION OF THE CURRENT MEMORANDUM OF UNDERSTANDING BETWEEN THE GOLDER RANCH FIRE DISTRICT AND NORTH TUCSON FIREFIGHTERS' ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3832

F. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

8. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – July 16, 2024

9. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

10. ADJOURNMENT

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District

To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Headquarters at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the district headquarters, 1600 E Hanley Boulevard, Oro Valley, Arizona 85737.

Posted by: Shannon Ortiz 6/12/2024 by 5:00 p.m.





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: June 18, 2024

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: June 18, 2024

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: June 18, 2024

SUBJECT: APPROVE MINUTES – May 21, 2024, REGULAR SESSION
APPROVE MINUTES- June 4, 2024, SPECIAL SESSION

ITEM #: 5A & 5B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

- A. MAY 21, 2024, REGULAR SESSION
- B. JUNE 4, 2024, SPECIAL SESSION

RECOMMENDED MOTION

Motion to approve the June 18, 2024, Consent Agenda.

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, May 21, 2024, 9:00 a.m.
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox Golder called the meeting to order on April 16, 2024, at 9:00 a.m.

Members Present: Chairperson Vicki Cox Golder, Vice-Chairperson Wally Vette, Board Member Steve Brady, and Board Member Tom Shellenberger

Board Clerk Outlaw joined the meeting at 9:47 a.m.

Staff Present: Fire Chief Brandhuber, Assistant Chief Cesarek, Assistant Chief Grissom, Assistant Chief Perry, Deputy Chief Jarrold, Deputy Chief Wilson, Deputy Chief Hilderbrand, Deputy Chief Fire Marshall Akins, Local 3832 President Jones, Human Resources Director Delong, Finance Director Christian, Information Technology Director Rascon, Division Chief Price, Community Relations Supervisor Camarillo, District Attorney Aversa (attended remotely), and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- **YEARS OF SERVICE**

- **ASSISTANT CHIEF CHRIS GRISSOM- 20 YEARS**

- Chief Brandhuber recognized Assistant Chief Grissom for his twenty years of service with GRFD. Assistant Chief Grissom was presented with a plaque and a twenty-year pin.

- **ENGINEER ROB MORSE- 20 YEARS**

- Captain Dean Stevens recognized Engineer Rob Morse for his twenty years of service with GRFD. Engineer Morse was presented with a plaque and a twenty-year pin.



- DEPUTY CHIEF MARK WILSON- 20 YEARS
- Assistant Chief Grissom recognized Deputy Chief Mark Wilson for his twenty years of service with GRFD. Deputy Chief Wilson was presented with a plaque and a twenty-year pin.

At 9:13 a.m. the Governing Board took a brief recess. The meeting was reconvened at 9:15 a.m.

6. CONSENT AGENDA

- A. APPROVE MINUTES- APRIL 16, 2024, REGULAR SESSION
- B. APPROVE MINUTES- APRIL 16, 2024, EXECUTIVE SESSION
- C. APPROVE AND ADOPT THE EXTENSION OF AN AGREEMENT FOR EMERGENCY CARDIOVASCULAR CARE TRAINING BETWEEN GOLDER RANCH FIRE DISTRICT AND PIMA COUNTY JOINT TECHNICAL EDUCATION DISTRICT (JTED)
- D. APPROVE AND ADOPT THE INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

MOTION by Board Member Brady to approve the May 21, 2024, Consent Agenda.

MOTION SECONDED by Vice Chairperson Vette

MOTION CARRIED 4/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT -- Chief Brandhuber presented the Fire Chief's report to the Governing Board. Chief Brandhuber stated Division Chief Charnoki is well. He thanked Northwest Fire District station 338 for their assistance. He also thanked Dr. Rice, Banner staff and the Golder Ranch Fire District family for all of their support during this difficult time. Chief Brandhuber reported Board Clerk Outlaw would not be able to attend the meeting. She asked for the vote on the budget be tabled until she could attend a meeting. Chief Brandhuber said the Board would need to decide what they would like to do. Chairperson Cox Golder said the Board would move to approve the budget at the meeting.

Union President Jones next month will be the annual Professional Firefighters Association (PFFA) meeting.

Chairperson Cox Golder stated she noticed a report that listed a significant amount of falls. She asked if the district offered any prevention programs for this issue.



Before Assistant Chief Perry responded, Chief Brandhuber noted that is one reason why crews respond to calls to change light bulbs and smoke detectors, to prevent falls.

Assistant Chief Perry responded Chief Hilderbrand is working on programs to address falls.

- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT – Assistant Chief Perry presented the Community Risk Reduction Division's report to the Governing Board. Assistant Chief Perry reported employees began the strategic planning process this week. The session asked for input regarding the mission, vision, values and identity.
- C. SUPPORT SERVICES DIVISION'S REPORT - Assistant Chief Cesarek presented the Support Services' report to the Governing Board. Assistant Chief Cesarek informed the Governing Board he and Community and Media Relations Supervisor Camarillo held a public forum at SaddleBrooke Ranch to prepare the community for the construction of the new station. June 4th there will be a small groundbreaking ceremony.

Chairperson Cox Golder asked if all of the permits needed were obtained.

Assistant Chief Cesarek responded that he knows of, yes.

Vice Chairperson Vette asked about Rosenbauer Construction.

Assistant Chief Cesarek responded that he and his staff are considering other options to obtain new engines, this is a company that could be another possible option.

- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISON'S REPORT-Assistant Chief Grissom presented the EMS & Fire Response and Professional Development report to the Governing Board. He said two personnel, Paramedic Haines and Paramedic Sparkman completed the paramedic class. Assistant Chief Grissom said it is week four of the academy. Wildland season is now upon us and crews have been called to wildfires.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE PROPOSED TENTATIVE BUDGET FOR THE GOLDER RANCH FIRE DISTRICT FOR FISCAL YEARS 2024/2025 AND 2025/2026

Board Clerk Outlaw joined the meeting at 9:47 a.m.

Chief Brandhuber said he knows there was a concern salaries and wages could potentially be behind when the next salary survey is done if something is not done



to grades and steps. He thought about that and discussed it with Finance Director Christian, HR Director Delong and command staff. After reviewing the unencumbered fund, he thought it would be more prudent to address the salary step and grade now so in two years it would not be a significant difference. In the memorandum of understanding (MOU) with the Union the agreement states the district would remain at 95% to 100% of average salaries. The district has been consistently at the lower end at 95%. The concern is the gap will grow in the next two year. His request is to do a 1.5% increase to grades and steps using the money from the unencumbered reserve fund so this would not affect the mil rate that was proposed. He understands that the district wants to remain fiscally responsible. He believes the district has exceptional people that do exceptional things. If the district has the ability and capacity to take care of the people he would propose to do that. He believes it is the right thing to do. So, he requests a 1.5% increase to the grade and step.

Vice Chairperson Vette agreed the people need to be taken care of. They are the backbone of the organization. He asked HR Director Delong if the district's benefits matched those in the comparison group.

HR Director Delong responded the district does have a strong benefits package and it is competitive with its peers and mutual aid partners. However, as Chief Brandhuber alluded to the district is at the 95% percentile. The recommendation from Igor, HR Knows, was to raise the entire pay structure 2.6% to keep up with market. If nothing is done right now, the district risks being further behind in two years. So, it is believed this is the financially responsible request.

Vice Chairperson Vette asked if the adjustment is done, where would that place the district in the market, at what range?

Chief Brandhuber said, speaking in generalities, it would probably bring the district up to the 96 percentile.

Vice Chairperson Vette said if the district goes up 1.5% it only takes the district to 96.5, he recommended trying to reach the 97.5 percentile. He said he knows the district has great benefits, but this helps get salaries off the bottom.

Board Member Shellenberger agreed, he thought it would be good to do this rather than trying to play catch up all the time and get the district ahead of the game.

Mr. Mayes asked if the percentile could be explained.



HR Director Delong replied the Union gives the district a list of organizations they would like wages to be compared to. There are three points that are reviewed: the low point that is paid for a job, the mid-point and the high point. The percentile is 95%-100% of each of these points.

Board Member Vette directed staff to research the cost of increasing to 98%.

Chief Brandhuber asked for a break to calculate the numbers with the help of Finance Director Christian and HR Director Delong.

President Jones thanked the Board for the consideration. The Union does not want to increase the mil rate, so he agrees to use it from other funds, such as the rainy day fund. When percentage are discussed, that is just the average, so if the district was at for example 100%, it is 100% of the average, so the district is not leading the market, it is just the average.

Chairperson Cox Golder said she does not want to increase the mil rate either, so they want to be careful about that.

At 9:57 a.m. the Governing Board took a brief recess. The meeting was reconvened at 10:03 a.m.

MOTION by Vice Chairperson Vette to approve the fiscal year 2025 (as well as 2026) tentative budget as presented with both revenues and costs of \$52,557,067 and with a recommended O&M mil rate of \$2.54 and a recommended debt service mil rate of \$0.12.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A PUBLIC HEARING DATE FOR THE FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT BUDGET FOR FISCAL YEARS 2024/2025 AND 2025/2026

MOTION by Vice Chairperson Vette to schedule a public hearing date for the formal adoption of the Fiscal Years 2025 – 2026 budgets on June 18, 2024, at 9:00 a.m. in the Golder Ranch Fire District Fire Headquarters building at 1600 E. Hanley Boulevard Oro Valley, AZ 85737.

SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT



Item 8C was moved to be the first regular business item addressed by the Board.

Finance Director Christian presented the Golder Ranch Fire District reconciliation and monthly financial report. Director Christian reported revenues were short 16% for April due to a few items: grant revenues projected to be received in April were received in March, wildland revenues have not yet been received, and lastly, ambulance revenue was short by a small amount. More cash was consumed than projected however, year-to-date the district is 5% favorable in revenues. The district was only 1% short in property tax revenue but brought in a substantial amount more than anticipated in interest revenue. Labor expenses had a 0% variance, it was well within the targeted amount. For the year, \$5 million has been added to the fund balance.

Chairperson Cox Golder asked who oversaw grants.

Director Christian said several people are assigned to grants. He oversees the American Rescue Plan Act (ARPA) grant which was federal money the district was reimbursed for. Chief Pearce wrote the Staffing for Adequate Fire and Emergency Response (SAFER) grant. Director Christian said it has been a good year for grants, \$2.7 million is substantial. For ambulance billing, an average of 19.5 transports are done per day. Six thousand transports have been done so far, 7,000 have been projected for the year. Eight fires have been invoiced to the State for wildland fires.

MOTION by Vice-Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 4/0

A brief recess was taken at 9:42 a.m. The meeting resumed at 9:47 a.m.

9. FUTURE AGENDA ITEMS

The next regularly scheduled meeting will be June 18, 2024.

10. CALL TO THE PUBLIC

There were no public issues presented at this time.

11. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 10:05 a.m.

MOTION SECONDED by Vice Chairperson Vette

MOTION CARRIED 5/0



Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District
SO

DRAFT



**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
SPECIAL SESSION MINUTES
STRATEGIC PLANNING STUDY SESSION**

Tuesday, June 4, 2024, 9:30 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona 85739

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox Golder called the meeting to order on June 4, 2024, at 9:30 a.m.

Members Present: Chairperson Vicki Cox Golder, Vice-Chairperson Wally Vette, Board Member Steve Brady, and Board Member Tom Shellenberger

Member Absent: Board Clerk Outlaw -absence excused

Staff Present: Chief Brandhuber, Assistant Chief Grissom, Assistant Chief Perry, Assistant Chief Cesarek, and Board Services Supervisor Ortiz

Attorney Donna Aversa was also present.

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. CALL TO THE PUBLIC

There were no public issues presented.

4. REGULAR BUSINESS

A. STRATEGIC PLANNING STUDY SESSION WITH ADVANCED STRATEGY CENTER

Chief Brandhuber stated he was excited to work with the firm Advanced Strategy.

Assistant Chief Perry stated the district partnered with Doug Griffin from Advanced Strategy, located in Scottsdale, to facilitate the district's strategic planning.

Mr. Griffen introduced himself as the Director of Advanced Strategy. He explained he conducted four or five online sessions, one hour each, with administrative and suppression staff. This type of forum allows personnel to be heard. He mentioned the community survey is underway. It will survey government, businesses and community stakeholders.

Assistant Chief Perry mentioned the survey was posted on the district's social media. Community Relations Supervisor Lydia Camarillo is working with the Chamber of



Commerce to obtain feedback from businesses. Assistant Chief Perry stated the other government agencies the district works with were also asked to complete the survey. He said it is a detailed, anonymous survey that takes approximately fifteen minutes to complete. It does track the type of response it is: government, business, or resident.

Doug remarked Golder Ranch Fire District (GRFD) has an extraordinary reputation. Its identity in the community is positive. He commented that internally, culture is important. As an entity grows, it is important to attend to the values of the organization.

Doug asked the board what was important to them as a board member of GRFD.

Board Member Brady replied he believed it is important to be involved in the community as it grows.

Board Member Shellenberger mentioned this is the third governing board he has served on. He is amazed with GRFD. He lives in SaddleBrooke and he receives positive feedback on a regular basis. The residents there have nothing but good things to say about the district.

Vice Chairperson Vette said it has been a wonderful experience to serve on the board. The district takes care of its employees through things such as training. In addition, the board is responsible with the taxpayers' money. They are lucky to have taxpayers who support the district.

Chairperson Cox Golder said she has been on the board the longest. She has been on the board since 1988. They started in a house on Hawser Road. She is proud the community has supported the district. People apply to work for GRFD because of its reputation. She said the district has strong leadership. Chief Brandhuber has brought in great leaders.

Doug asked the board what they believed was behind the community support.

Chairperson Cox Golder responded she believed it is the employees.

Doug reviewed the responses from the internal sessions. One question was: What are the best things about working for GRFD? Some of the top responses included: work life balance, family environment, overall positive attitude & family vibe, supportive environment, teamwork, benefits, and the rewarding nature of serving the community.

Doug noted when 'rewarding nature of serving the community' is a response, this is directly related to a high level of retention. He suggested the district continue to work on teaching culture, and emphasizing values as the district grows.

Vice Chairperson Vette commented it isn't just leadership that reinforces culture. It's reinforced at all levels, captains, paramedics, engineers and firefighters. The newer employees learn it from existing personnel.



Doug agreed that strong culture is emphasized by peers. He reviewed the survey responses of positive aspects of working for the district. They included good compensation/benefits, work life balance, impact on the community, top of the line equipment/facilities, good organizational leadership, focus on customer-service, transparent/open communications and the desire to constantly improve the organization/operations.

The next item from the survey, Doug reviewed with the board, was: Concerns for the Organization. They included responses such as the level of population/growth in the region, managing the budget and fiscal challenges, making sure to support administrative team, maintaining transparency in communications, providing opportunities for leadership progression, providing necessary levels of training/education for the teams and attracting future personnel (this was not the complete list of responses). In terms of ranking, compensation & benefits was number one.

For the overall assessment, Doug stated personnel were asked: All things considered, as you assess the positives for the GRFD today (what's in our favor) vs. the concerns (what's in our way), do the positives outweigh the negatives or vice-versa?

Positive somewhat outweigh the negative	52 people
Positive far outweigh the negative	33 people
Negatives somewhat outweigh the positives	13 people
Positives and negatives balance out	11 people
Negatives far outweigh the positives	3 people

Doug commented that the number of people that responded the positives outweighed the negatives was the most he has ever seen.

He continued to review the next question on the survey: The level of community risk ahead; As you reflect on the overall level of change that is likely for our community/region in the decade ahead, would you say that the level of COMMUNITY RISK will be higher or lower than it is today?

Somewhat higher	65 people
Much higher	23 people
About the same	13 people
Somewhat lower	2 people
Much lower	2 people

In the section of the survey "How We are Viewed" in the Organizational Reputation portion, Doug said the question was: One of our operating principles (call it an unofficial motto) is 'Community First'. To what degree do you feel the communities that we support would say that GRFD lives up to that principle?



Strongly agree	68 people
Somewhat agree	31 people
Neither agree nor disagree	7 people
Somewhat disagree	0 people
Strongly disagree	0 people

The next section of the survey covered GRFD's mission, vision and values. Doug explained Mission is what we are assigned to do, Vision is what we aspire to do as an organization, Purpose is the impact that we want to have on the lives of our stakeholders and the difference we want to make to the community, Values are the behaviors and beliefs that will guide the organization and its culture in the execution of mission, vision and purpose, and lastly Strategy is described as the actions to put into play across a specific timeline (this was not covered in the previous survey).

In a scale of 1 to 10, 10 being extremely effective, Doug stated the mission was rated 7.09. Vision was rated 7.09 as well. The top-rated values that matter to personnel were: integrity, accountability, professionalism, transparency and work ethic. Doug mentioned GRFD incorporates its core values in a statement 'A DIRECT approach'. Personnel overwhelmingly agree they liked the values incorporated in a statement.

Chief Brandhuber commented he liked it incorporated in a statement because it made it easier to remember.

Doug asked the group if they believed personnel put the values into practice.

Assistant Chief Grissom believed personnel operated with values in mind.

Doug said what is good is that the values are spelled out.

Chief Grissom added that leadership hires people with values. So, when they go into the field, leadership knows they will practice them because that is part of who they are.

Chief Perry said he believed personnel subscribe to the values. The only comment he would make is that he thinks there are too many and they could be narrowed down.

Doug expressed that he believed the values need to reflect the organization's culture.

Chief Cesarek said people aren't reciting A DIRECT but they are applying the values when they work.

Doug continued to review the survey. He said personnel were asked how effective from 1 to 10, 10 being extremely effective, they thought the current motto is. The average response was 6.98.

Doug concluded by saying his experience with GRFD was positive, based on his experiences with other districts. People appreciated the anonymity and that they could



see the results after each question was asked. The community survey will be open for two weeks. Out of 305 possible participants for the internal survey, 50% participated. In his experience, this is a high participation rate.

Chief Brandhuber asked Doug if he recommended asking more people to complete the survey.

Doug responded it would not change the outcome; however, it will engage more people.

Chief Brandhuber said he would appeal to more people to participate in the survey and ask for their input. He will consider placing it in the weekly update.

Attorney Aversa asked Doug what he would recommend the board should do to keep the family and strong culture.

Doug replied it was the little things such as consistency of training, after action reviews, having frequent interactions with the community and asking for their feedback. It is about the attention to fundamentals. He said leadership needs to spend time focusing on culture. He stated, "Feedback is the breakfast of champions".

Chief Brandhuber thanked Doug for his work on the project and thanked the board for their time.

5. **ADJOURNMENT**

MOTION by Board Member Brady to adjourn the meeting at 11:10 a.m.

MOTION SECONDED by Vice Chairperson Vette

MOTION CARRIED 4/0

Wally Vette, Vice Chairperson of the Board
Golder Ranch Fire District
SO





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: June 18, 2024

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 6A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received
- Board Services
- Finance
- Human Resources
- Information Technology
- Community/Media Relations

Also, under this agenda item the Local 3832 President will present the Union's report to the Governing Board.

- Leadership Team Report – President Jones

RECOMMENDED MOTION

No motion is necessary for this agenda item.



FIRE CHIEF'S REPORT

Tom Brandhuber

May 2024



Chief's Activities for the Month

- Conducted several budget meetings to develop another proposal.
- Participated in final benefits meetings for the upcoming year.
- Attended the GRFD May Governing Board meeting.
- Held executive leadership team meetings (Deputy Chiefs-Assistant Chiefs-Directors).
- Held monthly Fire Chief's Status update meeting.
- Chaired the monthly Arizona Ambulance Association meeting.
- Attended the Oro Valley Town Council meeting.
- Attended the recognition for Paramedic Dan Wallace as a provider of the year, at the Arizona Bureau of EMS and Trauma Services
- Attended the EMS BBQ hosted at GRFD headquarters.
- Attended the Town Manager's executive leadership team meeting with Oro Valley town staff.
- Participated in the Arizona Bureau of EMS and Trauma Services inter-facility transportation rules re-write.

- Selected two organizations to help produce the 2025-2028 Strategic Plan and confirmation of our: mission, vision, and value alignment services.
- Internal and external survey of our organization began.
- Participated in the survey of our organization.
- Participated in the set-up and take-down of Project Graduation for both Canyon Del Oro High School and Ironwood Ridge High School
- Met with Oro Valley Police Chief Riley for breakfast.
- Held various meetings with personnel.
- Held various meetings with department heads.
- Had breakfast with Board Member Brady and President Jones.



MAY REPORT

Tom Brandhuber

May 2024



Community/Media Relations

Events:

- 3 Station Tours at 380
- 1 Station Tour at 370
- 1 Station Tour at 379
- 1 Station Tour at 377
- Ride Along at Station 370
- Ride Along at Station 375
- Ride Along at Station 379
- Ride Along at Station 380
- Chick-Fil-A lunch recognition for National Firefighter's Day
- National Day of Prayer Breakfast
- Red Cross Blood Drive
- Cool Pool Rules Presentations at Innovation Academy and Wilson K-8
- Project Grad Setup
- Oro Valley Optimist Club with Oro Valley Police Chief Kara Riley and various community members
- Service Dog Station Tour at 380
- Code Save Presentation with Northwest Fire District and Oro Valley Police Department
- Oro Valley Chamber Board meeting
- IMPACT of Southern Arizona board meeting
- Kold interview on swift water rescue training with Paramedic John Baron

- Kold interview from Captain Ryan Hoffman on defensible space

Community Presence:

- Community alert on car fire near Oracle and N 1st Ave
- Weekly digital campaign on Fire Academy showing what recruits are learning
- Paramedic Graduation community recognition
- Emergency Medical Care Technician of the Year Dan Wallace recognition
- Hiking heat safety flags digital campaign
- National EMS Week recognitions
- University of Arizona's Division of Emergency Medical Services as the 2024 EMS Provider of the Year for 370 A Shift crew
- Collaboration with Red Cross on May blood drive
- Cool Pool Rules and water safety community messages
- Protecting homes and community messaging in regards to defensible space
- Invitation and graphic for groundbreaking of Station 378
- Dashboard slides highlighting important topics district wide
- National Police Week graphic
- Recognize Memorial Day on behalf of district
- International Firefighters' Day recognition
- Mother's Day recognition for employees and community
- Code Save community highlight showcasing life-saving teamwork
- 380 C Shift helping a resident clean up their home after a leaking water heater
- Monsoon Preparedness, provided community information on swift water rescue training
- Shared with community and media Golder Ranch Fire wildland presence at Simmons Fire
- Board meeting moments on years of service
- Service dog visit learning to be around first responders
- Online thank you from Ironwood and Canyon Del Oro High Schools for participation in Project Graduation
- Job position graphics created and shared with community through online platforms

Social Media and Online Presence Totals:

- Facebook reach is 66,000 and post engagement is 11,000
- Instagram account reach is 11,000
- Twitter impressions are at 14,000

Future Projects and Events:

- Weekly Fire Academy digital campaign
- PSA with Northwest Fire and Tucson Fire
- Station 378 Groundbreaking communications, invitations, photographs
- Dinner with a Firefighter community outreach event





Board Services

Record Specialist (RS) Wong responded to 17 records requests for the month of May.

The breakdown is as follows:

Environmental Reports	-
Outstanding Code Violations/Inspection Report	1
Fire Reports	-
Incident Reports	-
Medical Records	13
Other	3

Fingerprinting and i9's taken at the front desk in the month of May:

Fingerprints	85
I9	12

RS Wong would like to thank those that have submitted their first drafts of their Essential Records. It is greatly appreciated! Once all of the departments have submitted their first drafts, RS Wong will go through and note any needed changes before submitting them to the State.

On May 7th, 2024, RS Wong and Board Services Supervisor Ortiz attended the Fire Chief's updates meeting. This was a great and informative meeting that allowed departments to bring each other up to date on items they have been working on.

Records Specialist Wong attended the Arizona Municipal Clerks' Association's (AMCA) Session Two of Spring Best Practices via Zoom. The topics presented were Election Campaign finance and Election Law FAQs. RS Wong completed her assessment for this session and AMCA has provided attendees with certificates of attendance for credit.

Golder Ranch Fire District personnel were able to attend a Strategic Planning Feedback Session to help provide insight for GRFD's upcoming Strategic Plan. This was a great survey that allowed personnel to give honest and anonymous feedback that could be used as we move forward with the Strategic Plan over the upcoming years.

RS Wong attended EMS Division's BBQ for EMS week. Thank you to those who organized it, and all that EMS does on a daily basis providing assistance to district constituents!

At the May GRFD Governing Board meeting, the Board adopted the tentative budget for \$52,557,067 with a O&M mil rate of \$2.54 and a debt service mil rate of \$0.12. The tentative budget and proper public notices have been posted, including the notice for the public hearing. They will be posted until the public hearing will be held on the Tuesday, June 18th meeting.

The Culture Committee has ordered its own challenge coin. Thank you to Robert Metz for his incredible design!



Board Services Supervisor Ortiz attended the Women’s Leadership Conference in Mesa with Fire Marshal Jenn Akins, HR Generalist Emily Noland, Captain Jackie Frazier-Rademacher (not pictured) and Firefighter Danielle Walker. It was an incredible conference, networking opportunity and experience as a whole.



A special session Governing board meeting was held on Tuesday, June 4th for a strategic planning study session. Doug Griffen from Advanced Strategy explained the strategic planning process he is facilitating for the district.

The GRFD PSPRS Local Pension Board held a meeting on Tuesday, June 4th. They approved membership of all new recruits into the PSPRS system. Letters notifying the recruits were mailed June 7, 2024.

This year GRFD has three governing board positions up for election. These positions are non-partisan. Regular candidates for nonpartisan special districts can file their paperwork starting June 10, 2024. The last day to file as a regular candidate is July 8th by 5 p.m. Filing for write-in candidates for special districts begins June 8th and the last day to file as a write-in candidate for a special district is July 22nd by 5 p.m. Pima County Elections is the filing agency for GRFD. Candidates will file their paperwork directly with Pima County Elections. If the number of candidates that file does not exceed the number of positions up for election, Pima County will notify the district the election is canceled. If the number of candidates exceeds the number of positions up for election, Pima County will notify Pinal County of the candidates and it will go to election. After the election, the district will canvass the election results and those elected will take the oath of office at the end of the year.

Human Resources

HR participated in all regularly scheduled meetings and completed all regular duties.

Additionally, we were managed in the following:

Recruitments:

- Fleet Maintenance Technician – posted
- Finance Supervisor – posted

Current HR Trends:

This month, we feature the latest quarterly utilization report from Jorgensen Brooks, our Employee Assistance Provider, covering the period from January through March. This district-funded benefit offers convenient, confidential access for our members and their families to a wide array of services, and delivered in a variety of ways, either in-person, electronically, or by phone.

EAP provides additional non-clinical benefits such as basic legal assistance and referrals and life services including estate planning assistance, financial planning, child and elder care. We encourage everyone to explore JBG's website for all of the benefits they provide to employees and their families!

We appreciate the resources JBG provides for our employees!

UTILIZATION SUMMARY

Golder Ranch Fire District

January 01, 2024 - March 31, 2024

Weighted Population	291	291		
General Summary	1/1 - 3/31		1/2024 - 3/2024	
	#	%	#	%
Counseling Services	8	2.75%	8	2.75%
Crisis Calls & Emergency Counseling	0	0.00%	0	0.00%
Work-life Services - Legal, Financial, Etc.	0	0.00%	0	0.00%
Client Services - Telephonic / On-site	0	0.00%	0	0.00%
Telephone - General Inquiries	10	3.44%	10	3.44%
Total	18		18	
Current Utilization Rate	6.19%		6.19%	

Client Type	1/2024 - 3/2024	
	#	%
Dependent	1	12.50%
Employee	5	62.50%
Employee - Firefighter	1	12.50%
Spouse	1	12.50%
Total	8	100 %

HR Team Projects:

- All employees completed their benefits open enrollment for Plan Year 2024-2025. HR is now in the process of closing open enrollment in Paycom and processing elections with the insurance carriers and ensuring a smooth transition to payroll.
- HR continues to collaborate with the Health & Safety and Operations teams to monitor employees who are absent or on light duty due to personal or work-related illnesses or injuries.
 - At present, there are five people on the list, each with a designated light duty assignment.
- HR is participating in the website committee with the aim of updating the site to provide valuable information and resources for both internal and external users.
- Performance Evaluation committee: The committee has paused its activities. The committee will reconvene and proceed once the expected strategic plan is available.
- The labor budget has been set by the Governing Board and the Fire Chief and Executive Staff are preparing for the roll-out of the new compensation structure. More communication to come.

- Policy reviews and updates – *please see policy section of board packet*
 - Paused pending available personnel to address policy needs.

Employee Recognition

Congratulations on your Golder anniversary!

Thank you for being such fabulous team members!



Employee Name	Hire Date	Years of Service
DRURY, STEVE	06/22/2000	24
RODRIGUEZ, FREDDY	06/13/2022	2
STEINNECKER, BECKY	06/27/2022	2

IT Applications Group Activities/Projects

The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.
- The Billing Bridge FTP configuration-Applications team is creating a custom process that will be sending PCR's for Avra Valley Fire Department and Rincon Valley Fire Department over to ImageTrend. Golder is projected to fully go live with ImageTrend on July 1st, our billing department will also be transitioning to using ImageTrend's Billing bridge, since the other agencies will not be moving to imagetrend until Oct-Nov this custom process will be sending Zoll Data to ImageTrend.
- ImageTrend - Telestaff Roster Integration. The applications team is creating a custom process that will gather raw data from Telestaff, convert that data, and send it to ImageTrend for processing. This data contains roster information, which will help the providers with setting up their crews and call filtering, and other features.

IT GIS Activities/Projects

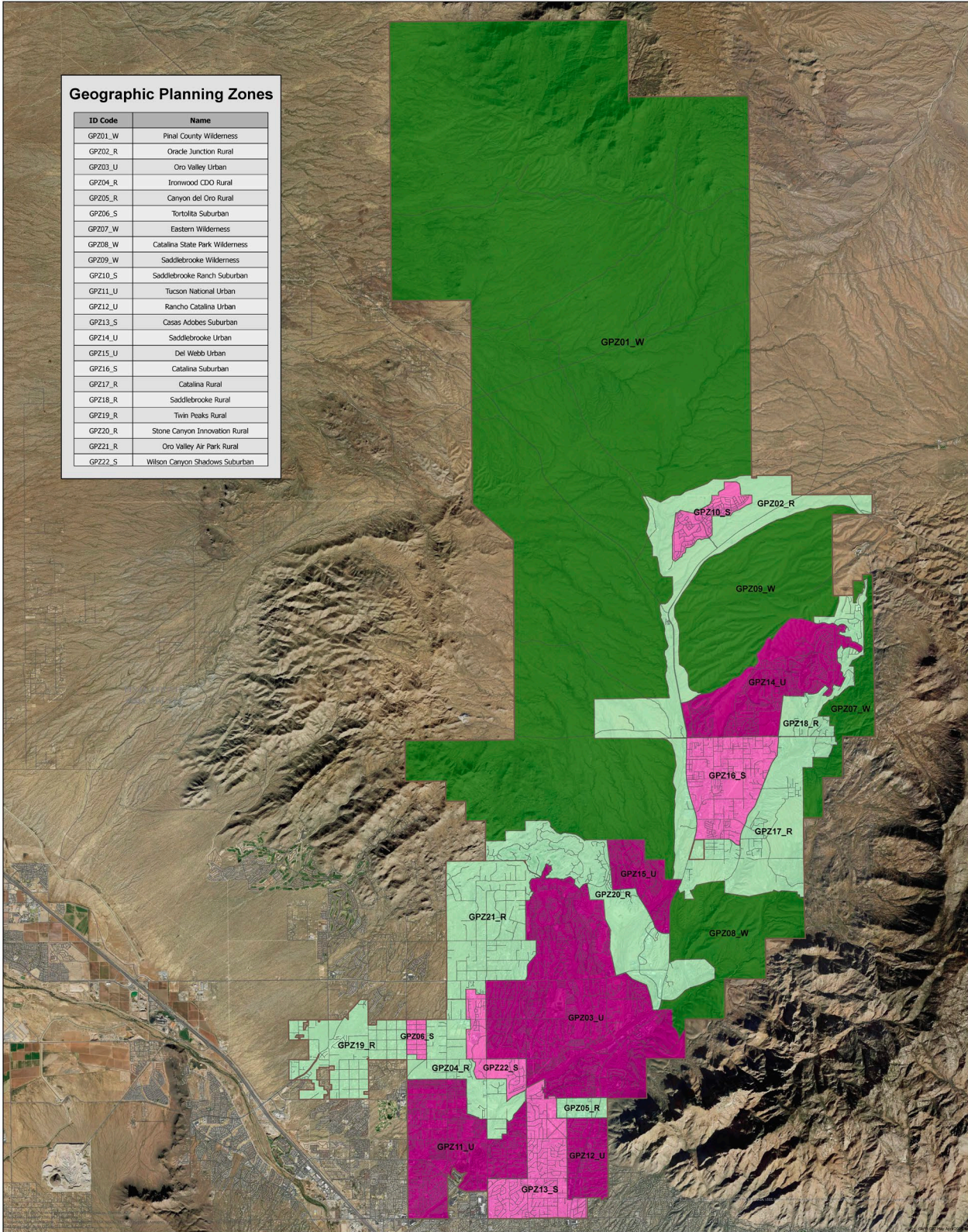
GIS major March projects were:

- Yearly hydrant inspections completed!
- Wildland's request from Capt. John Spanarella for improvements to the field map app and data through coordination with the National Interagency Fire Center (NIFC).
 - Ongoing project
- Updates to the Geographical Planning Zones layer per Assistant Chief Perry to break down the zones into more accurate representations based on population density.
 - Map attached
- Working with Fire Life and Safety (FLS) on creating and field-checking a locked gate dataset.
- Added unit and villa numbers to the Splendido complex to show up on the Mobile Data Computer (MDC).
- Troubleshooting inaccurate coordinates from ImageTrend per Capt. Davidson's request; coordinating with ImageTrend Technical Specialist Julie Treimer.
- Addressing corrections – work with Pima County to update street data.
- Station 378 designs print request for Assistant Chief Cesarek
 - Sample attached



Geographic Planning Zones

ID Code	Name
GPZ01_W	Pinal County Wilderness
GPZ02_R	Oracle Junction Rural
GPZ03_U	Oro Valley Urban
GPZ04_R	Ironwood CDO Rural
GPZ05_R	Canyon del Oro Rural
GPZ06_S	Tortolita Suburban
GPZ07_W	Eastern Wilderness
GPZ08_W	Catalina State Park Wilderness
GPZ09_W	Saddlebrooke Wilderness
GPZ10_S	Saddlebrooke Ranch Suburban
GPZ11_U	Tucson National Urban
GPZ12_U	Rancho Catalina Urban
GPZ13_S	Casas Adobes Suburban
GPZ14_U	Saddlebrooke Urban
GPZ15_U	Del Webb Urban
GPZ16_S	Catalina Suburban
GPZ17_R	Catalina Rural
GPZ18_R	Saddlebrooke Rural
GPZ19_R	Twin Peaks Rural
GPZ20_R	Stone Canyon Innovation Rural
GPZ21_R	Oro Valley Air Park Rural
GPZ22_S	Wilson Canyon Shadows Suburban



GOLDER RANCH FIRE DISTRICT

"Proudly serving the communities of Oro Valley, Marana, Catalina and Saddlebrooke"

GPZ by Population Density

- Rural (1 - 1,000)
- Urban (>2,501)
- Suburban (1,001 - 2,500)
- Wilderness



May 2024



Golder Ranch Fire District (GRFD) does not warrant, represent or guarantee that the information contained on this map is accurate, complete, current, or free of errors. The information is provided for informational purposes only. GRFD is not responsible for any errors or omissions, or for any consequences arising from the use of the information. The information is provided as a service to the community and is not intended to be used for any other purpose. The information is provided as a service to the community and is not intended to be used for any other purpose.

IT Systems Group Activities/Projects

The GRFD IT Systems group has been working on the following projects:

- This week, the IT team completed the ePCR image optimization project. The team added the requested ImageTrend Icons so they are ready for the upcoming rollout. The team managed to reduce the ePCR image size to 57GB, significantly improving storage efficiency and data transfer rate. They also made changes to the image to improve hardware compatibility, updated Zoll software, and patched the Windows Operating System. To ensure smooth operations in the future, they created Confluence documentation detailing the updated process. This project has greatly improved the efficiency and reliability of our ePCRs.
- The 3885 building cabling project was completed this week. The team added 17 new Ethernet data ports, enhancing the network's capacity and connectivity. A new patch panel was installed, improving the organization and management of the network cables. The team also completed punch-down work in the communication room and at each office outlet, ensuring secure and efficient connections.
- Billing Laptop set up -Successfully set up laptop connections to a virtual machine (VM) for two different administration staff members, specifically a part of the billing and finance team. I installed remote software on each staff member's laptop and configured the network settings to connect through VPN or direct network access if engaged in a work-from-home environment. They entered the VM's IP address or hostname into the software and authenticated using unique credentials for each staff member. The virtualization environment was configured to allow multiple concurrent connections, ensuring that both administration staff members could independently and securely access the VM. Using a laptop connected to a virtual machine for regular work offers significant benefits over a traditional desktop setup. This combination provides enhanced mobility, allowing employees to work from various locations while maintaining access to powerful computing resources hosted on the VM. It enables seamless remote work and collaboration, as users can access their work environment from any internet-connected location. Additionally, it offers improved flexibility and scalability, as virtual machines can be easily configured, updated, and managed by IT professionals without the need for physical hardware changes. This setup also enhances data security, as sensitive information can be stored and managed centrally on the VM, reducing the risk of data loss or breaches from lost or stolen devices.

- Surplus - The Second Passthrough task of gathering and cataloging old, unused computer equipment for a surplus auction has been completed. The IT team conducted a thorough inventory, identifying and collecting obsolete devices, including desktops, laptops, monitors, and peripherals, from various departments. Each item was meticulously documented, noting its condition, specifications, and any pertinent details. The equipment was then organized and prepared for transportation to the auction site. This comprehensive effort ensures that all surplus assets are accounted for and ready to be sold, potentially recouping some value for the organization while freeing up valuable storage space.
- Wildland Tablets- The IT department successfully implemented a managed configuration for a group of iPads used by suppression firefighter staff. This setup involved deploying a mobile device management (MDM) solution to ensure the iPads are consistently updated, secure, and equipped with the necessary applications and resources. The configuration included setting up secure access to critical communication tools, mapping software, and emergency response applications, as well as implementing security protocols to protect sensitive data. By centralizing the management of these devices, the IT team has enhanced the efficiency and effectiveness of the firefighter staff, ensuring they have reliable and secure access to essential tools and information in the field. In addition to these technical improvements, the project has provided more flexibility and accommodation for the recent updates that have taken place at this campus. One such update is the GRFD TV Dashboards have been set up, mirroring what we have deployed at Hanley. The growth of the Training Firefighters office, which was recently updated to house more users. Furthermore, the project has brought about greater stability in the conference room, ensuring seamless and uninterrupted meetings.
- Microsoft Intune is a cloud-based endpoint management solution. It manages user access to organizational resources and simplifies app and device management across your many devices, including mobile devices, desktop computers, and virtual endpoints.

We've successfully enrolled iPads from FLS, Wildland, and Paramedic Students. Our team is committed to continuously enrolling new devices and implementing updates on existing ones as opportunities arise. Our primary goal is to minimize user disruption and ensure that all necessary functionalities are in place for users to perform their roles effectively.

Exciting upcoming benefits that Intune will bring to Golder users are: Employees will be able to use the Company Portal app and website to reset a PIN/password, install apps, join groups, and more. IT will have the option to deploy Microsoft 365 apps (Office, Outlook, Teams, Sharepoint, OneDrive) to users remotely for existing workstations and when the users sign in for the first time. This app management capability will eventually include non-Microsoft apps, providing

flexibility and ease of access. Overall, Intune will empower IT to maintain a consistent standard of quality across devices, thereby significantly enhancing the user experience in the workplace.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Eric Perry, Assistant Chief of Community Risk Reduction

MTG. DATE: June 18, 2024

SUBJECT: COMMUNITY RISK REDUCTION ASSISTANT CHIEF'S REPORT

ITEM #: 6B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Community Risk Reduction
- Fire and Life Safety
- Community Services

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

Community Risk Reduction – Eric Perry

May 2024

Assistant Chief's Activities

Activities:

- Attended weekly District Executive Leadership Team meetings.
- Still trying to visit stations to spread the message on Community Risk Reduction, Accreditation, and Strategic Planning.
- Became a certified CPR instructor to assist with our community CPR courses.
- Attended Dan Wallace's recognition event as 2024 EMCT of the Year for the Southern Arizona Region.
- Attended Paramedic Graduation – Congratulations to our graduates!
- Assisted with Project Graduation set up at Ironwood Ridge High School.
- Lunch with GRFD Vice-Chairperson Vette.
- Attended 'Cool Pool Rules' at Wilson K-8 School.

Projects:

- The therapy dog visitation program is still under development, though it has been delayed. This will be a focus following strategic planning.
- Community Event Parameters – I worked with Community Relations, Community Education, and Operations to set some parameters on what events we attend, how long we are out of service, and more to enable a more consistent approach to these events.
- Narcan Leave Behind program – Kits have been ordered and distributed.
- Submitted final ISO paperwork. 60 to 90 days to get our new rating. Still waiting.
- The website revamp: Artan will begin revision based on our conceptual design once we get the ImageTrend project off the ground.
- Strategic Planning RFPs
 - We have selected the Advanced Strategy Center from Scottsdale to help us with Organizational Identity work.
 - We have received feedback from 126 internal stakeholders and our outreach for public, governmental partners, and business owners' input has begun. A survey has been published and will remain open until the 14th of June.
 - We have selected Managing Results, LLC. out of Gunnison, Colorado, to help us build a strategic business plan.
 - This will include a performance-based budget structure that links to our strategic plan.
 - This will also include the development of metrics to ensure we can measure what performance looks like.
 - Stay tuned...

- Working with IT to develop and implement a standardized email signature that will auto-populate titles, phone numbers, etc., out of Paycom so they do not need to be entered manually.
- Submitted an application for a Tohono O’odham gaming proceeds grant for \$25,000 worth of 10-year smoke alarms for distribution in the Catalina area.

What is Community Risk Reduction and where are we taking it?

- <https://www.firefighternation.com/leadership/becoming-an-upstreamist/>

Community Education & Risk Reduction

Community Education Supervisor’s Activities:

- 376 A-shift demonstrated what firefighters do and their equipment to kindergarteners at Wilson K-8 School.
- 380 B-shift presented what firefighters do to elementary-age children at St. Odilia’s Church.
- ‘Cool Pool Rules’ for Ironwood Ridge High School’s Early Childhood Education Preschool along with 376 C-shift.
- ‘Talk and Truck Time’ safety series for 3rd and 4th graders at Wilson K-8 along with 376 A-shift.
- ‘Mini Muster’ makeup at Basis for 5th graders who missed the event in 2nd grade due to COVID along with 380 B-shift.

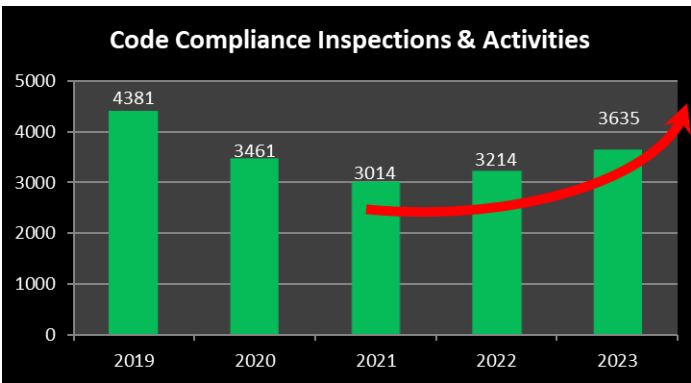
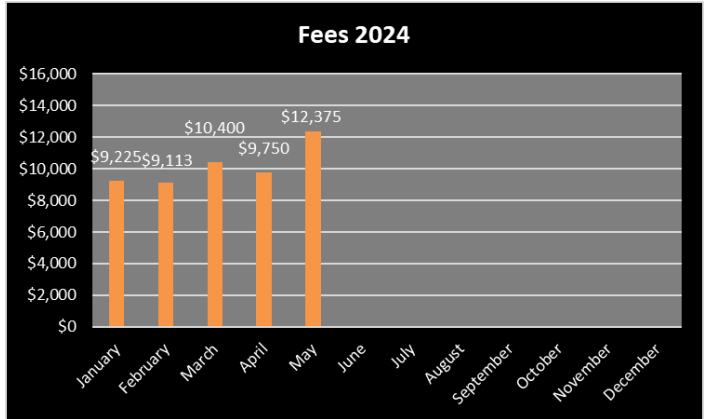
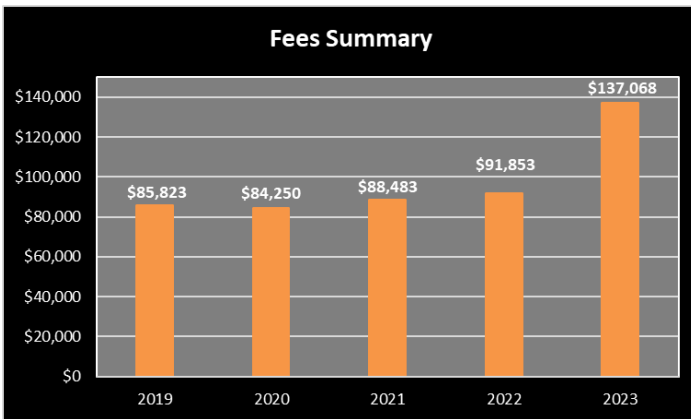
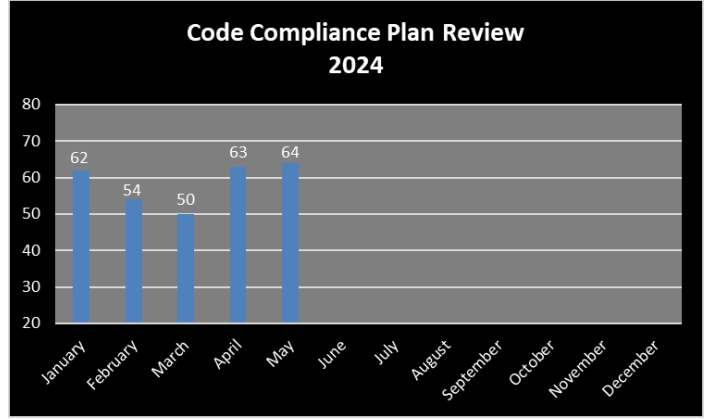
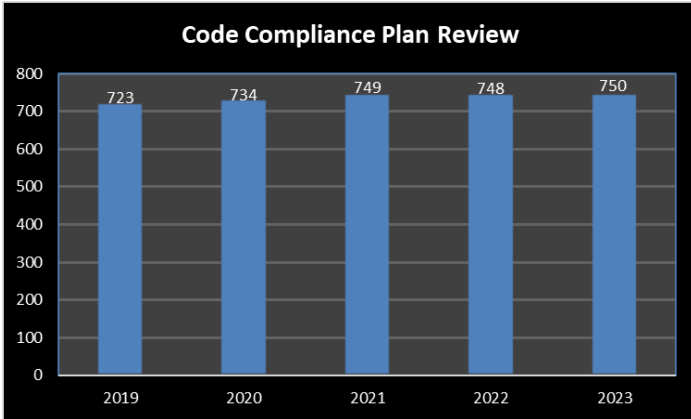


Deputy Chief’s Activities:

- ‘Cool Pool Rules’ at Innovation Academy along with Supervisor Camarillo, Admin Assistant Hernandez, and 374 C-shift.
- ‘Cool Pool Rules’ at Wilson K-8 School along with Supervisor Camarillo, Admin Assistant Hernandez, Chief Perry, and 376 B-shift.
- Nine GFRD personnel completed the CPR instructor course to teach upcoming classes.
- Hiking awareness flags placed at Catalina State Park.
 - The flags will be changed out depending on weather conditions and temperature.
 - A red flag indicates “extreme” hiking conditions.
 - A yellow flag indicates “moderate” hiking conditions.



Fire and Life Safety Services



FLS went live with ImageTrend on May 1st



Commercial Projects Summary

New projects for this month = **Green**

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 374, 375, 376	ZONE 3 Stations 377	ZONE 4 Stations 379	ZONE 5 Stations 380
Painted Sky Fire Alarm 12620 N Woodburne	Shell Building 1826 E Innovation Park	Body Fat Training T.I. 11015 E Linda Vista	Circle K CO2 3712 W Cortaro Farms	Shell Building T.I. 7435 N Oracle
Desert Palms PT T.I. 12142 N Rancho Vistoso	ROCHE Building 1 T.I. 1910 E Innovation Park	Aspen Dental T.I. 10580 N Oracle Ste 100	Beautiful Savior Fire Alarm 7570 N Thornydale	Saffron T.I. 7607 N Oracle
The Motive Wellness 2530 E Vistoso Commerce	ROCHE Building 3 T.I. 1910 E Innovation Park	TOV Pusch Ridge Golf T.I. 10000 N Oracle	AMG Medical Aesthetics T.I. 7356 N La Cholla	Handel's Ice Cream T.I. 7315 N Oracle Ste 108
Thin Blue Line T.I. 1171 W Rancho Vistoso Ste 159	Oro Valley Hospital T.I. 1551 E Tangerine	Surf Thru Car Wash 11595 N Oracle	Arroyo Verde Apartments 8020 N La Cholla	TMC One T.I. 7510 N Oracle Ste 100
Healthy Skin T.I. 2295 E Vistoso Commerce	TOV Community Center T.I. 10555 N La Canada	Pain Institute of AZ Surgery 365 E Linda Vista Ste A	Landlord Improvement 7350 N La Cholla	Title Security T.I. 8500 N Oracle Ste. 100
Miraval Storage Bldg 5000 Via Estancia	Highland Clubhouse T.I. 10702 N Highlands	Pain Institute of AZ Clinic 365 E Linda Vista Ste B	Fry's T.I. 3770 W Ina	Pusch Ridge Auto T.I. 8040 N Oracle Ste
Starizona T.I. 12995 N Oracle Ste 181	OV Assisted Living Main 12380 N Vistoso Park	La Posada 10930 N First	Villa Cielo Cortaro Apartments 8255 N Shannon	Vantage West T.I. 550 W Magee
Urban Wellness T.I. 12985 N Oracle Ste 165	Oro Valley Massage T.I. 10420 N La Canada Ste 150	Hilton Epazote T.I. 10000 N Oracle		McDonald's T.I. 292 W Magee
Who Received Project Final Inspection	ROCHE Mobile Dentist 2005 E Innovation Park	Linda Vista Office 9645 N Oracle	*Inspector for this zone is also assigned to the La Posada project	Tucson Cosmetics 1230 W Ina
Cactus Nails T.I. 15920 N Oracle Ste 100	OV Assisted Living Casitas 12380 N Vistoso Park	Verizon T.I. 10580 N Oracle Ste 100		Fred Astaire T.I. 7315 N Oracle Ste 200
Life Point Church T.I. 7355 N Paseo del Norte	Fry's T.I. 10450 N La Canada	Complete Canine T.I. 10140 N Oracle		Pusch Ridge Christian Academy 9500 N Oracle
	Pet Supplies Plus T.I. 10540 N La Canada			Tucson Cosmetics 1230 W Ina
	Oro Valley Court T.I. 11000 N La Canada			Panda Express Kitchen Hood 7848 N Oracle
	Tropical Smoothies T.I. 10335 N La Canada			GI Alliance T.I. 7490 N Oracle
	ROCHE Lab T.I. 2090 E Innovation Park			Oasis Nutrition T.I. 7927 N Oracle
	Fry's Starbucks T.I. 10450 N La Canada			
	Innovation Dental T.I. 1830 E Innovation Park			

Fire Marshal Akins:

- Attended the Ignite Leadership Conference in Mesa.
- Participated in the Strategic Planning Feedback Session.
- Met with Town of Oro Valley (TOV) Water Department to finalize the locations of four new hydrants.
- Met with TOV Building, Planning, and Permitting departments to create a new blasting permit application.
- Attended re-occurring meetings to include TOV pre-construction/DRC/Traffic, Joint Fire Investigations, Fire Chief Status, Executive Leadership, GRFD Fire Board, Southern Arizona Fire Marshals Association (SAFMA), Arizona Fire Marshals Association (AFMA), and FLS staff.

Education/Committees/Training:

- Deputy Fire Marshal (DFM) Druke attended the Joint Fire Investigation meeting with NWFD, OVPD, MPD, PCSD, and PCAO.
- Inspector Voetberg and King Filener completed their first fire investigation evolution with the help of Professional Development (how many potential ignition sources do you see?).



Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
02/04/24	Building Fire	Commercial	\$23,317	\$6,995	\$4,640,013	\$2,324,670
02/06/24	Building Fire	One-Two Family Dwelling	\$14,121	\$2,354	\$456,593	\$233,003
02/13/24	Building Fire	One-Two Family Dwelling	\$16,807	\$672	\$319,331	\$167,397
02/13/24	Building Fire	One-Two Family Dwelling	\$240,226	\$126,807	\$26,736	\$6,674
02/18/24	Building Fire	Commercial	\$10,000	\$1,000	\$2,180,890	\$1,094,445
03/01/24	Building Fire	Multi-Family Dwelling	\$6,000	\$1,200	\$1,208,513	\$606,056
03/22/24	Building Fire	Mobile Home	\$1,250	\$313	\$11,250	\$5,937
05/18/24	Fire, Other	One-Two Family Dwelling	\$5,000	\$0	\$832,000	\$418,000
		TOTAL	\$316,721	\$139,341	\$9,675,326	\$4,856,182

GRFD Fire Investigations

- On May 3, 2024, a residential fire was reported in Northwest Fire District.
 - GRFD assisted with the fire investigation.
- On May 12, 2024, a residential fire was reported in Northwest Fire District.
 - GRFD assisted with the fire investigation.
- On May 18, 2024, a residential fire was reported in Golder Ranch Fire District.
 - The area of origin was the exterior of the property.
 - The fire is classified as unintentional.
- On May 18, 2024, a residential fire was reported in Northwest Fire District.
 - GRFD assisted with the fire investigation.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Assistant Chief of Support Services

MTG. DATE: June 18, 2024

SUBJECT: SUPPORT SERVICES ASSISTANT CHIEF'S REPORT

ITEM #: 6C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

May 2024

Grant Cesarek – Assistant Chief Support Services

- Movement at the station 378 site is the highlight of the month, all permits were released following final reviews and our construction team mobilized.
- Great teamwork this month with the labor group as we worked on MOU revisions.
- Many of our support services team completed the online survey of the district's mission, vision and values statements, this will lead to strategic planning for the next three years.
- We are preparing for sessions with Pathfinder Strategies, many completed their surveys to prepare for the June sessions.
- Surplus of Engine 1511 to Corona De Tucson Fire was completed this month, approved by the board previously, great to see that apparatus moving on to serve another area of the region.
- Assisted with planning moves to fill the void in our Division Chief of EMS role, while DV Charnoki is out.
- Completed a public forum with the residents of SaddleBrooke Ranch. They have nothing but good to say about GRFD, our service to the community, and our commitment to building the new station.
- Ensuring our team is executing any final projects in the CIP and budget for this fiscal year.

Adam Jarrold – Deputy Chief Support Services

- Attended virtual meeting related to the SAFFIRE sleep research study GRFD is assisting with.
- Taught a radio class to our brand-new paramedics for their JumpStart class.
- Facilitated the Support Services Family monthly meeting, making sure to over communicate and share important information with our team.
- Attended the second part of my annual physical.
- Met with ARC Boone as well as City Comm supervisors to review different emergency radio procedures and shared that information with our BCs.
- Assisted with set up and take down of both CDO and IRHs Project Grad.
- Assisted ARC Nick Boone with a project to ensure all our mobile radios were displaying correctly at City Comm.
- Attended a cardiac arrest save coin presentation honoring personnel from GRFD, NWFD and OVPD.
- Participated in the online survey for our mission, vision, and values planning.

Keith Holland – Project Manager

- ImageTrend Implementation Project.
 - Participated in on-site training sessions 6-8 May
 - Extensive progress in development of Fire and EMS forms.
 - Coordinated meetings with City of Mesa Fire Department
 - Crew trainings are in progress.
 - Go live set for 1 July
 - Self training and configuration of the Continuum module.
 - Coordinating a visit with the City of Surprise to review their configuration.
- Station 378 Project
 - Attended weekly status calls
 - Attended the groundbreaking ceremony
- Professional Development A/V Room Project
 - Construction began on 13 May
 - Expected completion date of 31 May
- Process Documentation Project
 - Creating a workflow directory with information provided by Board Services.
- Performance Review Project
 - Currently on hold, awaiting development of District Strategic Goals.
 - Working with Emily Noland to create a Performance Review form within PayCom
- Completed Part II of 1582 Physical Exam.
- Continuing PMI Certification study.
- Participated in an online Strategic Feedback Session

Michael Price – Division Chief Logistics

- Phoenix Trip for Evaluation of L-380, repairs are going well.
- Meeting with Fire Truck Solutions (FTS) to look at E-One engine Concepts
- Meeting with Hughes Fire Equipment (HFE) to look at Pierce engine Concepts
- Interview/Survey with Brandy from Pathfinder Strategies
- Completed the online survey for our mission, vision, and values planning.
- Job Description Drafts for Fleet Technicians
- Dashboard Interface complete for offices at North Administration
- Attended EMS Week Barbeque
- Review of Capital Improvement O&M projects for FY ending 2024.
- Participated in Tuesday Tactics with the BC's.

Fleet Maintenance

- Fleet received a new motor pool vehicle truck F-150
- Charlie, Phil and Chief Price visited Fire Truck Solutions for update on unit 1142

Monthly Vehicle Parts & Labor Cost

Administration	\$6,574.00
EMS	\$12,606.00
Fire	\$40,811.00

Facilities

- All stations and Fleet bay coolers are clean and cooling, ready for the heat
- HVAC filter changes for the quarter have begun
- Pavement crack sealing is in process at Training Facility
- Pueblo is finishing up the last service for this fiscal on HVAC units and Ice Machines.
- All new beds have been purchased and installed at fire station 376, needed replacement

Procurement/Fire Supply

- Still working out some kinks in supply requests via OPIQ, but getting better as each day goes by. We will see much better control and management as all requests must go through OPIQ.
- We are encouraged by our latest bunker gear order that was received in 14 weeks. Although far from the days of an 8-week turnaround, this is a huge improvement when compared to a year ago when we had 25-30 weeks. This will assure that we will have new bunker gear for the 24-01 academy class when they graduate.
- Attended EMS Week Barbeque.



- Blast from the past! The old alarm radio was rescued from the clutches of death that was in a scrap pile in the old Fleet building (Station 2). This vintage 1970's Motorola VHF Super-Console was in pretty bad shape and required a tune-up and refurbishment of the cabinet

from our radio, not radio guy who may or may not know much about radio, much less its history. The original tone board was located as well and wired up like it was when it was retired in 1999 minus the console it was once installed in. This radio was truly the back-bone of dispatching calls under the callsign WZC633 (which we still are licensed for) and reliably served as “the voice” of Golder Ranch for two decades. It is now refurbished and displayed in working order in the lobby at Logistics for anyone to check out. You can actually tone-out the radio to page a call the old school way!



Health & Safety

- Returned 4 personnel from light duty back to shift.
- Worked with 1582 on personnel tracking and updates, also working on tier categorization.
- Released heat/ hydration training via Wellness Wednesday
- Fulfilled fitness equipment request, (4) Assault Curve treadmills for Stations 373, 374, 377 and 379
- Continued progress on Electric Vehicle (EV) policy and procedure, this is for responses to vehicle accidents and fires involving EV's

- FF Kolt toured El Dorado/ Cornerstone treatment facility with PM Roemer.
- Peer support station flyer and Teams account development.
- Interview/Survey with Brandy from Pathfinder Strategies.
- Completed the online survey for our mission, vision, and values planning.
- Participated in Tuesday Tactics with the BC's.
- Maintenance of PPE program, everything is going well.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Chris Grissom, Assistant Chief of EMS & Fire Response

MTG. DATE: June 18, 2024

SUBJECT: EMS & FIRE RESPONSE ASSISTANT CHIEF'S REPORT

ITEM #: 6D

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This allows for the operations Assistant Chief to provide updates to the Governing Board on the following areas:

- Operations
- Emergency Medical Services
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

EMS/Fire Response – Chris Grissom

May 2024

EMS

EMS Training:

- ImageTrend training with crews started the week of June 3rd and finishes June 12th.
 - This gives crews an opportunity to get their hands-on the system and get familiar with it prior to implementation date.
 - Positive feedback from crews thus far.
- Three Paramedic students (Cody Ayon, Gracyn Wagner and Casaundra Ortiz) are in the second week of the 40-hr program at Pima.
- Collaborating with AZDHS and Pima for our Academy EMT class in August.
- University of Arizona EMS (UAEMS) training was issued monthly via Vector Solutions.

EMS Team:

- The EMS Team has been very busy working on getting Image Trend ready through collaboration with other Divisions/Departments.
- Continued collaboration with all hospital partners and EMS agencies.
- Meetings with Medical Direction group on programs, trainings, and quality improvement.
- EMS Captains continue to monitor the Narcotics process.
 - No issues and have streamlined the process.
- ECs continue to collaborate in tight communication with area EDs for smooth and quick offload times, addressing issues as they arise.
- Performing inventory and assessment of our training equipment to determine any needs.

Monthly EMS Stats:

Month of May Details

	Transports +/- From Last Year		Interfacility	+/- From Last Year
MD372	0	0	0	0
MD376	0	0	0	0
MD379	0	0	0	0
PM370	85	2	1	1
PM371	0	0	0	0
PM372	0	0	0	0
PM373	93	8	1	1
PM374	0	0	0	0
PM375	119	25	3	0
PM376	99	-4	0	-2
PM377	103	10	1	-1
PM379	0	0	0	0
PM380	113	6	0	0
PM381	16	-16	0	0

Total Transports for the Month to Date: 628
+/- From Last Month 31
Total Responses 638
Transport % 98%

Total Interfacilities for the Month to Date: 6
+/- From Last Month -1

Fiscal Year Details for 2023-24

Transports

Fiscal Year to Date: 6,515
Last Fiscal Year to Date: 6,371
+/- From Last Month 144
Total Responses 6,616
Transport % 98%

Interfacility

Transports Fiscal Year to Date: 45
Last Year to Today Last Year: 105
+/- From Last Month -60

Professional Development

Courses/Training

- 2024 Spring I CRD Follow-Up
 - Best practices document was released in May.
- Swift Water Rescue Refresher
 - Vector Solutions assignment will be released on May 1, 2024.
 - The practical refresher training began on May 13, 2024.

24-01 Academy

- Week 2 of the Academy covered Ropes and Knots, Donning Turnout Gear and SCBA Inspections.
- Week 3 covered Supply Line and Attack Line Evolutions and Deploying Hose.

- Week 4 covered Portable Fire Extinguishers, Forward Lay Water Supply and Building Construction.
- Week 5 covered Forcible Entry and Cut Off Saws.
- Topics to be covered over the next few weeks will be Ventilations, Ladders, Victim Removal and Fire Ground Survival .

Miscellaneous

- Published a memo for Fire Rescue International sponsorships.
 - Due date to submit for sponsorship was May 30, 2024.

Car Seat Program

- One car seat install was done in May.



Recruits from the 24-01 Academy performing garage door cuts and hoisting evolutions



Recruits from the 24-01 Academy advancing hose line

Wildland

Current Assignments:

- No units out on assignment.

Recent Assignments:

- 5/7/24 – Flying Bucket, Maricopa, AZ (Hoffman, Huber – T2 Support Tender).
- 5/7/24 – Flying Bucket, Maricopa, AZ (Petersen, Milligan, and K. Campbell, Grotkier – T6 Brush Truck).
- 5/11/24 – Toyo Fire, Peridot, AZ (Petersen, Savage, Campbell, Huber – T3 Engine).
- 5/23/24 – Rocky Fire, San Carlos, AZ – (B. Labas, Hoffman, Milligan, Campbell – T6 Brush Truck).
- 5/24/24 – DOT Bug Fire, Florence, AZ (Petersen, Savage, Huber – T6 Brush Truck).
- 5/25/24 – Barnes Fire, Maricopa, AZ (Petersen, Savage, Rosas – T6 Brush Truck).
- 5/28/24 – Simmons Fire, Kearny, AZ (Petersen, Savage, Rosas – T6 Brush Truck).
- 5/28/24 – Simmons Fire, Kearny, AZ (B. Labas, Hoffman, Milligan, Campbell – T6 Brush Truck).

Current Projects:

- May 1 – Captain Port, Lydia, and DFFM met for a joint interview about the Spirit Dog Fuels Project.
- May 2 – Captain Port and ENB Brandy Labas met with USFS CNF to cut trees and re-certify our lost chainsaw certs. We are FAL2 and need to reinstate as such so we can sign off the FAL3 members.
- Captain Kroger has begun programming Wildland radios to the new 2024 State Radio Guide.

Training:

- May 2 & 3 – GRFD Wildland Team instructors hosted a UTV class for NWFD.

Honor Guard/Pipes and Drums

Honor Guard:

- One expenditure this month. Monthly total: \$34.95.
 - J. Glover had his uniform dry cleaned and some sewing repair work taken care of.
 - District credit card and Honor Guard (HG) budget all squared up.
- Planning for Colorado Springs Memorial is in full swing.
- Events participated in:
 - May 9th – Monthly HG meeting.
 - May 15th – Ironwood Ridge High School, Oro Valley PD event (Glover).
 - May 20th – Pima Community College Fire Graduation (Unger).
 - May 30th – PFFA Convention (Thomas).

Pipes & Drums:

- No expenses in May.
- No events in May.

Special Operations

Training:

- In May, our GRFD Special Operations team participated in the monthly Regional Hazmat Drill, which took place at Drexel Heights. Alongside our partners at TFD and NWFD, GRFD members participated in evaluating new Air Monitors and gathering data on which new and upgraded monitors would best benefit the region.
- Shout out to Paramedics Rhodes, Szach, and Baron for successfully conducting the districtwide Swift Water Rescue Refresher. The goal of the refresher was to increase awareness of target hazards within our fire district and for our crews to practice FRO swift water rescue skills at specific locations that they would likely respond to.
- Along with our partners at TFD and NWFD, our Special Operations team members participated in a swift water rescue drill at the Rillito River. The drill was a re-creation of a call that TFD and NWFD ran last year at the Rillito River crossing at Camino De La Tierra, where they were able to rescue a woman and her dog from a car. The drill incorporated shooting tag lines across the river, rigging a high line, and boat operations. This rescue operation can be extremely challenging and involves a lot of practice and coordination.

Calls:

- On May 7th, 377 units with assistance from NWFD and PCSO, were involved in a hiker rescue on the Linda Vista Trail. There were two patients hiking together, both experiencing symptoms of dehydration, and both had run out of water. One patient was carried down by crews on a stokes basket and the other was walked down with assistance. Both patients were treated with IV fluids and released after further evaluation. Again, another seamless rescue involving GRFD and our neighboring agencies.

Incident Type Count Report

Date Range: From 5/1/2024 To 5/31/2024

Selected Station(s): 37*, 380

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 370			
140	Natural vegetation fire, other	1	0.05%
142	Brush, or brush and grass mixture fire	3	0.15%
Total - Fires		4	2.23%
321	EMS call, excluding vehicle accident with injury	92	4.54%
322	Vehicle accident with injuries	5	0.25%
Total - Rescue & Emergency Medical Service Incidents		97	54.19%
511	Lock-out	2	0.10%
541S	Snake Call	39	1.92%
553	Public service	7	0.35%
553S	Smoke Detector Battery Change	2	0.10%
554	Assist invalid	5	0.25%
561	Unauthorized burning	1	0.05%
571	Cover assignment, standby, moveup	1	0.05%
Total - Service Call		57	31.84%
611	Dispatched & cancelled en route	7	0.35%
611T	Dispatch TEST call	1	0.05%
622	No incident found on arrival at dispatch address	2	0.10%
631	Authorized controlled burning	1	0.05%
651	Smoke scare, odor of smoke	3	0.15%
671	Hazmat release investigation w/ no hazmat	1	0.05%
Total - Good Intent Call		15	8.38%
700	False alarm or false call, other	1	0.05%
736	CO detector activation due to malfunction	1	0.05%
744	Detector activation, no fire - unintentional	3	0.15%
746	Carbon monoxide detector activation, no CO	1	0.05%
Total - Fals Alarm & False Call		6	3.35%
Total for Station		179	8.83%
Station: 372			
321	EMS call, excluding vehicle accident with injury	11	0.54%
Total - Rescue & Emergency Medical Service Incidents		11	23.40%
541S	Snake Call	23	1.13%
553	Public service	8	0.39%
553S	Smoke Detector Battery Change	3	0.15%
554	Assist invalid	1	0.05%
Total - Service Call		35	74.47%
742	Extinguishing system activation	1	0.05%
Total - Fals Alarm & False Call		1	2.13%
Total for Station		47	2.32%
Station: 373			
320	Emergency medical service, other	4	0.20%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 373 - (Continued)			
321 - EMS call, excluding vehicle accident with injury		129	6.36%
322 - Vehicle accident with injuries		2	0.10%
Total - Rescue & Emergency Medical Service Incidents		135	45.76%
412 - Gas leak (natural gas or LPG)		1	0.05%
Total - Hazardous Conditions (No fire)		1	0.34%
541B - Bee Swarm/Removal		1	0.05%
541S - Snake Call		71	3.50%
551 - Assist police or other governmental agency		1	0.05%
553 - Public service		44	2.17%
553A - Defective Appliance		1	0.05%
553S - Smoke Detector Battery Change		13	0.64%
554 - Assist invalid		9	0.44%
Total - Service Call		140	47.46%
611 - Dispatched & cancelled en route		6	0.30%
622 - No incident found on arrival at dispatch address		2	0.10%
651 - Smoke scare, odor of smoke		1	0.05%
Total - Good Intent Call		9	3.05%
700 - False alarm or false call, other		4	0.20%
744 - Detector activation, no fire - unintentional		4	0.20%
746 - Carbon monoxide detector activation, no CO		2	0.10%
Total - Fals Alarm & False Call		10	3.39%
Total for Station		295	14.55%
Station: 374			
100 - Fire, other		2	0.10%
Total - Fires		2	0.89%
320 - Emergency medical service, other		1	0.05%
321 - EMS call, excluding vehicle accident with injury		88	4.34%
322 - Vehicle accident with injuries		1	0.05%
Total - Rescue & Emergency Medical Service Incidents		90	40.00%
541B - Bee Swarm/Removal		1	0.05%
541S - Snake Call		88	4.34%
553 - Public service		18	0.89%
553S - Smoke Detector Battery Change		3	0.15%
554 - Assist invalid		14	0.69%
Total - Service Call		124	55.11%
611 - Dispatched & cancelled en route		3	0.15%
Total - Good Intent Call		3	1.33%
736 - CO detector activation due to malfunction		1	0.05%
744 - Detector activation, no fire - unintentional		5	0.25%
Total - Fals Alarm & False Call		6	2.67%
Total for Station		225	11.09%
Station: 375			
142 - Brush, or brush and grass mixture fire		1	0.05%
Total - Fires		1	0.36%
321 - EMS call, excluding vehicle accident with injury		112	5.52%
322 - Vehicle accident with injuries		4	0.20%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 375 - (Continued)			
381A - Hiker Rescue		1	0.05%
Total - Rescue & Emergency Medical Service Incidents		117	41.64%
541B - Bee Swarm/Removal		1	0.05%
541S - Snake Call		109	5.37%
550 - Public service assistance, other		2	0.10%
553 - Public service		17	0.84%
553S - Smoke Detector Battery Change		8	0.39%
554 - Assist invalid		11	0.54%
Total - Service Call		148	52.67%
611 - Dispatched & cancelled en route		5	0.25%
651 - Smoke scare, odor of smoke		2	0.10%
Total - Good Intent Call		7	2.49%
700 - False alarm or false call, other		1	0.05%
744 - Detector activation, no fire - unintentional		6	0.30%
Total - Fals Alarm & False Call		7	2.49%
900 - Special type of incident, other		1	0.05%
Total - Special Incident Type		1	0.36%
Total for Station		281	13.86%
Station: 376			
100 - Fire, other		1	0.05%
132 - Road freight or transport vehicle fire		1	0.05%
138 - Off-road vehicle or heavy equipment fire		1	0.05%
154 - Dumpster or other outside trash receptacle fire		1	0.05%
Total - Fires		4	2.08%
321 - EMS call, excluding vehicle accident with injury		74	3.65%
322 - Vehicle accident with injuries		5	0.25%
Total - Rescue & Emergency Medical Service Incidents		79	41.15%
541B - Bee Swarm/Removal		2	0.10%
541S - Snake Call		81	3.99%
553 - Public service		10	0.49%
553A - Defective Appliance		1	0.05%
553S - Smoke Detector Battery Change		2	0.10%
554 - Assist invalid		5	0.25%
Total - Service Call		101	52.60%
611 - Dispatched & cancelled en route		4	0.20%
Total - Good Intent Call		4	2.08%
744 - Detector activation, no fire - unintentional		3	0.15%
746 - Carbon monoxide detector activation, no CO		1	0.05%
Total - Fals Alarm & False Call		4	2.08%
Total for Station		192	9.47%
Station: 377			
100 - Fire, other		2	0.10%
131 - Passenger vehicle fire		1	0.05%
Total - Fires		3	1.46%
321 - EMS call, excluding vehicle accident with injury		124	6.11%
322 - Vehicle accident with injuries		7	0.35%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 377 - (Continued)			
331 - Lock-in (if lock out , use 511)		1	0.05%
381A - Hiker Rescue		1	0.05%
Total - Rescue & Emergency Medical Service Incidents		133	64.88%
441 - Heat from short circuit (wiring), defective/worn		1	0.05%
445 - Arcing, shorted electrical equipment		1	0.05%
Total - Hazardous Conditions (No fire)		2	0.98%
500I - Investigate Fire, Now Out		1	0.05%
522 - Water or steam leak		1	0.05%
541S - Snake Call		46	2.27%
542 - Animal rescue		1	0.05%
553 - Public service		6	0.30%
553S - Smoke Detector Battery Change		3	0.15%
554 - Assist invalid		5	0.25%
Total - Service Call		63	30.73%
611 - Dispatched & cancelled en route		2	0.10%
622 - No incident found on arrival at dispatch address		1	0.05%
Total - Good Intent Call		3	1.46%
744 - Detector activation, no fire - unintentional		1	0.05%
Total - Fals Alarm & False Call		1	0.49%
Total for Station		205	10.11%
Station: 378			
142 - Brush, or brush and grass mixture fire		1	0.05%
150 - Outside rubbish fire, other		1	0.05%
Total - Fires		2	1.63%
311 - Medical assist, assist EMS crew		1	0.05%
321 - EMS call, excluding vehicle accident with injury		22	1.08%
322 - Vehicle accident with injuries		2	0.10%
Total - Rescue & Emergency Medical Service Incidents		25	20.33%
541S - Snake Call		47	2.32%
553 - Public service		19	0.94%
553S - Smoke Detector Battery Change		15	0.74%
554 - Assist invalid		2	0.10%
Total - Service Call		83	67.48%
611 - Dispatched & cancelled en route		3	0.15%
611T - Dispatch TEST call		5	0.25%
622 - No incident found on arrival at dispatch address		1	0.05%
651 - Smoke scare, odor of smoke		1	0.05%
Total - Good Intent Call		10	8.13%
744 - Detector activation, no fire - unintentional		3	0.15%
Total - Fals Alarm & False Call		3	2.44%
Total for Station		123	6.07%
Station: 379			
100 - Fire, other		1	0.05%
142 - Brush, or brush and grass mixture fire		1	0.05%
Total - Fires		2	0.81%
320 - Emergency medical service, other		3	0.15%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 379 - (Continued)			
321 - EMS call, excluding vehicle accident with injury		141	6.95%
322 - Vehicle accident with injuries		6	0.30%
Total - Rescue & Emergency Medical Service Incidents		150	60.73%
400 - Hazardous condition, other		1	0.05%
Total - Hazardous Conditions (No fire)		1	0.40%
541B - Bee Swarm/Removal		1	0.05%
541S - Snake Call		64	3.16%
553 - Public service		4	0.20%
553A - Defective Appliance		2	0.10%
554 - Assist invalid		13	0.64%
Total - Service Call		84	34.01%
611 - Dispatched & cancelled en route		4	0.20%
622 - No incident found on arrival at dispatch address		2	0.10%
Total - Good Intent Call		6	2.43%
736 - CO detector activation due to malfunction		1	0.05%
744 - Detector activation, no fire - unintentional		3	0.15%
Total - Fals Alarm & False Call		4	1.62%
Total for Station		247	12.18%
Station: 380			
142 - Brush, or brush and grass mixture fire		1	0.05%
160 - Special outside fire, other		1	0.05%
Total - Fires		2	0.85%
320 - Emergency medical service, other		2	0.10%
321 - EMS call, excluding vehicle accident with injury		133	6.56%
322 - Vehicle accident with injuries		4	0.20%
Total - Rescue & Emergency Medical Service Incidents		139	59.40%
440 - Electrical wiring/equipment problem, other		1	0.05%
Total - Hazardous Conditions (No fire)		1	0.43%
522 - Water or steam leak		1	0.05%
541B - Bee Swarm/Removal		2	0.10%
541S - Snake Call		65	3.21%
553S - Smoke Detector Battery Change		2	0.10%
554 - Assist invalid		13	0.64%
Total - Service Call		83	35.47%
611 - Dispatched & cancelled en route		4	0.20%
622 - No incident found on arrival at dispatch address		1	0.05%
Total - Good Intent Call		5	2.14%
744 - Detector activation, no fire - unintentional		4	0.20%
Total - Fals Alarm & False Call		4	1.71%
Total for Station		234	11.54%
		2,028	100.00%



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: June 18, 2024

SUBJECT: PUBLIC HEARING ON THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR 2024 - 2025 & 2025-2026 BUDGETS

- OPEN THE PUBLIC HEARING
- CLOSE THE PUBLIC HEARING

ITEM #: 7A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This agenda item is included for public discussion of the proposed Golder Ranch Fire District Fiscal Year 2024-2025 & 2025-2026 budgets. The budget was posted in three public places and published on the Golder Ranch Fire District website for more than the twenty days required, prior to the public hearing. Copies of the Golder Ranch Fire District budget for fiscal year 2024-2025 were made available to members of the public upon written request to the District in accordance with A.R.S. §48-805.

RECOMMENDED MOTION

Public Hearing Only



GOLDER RANCH FIRE DISTRICT

NOTICE OF PUBLIC HEARING

GOLDER RANCH FIRE DISTRICT

Pursuant to A.R.S. §48-805.02.A, the Governing Board of Golder Ranch Fire District hereby gives notice that it will hold a public hearing for the purpose of adopting a budget. The public hearing will be held at the District's next regularly scheduled meeting:

June 18, 2024- 9:00 a.m.
Golder Ranch Fire District
Fire Headquarters
1600 E. Hanley Boulevard
Oro Valley, AZ 85737

Copies of the tentative budget are posted with this notice and can also be obtained at the GRFD Fire Headquarters 1600 E. Hanley Boulevard Tucson, AZ 85737 and www.grfdaz.gov.

Posted on 5/21/2024
Shannon Ortiz



GOLDER RANCH FIRE DISTRICT GOVERNING BOARD PUBLIC NOTICE

The FY 24/25 & FY 25/26 tentative budgets have been published and posted in four public places within the District. It will remain posted for twenty days, prior to the public hearing, pursuant to ARS 48-805.02.A.

The four posting locations are:

Golder Ranch Fire District Fire Headquarters
1600 E. Hanley Boulevard
Oro Valley, Arizona 85737

Golder Ranch Fire District Fire Station 380
1175 W. Magee Road
Tucson, Arizona 85704

Golder Ranch Fire District Station 377
355 E. Linda Vista Boulevard
Tucson, Arizona 85704

Golder Ranch Fire District Station 373
63735 E. SaddleBrooke Boulevard
Tucson, AZ 85739

The tentative budgets may be provided in a paper format and are available per request at the Golder Ranch Fire District at all locations above.

Posted By: Shannon
Ortiz Date: May 21, 2024

TENATIVE FISCAL YEAR 2024/25 & 2025/26 BUDGETs

	<u>BOND DEBT</u> <u>SERVICE</u>	<u>WILD LAND</u> <u>FUND</u>	<u>AMBULANCE</u> <u>TRANSPORT</u> <u>FUND</u>	<u>CAPITAL PROJECTS</u> <u>FUND</u>	<u>GENERAL FUND</u>	TOTAL FY 24/25	TOTAL FY 25/26 (projected)
REVENUES							
Property Tax	1,924,509	-	-	2,535,660	38,199,775	42,659,944	46,354,705
Fee for Service	-	315,000	4,600,000	-	382,891	5,297,891	5,774,701
Prop 207 State Shared Rev	-	-	-	-	800,000	800,000	900,000
Fire District Assistance Tax	-	-	-	-	800,000	800,000	800,000
EMS Membership	-	-	60,000	-	-	60,000	61,800
Grant Revenue	-	-	-	-	400,000	400,000	400,000
Interest Income	-	-	-	-	176,152	176,152	181,437
General Fund Reserves	-	-	-	-	2,363,080	2,363,080	1,587,774
TOTAL REVENUES	1,924,509	315,000	4,660,000	2,535,660	43,121,898	52,557,067	56,060,417
EXPENDITURES							
Labor, Benefits & Employee Development	-	300,000	4,263,628	-	33,257,125	37,820,753	38,198,960
Supplies/Software/Consumables	-	-	153,330	-	1,715,070	1,868,400	1,905,768
Vehicle / Equipment	-	-	51,150	-	1,173,545	1,224,695	1,236,942
Utilities / Communications	-	-	1,324	-	529,426	530,750	536,058
Professional Services	-	-	111,062	-	1,565,773	1,676,835	1,693,603
Dues/Subscriptions	-	-	4,010	-	888,655	892,665	901,592
Insurance	-	-	-	-	235,200	235,200	237,552
Repairs / Maintenance	-	15,000	75,496	-	675,539	766,035	773,695
Bond and Lease Principle	1,029,000	-	-	-	2,382,581	3,411,581	3,492,142
Capital Outlay	-	-	-	2,443,241	-	2,443,241	2,535,660
Bond and Lease Interest	895,618	-	-	-	698,984	1,594,602	4,548,445
Reserve Fund Surplus	(109)	-	-	92,419	-	92,310	-
TOTAL EXPENDITURES	1,924,509	315,000	4,660,000	2,535,660	43,121,898	52,557,067	56,060,417

O&M Mil rate	\$ -	\$ -	\$ -	\$ 0.16	2.38	\$ 2.54	2.54
Bond Mil Rate	\$ 0.12	\$ -	\$ -	\$ -	\$ -	\$ 0.12	0.12
Combined Mil Rate	\$ 0.12	\$ -	\$ -	\$ 0.16	\$ 2.38	\$ 2.66	2.66


5-21-24
 Chair of the Board Date


5-21-24
 Clerk of the Board Date



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

MTG. DATE: June 18, 2024

SUBJECT: 7B

ITEM #: DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2024-0005
APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT
FISCAL YEAR 2024-2025 & 2025-2026 BUDGETS

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

On May 21, 2024, the Golder Ranch Fire District Board approved the tentative budget for fiscal year 2024-2025. This budget was subsequently posted and made available for public review in accordance with A.R.S. §48-805.

The tentative budget for 2024-2025 provides \$43,121,898 to the General Fund, \$2,535,660 to the Capital Projects Fund, \$4,660,000 to the Ambulance Transport Fund, and \$315,000 to the Wildland Fund for a total O&M budget of \$50,632,558, requiring a mil rate of \$2.54 and a tax levy of \$45,657,558.

The Bond Debt Service Fund will require a levy of \$1,924,509 and a mil rate of \$0.12.

Per state statute, Finance Director Christian has added 12 additional months to the template for fiscal year 2025-26, to bring the budget into compliance by adopting a budget that is 24 months in duration.

RECOMMENDED MOTION

Motion to approve Resolution #2024-0005 formally adopting the Golder Ranch Fire District budget in the amount of \$52,557,067 with a recommended mil rate of \$2.54 and a bond debt service mil rate of \$0.12 for fiscal year 2024-2025.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

RESOLUTION NO. 2024-0005

A RESOLUTION APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT ANNUAL BUDGET FOR FISCAL YEARS 2024 - 2025 AND 2025 - 2026

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District Governing Board approved a tentative 24 month budget for fiscal years 2024-2025 and 2025-2026, which contains the estimated revenues and expenditures; and

WHEREAS, the tentative budget was posted in three public places and published on Golder Ranch Fire District's official website for more than twenty days prior to a public hearing in accordance with A.R.S. §48-805.A(2); and

WHEREAS, the Golder Ranch Fire District Governing Board called a public hearing on June 18, 2024, to receive public input on the Golder Ranch Fire District budget for fiscal year 2024-2025; and

WHEREAS, the Net Assessed Value of the Golder Ranch Fire District is \$1,603,757,269; and

WHEREAS, in accordance with the requirements of the Arizona Revised Statutes §48-805.02.D, the Chairperson and the Clerk of the Governing Board hereby certify as follows:

- a) That the District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the District general fund, except for those liabilities as described in §48-805.B.2 and §48-806 and §48-807.
- b) That the Golder Ranch Fire District complies with §48-805.02.F



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

NOW, THEREFORE, BE IT RESOLVED that the Golder Ranch Fire District Governing Board met in a duly noticed public session on June 18, 2024 and upon a vote of _____ authorized and approved Resolution No. 2024-0005 to approve and formally adopt the Golder Ranch Fire District's O&M budget for fiscal year 2024-2025 in the amount of \$50,632,558 and with a recommended mill rate of \$2.54; and

BE IT FURTHER RESOLVED that the total approved budget amount of \$52,557,067 for fiscal year 2024-2025 includes a Bond Debt Service Fund which will require a levy of \$1,924,509 with a proposed mil rate of \$0.12; and

BE IT FURTHER RESOLVED that the Golder Ranch Fire District shall post the adopted budget in a conspicuous location(s) and on the District's official website within seven business days after the final adoption and it shall be retained on the website for at least sixty months; and

BE IT FURTHER RESOLVED a certification by the Chairperson and Clerk of the District Board shall notify the Board of Supervisors of Pinal and Pima County.

BE IT FURTHER RESOLVED that the Golder Ranch Fire District staff is hereby authorized and directed to take all steps necessary and proper to implement this Resolution.

ADOPTED AND APPROVED by the Governing Body of the Golder Ranch Fire District on this 18th day of June 2024, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

ATTEST:

Sandra Outlaw
Clerk of the Governing Board
of the Golder Ranch Fire District



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

MTG. DATE: June 18, 2024

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2024-0006
APPROVING THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END
OF FISCAL YEAR 2023-2024 GENERAL FUND BALANCE

ITEM #: 7C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

At the end of each fiscal year, the Fire Board must commit the General Fund Balance to a reserve fund pursuant to the GRFD Principles of Sound Financial Management Policy. The following reserves are calculated and are requested to be committed by resolution of the board...

Emergency Reserve 10%	\$4,026,983
Operating Reserve 20%	\$8,053,965
Stabilization Reserve 10%	\$4,026,983
<u>Contingency Reserve Fund</u>	<u>\$4,000,000</u>
Total Reserve Balance FY Ending 2024	\$20,107,930

RECOMMENDED MOTION

Motion to approve Resolution #2024-0006 appropriating the end of fiscal year General Fund balance in accordance with GRFD Principles of Sound Financial Policy.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

RESOLUTION NO. 2024-0006

A RESOLUTION APPROVING THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END OF FISCAL YEAR 2023-2024 GENERAL FUND BALANCE

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District has in place the Golder Ranch Fire District Principles of Sound Financial Management Policy; and

WHEREAS, the Golder Ranch Fire District Governing Board has determined it is in the best interest of the Golder Ranch Fire District to designate remaining funds from the end of fiscal year 2023-2024 in accordance with terms set forth in the Principles of Sound Financial Management Policy.

NOW THEREFORE, BE IT RESOLVED that the Golder Ranch Fire District Governing Board met in a duly noticed public session on June 18, 2024 and upon a vote of _____ approved and adopted Resolution No. 2024-0006 to designate remaining funds from the end of fiscal year 2023-2024 on June 18, 2024 in accordance with the terms set forth in the Principles of Sound Financial Management Policy as follows:

Emergency Reserve.....	\$ 4,026,983
Operating Reserve.....	\$ 8,053,965
Stabilization Reserve.....	\$ 4,026,983
<u>Contingency Reserve Fund.....</u>	<u>\$4,000,000</u>

Total Reserve Balance FY Ending 2024.....\$20,107,930

BE IT FURTHER RESOLVED a certification by the Chairperson and the Clerk of the Golder Ranch Fire District Governing Board will notify the Board of Supervisors of Pinal and Pima Counties; and



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

BE IT FURTHER RESOLVED that Golder Ranch Fire District staff is hereby authorized and directed to take all steps necessary and proper to implement this Resolution.

ADOPTED AND APPROVED by the Governing Body of the Golder Ranch Fire District on this 18th day of June 2024, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Sandra Outlaw
Clerk of the Governing Board
of the Golder Ranch Fire District

Date



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Adam Jarrold, Deputy Chief of Support Services

MTG. DATE: June 18, 2024

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2024-0007 DECLARING DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

ITEM #: 7D

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

The Golder Ranch Fire District has accumulated item(s) that we no longer use or need. The attached document(s) provides details of item(s) the district is seeking to surplus through public auction or sale of to a neighboring or local fire department or district. This agenda item(s) purpose is to request approval to classify the item(s) as surplus and to place them on a public surplus auction site and or approve direct sale.

RECOMMENDED MOTION

Motion to adopt Resolution 2024-0007 to declare district items as surplus and direction to staff to add declared surplus items to a public auction site or sell to a neighboring or mutual aid fire district or department.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

RESOLUTION NO. 2024-0007

A RESOLUTION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT DECLARING THE LISTED ITEMS AS SURPLUS AND DIRECTION TO STAFF TO DISPOSE OF THE DECLARED SURPLUS ITEMS IN SUCH A WAY THAT BEST MEETS THE NEEDS OF THE DISTRICT

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District is the owner of the list of District property as described in Exhibit A, attached to this document, as surplus to the needs of the District; and

WHEREAS, the Golder Ranch Fire District has determined that the items listed in Exhibit A are no longer of any value to the District, do not serve a useful function and are not required for the continued effective operation of the District.

NOW, THEREFORE, BE IT RESOLVED; the Governing Board of the Golder Ranch Fire District declares the item listed on Exhibit A, attached to this resolution, as surplus property and is no longer of need to the District; and

BE IT FURTHER RESOLVED that the Golder Ranch Fire District Governing Board directs staff to dispose of such declared items in a way that best meets the needs of the District in accordance with state statutes.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Tucson, Arizona 85737

Chief Tom Brandhuber

ADOPTED AND APPROVED on this 18th day of June 2024, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox-Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Sandra Outlaw
Clerk of the Governing Board
of the Golder Ranch Fire District

Exhibit A

Fleet Division

We have replaced the golf cart with a newer, more reliable model as well as upgraded to a newer more efficient parts washer.

Golf Cart



Parts Washer



IT Division

Various laptops, desktop computers, and tablets that we no longer use or need or are obsolete.

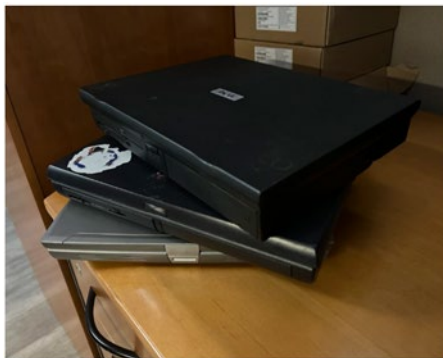
Panasonic Toughbooks



Dell Optiplex



Older Dell Laptops



Dell Inspiron Laptops



Tablets



Wildland Division

1. Bendix King DPH Portable Radios - 15
 - a. Li-Ion Batteries - 7
 - b. Clamshells for AA batteries - 17
2. Bendix King KNG P-150s Portable Radios - 7
 - a. Li-Ion Batteries - 9
 - b. Clamshells for AA batteries - 7
3. Antennas for portable radios
4. In-vehicle battery chargers
5. Speaker microphones for portable and mobile radios





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Fire Chief Tom Brandhuber

MTG. DATE: June 18, 2024

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2024-0008 GRANTING AN EXTENSION OF THE CURRENT MEMORANDUM OF UNDERSTANDING BETWEEN THE GOLDER RANCH FIRE DISTRICT AND NORTH TUCSON FIREFIGHTERS' ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3832

ITEM #: 7E

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

The current MOU expires June 30, 2024. There still remains some work to be done with the new MOU as well as a few corresponding policies that will need to be approved by the board. This extension will have no impact upon the adopted budget for FY 2024/2025.

RECOMMENDED MOTION

Motion to approve and adopt Resolution #2024-0008 to grant an additional sixty days for a new memorandum of understanding to be presented to the GRFD Governing Board for approval.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Oro Valley, AZ 85737

Chief Tom Brandhuber

RESOLUTION NO. 2024-0008

A RESOLUTION EXTENDING THE CURRENT MEMORANDUM OF UNDERSTANDING WITH THE NORTH TUCSON FIREFIGHTERS ASSOCIATION LOCAL 3832

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the North Tucson Firefighters Association (NTFFA), International Association of Firefighters (IAFF) Local 3832 ("Local 3832") is recognized as a representative of all union members through the rank of Captain; and

WHEREAS, the Golder Ranch Fire District Governing Board approved a memorandum of understanding (MOU) on September 19, 2023 with Local 3832 (the "2023 MOU"); and

WHEREAS, the 2023 MOU is in effect through the last pay period in June 2024; and

WHEREAS, GRFD staff and the Local 3832 are continuing revisions to the 2023 MOU in order to present a mutually proposed 2024 MOU to the GRFD Governing Board; however, additional time is required to do so; and

WHEREAS, Local 3832 has requested the 2023 MOU be extended through August 20, 2024, to allow sufficient time to continue working with GRFD staff to present a mutually proposed 2024 MOU to the Governing Board at its regularly scheduled board meeting set for August 20, 2024; and

WHEREAS, the extension has no effect on the approval of the fiscal year 2024/2025 budget; and

WHEREAS, the extension has no effect on the grade adjustments on the completed salary survey or step reduction in the district grade and step plan.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
1600 E. Hanley Boulevard
Oro Valley, AZ 85737

Chief Tom Brandhuber

NOW, THEREFORE, BE IT RESOLVED that the Golder Ranch Fire District Governing Board met in a duly noticed public session on June 18, 2024, and upon a vote of _____ authorized and approved Resolution No. 2024-0008 to approve and formally extend the 2023 MOU with Local 3832 through August 20, 2024.

BE IT FURTHER RESOLVED the Golder Ranch Fire District hereby extends the current MOU from its original expiration date as of the last pay period in June 2024 to August 20, 2024.

ADOPTED AND APPROVED by the Governing Body of the Golder Ranch Fire District on this 18th day of June 2024, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Sandra Outlaw
Clerk of the Governing Board
of the Golder Ranch Fire District



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

MTG. DATE: June 18, 2024

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 7F

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
 Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
 From 5/1/2024 Through 5/31/2024

Account Code	Account Title	Current Period Actual	Current Period Budget	Current Period Budget Variance - Original	YTD Actual	YTD Budget	YTD Budget Variance - Original
5000	Labor/Benefits/Employee Development	3,109,363.52	2,467,302.11	(642,061.41)	31,115,800.37	29,997,316.32	(1,118,484.05)
6000	Supplies/Consumables	55,431.06	133,220.85	77,789.79	1,345,928.04	1,618,479.35	272,551.31
6500	Vehicle / Equipment Expense	97,917.58	92,982.89	(4,934.69)	800,024.71	1,082,811.79	282,787.08
6750	Utilities / Communications	39,158.50	33,586.01	(5,572.49)	445,907.57	431,923.73	(13,983.84)
7000	Professional Services	144,192.97	116,165.98	(28,026.99)	1,284,620.91	1,393,525.78	108,904.87
7500	Dues/Subscriptions/Maint. Fees	18,971.24	37,232.08	18,260.84	562,693.67	608,474.88	45,781.21
7750	Insurance	0.00	0.00	0.00	207,182.24	181,528.00	(25,654.24)
8000	Repairs / Maintenance	44,635.85	42,243.72	(2,392.13)	539,846.42	717,780.94	177,934.52
9000	Debt Service	1,137.51	251.27	(886.24)	1,554,525.95	1,664,040.97	109,515.02
9500	Capital Outlay	165,605.18	13,249.99	(152,355.19)	1,825,544.22	2,057,559.56	232,015.34
Report Difference		(3,676,413.41)	(2,936,234.90)	(740,178.51)	(39,682,074.10)	(39,753,441.32)	71,367.22



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: June 18, 2024

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 8

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: June 18, 2024

SUBJECT: Call to the Public

ITEM #: 9

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.