

GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING PUBLIC NOTICE AND AGENDA

Tuesday, December 19, 2023, 9:00 a.m.

1600 East Hanley Boulevard, Oro Valley, Arizona 85737

***Please take note of the change of location from previous board meetings.**

Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, December 19, 2023. The meeting will be held at the Fire District Headquarters Board Room, which is located at 1600 East Hanley Boulevard Oro Valley, Arizona 85737. The order of the agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.

1. CALL TO ORDER/ROLL CALL

2. SALUTE AND PLEDGE OF ALLEGIANCE

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. PRESENTATIONS

A. PRESENTATION FROM CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT

B. PRESENTATION OF PERSONNEL

- PROMOTIONS
 - ADIN DEMASI, CAPTAIN
 - RYAN WARD, CAPTAIN
 - RYAN KREITNER, ENGINEER
 - JIMMY LABAS, ENGINEER
 - ANTHONY RIOS, ENGINEER
 - SAMUEL YANKOVICH, ENGINEER



6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

- A. APPROVE MINUTES- NOVEMBER 21, 2023, REGULAR SESSION
- B. APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2024

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – CHIEF BRANDHUBER
 - UPDATES ON THE FOLLOWING AREAS:
 - MEETINGS, TRAININGS, AND EVENTS ATTENDED
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - DISTRICT ACTIVITIES
 - PERSONNEL
 - BOARD SERVICES
 - FINANCE
 - HUMAN RESOURCES
 - INFORMATION TECHNOLOGY
 - PUBLIC RELATIONS
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT - ASSISTANT CHIEF PERRY
 - UPDATES ON THE FOLLOWING AREAS:
 - FIRE AND LIFE SAFETY
 - COMMUNITY SERVICES
- C. SUPPORT SERVICES DIVISION'S REPORT - ASSISTANT CHIEF CESAREK
 - UPDATES ON THE FOLLOWING AREAS:
 - PLANNING
 - LOGISTICS
 - FACILITIES MAINTENANCE
 - FLEET
 - SUPPLY
- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISON'S REPORT – ASSISTANT CHIEF GRISSOM
 - UPDATES ON THE FOLLOWING AREAS:
 - EMERGENCY RESPONSE
 - PROFESSIONAL DEVELOPMENT
 - HEALTH AND SAFETY
 - WILDLAND
 - HONOR GUARD/PIPES AND DRUMS
 - SPECIAL OPERATIONS



8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2024
- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD
- C. DISCUSSION OF WIRE TRANSFER SCHEDULE FROM PIMA COUNTY TREASURER FOR THE GENERAL FUND ACCOUNT
- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE ARIZONA MUTUAL AID COMPACT
- E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – January 16, 2024

10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District

To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Headquarters at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the district headquarters, 1600 E Hanley Boulevard, Oro Valley, Arizona 85737.

Posted by: Shannon Ortiz 12/12/2023 at 4:00 p.m.





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: PRESENTATION FROM THE CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT

ITEM #: 5A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

The Catalina Crusaders, in conjunction with the Players Pub, graciously and generously raised money at their annual fundraiser again this year for the North Tucson Firefighter's Association - Local 3832 to use towards their annual Shop with a Firefighter event. The Shop with a Firefighter event took place at the Oro Valley Target on December 14th, 2023. The children were GRFD residents and were also from the neighboring communities of Oracle, Mammoth, and San Manuel.

RECOMMENDED MOTION

No motion required for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for recognizing personnel who have achieved employment milestones.

- PROMOTIONS
 - Adin DeMasi, Captain
 - Ryan Ward, Captain
 - Ryan Kreitner, Engineer
 - Jimmy Labas, Engineer
 - Anthony Rios, Engineer
 - Samuel Yankovich, Engineer

RECOMMENDED MOTION

No motion required for this agenda item.

EMPLOYEE RECOGNITION

Employee Name: Adin De Masi

Date of Hire: 4/5/10

Current Position: Captain

Reason for Recognition: Job Promotion

Prepared by: Steve White

Date of Board Meeting: *The third Tuesday of each month.*



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:**

Captain De Masi started his career at GRFD in April 2010 as a firefighter. In 2015, Adin became a Paramedic and held this respected position for many years. He has been assigned to stations 374, 370 and recently 377 for the last 9 years until his recent promotion to Captain. He has been a huge asset to the GRFD Special Operations Team and takes pride in that qualification. Adin went through a tough promotional process along with his peers last month, and has displayed what it takes to lead as a Golder Ranch Captain.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

In 2014, along with his 370 C-shift crew, Adin received a Pima County Hero's Award for the successful outcome with a patient on a bee call. 2015 was a very busy year for Adin. He successfully completed his Paramedic and Haz-Mat Technician certification, which required a lot of time away from his family and friends. Throughout his career at GRFD, Adin has been a part of the EMS Committee, Jump Start Program, Personal Fitness Trainer and involved in the GRFD Community Paramedic Program. His commitment to this organization has not gone unnoticed and he is well respected by his peers.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Captain De Masi has been married to his wonderful wife Rachel for 12 years. They have four children Maclaren 23, Isabella 18, Finnegan 11 and Sheppard 8. Dogs Clementine and Teddy are also a special part of the family. Adin holds a Masters Degree in Art, and has been a Professional Artist Adjunct Instructor at the U of A. He has a strong passion for fitness and can be found helping his peers improve in this area as well. I have also heard he is one of the top cooks in our district, but have only been invited over for take out so far! :) . Congratulations on your promotion to Captain, it is very well deserved!

EMPLOYEE RECOGNITION

Employee Name: Ryan Ward

Date of Hire: 9/15/14

Current Position: Captain

Reason for Recognition: Job Promotion

Prepared by: Ryan Ward

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

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- **GRFD CAREER HISTORY:**

I came into the district in a transitional academy in 2014 and after probation finished first in my class. 2015 received D/O. In 2016 I joined the special operations team and has been a member since. Also in 2016 I was accepted into paramedic school, and was the first class to be full funded by the district. After finishing PM certification I was station at 375 and 376 for my probationary year. In 2019 I was promoted to Rank of Paramedic, in the last Paramedic testing process.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Ems committee
Have received EMS awards of recognition for calls
Tier 1
Paramedic
Acting captain
Associates in fire science
Associates in Paramedicine

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

3 kids, Raegan 9, Camryn 5, Nolan 2
Rogue 1000 pound club
State representative with the IAFF
Buffalo Bills and Arizona wildcats fanatic
won first place in a bass fishing tournament



EMPLOYEE RECOGNITION

Employee Name: Ryan Kreitner

Date of Hire: 7/22/19

Current Position: Engineer

Reason for Recognition: Job Promotion

Prepared by: Adam Hastings

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:**

Hired by GRFD on July 22, 2019.

Graduated his academy top of the class.

Joined the Wildland team and was assigned to Station 370.

Ryan has worked in Professional Development for the last 1 1/2 years. During this time he participated in two academies, multiple company readiness drills, probationary testing processes, and promotional processes among other things.

Ryan tested for Engineer this fall and was promoted on November 27, 2023. He has been assigned to Station 370 A-Shift.

Ryan is an asset to the organization and I have no doubt he will continually promote in the future. He makes everyone around him better, and he does so with a sense of humility. He is a remarkable individual and GRFD is lucky to have him.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Started his career with Avra Valley Fire District in 2011.

Worked on the Avra Valley Wildland Team.

Awarded five Unit Citation awards for his actions on emergency incidents.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Ryan is an absolute family first person. Nothing is more important than his wife, Melissa, and their kiddos.

His sense of humor is second to none.

He enjoys spending time outdoors.

Ryan has an amazing voice and enjoys singing to his crew members.

Ryan is also an avid bowler and enjoyed his bowling league.



EMPLOYEE RECOGNITION

Employee Name: Anthony Rios

Date of Hire:

Current Position: Engineer

Reason for Recognition: Job Promotion



Prepared by: Miller

Date of Board Meeting: *The third Tuesday of each month.*



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:**

Anthony Rios came to GRFD in March of 2018 and made it into the field in June of the same year. Before coming to GRFD, Rios spent 5 seasons with the Ironwood Hotshots and then spent 6 years with Rural Metro Fire. While working for Rural Metro, Rios split his time in half, spending the first half in Pima County and then moving to Maricopa for the second half. Rios gained a great amount of experience in his prior careers that he has brought with him to his forever home at GRFD. Getting to return to Tucson to work and the opportunity to work at a District that had so many growth opportunities were big reasons why Rios chose to come to Golder Ranch.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Before coming to GRFD, Rios became a dedicated and hard working wildland firefighter with the Ironwood Hotshots. Most of us know, it takes a lot of dedication and determination to make it 5 seasons as a hotshot. During his 5 years with GRFD Anthony worked hard to gain all of his certifications to become a member of the Special Operations Team. He tested with the team in 2019 and one year later in October 2020, he had all of his classes making him a Hazardous Material Technician and a Technical Rescue Technician. Both disciplines take just over 200 hours each of class work to become certified so it requires a large amount of dedication to complete them.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Anthony Rios is married to his wife Molly, and together they have one incredible 18 month old boy named Madden. Anthony is a dedicated family man and loves to spend his time with them. He is very grateful to his wife for all the support and love she has given him over the years to help him achieve his goals.

EMPLOYEE RECOGNITION

Employee Name: Sam Yankovich

Date of Hire: 7/22/20

Current Position: Engineer

Reason for Recognition: Job Promotion



Prepared by: Adam Hastings

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

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- **GRFD CAREER HISTORY:**

Sam started his academy in July of 2019.
After Probation, Sam bid to Station 375.
Sam later bid to Station 380.
Sam moved to Professional Development in December of 2021.
Sam was promoted to the rank of Engineer in November of 2023.
Sam is now the Engineer on Engine 373 B-Shift.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Sam has always wanted to gain as much experience as possible. To accomplish this, he has taken the initiative and put himself in positions that are challenging, but provide him with experience, training, and overall professional development opportunities.

Sam took on the challenge of being a young Firefighter in the Professional Development Division. Sam took this opportunity and made a name for himself as an extremely competent and capable Firefighter with a significant and bright future. Sam successfully promoted to Engineer on his first attempt and continues to prove he is an extremely valuable member of the GRFD Team.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Sam is happily married to his wife, Sidney. They have a handsome little 1 year old, Marston.

A fun fact, in highschool, Sam went to the Arizona State Finals for carpentry, where he placed first. Sam was also voted the most handsome man in highschool his senior year.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: APPROVE MINUTES – NOVEMBER 21, 2023, REGULAR SESSION
APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR
GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2024

ITEM #: 6A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

A. NOVEMBER 21, 2023, REGULAR SESSION

RECOMMENDED MOTION

Motion to approve the December 19, 2023, Consent Agenda.

GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING REGULAR SESSION MINUTES

**Tuesday, November 21, 2023, 9:00 a.m.
1600 East Hanley Boulevard, Oro Valley, Arizona 85737**

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on November 21, 2023, at 9:00 a.m.

Members Present: Chairperson Vicki Cox-Golder, Vice Chairperson Wally Vette, Board Clerk Sandra Outlaw, Board Member Steve Brady, and Board Member Tom Shellenberger

Staff Present: Fire Chief Brandhuber, Assistant Chief Cesarek, Assistant Chief Perry, Assistant Chief Grissom, Deputy Chief Rutherford, Deputy Chief Hilderbrand, Deputy Chief Jarrold, Deputy Chief Wilson, Fire Marshal Akins, Local 3832 President Jones, Human Resources Director Delong, Finance Director Christian, Information Technology Director Rascon, Division Chief Price, Community Relations Supervisor Camarillo, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

Board Member Shellenberger thanked Chief Brandhuber and Captain Colin Port for attending a SaddleBrooke Ranch Rotary Club meeting. He received comments that it was the best presentation done for their group.

4. CALL TO THE PUBLIC

Brad Lloyd, owner of Lloyd Construction said his company has been in business for 55 years in southern Arizona and is a third generation firm. He thanked Golder Ranch Fire District for the work the District gave them, for supporting them and how proud they are to work with Golder Ranch. He hopes the District enjoys the building.

Chairperson Cox Golder said they always do a great job, she thanked him for the work that his company does.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL



- YEARS OF SERVICE
 - GABE BRAVO, OPERATIONS SUPPORT SUPERVISOR-15 YEARS

Deputy Chief Pearce introduced Operations Support Supervisor Gabe Bravo and thanked him for his 15 years of service.

- PROMOTIONS
 - TREVOR CARLSON, CAPTAIN
 - JACLYN FRAZIER-RADEMACHER, CAPTAIN
 - SAM GARCIA, CAPTAIN
 - RYAN HOFFMAN, CAPTAIN
 - KARL RHEIN, CAPTAIN

Battalion Chief Leslie introduced Trevor Carlson for his promotion to Captain. His wife pinned him.

Deputy Chief Rutherford introduced Jaclyn Frazier-Rademacher for her promotion to Captain. Her husband pinned her as she held her daughter.

Battalion Chief Seeley introduced Sam Garcia for his promotion to Captain. His girlfriend pinned him.

Battalion Chief Muscarella introduced James Ryan Hoffman for his promotion to Captain. His wife pinned him.

Captain Spanarella introduced Karl Rhein for his promotion to Captain. His son pinned him with his wife at his side.

- NEW HIRE
 - DJ TARBILL, FACILITIES MAINTENANCE TECHNICIAN

Division Chief Price introduced the new Facilities Maintenance Technician DJ Tarbill.

Chairperson Cox-Golder administered the behavioral and loyalty oaths.

At 9:32 a.m. the Governing Board took a break. The meeting was reconvened at 9:35 a.m.

6. CONSENT AGENDA

A. APPROVE MINUTES- OCTOBER 17, 2023, REGULAR SESSION

MOTION by Vice-Chairperson Vette to approve the November 21, 2023, Consent Agenda



MOTION SECONDED by Board Member Shellenberger
MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Brandhuber presented the Fire Chief's report to the Governing Board. Chief Brandhuber thanked Assistant Chief Grant Cesarek for his work on the Hanley building. He did a phenomenal job. He also thanked Lloyd Construction and Chris Velasquez of Lloyd Construction for all of their hard work on the Hanley building. Chief Brandhuber recognized Deputy Chief Fire Marshal Akins for her work on the food truck certification program which was adopted throughout the State. He thanked all personnel for their assistance with public events, demos, and public education.
- Director Delong presented the Human Resources report to the Governing Board. She thanked the Governing Board for their support for the Hanley building. It is a lovely building, and everyone is excited to be in the new facility.
 - Director Rascon presented IT's report to the Governing Board. He said the Hanley building is an incredible building and he thanked the Board for the opportunity.
 - Supervisor Camarillo presented the Community/Media Relations report to the Governing Board. She reiterated Chief Brandhuber's comment and thanked personnel for their assistance with community events and wished everyone a Happy Thanksgiving.
 - LEADERSHIP TEAM REPORT – President Jones presented the Leadership team report to the Board. In the week of Thanksgiving, on behalf of Local 3832, he thanked the Board for taking care of personnel. The calendar he has spoken of is in production. He will make sure the Board receives a copy and they will begin selling them as a fundraiser. He invited the Board to the Union's fundraiser on December 2nd at the Player's Pub and the Shop with a Firefighter event at Target on December 14th.
- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT- Assistant Chief Perry presented the Community Risk Reduction report to the Governing Board. He congratulated Deputy Chief Fire Marshal Akins for getting her sticker program adopted State-wide.

Chairperson Cox Golder asked Deputy Chief Fire Marshal Akins if her program required legislation from the State.

Deputy Chief Fire Marshal Akins thanked Chairperson Cox Golder for the question. She replied the actual sticker program did not require legislation, however, what did require legislation was the over-regulation of food trucks. In the past, food trucks were required to be inspected in each jurisdiction they conducted business. With



legislation, they can now be inspected by one jurisdiction and the inspection will be acknowledged anywhere in the State. The Arizona Fire Marshals' Association is the agency that adopted the sticker program.

The Board commended Deputy Chief Fire Marshal Akins for her work.

- C. SUPPORT SERVICES DIVISION'S REPORT - Assistant Chief Cesarek presented the Support Services' report to the Governing Board. Assistant Chief Cesarek thanked everyone for their help in moving into the new building. He said it was a great opportunity to see everyone pitch in and help get things done that needed to be completed. He thanked all staff for helping prepare the building for the Board meeting.
- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISION'S REPORT – Assistant Chief Grissom presented the EMS & Fire Response and Professional Development report to the Governing Board. He mentioned five people were promoted to Engineer and will be presented at the next board meeting. He thanked Professional Development for all their hard work in the promotional process. The process was led by Engineer Scafede. He and Captain Hastings are reinventing the way the promotional process is done. He couldn't be prouder of them. Recently, 14 out of 16 firefighters were released from probation. Two more will be released in a week.

Chairperson Cox Golder asked about the status of the fire break north of Catalina State Park.

Assistant Chief Grissom replied that it is in the early stages. This land is state land. However, Golder will maintain awareness of what decisions are made and is willing to assist in evaluating what needs to be done to protect the houses in that area. Once he receives more information from the state, he will let her know.

Chairperson Cox Golder asked who maintains the fifty-year trail.

Assistant Chief Grissom responded that he was not sure who maintains the trail, but he would find out and let her know. The District responds to calls on the trail, however, it does not maintain it.

Vice-Chairperson Vette asked if the District could do a Public Service Announcement (PSA) on car seat safety.

Assistant Chief Grissom said it was a great idea. He said there are a few certified individuals that install car seats, led by Autumn Zoechbauer. He will work with Lydia to create a PSA.

8. REGULAR BUSINESS



A. DISCUSSION AND POSSIBLE ACTION REGARDING THE AUDIT RESULTS PRESENTED BY BEACHFLEISCHMAN AND THE DRAFT ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR ENDING JUNE 30, 2023

Finance Director Dave Christian introduced Lydia Hunter from BeachFleishman. Lydia presented the auditor's findings for the Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2023. For this time period, Golder Ranch Fire District is the first fire agency in the State to present their audit to its Governing Board.

Auditor Hunter said it was a pleasure to work with Golder Ranch Fire District. BeachFleishman issued an unmodified opinion on the financial statements, a clean opinion. This is the highest opinion that they can issue on the financial statements. She congratulated the District on achieving a clean opinion. This year they also conducted a single audit, this is not the first time the District has received a single audit. It is required when an agency receives \$750,000 or more of federal funding within a year. This year, the District became eligible to receive American Rescue Plan Act (ARPA) funding from the Industrial Commission. The District also received an unmodified opinion on the major program related to the single audit. Auditor Hunter reviewed required communications, gave a summary of the financial information, explained the consideration of internal control and summarized the District's Annual Comprehensive Financial report.

MOTION by Vice-Chairperson Vette approve the BeachFleishman audit report and the draft ACFR for fiscal year 2023 as presented.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE CONTRACT WITH IMAGETREND FOR ELECTRONIC PATIENT CARE REPORTING

Chief Brandhuber thanked the staff for all their hard work on the ImageTrend contract. They found funds within the current budget, to pay for the up-front fees. He explained ImageTrend is software, not hardware.

Assistant Chief Grissom reiterated what Chief Brandhuber stated. He thanked everyone for their hard work on the contract, everyone worked really hard, and he believes the software is something that will benefit everyone. Assistant Chief Grissom explained that ImageTrend is a software that assists with patient data, incident reporting, billing, operations, and exposure documentation. He provided the Board with a presentation that included what the District currently pays Zoll, the current provider. Some of the benefits of the program, is an enhanced, unified platform. It provides patient care reports (PCRs), Fire RMS, billing and Fire and Life Safety (FLS) programs. Auto-aid partners use the software as well as the Arizona Department of Health (AZDHS).



IT Director Rascon explained this is a complete platform. It replaces the patient records, fire records, billing, and FLS program. Golder Ranch Fire District (GRFD) went to Zoll in 2011. The District does not change platforms often, it is not something that is taken lightly. Some of the auto-aid partners have gone to ImageTrend. He believed ImageTrend would benefit the District.

MOTION by Board Member Shellenberger to approve the contract with ImageTrend as presented.

MOTION SECONDED by Board Clerk Outlaw

MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION TO ACCEPT AND APPROVE THE 2ND EDITION GRFD COMMUNITY RISK ASSESSMENT – STANDARDS OF COVER DOCUMENT

Chief Brandhuber stated this is part of the accreditation process, it refers to direction in the strategic plan to pursue it.

Assistant Chief Perry stated he presented the 1st Edition of the Standards of Cover to the Board in January of this year. The assessment refers to the risk types the District responds to, and how it responds to them. The document also includes performance data, what goals have been set, if the goals are being met, and if not, what plans can be implemented to achieve the goals. The report was also presented to the Regional Operations Committee. Because the District works with other automatic aid agencies, GRFD had to make sure it was in-line with them as far as response packages. The 2nd Edition represents a compromise of the response packages, that fit all the partner agencies. One of the requirements of having a Standards of Cover, through accreditation, is the Board is apprised, at least once a year, on response performance and what goals have been met. Assistant Chief Perry's presentation summarized the District's performance for the past three years.

Vice Chairperson Vette asked if personnel, on light duty, could be used to respond to non-emergent calls.

Assistant Chief Perry responded that it was tried for a time and worked. They will be considering it in the future.

Chief Brandhuber added that it is done on a case-by-case basis, depending on what the doctor's stipulations are for the individual.

MOTION by Vice-Chairperson Vette to approve the 2nd Edition GRFD Community Risk Assessment- Standards of Cover document as presented.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE RENEWAL OF THE AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND GRANICUS (SWAGIT PRODUCTIONS)



FOR LIVE STREAMING, MEDIA ON DEMAND, AND INDEXING MONTHLY BOARD MEETINGS

Chief Brandhuber stated this is a renewal of an existing contract. He emphasized how valuable the software is for the records division. His recommendation is to renew the contract because it is a valued service.

MOTION by Board Clerk Outlaw to approve the renewal agreement between Golder Ranch Fire District and Granicus (Swagit Productions) for live streaming, media on demand, and indexing monthly board meetings.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. In October of each year, the District receives a large portion of the property taxes. This year it received more than he budgeted. Most items are in-line with what was budgeted.

Director Christian thanked the Billing and Finance staff for all their hard work, which in-turn received a clean-audit. He thanked Chief Brandhuber for his support of his division. Director Christian mentioned Finance has received a clean audit since 2011. Director Christian thanked the Board for their support as well.

MOTION by Vice Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

MOTION SECONDED by Board Clerk Outlaw.

MOTION CARRIED 5/0

9. FUTURE AGENDA ITEMS

The next regularly scheduled meeting will be on December 19, 2023.

10. CALL TO THE PUBLIC

There were no public issues presented at this time.

11. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 10:27 a.m.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District
S/O





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: APPROVAL AND ADOPTION OF THE GOLDER RANCH FIRE DISTRICT'S REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2024

ITEM #: 6B- CONSENT AGENDA

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented to the Golder Ranch Fire District's Governing Board is a proposed schedule for the regularly scheduled Governing Board Meetings for calendar year 2024. Meetings may be cancelled, and special meetings may be scheduled throughout the year as needed. This document will also serve as the Disclosure Statement of where all meeting notices of the Golder Ranch Fire District Governing Board will be posted, pursuant to A.R.S. §38-431.02(A)(3).

RECOMMENDED MOTION

Agenda item is included in the December 19, 2023, Consent Agenda.

GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING REGULAR SESSION SCHEDULE

JANUARY – DECEMBER 2024

January 16, 2024	May 21, 2024	September 17, 2024
February 20, 2024	June 18, 2024	October 15, 2024
March 19, 2024	July 16, 2024	November 19, 2024
April 16, 2024	August 20, 2024	December 17, 2024

Meetings will generally be held at 9:00 a.m. at the Golder Ranch Fire District Headquarters, 1600 E. Hanley Boulevard, Oro Valley, AZ 85737. The schedule is subject to change. Meetings may be cancelled, and special meetings may be scheduled, as needed.

Disclosure Statement of Where All Meeting Notices of the Golder Ranch Fire District Governing Board Will Be Posted

Pursuant to A.R.S. §38-431.02 (A)(3), the Golder Ranch Fire District hereby states that all notices of the meetings of the Golder Ranch Fire District Governing Board and the Local Pension Board will be posted at the following locations:

- GRFD Headquarters – 1600 E. Hanley Boulevard, Oro Valley, AZ 85737
- Station 373 – 63725 E. SaddleBrooke Boulevard, SaddleBrooke, AZ 85739
- Station 377 – 355 E. Linda Vista Boulevard, Oro Valley, AZ 85704
- Station 380 – 1175 W. Magee Road, Tucson, AZ 85704
- Golder Ranch Fire District Website: www.grfdaz.gov

The meeting notice is posted on a bulletin board near the entry area. Entry areas are open 8:00 a.m. to 5:00 p.m. Monday through Friday, except holidays. Meeting notices will indicate the date, time, and place of the meeting and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting.

Pursuant to A.R.S. 38-431.02(A)(3)(B), a technological problem or failure that either prevents the posting of public notices on the website, or that temporarily or permanently prevents the use of all or part of the website, does not preclude the holding of the meeting for which the notice was intended.

Meeting notices and/or agendas will be posted at least 24 hours before the meetings take place.

The undersigned Clerk of the Golder Ranch Fire District Governing Board hereby certifies and attests that the foregoing was duly adopted by the Golder Ranch Fire District Governing Board as set forth above.

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District





GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received
- Board Services
- Finance
- Human Resources
- Information Technology
- Community/Media Relations

Also, under this agenda item the Local 3832 President will present the Union's report to the Governing Board.

- Leadership Team Report – President Jones

RECOMMENDED MOTION

No motion is necessary for this agenda item.



FIRE CHIEF'S REPORT

Tom Brandhuber

November 2023



Chief's Activities for the Month

- Attended the GRFD November board meeting.
- Attended the Leadership team meeting (labor/management).
- Attended the Arizona Fire Institute (AFSI) meeting.
- Attended Oro Valley Town Manager Executive Leadership Meeting
- Attended Pima County Fire Chiefs meeting.
- Attended the GRFD Culture Club meeting.
- Attended a breakfast for Make A wish with Community and Media Relations Supervisor Lydia Camarillo and President Jones.
- Attended monthly Make a Wish council meeting.
- Participated in GRFD Engineer Interviews.
- Promoted 4 Engineers

- Participated in the fourth and fifth planning meeting for the District annual Children Christmas party.
- Participated in Arizona Department of Health Services (ADHS) strategic planning focus group.
- Participated in a meeting with Finance director Dave Christian and Chase bank to discuss wireless warrant transfers.
- Participated in mini-musters with crews and Fire & Life Safety @ Mesa Verde elementary School.
- Participated in a Southern Pinal County Radio consortium meeting with Pinal County Fire Chiefs, Pinal County Emergency Management, Pinal County Board of Supervisor Jeff McClure, and our very own radio guru Andy Smith!
- Held the monthly Arizona Ambulance Association (AzAA) executive board meeting.
- Held weekly executive leadership team meetings (Deputy Chiefs-Assistant Chiefs-Directors)
- Held the Fire Chiefs status update meeting.
- Participated in several calls with Department of Health Services (DHS) regarding Article 9-10-11-12 rules.
- Attended various meetings with personnel.
- Delivered pies and whip cream to stations on Thanksgiving.

Thank You Correspondence

- A thank you card was received for the following personnel: Captain Eric Melen, Engineer Ignacio Gamez, Paramedic Camden Garcia, Firefighter Casaundra Ortiz, Paramedic Idelfanso Manzo and Firefighter Aubrey Littleton



NOVEMBER REPORT

Tom Brandhuber

November 2023



Community/Media Relations

Events:

- Station Tour with Cub Scouts at 375
- Ride-along at Station 375
- Ride-along at Station 380
- Internal communications Dashboard rollout throughout district
- Make A Wish Community Breakfast with Chief Tom Brandhuber and Local 3832 President Ben Jones
- Fuel Up With A Firefighter at Savaya Coffee
- Mountain View Care Center Chili Cook-Off and award presentation
- Charity Fashion Show at El Conquistador benefiting several nonprofits: Oro Valley Rotary Club, IMPACT, Reach for the Stars, We Care Tucson, Interfaith Community Services, and Southern Arizona Book Heroes.
- Oro Valley Chamber Board Retreat
- Guns and Hoses Tournament planning meeting
- Kgun 9 media coverage of Golder Ranch Firefighters working on Thanksgiving
- Media coverage on Deputy Chief Fred Pearce's retirement
- Media coverage on Firefighter Recruit application process opening

Community Presence:

- Community alerts and Forest Service updates on brush fire in the Charouleau Gap
- Community alert on single vehicle rollover at Oracle just south of Steam Pump
- Press Release and online posts on promoted Engineers

- Press release and online posts on Deputy Chief Fred Pearce's retirement
- Press release on Recruit Firefighter application process opening
- Online posts promoting Fuel Up With A Firefighter community outreach event at Savaya Coffee
- Online posts on Make A Wish Community Breakfast with Oro Valley Police Chief Kara Riley
- Online posts on Golder Ranch Fire turning 46 years old. Happy birthday GRFD!
- Online posts on board meeting moments including recently promoted Captains receiving their new badges, 15 years of service recognition for Operations Support Supervisor Gabe Bravo, and new hire oath by Facilities Maintenance Technician DJ Tarbill
- Online posts on the 2nd Edition of the Community Risk Assessment-Standards of Cover with link to website for view of full document
- Online posts on GIS Analyst Becky Steinnecker attending the 23rd Pima County GIS Fair with link to our website's interactive map
- Happy Thanksgiving online posts on safety
- Online posts for community awareness on new location to Hanley building
- Created several graphics for Recruit Firefighter application process ahead and during opening with link to application
- Created graphics and online posts on Open House "Meet and Greet"; both days filled up in less than 48 hours
- Created We Are Hiring graphic for Procurement & Supply Specialist position
- Created graphic for Veteran's Day to share on multiple online platforms
- Coordinated and assisted with Assistant Chief Scott Robb's retirement video
- Highlights of Engineer testing process
- Highlight of Engine 377 rescuing a cat from a tree
- Highlight of crew taking part in egg drop projects during Ironwood Elementary School's STEM Night
- Highlight of individuals taking part in the Arizona Fire Chiefs Association Battalion Chief Academy
- Highlight of Community Education and crew during "Life Beyond Books" program at Cross Middle School
- Highlight of Engineer Shan Pettit assisting a resident with a Christmas tree skirt during a smoke detector battery change
- Highlight of Chiefs serving coffee to crews

Social Media and Online Presence Totals:

- Facebook reach is 57,000 and post engagement 19,400
- Instagram accounts reached 4,000
- Twitter impressions 33,000; top tweet was on Deputy Chief Pearce's retirement

Future Projects and Events:

- Oro Valley Christmas Tree Lighting Ceremony
- Open House "Meet and Greet" for interested firefighter applicants
- Creating content and slides for Dashboard
- Floats with Firefighters at Fairwinds-Desert Point Senior Living
- Saddlebrook Luncheon for toy drive donation
- Holiday safety messaging





Board Services

Record Specialist (RS) Wong responded to 27 records requests for the month of November.

The breakdown is as follows:

Environmental Reports	0
Outstanding Code Violations/Inspection Report	2
Fire Reports	6
Incident Reports	-
Medical Records	15
Other	4

Fingerprinting and i9's taken at the front desk in the month of November:

Fingerprints	53
I9	6

Throughout the month of November, RS Wong has continued to respond to emails, phone calls, and walk-ins providing information on the process of obtaining records from Golder Ranch Fire District (GRFD) and responding to records requests. RS Wong has completed the extensive records request and the documents were submitted to the requestor.

On Friday, November 3rd, RS Wong attended a Mini-Muster at BASIS Oro Valley. Those that also attended were Station 377's Captain Ryan Miller, Captain Ryan Hoffman, Engineer Matt Gordon, Paramedic Ryan Szach, Firefighter Landon Holzhauer, Paramedic Michael Crain, Firefighter Ryan Schobel, IT Director Herman Rascon, and GIS Analyst Becky Steinnecker. Yes, there were 4 "Ryans" in attendance! It was a great time and all the students were ecstatic!

On Tuesday, November 7th, RS Wong attended the Chief's Meeting. All of the Hanley staff was in attendance. It was a great communicative meeting with staff members.

Assistant Chief Scott Robb had his retirement luncheon at the Training Auditorium on Wednesday, November 8th. The luncheon had a great turnout and we all wished Chief Robb a happy retirement and the best of luck in his new adventures!

RS Wong and Board Services Supervisor Ortiz attended the Arizona Municipal Clerks' Association Fall Best Practices on Zoom Tuesday, November 28th and Wednesday, November 29th. The session included information about the Certified Municipal Clerk's certification, Stress Management, and Essential Records, which each agency needs to submit to the State every 5 years. GRFD last submitted in 2019 and will need to submit again by the end of 2024.

Some other tasks that were completed by RS Wong were: adding documents into Document Locator (GRFD's electronic management system), placing documents into their corresponding files, reviewing, proof-reading documents, updating mailing address labels for the new GRFD Headquarters, and covering the front desk.

A survey was distributed to all GRFD PSPRS members to elect a new representative to the GRFD PSPRS Local Pension Board to fill the position vacated by Fred Pearce. Dean Stevens was elected as the new member as a representative from suppression. Congratulations Captain Stevens! Wednesday, November 15th Board Services Supervisor Ortiz attended a Leadership Growth Program, via Zoom, facilitated by Brandy Ferrer of Pathfinder Strategies.

Thursday, November 16, the Culture Committee met to review the survey results for the Employee Recognition Award survey. The award winners will be recognized at the Union Adult Holiday party Saturday, December 16th.

Wednesday, November 29th Director Delong and Supervisor Ortiz met with the President of Managed Medical Review (MMRO) to receive a demonstration of the new portal they will be converting to. MMRO schedules the independent medical exams (IME's) for employees filing for disability retirement.

Finance Report

The Four Building Blocks of Better Financial Communication (Cont. from last month):

Over the last few months, I have discussed some of the limitations people have in understanding really large and complex financial data. There are essentially four strategies for helping people understand financial data. I have discussed one strategy "Translating numbers to the human scale". This month I will discuss the strategy of helping people 'grasp' big numbers.

When we say 'grasp' numbers, the use of the metaphor is not a mere coincidence. Tactile sensations and the use of sensations in the body have long been used as a learning aid to boost understanding.

The authors of Making Numbers Count cite a survey showing that among 84 cultures, most related their units of measure to body parts, ie: fingers, toes, feet. The length of an outstretched arms is a “fathom” in English is another good example.

The lesson for public finance officers is to use simple familiar comparisons to help people understand numbers. For example, local government financial concepts can be related to everyday personal or consumer finance. You could compare the average taxes paid per person to a common household expense like a cable bill or Internet streaming service. Or you could compare the price of a 16 oz bottle of water to the cost of 16 ounces of tap water. Another readily understood basis of comparison is time. The authors of Making Numbers Count point out that we may not know how far away our favorite coffee shop is in miles, but we know how long it takes to get there in minutes. Any local government finance context, figures could be compared to the amount of time staff time a given amount of money would buy: “...that money would be enough to pay for two full time patrol officers for full year”, for example.

The common theme of these examples is to relate numbers to common things and experiences we all have in everyday life.

Next month I will discuss the strategy of catalyzing actions with emotional numbers.

Human Resources

HR participated in all regularly scheduled meetings and completed all regular duties. Additionally, we were involved in the following:

Recruitments:

- Recently Closed:
 - Procurement and Supply Specialist - External
- Currently Open:
 - Battalion Chief – Internal
 - Firefighter Academy - External
- Future Upcoming:
 - IT Specialist - External

Current HR Trends:

As an organization, we are focused on watching and supporting the mental and behavioral health of our teammates. During the holiday season we know that our teammates may need

additional support. HR is very proud of the role we play in supporting our teammates across the entire organization, often during some very sensitive times.

We hurt and celebrate with you. Because you are our focus, you may not always see us hurting along side you. You may miss us celebrating with you because you are back in your daily routine. This month we want to share with you why we love our jobs and keep showing up every day to support you.

Being in HR can be tough.

Not only do we have to push back against dismissive assumptions like “HR isn’t revenue producing,” we also have to balance the dual responsibility of building trust while enforcing tough decisions.

And on the heels of one of those tough days — it can be hard to remember all the good that we do, and the very real and meaningful impact we’ve made throughout our career.

So here are just some of the things that make us proud to be part of this amazing community:

1. Real world change. We are literally making history. In ten years, people will look back and wonder in shock, “Did people really used to apply to jobs without knowing what salary was on offer?” The same thing applies to: normalizing remote and hybrid work, prioritizing mental health in the workplace, reimagining flexible work schedules, and more.
2. 1:1 impact. Maybe we’ve coached someone through realizing it’s okay to ask for help, or maybe we’ve helped an employee with a performance issue turn things around. There’s nothing like those days when we walk away from a conversation knowing we’ve made someone's work experience better.
3. Innovation. As hard as things can sometimes be, the world of HR has never been more primed for innovation. From exploring new ways to build and maintain engagement in a remote world all the way to experimenting with no meeting days, the 4-day workweek, and more, there’s a plethora of uncharted territory just waiting for discovery.
4. Advocacy. Although we sometimes have to make tough calls, our primary goal is always the same: to create better workplaces. Sometimes that means coaching a frustrated manager through providing more effective feedback. Sometimes that means pushing back against a leadership decision that doesn’t account for the impact it will have on employees. But always, it includes thinking about the impact to our employees and advocating for what we believe is best for the overall organization.

There’s a saying in HR: “No news is good news.” That’s because HR often hears when things go wrong, and rarely hears when things go right.

But that doesn't mean HR isn't effecting positive change. Think about where our organization was one year ago, all the employees HR has helped along the way.

Sometimes our job is tough. But it's also wonderful and invigorating and deeply, deeply needed. Our employees need us. The future of work needs us. And we are lucky enough to be in a position to positively impact the lives of so many.

In fact, we already have.

HR Team Projects:

- HR is partnering with Professional Development and the Recruitment Team to prepare for the next Firefighter Academy. We have planned innovative ways to reach a more diverse candidate pool.
- HR is working with Board Services on two PSPRS medical retirement requests.
- HR is working closely with Health & Safety and Operations to track our people out, or on light duty, due to personal or work-related illness/injury.
 - At this time we have 6 people on that list.
- HR has also been working closely with Health and Safety to:
 - Prepare for Administrative personnel to receive annual physicals from 1582, the same organization Suppression personnel use.
 - Finalize the process for Retirees to participate in annual physicals, at their own expense, from 1582. This process will look much like that for Administrative personnel.
 - Finalize an exposure protocol through Tucson ER & Hospital to protect our employees as they care for patients.
 - Provide flu shots to interested employees.
- Paycom Set-up, next items:
 - Updating COBRA system to make process more accessible to those participating in COBRA benefits
 - Moving forms into Paycom
 - Supervisor Report of Injury (Worker's Comp), disciplinary documents, conflict of employment form, etc.
 - Assessing changes to the current performance evaluation process and implementing the new process in Paycom
- Performance Evaluation committee:
 - Thank you to the following participants: Alicia Roberson (Finance), Jesus Limas (IT), Charlie Raney (Fleet), Nick Boone (Cpt), James Glover (PM/Union), Brenda Druke (FLS)
 - First meeting will be on Thursday, January 11, 2024
 - Evaluating performance evaluation options
 - Assessing what electronic performance evaluations will look like in Paycom
- Policy reviews and updates – *please see policy section of board packet*

Employee Recognition

Congratulations on your Golder anniversary!

Thank you for being such amazing team members!



Employee Name	Date of Hire	Years of Service
PERU, MATT	12/19/1998	25
GASTELUM, ABEL JESUS	12/05/2007	16
HOWE, WILLIAM DAVID	12/27/2007	16
DAILY, BRANDON MICHAEL	12/13/2010	13
LEDOUX, STEPHEN ALAN	12/13/2010	13
MANUEL, CHAD BROOKS	12/13/2010	13
PADDOCK, PETER DENIS	12/13/2010	13
RHEIN, KYLE TRAVIS	12/13/2010	13
BRANDHUBER, TOM	12/09/2013	10
DELONG, ALLISON LIANE	12/27/2016	7
DEVINE, CATHY	12/12/2022	1
CAMARILLO, LYDIA ESTHER	12/26/2022	1

IT Applications Group Activities/Projects

The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.
- We are also starting to look at the new billing software for ImageTrend. This new software will be part of a unified ImageTrend platform.

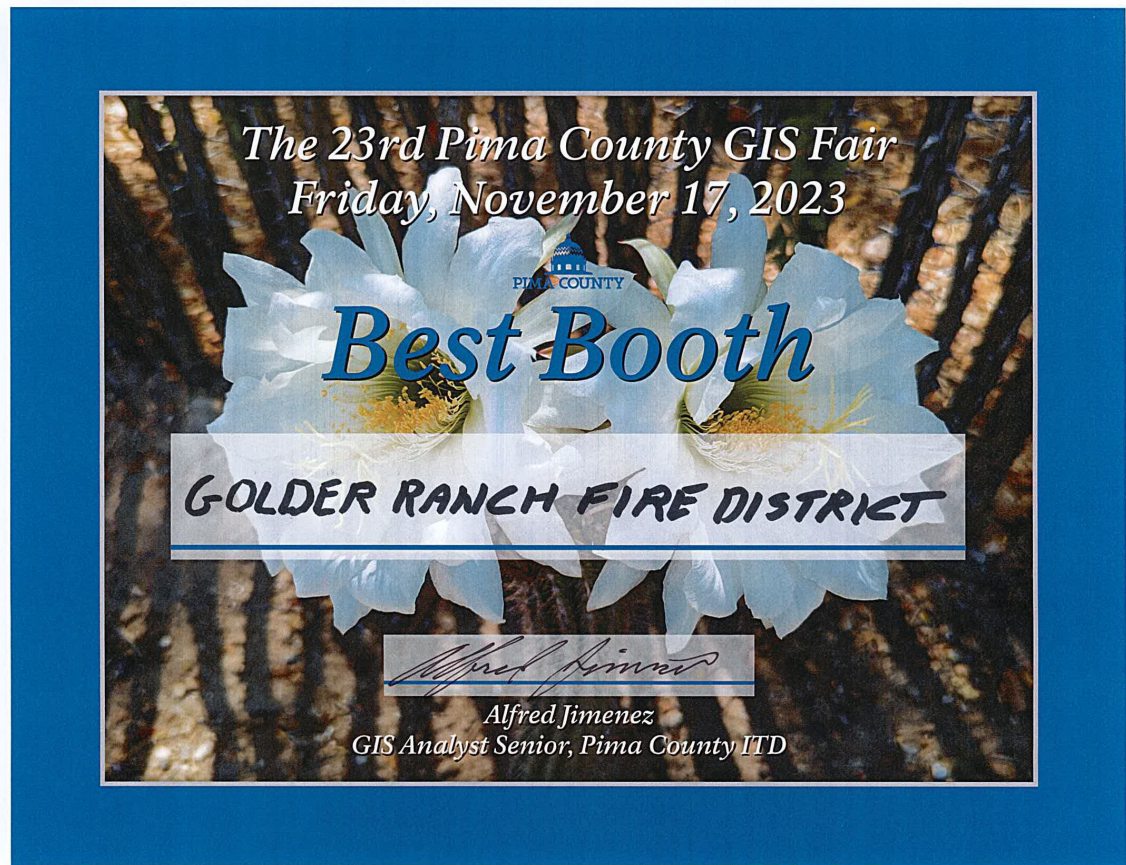
IT GIS Activities/Projects

GIS major November projects were:

- Continual collaboration with Tucson Fire, Public Safety, and Northwest Fire GIS folks to streamline the process of pulling data from dispatch and automating this process.
 - Review the latest data pulls from Computer Automated Dispatch (CAD) and troubleshoot Mutual Aid response data inconsistencies.
 - Ongoing project

- Participated in the Pima County Annual GIS Fair held downtown in the Public Works Building on Friday, Nov 17; showcased how Golder Ranch uses GIS and taught folks how to use our interactive public map to see what fire district they lived in. Won the best booth out of 17 booths!
 - Certificate attached
- Foothills analysis project with Union President Captain Benjamin Jones to help analyze data of the foothills area to assist with evaluating the area for potential growth.
 - Ongoing project
- Swift Water Rescue Project collaboration
 - Continue working with GIS folks from NWFD, TFD Pima County Regional Flood Control District (RFCD), and Information Technology (IT) departments.
 - Ongoing project
- Energy Storage System (ESS) project collaboration with NWFD GIS Analyst, Fire Marshal Jen Akins, and Deputy Chief Tony Rutherford to include locations of ESSs on the Mobile Data Terminals (MDTs) on all vehicles.
- Station map project with Division Chief Mike Price to include maps for all GRFD facilities for new staff.
- Assist Carol and Emily with various Christmas breakfast planning tasks.
- Participated in the Mini Muster at Basis Charter School in Oro Valley with Dan Habinek, several Admin staff, and the Station 377C Shift.
 - Photo attached
- Completed several printing requests for retirements, Finance, Accreditation Peer Assessors visits, Board Meeting signs, and Open House events.
- Continued educational improvement through online training in spatial analysis.





IT Systems Group Activities/Projects

The GRFD IT Systems group has been working on the following projects:

- The System group has been focused on setting up hardware and software for users related to the new organizational move.
- Our major focus has been on the Accreditation process and supporting the evaluation team.
- We are currently focused on setting up new audio-video equipment in support of the new dashboard application.

TO: Golden Ranch

On [REDACTED] one of your crews saved
me. I [REDACTED] And Thanks to
your immediate Response I have Very Little
Residual Affects From what could have
been A devastating Event.

Another crew helped my wife on [REDACTED]
when she [REDACTED]

Your Services Are Greatly Appreciated.
Thank you very much!

[REDACTED]



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Eric Perry, Assistant Chief of Community Risk Reduction

MTG. DATE: December 19, 2023

SUBJECT: COMMUNITY RISK REDUCTION ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☐ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Fire and Life Safety
- Community Services

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

Community Risk Reduction – Eric Perry

November 2023

Assistant Chief's Activities

Meetings and Events participated in:

- Attended weekly District Executive Leadership Team meetings.
- Attended weekly alignment meetings with the Fire Chief and ACs (assistant chiefs).
- Attended monthly Town of Oro Valley (TOV) Unsheltered updates meeting.
- Attended monthly TOV Executive Leadership Team meeting in place of Chief Brandhuber.
- Attended biweekly strategy session with Deputy Chief (DC) Hilderbrand and Fire Marshal (FM) Akins to develop mission and vision for Community Risk Reduction (CRR) division.
- Attended the first of two recruitment open houses.
- Attended the Players Pub 22nd Annual Toy Drive.

Projects:

- Accreditation site visit.
- Developing a work process documentation working group to formally document important processes district-wide.
- I presented an option for a therapy dog visitation program to the executive leadership team. Continuing to research the nuances of this potential program.
- Working with EMS on a Narcan Leave Behind program.

Community Risk Reduction

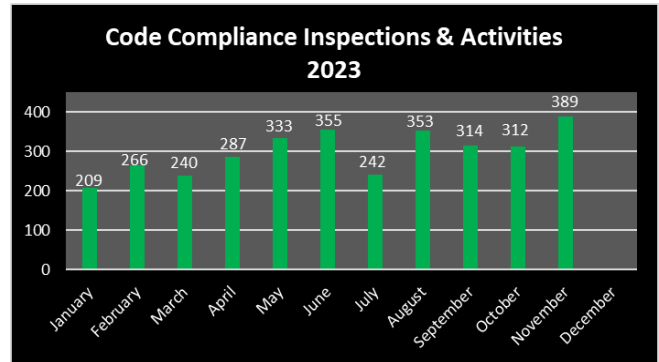
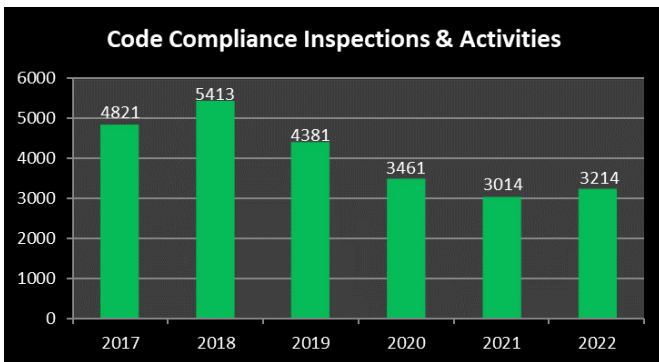
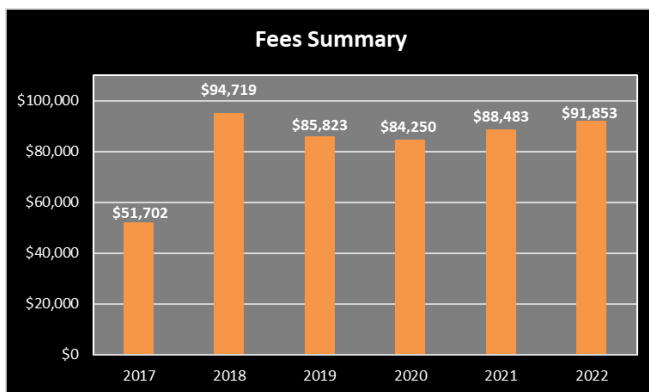
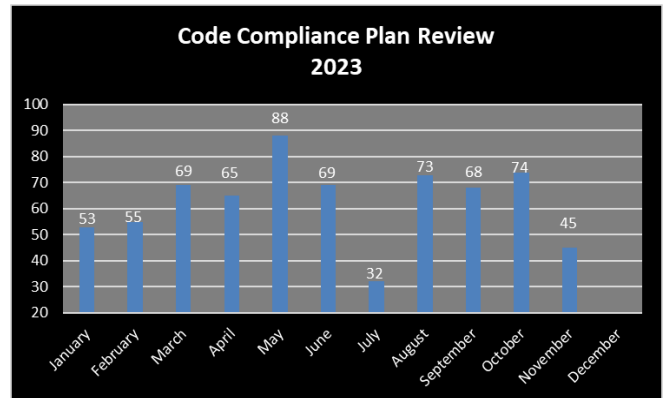
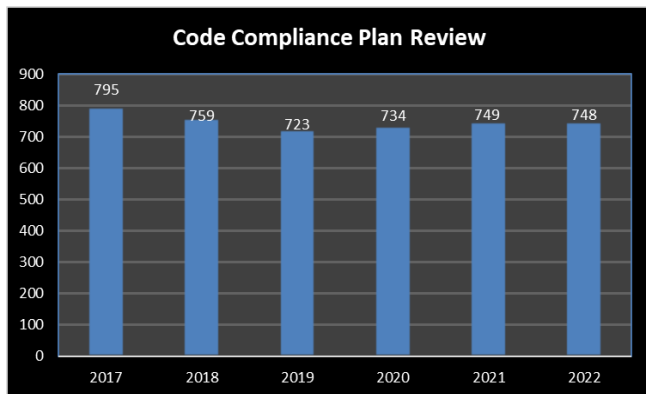
Community Education Supervisor Dan Habinek attended the Public Safety Day planning meeting (for March 2024), earned a training certificate from the Arizona Fire and Burn Educators Association, and continued to be active in the community in November:

- Attended the Saddlebrooke Community Chili Cookoff (and Safety Series Presentation) and gave presentations at: Painted Sky, Hope Church Home School Students, Casas School, Cadence Elementary, and Cross Middle School.
- Organized and participated in several Mini Musters at local elementaries: Painted Sky; Mesa Verde Elementary (5th Grade make up – because they missed it when they were in 2nd Grade due to COVID); Coronado Elementary; BASIS Elementary; and Harelson Elementary. Presented at Ironwood Ridge High School during Career Day to talk about the fire service.
- Earned a Training Certificate from the Arizona Fire and Burn Educators Association (AFBEA). Topics were: Adverse Childhood Experiences; Middle School Classroom Techniques; UnVape Generation; and Identifying the Keys to Vaping.

Other Activities and Projects

- Initial steps taken to reorganize the CPR program to be under Community Risk Reduction. This will allow the program to grow and become more efficient moving forward.
- Community Risk Reduction is collecting information using call data to aid in the development of future programs (e.g., fall injuries).
- Zoom call with Green Valley Fire Department staff to discuss their day truck model and gather information about a Community Risk Truck for GRFD.
- Recruitment for the position of recruit firefighter opened up and two informational open houses will be held in December.
- Recruitment Team visited Marana High School for a Career Day Festival.





Top 3 Inspections	Quantity
Prevention/re-inspection	231
Residential	70
Commercial	30

Commercial Projects Summary

New projects for this month = **Green**

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 374, 375, 376	ZONE 3 Stations 377	ZONE 4 Stations 379	ZONE 5 Stations 380
Painted Sky Fire Alarm 12620 N Woodburne	Shell Building 1826 E Innovation Park	Basis Administration T.I. 10134 N Oracle	Circle K CO2 3712 W Cortaro Farms	Canyon Community Bank T.I. 7981 N Oracle
Splendido Remodel 13500 N Rancho Vistoso	ROCHE Building 1 T.I. 1910 E Innovation Park	Flex Gymnastics T.I. 11085 N Oracle	Beautiful Savior Fire Alarm 7570 N Thornydale	Shell Building T.I. 7435 N Oracle
Desert Palms PT T.I. 12142 N Rancho Vistoso	ROCHE Building 3 T.I. 1910 E Innovation Park	Linda Vista Luxury Rentals 375 E Linda Vista	AMG Medical Aesthetics T.I. 7356 N La Cholla	Sprouts T.I. 7665 N Oracle
The Motive Wellness 2530 E Vistoso Commerce	Oro Valley Hospital T.I. 1551 E Tangerine	Body Fat Training T.I. 11015 E Linda Vista	Arroyo Verdre Apartments 8020 N La Cholla	Saffron T.I. 7607 N Oracle
Golder Ranch Vineyard 64496 E Edwin	TOV Community Center T.I. 10555 N La Canada	Aspen Dental T.I. 10580 N Oracle Ste 100	Landlord Improvement 7350 N La Cholla	Family Life Radio T.I. 7350 N Oracle
Thin Blue Line T.I. 1171 W Rancho Vistoso Ste 159	Highland Clubhouse T.I. 10702 N Highlands	Surf Thru Car Wash 11595 N Oracle	Taco Giro T.I. 8320 N Thornydale Ste 110	Casa Linda Apartments T.I. 699 W Magee
Healthy Skin T.I. 2295 E Vistoso Commerce	Goodwill T.I. 10560 N La Canada	3 Degree Saunna Spa T.I. 1930 E Tangerine Ste 100	Fry's T.I. 3770 W Ina	TMC One T.I. 7510 N Oracle Ste 100
Vantage West T.I. 15250 N Oracle Ste 150	The X Noodle T.I. 11931 N First Ste 102	La Posada 10930 N First	Villa Cielo Cortaro Apartments 8255 N Shannon	Title Security T.I. 8500 N Oracle Ste. 100
Oro Valley Coffee Roasters T.I. 15631 N Oracle	Tangerine Dental T.I. 1880 E Tangerine Ste 190	Hilton Epazote T.I. 10000 N Oracle		Arizona Mohs Surgery T.I. 7530 N Oracle
Who Received Project Final Inspection	Oro Valley Massage T.I. 10420 N La Canada Ste 150	Il Sons For Men T.I. 10556 N Oracle		Eegee's T.I. 7911 N Oracle
TOV Pusch Ridge Golf T.I. 10000 N Oracle	Oro Valley Assisted Living 12380 N Vistoso Park	Red Lobster Fire Alarm 11695 N Oracle		NW Bible Church T.I. 889 W Chapala
GNC Live Well T.I. 10515 N Oracle Ste 145	Pet Supplies Plus T.I. 10540 N La Canada	Shell Building 9645 N Oracle	*Inspector for this zone is also assigned to the La Posada project	Cabali Tiki T.I. 8195 N Oracle Ste 125
Discount Tire T.I. 8125 N Oracle	Oro Valley Court T.I. 11000 N La Canada	Dollar Tree T.I. 11865 N Oracle		Pusch Ridge Christian Academy 9500 N Oracle
Dr. Roberts Dentistry T.I. 7921 N Oracle	Tropical Smoothies T.I. 10335 N La Canada	Urgent Vet Center T.I. 10556 N Oracle Ste 185		State Farm T.I. 200 E Magee Ste 130
Brian's Bike Shop T.I. 11015 N Oracle Ste 141		Shell Building 375 W Linda Vista		Country Financial T.I. 200 E Magee Ste 140
Pima Eye Institute T.I. 1884 E Innovation Park		Complete Canine T.I. 10140 N Oracle		GI Alliance T.I. 7490 N Oracle
Shell Building 10556 N Oracle				Arizona Sleep Center T.I. 7600 N La Cholla
Kick Rocks T.I. 8330 N Thornydale				Baymar Solutions T.I. 180 W Magee Ste. 134

Fire Marshal Akins:

- Attended mini-muster at Painted Sky Elementary.
- Attended the Northwest Fire District (NWFD) Contractor's Coffee Forum.
- Attended a site walk-through of the La Posada building with GRFD Professional Development staff.
- Attended re-occurring meetings to include TOV pre-construction/development review committee (DRC)/traffic, Joint Fire Investigations, Fire Chief Status, Executive Leadership, GRFD Fire Board, Southern Arizona Fire Marshals Association (SAFMA), Arizona Fire Marshals Association (AFMA), GRFD Shark Tank, TOV Traffic Safety, and Fire & Life Safety (FLS) staff.

Education/Committees/Training Activities:

- Inspector Voetberg attended the mini-muster at Painted Sky Elementary.
- Inspector Helvig attended the mini-muster at Harelson Elementary.
- Deputy Fire Marshal (DFM) White/Druke and Inspectors Ross/King/Voetberg attended the NWFD Contractors Coffee Forum and the SAFMA meeting.
- DFM White/Druke and Inspectors Filener/Ross/King/Helvig attend the joint fire investigation meeting with NWFD, Oro Valley Police Department (OVPD), Marana Police Department (MPD), Pima County Sheriff's Department (PCSD), and County Attorney's Office.

Fire Investigations

Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
01/06/23	House Fire	One-Two Family Dwelling	\$31,253	\$10,418	\$177,098	\$93,758
01/09/23	House Fire	One-Two Family Dwelling	\$25,648	\$2,565	\$487,310	\$253,914
01/13/23	Mobile Home	One-Two Family Dwelling	\$8,000	\$0	\$0	\$0
01/31/23	House Fire	One-Two Family Dwelling	\$166,257	\$97,828	\$220,490	\$95,546
02/03/23	Mobile Home	One-Two Family Dwelling	\$1,125	\$200	\$6,375	\$200
02/14/23	House Fire	One-Two Family Dwelling	\$0	\$2,000	\$264,324	\$130,162
03/21/23	Building Fire	Commercial - Business	\$337,637	\$180,877	\$144,701	\$60,292
04/06/23	Building Fire	One-Two Family Dwelling	\$3,465	\$1,733	\$343,083	\$171,541
04/19/23	House Fire	One-Two Family Dwelling	\$0	\$300	\$261,005	\$130,203
04/23/23	Vehicle Explosion	Travel Trailer	\$20,000	\$1,000	\$0	\$9,000
05/08/23	House Fire	One-Two Family Dwelling	\$28,258	\$14,129	\$254,322	\$127,161
05/25/23	House Fire	One-Two Family Dwelling	\$300	\$100	\$312,454	\$156,277
06/07/23	House Fire	One-Two Family Dwelling	18241	9121	\$164,173	\$82,086
06/14/23	House Fire	One-Two Family Dwelling	\$59,055	\$47,244	\$177,167	\$70,867
07/09/23	Brush Fire	One-Two Family Dwelling	\$0	\$0	\$397,542	\$0
07/26/23	House Fire	One-Two Family Dwelling	\$129,748	\$72,983	\$194,623	\$30,137
08/02/23	Building Fire	Commercial - A3	\$81,222	\$81,222	\$730,995	\$324,887
08/11/23	House Fire	One-Two Family Dwelling	\$7,236	\$1,809	\$354,550	\$179,084
09/02/23	Building Fire	One-Two Family Dwelling	\$15,211	\$12,684	\$10,157	\$0
09/19/23	Building Fire	One-Two Family Dwelling	\$21,016	\$4,203	\$399,308	\$205,959
09/21/23	Mobile Home	One-Two Family Dwelling	\$7,500	\$5,000	\$0	\$0
09/25/23	Building Fire	One-Two Family Dwelling	\$30,174	\$7,544	\$271,566	\$143,326
09/26/23	Vehicle Fire	Travel Trailer	\$8,000	\$12,000	\$0	\$0
10/07/23	House Fire	One-Two Family Dwelling	\$172,000	\$30,000	\$43,000	\$0
11/18/23	Commercial Fire	Business/Educational	\$3,083	\$1,542	\$6,163,156	\$3,081,578
		TOTAL	\$1,174,429	\$596,502	\$11,377,399	\$5,345,978

- On November 13, 2023, a residential fire was reported in NWFD.
 - GRFD assisted with the origin and cause investigation.
- On November 18, 2023, a commercial fire was reported in Golder Ranch Fire District.
 - The area of origin was at the location of a portable power unit that contained charging lithium ion batteries.
 - **Commercial fire sprinkler system save!**



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Assistant Chief of Support Services

MTG. DATE: December 19, 2023

SUBJECT: SUPPORT SERVICES ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the Support Services Assistant Chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

November 2023

Grant Cesarek - Assistant Chief Support Services

- Attended all monthly meetings, executive leadership, weekly fire chief and assistant chief alignment meeting, and support services team meetings
- The highlight of my month was seeing the number of employees, families, and guests in our new board room at Headquarters. Leading the pledge at the first meeting was a great honor!
- Weekly construction meetings continued for station 378, along with additional conference calls with the plan reviewers. Plans are in the review process with Pinal County
- Assisted with the planning for the holiday breakfast
- Direct work with the audio/visual team to finalize everything needed to conduct the first board meeting at the new district headquarters
- Our team in facilities did a great job moving remaining furniture pieces and scrap metal at headquarters
- Great to see the number of employees coming by headquarters, it is really becoming "home" for everyone
- Lots of hands on work installing monitors, building furniture, chairs and continuing to work with the construction team to finalize the punch list at headquarters.

Adam Jarrold - Deputy Chief Support Services

- Attended weekly Executive Leadership meetings
- Attended monthly Board Meeting
- Attended SAFER-C (dispatch consortium) meeting
- Attended weekly new Station 378 construction update meetings
- Attended processes Work Group meeting
- Led Support Services Division monthly meeting
- Assisted with preparing the board room at Headquarters for inaugural meeting
- Completed monthly EMS continuing education assignments
- Sat on Chiefs' Interview panel for Engineer promotional process
- Attended Scott Robb retirement party
- Assisted with several "Andy & Adam's super awesome radio class" classes with multiple field crews
- Continued work with AFG radio grant. Almost all the product has arrived. Once all product is in and radios are programmed, we will work on invoicing and then distribute items to partnering agencies.

Michael Price - Division Chief Support Services

- Continuance of on-boarding new Facility Tech DJ Tarbill. He is learning new software (Operative IQ) and procedures and is fitting in well working with Tom Butler.

- Reviewed bids for uniform services for Fleet. We will be switching over to Cintas beginning in January
- Capital Improvement bid process for cabinet refacing at St. 377 completed.
- Capital Improvement bid process for concrete repair work for St. 370. Scheduled for Jan 29th.
- Began bid process for interior paint and LVT flooring to replace carpet to the 3885 Admin building.
- Reconciliation of Ace Hardware purchases by field personnel is now being completed by Support Services. By reviewing these purchases, Support Services can better support Operations by stocking items at the stations that are frequently purchased by field personnel.
- Various weekly and monthly meetings

Service Repairs Totals:

Fleet Maintenance (33)

Facilities (41)

Procurement (14)

Facilities Maintenance

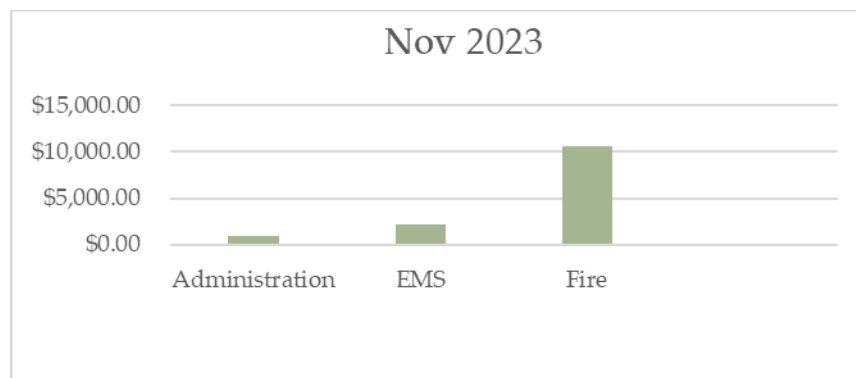
Summary of items addressed at district facilities:

- Replaced burnt out bulbs in the outside parking lot lights at north admin campus
- Replaced exhaust fan at FLS Building
- New dishwasher installed for Station 379
- Administrative Assistant Ramos assisted with preparations for the 2023 Holiday breakfast.
- Prepared a Sand & Oil report for Pima County Wastewater reclamation and an application for permit renewal.

Fleet Maintenance

Monthly vehicle parts costs

- Administration – \$892.80
- EMS - \$2172.99
- Fire - \$10645.90



- Fleet received the new Type 3 engine for wildland, Unit 2339.



- Fleet received a new Ford F-250, unit 2370. This truck is expected to go into service in mid-December and will be used by facilities maintenance technicians.



- Fleet technicians attended an automotive electrical class presented by the “Automotive Technical Group” at the Tucson Airport Authority. It is an hands-on electrical seminar.

Procurement/Fire Supply

- Taught multiple “Andy and Adam’s super awesome radio class” classes to field crews. The information is not a change to our current practices, but rather the “why” behind which channels will serve our crews best based on their location in the district.
- Received two battery powered ventilation fans that will replace gasoline fans on the engine companies. This will bring the battery powered fan population to eight, district wide. Battery powered fans are a safer option for our firefighters and residents as they do not create carbon monoxide in the exhaust like gasoline powered fans.
- New particulate Nomex hoods have arrived. We are in the process of getting asset labels made up then these new hoods will be assigned to personnel.
- Attended Pinal County EOC meeting in Oracle with Chief Brandhuber and other fire chiefs in Pinal County to discuss radio related issues that face the departments in the “Copper Corridor” of SR-77.

Health & Safety

- Work continues with changes to our process if employees are exposed to infectious material while on duty. We will be partnering with Tucson ER & Hospital which will provide a much better experience for our employees once the new process is in place.
- Personnel Protective Equipment (PPE) program continues to develop, and we have a great working relationship with Arizona PPE. Arizona PPE is the third part vendor that will perform annual, certified inspections and documentation for all our turnouts.
- New extractors (washing machines for turnout gear) have arrived and will be installed at all stations
- Safety Committee meeting for November was cancelled due to scheduling conflicts with most of the members
- Peer Fitness Trainers (PFTs) are working with two employees on fitness improvement plans
- PFTs are developing a fitness program for the upcoming new-hire academy



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Chris Grissom, Assistant Chief of EMS & Fire Response

MTG. DATE: December 19, 2023

SUBJECT: EMS & FIRE RESPONSE ASSISTANT CHIEF'S REPORT

ITEM #: 7D

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the operations Assistant Chief to provide updates to the Governing Board on the following areas:

- Operations
- Emergency Medical Services
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

EMS/Fire Response – Chris Grissom

November 2023

EMS

EMS Training

- Met with a representative from AirTraq and Medical Direction to demonstrate their intubation video scope.
- Working on finalizing the curriculum for the upcoming EMS Skills Lab so that Medical Direction has time to review and approve.
- Updated and finalized annual OSHA Compliance Training PowerPoint.
- University Arizona EMS (UAEMS) training is issued monthly via Vector Solutions.
 - November's topics were Applied Resuscitation Education & Specialized Training (AREST) CPR and AREST Advanced Cardiac Care.

Other Items of Interest

- Received performance benchmarks from Medical Direction for the month of November focusing on the following areas: chest pain, cardiac arrest, stroke, and traumatic brain injury (TBI).
- Performance-based benchmarking guides the EMS Division in targeting efforts for improved patient care outcomes and training.
- EMS Captain (EC) Seegmiller implemented an EMS Bulletin on Teams to improve communications.
- Met with Northwest Fire District leadership and logistics manager to demonstrate and answer questions about our Narcotics module on OpIQ.
- Continue to meet with our Paramedic students Diego Sparkman and Blake Hains. Both are doing a great job in class.



EMS Team

- Monitoring emergency department (ED) wait times closely, we continue to have tight communication and working with hospital liaisons to find efficient ways of maintaining quick patient transfers.
- Continued collaboration with all hospital partners and EMS agencies.

- Continued monthly meetings with the EMS Team to continuously improve communication across all three shifts with EC talking points.
- The Administrative EMS Captain (EC), Operations ECs, continue to meet with GRFD's Medical Director and Deputy Director from Banner University Medical Group (B-UMG), focusing primarily on policies and processes.
- EMS Captains continue to monitor the Narcotics process.
 - The program is working as intended.
 - Received kudos from Medical Direction, stating our processes are top notch.
- ECs continue to collaborate in tight communication with area EDs for smooth and quick offload times.

Monthly EMS Stats

Month of November Details

Transports +/- From Last Month

MD372	0	0
MD376	0	0
MD379	0	0
PM370	70	-4
PM371	0	0
PM372	0	0
PM373	85	13
PM374	0	0
PM375	87	-20
PM376	103	5
PM377	92	-9
PM379	0	0
PM380	116	-9
PM381	26	5

Interfacility +/- From Last Month

0	0
0	0
0	0
0	-5
0	0
0	0
1	-1
0	0
2	0
1	-2
0	-4
0	0
0	-1
0	0

Transports +/- for the Month

Total Transports for the Month to Date: 583
 +/- From Last Month -12
 Total Responses 589
 Transport % 979%

Interfacility +/- for the Month

Total Inter-facility for the Month to Date: 4
 +/- From Last Month -13

Fiscal Year Details for 2022-23

Transports

Fiscal Year to Date:	2,883
Last Fiscal Year to Date:	2,851
+/- From Last Month	32
Total Responses	2,930
Transport %	98%

Interfacility

Transports Fiscal Year to Date:	21
Last Year to Today Last Year:	62
+/- From Last Month	-41

Professional Development



Training Drill

Courses/Training

- 2023 Fall I CRD
 - Complete.
 - Working on CRD lessons learned.
- Fall I CRD Follow-up
 - Being planned for January
- Instructor I Course
 - Being planned for January
- Instructor II Course
 - Being planned for February
- Leadership Series
 - Being planned for March

2022-02 Probationary Year

- Module IV books were due November 6, 2023.
- Module III and IV practical testing took place November 13th, 14th, and 15th.
- Module III and IV practical testing re-takes took place November 28, 2023.
- All probationary firefighters successfully completed their probationary year.

23-01 Probationary Year

- Module IV books have been assigned and will be due February 12, 2024.
- Module III and IV practical testing will be February 20th, 21st, and 22nd.

24-01 Academy

- Application process open from November 20 – December 20, 2023.
- Wonderlic assessment open from November 20, 2023 – January 2, 2024.
- Spark Hire interviews will take place between January 4-16, 2024.
- Chiefs interviews will take place the week of February 5, 2024.
- Anticipated academy start date is April 1, 2024.

Promotional Processes

- Engineer Promotional Process
 - Chief's interviews.
- Battalion Chief Promotional Process
 - Applications were due November 9, 2023.
 - Assessment center is scheduled for December 11, 2023.
 - Chiefs interviews tentatively scheduled for December 18, 2023.

Car Seat Program

- One car seat install was done in the month of November.

Wildland

Recent Assignments

- 11/06- 11/15/23 – GRFD Wildland Team members Waldorf, Kroger, Strieter and Petersen were assigned to the Silver Fire on the Tonto National Forest on GRFD 2239 (Type 6 Engine) helping with USFS initial attack coverage.

Current Projects

- The Wildland Team continues to work with the State of Arizona on a fuels program to assist with a fire break between Catalina State Park, Catalina, and parts of Saddlebrooke.
- GRFD Wildland Team members "end of season" gathering took place November 4, 2023, at the Catalina State Park campgrounds. We had a great turnout.
- GRFD took delivery of our brand-new Type 3 engine last month. The equipment part of the truck is very similar to our current Type 3 engines built on a Freightliner chassis instead of the International chassis. We are getting ready to start installing equipment soon.

- We have several members attending an off-road vehicle train-the-trainer class for UTV's the first week of December.
- The Arizona Wildfire and Incident Management Academy (AWIMA) will be held March 9-14th. Fourteen participants, including students and instructors have been registered.

Honor Guard/Pipes and Drums

Honor Guard

- One expenditure – monthly total: \$551.72 to Split Arrow Customs. We outfitted the three new Honor Guard (HG) members with all three standard issue t-shirts.
- The new uniforms we ordered for the three new members have been returned after the “try-on” phase and are currently being made. Their new badges have been ordered and are currently being built.
- District credit card and Honor Guard budget all squared up.
- Monthly HG meeting was cancelled.
- 11/16/23 – RMFD Graduation – Thomas attended.
- 11/21/23 – Pima Community College Medic Graduation – Miller attended.

Pipes & Drums

- Expenses:
 - Pipes and Drums had several purchases this month to outfit new members Holzhauer and Ellis. These included kilts, class A-style shirts and other uniform items.
- No events attended in November.

Special Operations

Training

- In November, our GRFD Special Operations members participated in the Regional Hazmat Drill, which focused on propane flaring. Alongside our partners at Tucson Fire Department (TFD) and Northwest Fire District (NWFD), GRFD members participated in a class learning about different techniques in mitigating a large gas cylinder leak. One focus was on a technique called propane flaring. This technique is used to safely burn off the remaining fuel inside an unstable container. While uncommon, this training will be put to the test during emergency incidents that involve an overturned truck or derailed train transporting hazardous materials.
- During the month of November, the Special Operations crew put on the annual Hazmat Refresher for all of the crews throughout the district. The Refresher consisted of an online assignment via Vector Solutions and a hands-on drill that focused on air monitor use and mitigation techniques during a carbon monoxide emergency. This refresher will satisfy the annual hours needed in Hazmat.

Calls

- On November 15th, 377 units responded to the Catalina State Park for report of a hiker rescue. Crews were able to hike on trail with stokes and wheel and make contact with a patient who was unable to walk out on his own due to overexertion. Crews were able to package the patient onto stokes and wheel him out with no difficulties. This was a successful rescue with no injuries or complications.

Monthly Type Count Report

Golder Ranch Fire District Call Load Breakdown											
November 2023											
CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											0
Brush / Vegetation											0
Building							1			2	3
Electrical / Motor											0
Fires - All Other	5					1			1		7
Gas Leak											0
Hazmat											0
Trash / Rubbish					1						1
Unauthorized Burning											0
Vehicle	1										1
Total Fire	6	0	0	0	1	1	1	0	1	2	12
Animal Problem											0
Animal Rescue											0
Assist -Other	10	5	73	27	17	12	11	23	9	6	193
Battery Change		4	29		9		2	2	2	2	50
Bee Swarm											0
Defective Appliance											0
Invalid Assist		2	19	9	8	7	11		8	10	74
Snake	19	5	29	44	69	47	17	46	27	28	331
Lockout											0
Fire Now Out									1		1
Total Service Calls	29	16	150	80	103	66	41	71	47	46	649
Alarms (Fire, Smoke, CO)	4		3		2	4	7	1	1	6	28
Cancelled / Negative	7	3	5	2	12	5	8	4	8	16	70
Smoke / Odor Invest.	1		2	1	2	2		2	2		12
Total Good Intent	12	3	10	3	16	11	15	7	11	22	110
Motor Vehicle Accident	4		2	1	3	10	3	1	4	2	30
Rescue-high, trench, water					1						1
Interfacility Transport			1		2	1					4
All Other EMS Incidents	87	12	120	90	68	77	113	23	141	132	863
Total EMS Type	91	12	123	91	74	88	116	24	145	134	898
TOTAL ALL	138	31	283	174	194	166	173	102	204	204	1669
Percentage of Call Load	8%	2%	17%	10%	12%	10%	10%	6%	12%	12%	100%
Average Calls Per Day	4.60	1.03	9.43	5.80	6.47	5.53	5.77	3.40	6.80	6.80	55.63
Patients Transported			583								
Last 12 Month Call Load			19909								
Last November Call Load			1653								



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2024

ITEM #: 8A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In accordance with the Golder Ranch Fire District Bylaws, Article III, the Board of Directors will elect officer positions for the upcoming 2024 calendar year. The current Bylaws state:

1. The Golder Ranch Fire District shall be administered by a Chairperson, Vice-Chairperson and Clerk.
2. Qualifications - Must be a member of the Golder Ranch Fire District Board.
3. Election - All Officers must be nominated by at least one Board Member and must be elected by a majority vote of the Board.
4. Term - All Officers shall serve for a term of one year and may be re-elected. The term of office shall be calculated from the first board meeting in January of each year.

A.R.S. §48-803(E) provides the statutory requirements for elected officer positions and indicates the Governing Board shall elect from its members a chairperson and a clerk. The Board may also elect a vice-chairperson and/or treasurer if they include a statement to that effect in the district Bylaws.

RECOMMENDED MOTION

Motion to nominate _____ as Chairperson of the Golder Ranch Fire District Governing Board.

Motion to nominate _____ as Vice-Chairperson of the Golder Ranch Fire District Governing Board.

Motion to nominate _____ as Clerk of the Golder Ranch Fire District Governing Board.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

ITEM #: 8B

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

The statutory requirements for the Local Public Safety Personnel Pension Board as found in A.R.S. §38-847(A)(3) states that the local pension board shall be constituted as follows: for fire districts, *the chairperson of the fire district governing board or the chairperson's designee*, two members elected by secret ballot by members employed by the fire district and two citizens appointed by the chairperson of the fire district governing board, one of whom is a resident of the fire district and one of whom has experience in personnel administration but who is not required to be a resident of the fire district.

RECOMMENDED MOTION

Motion to appoint _____ as Chairperson of the Golder Ranch Fire District's Public Safety Personnel Retirement System Local Pension Board in pursuant to A.R.S. §38-847(A)(3).



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian Finance Director, Tom Brandhuber Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: DISCUSSION OF WIRE TRANSFER SCHEDULE FROM PIMA COUNTY
TREASURER'S OFFICE FOR THE GENERAL FUND ACCOUNT

ITEM #: 8C

REQUIRED ACTION: ☐ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☐ Staff ☐ Fire Chief ☐ Legal Review

BACKGROUND

The District has used 'Warrant' checks to transfer funds from the Pima County Treasurer's account. These warrant checks have become problematic for JP Morgan Chase bank to release funds in a timely manner. As such, we would like to schedule a bi-monthly transfer of the District's O&M monthly cash needs. This schedule will permit the District to keep sufficient operation cash in the Chase accounts while maximizing the interest earnings on the state investment pool. The schedule is based on total projected cash needs for the remainder of the fiscal year. Bonded CIP funds will still require a periodic warrant check.

RECOMMENDED MOTION

No action required.



GOLDER RANCH FIRE DISTRICT

www.grfdaz.gov

December 19, 2023

Please sign below acknowledging and authorizing the SCHEDULED transfers from Pima County Treasury General Fund account to Chase Bank O&M account for FY2024

Wire Request Date	Amount	Authorized Signature	Print Name
01/02/2024	1,875,000		
01/16/2024	1,875,000		
02/01/2024	1,875,000		
02/15/2024	1,875,000		
03/01/2024	1,875,000		
03/15/2024	1,875,000		
04/01/2024	1,875,000		
04/15/2024	1,875,000		
05/01/2024	1,875,000		
05/15/2024	1,875,000		
06/02/2024	1,875,000		
06/17/2024	1,875,000		
Total	22,500,000		

Additional cash requirements will be authorized by individual warrant checks



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

MTG. DATE: December 19, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE
ARIZONA MUTUAL AID COMPACT

ITEM #: 8D

REQUIRED ACTION: ☐ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☐ Staff ☐ Fire Chief ☐ Legal Review

BACKGROUND

On December 9, 2014, GRFD adopted the Arizona Mutual Aid Compact (AMAC). This compact is adopted by local jurisdictions, tribal nations, and most fire districts in Pima County. The current contract expires December 31, 2023. The new compact will continue in effect until December 31, 2033.

RECOMMENDED MOTION

Motion to approve the Arizona Mutual Aid Compact as presented.

ARIZONA MUTUAL AID COMPACT

This Compact was made and entered into by and among the signatory Parties, including the State of Arizona, through the Emergency Management Division of the Arizona Department of Emergency and Military Affairs (DEMA/EM).

Recitals

WHEREAS one or more Parties may find it necessary to utilize all of their own resources to cope with emergencies, and may require the assistance of another Party or other Parties; and,

WHEREAS it is desirable that all resources of all Parties be available to all other Parties on pre-established terms, in order to respond to such emergencies; and,

WHEREAS it is desirable that each of the Parties should assist one another when such emergency occurs by providing such resources as are available and needed, including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response; and,

WHEREAS it is desirable that a compact be executed for the interchange of such mutual aid; and,

WHEREAS it is desirable to utilize this Compact in exercising adopted emergency plans; and,

WHEREAS it is desirable that the manner of financing of such cooperative undertakings be resolved in advance of such emergency.

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the Parties as follows:

COMPACT

1. Purpose.

The purpose of this Compact is to establish emergency management terms and procedures for participating Parties to provide mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans, or agreements. This Compact shall be construed in accordance with all applicable laws.

2. Scope.

The Scope of this Compact is to (1) provide the procedures to notify the Providing Parties of the need for emergency assistance; (2) identify available resources; and (3) provide a mechanism for compensation for resources.

3. Definitions.

- **Automatic Mutual Aid** means the dispatch and response of requested resources without incident-specific approvals under an agreement separate from this Compact. These agreements are usually basic contracts; some may be informal accords.
- **Compact** means this document, the Arizona Mutual Aid Compact (AZMAC).
- **Director** means the Director of the Emergency Management Division of the Arizona Department of Emergency and Military Affairs (DEMA/EM).
- **Emergency or Emergencies** means any disaster or contingency situation that requires a collaborative effort among multiple Parties.
- **Local Mutual Aid Agreements** are separate agreements between Parties and/or other entities that involve a formal request for assistance.
- **Party** and **Parties** refers to any entity(ies) that have signed this Compact. All state agencies, tribal nations, and political subdivisions in the State of Arizona are eligible to sign this Compact as Parties.
- **Political Subdivision** means any county, incorporated city or town, or school district, community college district, or other tax-levying public district.
- **Providing Party** means the Party rendering aid under this Compact to another Party in the event of an emergency.
- **Requesting Party** means the Party seeking aid under this Compact from another Party in the event of an Emergency.
- **Self-deploy** refers to the act of a Party responding to another Party's emergency without being requested by the affected Party.

4. Guiding Framework.

Unless otherwise expressly agreed to in writing by a Providing Party and a Receiving Party in a separate agreement, the Parties agree to interpret the language of the Compact as operating consistently with:

- Arizona Revised Statute (A.R.S.), Title 26, Military Affairs and Emergency Management.
- Arizona Administrative Code (A.A.C.), Title 8, Chapter 2, Article 3 (addressing the Governor's Emergency Fund).
- National Incident Management System (NIMS), 2017.

5. Procedures for Requesting Assistance.

Any Party experiencing an emergency may request assistance from any other Party under this Compact. However, when making such requests, consideration should be given to the geographical proximity of the other Parties from which assistance is being requested. All requests for assistance from the State must be coordinated through the Requesting Party's county emergency manager or tribal emergency manager, whichever is applicable.

Any request for assistance must specify:

1. What the emergency is.
2. The amount and type of resources needed.
3. The estimated period during which such mutual aid is required.

Parties must use the Resource Request form provided in Appendix A. Additionally, it is recommended that Parties utilize WebEOC to track requests.

6. Providing Party's Assessment of Availability of Resources and Ability to Render Assistance.

In all instances, the Providing Party shall render such mutual aid as it is able to provide consistent with its own service needs at the time, taking into consideration the Providing Party's existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish to the Requesting Party pursuant to this Compact.

7. Implementation Plan.

Each Party that plans on retaining or seeking eligibility to receive Emergency Management Performance Grant (EMPG) funds must have an emergency operations plan that includes a process to provide for the effective mobilization of its resources, both public and private, including acceptance of mutual aid to provide or receive assistance under this Compact, and must provide a copy of its most current plan to DEMA/EM Grants Administration upon request.

8. Contact List.

Each Party shall develop a contact list as outlined in Appendix B, which shall be provided to the Director to make available to all other Parties. A minimum of two contacts, preferably

three, must be provided in [Appendix B](#). A Party may update its contact information, at any time, by providing the updated contact information in writing to the Director, who shall make available the updated contact information to all other Parties. The contact list should be updated periodically, when necessary (i.e., personnel change).

9. Reimbursement Procedures between Parties.

If the Providing Party desires reimbursement for the assistance it is providing, the Requesting Party shall reimburse the Providing Party for one hundred percent (100%) of all costs incurred, and as agreed to, within the mutual assistance compact, whether an emergency has been declared or not. The Providing Party must declare its intent to seek reimbursement as part of its response to the Requesting Party's request for assistance (see [Appendix A](#)). The Providing Party and the Requesting Party shall agree upon allowable costs, both actual and estimated, for mutual assistance prior to the dispatch of any mutual assistance resources. In the event that the agreement includes reimbursement of all agreed to activities by the Providing Party, the Providing Party must submit a claim for all costs incurred during the execution of the mission assignment to the Requesting Party. The claim must include copies (no original documents) of all documentation to support their claim of reimbursement, including but not limited to timecards, payroll reports, fringe benefits information, pay policies, vehicle/daily logs, maintenance records, equipment lists, invoices, contracts, receipts, procurement policies, inventory reports, proofs of payments, insurance policies, rental agreements, etc.

The Requesting Party shall reimburse the Providing Party for all sufficiently documented submitted costs, as agreed to, regardless of the existence of a State Declaration or a State-Level Emergency, or a federal Emergency or Major Disaster Declaration.

Self-deployed resources will not be reimbursed under this Compact.

10. Reimbursement Procedures from the State or Federal Government.

The Providing Party shall be reimbursed for costs associated with this Compact by the Requesting Party only. The Providing Party is not eligible for reimbursement from the State or federal government under the terms of this Compact; eligibility for reimbursement from the State or federal government is determined solely by state and/or federal laws and policies. Additionally, neither the State nor the federal government is liable for any claim arising from an emergency for which the applicant receives funds from another source.

Costs and work performed by the Providing Party may, or may not, be reimbursable by the State or federal government, if submitted by the Requesting Party for reimbursement under a State Declaration for a State-Level Emergency, or federal Emergency, or Major Disaster declaration. Regardless of eligibility for reimbursement from the State or the federal government under a State Declaration for a State-Level Emergency, or federal Emergency or Major Disaster declaration, the Requesting Party shall fully reimburse the Providing Party's claim, providing all requirements are met. Failure to fully reimburse claims may establish a history of non-payment of AZMAC claims and may disqualify a Requesting Party from being able to be reimbursed under future State Declaration for a State-Level Emergency, or federal Emergency, or Major Disaster

declaration events.

11. Personnel Compensation and Insurance.

Except to the extent that reimbursement is separately agreed to, the Requesting Party and the Providing Party each shall be responsible for all compensation of their respective employees and insurance coverage for their respective equipment.

12. Immunity.

Notwithstanding the indemnification provision set forth below, the Parties shall have such immunity as provided by applicable state, federal, or tribal law.

13. Indemnification.

To the extent permitted under applicable laws, each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims are caused by negligent act or omission or other fault of the Indemnitor, its officers, officials, agents, employees, emergency workers, or volunteers. If a Claim or Claims become subject to this indemnity provision, the Parties in question shall expeditiously meet to discuss a common and mutual defense, including proportional liability and payment of possible litigation expense and money damages. Notwithstanding the foregoing, nothing herein shall be construed to modify the gross negligence standard applicable to each Party under the law applicable to that Party. Should a Party to this Compact use a contractor for any purpose, that Party must ensure that its contractor(s) (and all of their subcontractors and materials suppliers, regardless of their degree of removal from the Party's contractor) are required to abide by the insurance requirements which are set forth in Appendix C. The obligations under this Section shall survive termination of this Compact.

14. Term.

This Compact shall terminate ten years after the effective date or until participation in this Compact is terminated by the Party. The 2014 Compact shall cease to be effective as of midnight Arizona time on the evening of December 31, 2023, and this Compact shall go into effect immediately thereafter for all Parties that have signed this Compact before that date and time. This Compact shall continue in effect until midnight Arizona time on the evening of December 31, 2033.

15. Effect of Termination by a Party.

The termination by one or more of the Parties of its/their participation in this Compact shall not affect the operation of this Compact as between the other Parties. The Director shall identify on DEMA's website, with updates as needed, all Parties to this Compact.

16. Compliance with Laws.

Each Party shall comply with all federal, tribal, state, and local laws, rules, regulations, standards, and Executive Orders, as applicable, without limitation to those designated within this Compact. Any changes in such laws, rules and regulations during the terms of this Compact shall apply without the need to amend this Compact.

17. Workers' Compensation.

Each Party shall maintain Workers' Compensation insurance coverage on all of its own employees providing services pursuant to this Compact.

18. Insurance.

Except as expressly provided in this Compact, each Party shall bear the risk of its own actions, as it does with all its operations, and shall determine for itself an appropriate level of insurance coverage and maintain such coverage. Nothing in this Compact shall be construed as a waiver of any limitation on liability that may apply to a Party.

19. Non-Appropriation.

Every payment obligation of each of the Parties under this Compact is conditioned upon the availability of funds appropriated and allocated for the payment of such obligation. If a Party's funds are not appropriated, allocated, and available or if the appropriation is changed by the legislature or other governing body resulting in funds no longer being available for the continuance of that Party's participation in this Compact, that Party may terminate its participation in this Compact as of the end of the period for which funds are available by providing written notice in advance to the Director. No liability shall accrue to the Party in question in the event this provision is exercised, and that Party shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

20. No Third-Party Beneficiaries.

Nothing in this Compact confers any rights or remedies to any person or entity that is not a Party. Nothing in this Compact affects the legal liability of any Party to this Compact by imposing any standard of care different from the standard of care imposed by law.

21. Entire Compact.

This document constitutes the entire Compact between the Parties pertaining to the subject matter hereof. This Compact shall not be modified, amended, or altered.

22. Jurisdiction.

Nothing in this Compact shall be construed as otherwise limiting or extending the legal jurisdiction of any Party.

23. Conflict of Interest.

If applicable to the Party in question, that Party may terminate its participation in this Compact, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, creating, or executing this Compact on behalf of the Party is, at

any time while this Compact or any extension is in effect, an employee, agent or consultant of another Party with respect to the subject matter of this Compact.

24. Supervision and Control.

Management of an emergency shall remain with the Party originally responsible for responding to the emergency. From the time of arrival to the time of departure at the emergency scene, the Providing Party shall be considered for all purposes to be under the direction and control (other than for the purposes of Workers' Compensation, as provided in Section 17 of this Compact) of the Requesting Party. In proceeding to and returning from the emergency scene, the Providing Party shall not be under the direction and control of the Requesting Party. Supervision and control of Providing Parties' personnel and equipment shall be in accordance with the National Incident Management System. All equipment and personnel used pursuant to this Compact shall be returned to the Providing Party upon being released by the Requesting Party or on demand of the Providing Party for such return.

25. Severability: Effect on Other Agreements.

It is expressly understood that this Compact shall not supplant existing agreements between any of the Parties that provide for the exchange or furnishing of goods and/or service.

26. Severability.

If any provision of this Compact is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the fullest extent permitted by law.

27. Responsibility of the Department of Emergency and Military Affairs.

Nothing in this Compact limits or restricts the legal duties and obligations of DEMA/EM when responding to the emergency of any Party.

28. Execution Procedure.

Execution of this Compact shall be as follows:

This Compact, which will be designated as "ARIZONA MUTUAL AID COMPACT," shall be executed in counterparts by the governing body of each Party. Upon execution, the counterpart will be provided to the Director. This Compact will be effective between all Parties that execute this Compact even if it is not executed by all eligible entities.

29. Termination.

Termination of participation in this Compact by any Party may be affected by that Party as follows:

Notice of termination will be given to the Director 20 days prior to termination. Any Party may, by resolution of its governing body or person, terminate its participation in this Compact by providing a copy of such resolution to the Director. The Parties understand and acknowledge that a Party's participation in this Compact may be subject to cancellation or termination by that Party pursuant to the terms of this Compact, or pursuant A.R.S. § 38-511, or applicable tribal law. Pursuant to the provisions of A.R.S. § 11-952(B)(4), in the event of termination by a Providing Party or a Requesting Party, any property belonging to such Party shall be returned to that Party.

30. Dispute Resolution.

The Parties to this Compact agree to resolve all disputes arising out of or relating to this Compact through arbitration, after exhausting applicable administrative review, to the extent required by law.

31. Record Retention.

Each Party shall retain all records relating to this Compact for a period of five (5) years after the expiration of its term. All records shall be subject to review and copying by any other Party that participated in the emergency response to which such records relate (including such entities that are former Parties whose participation in this Compact was terminated within the five years preceding a request to review and copy) at reasonable times.

32. Forced Labor of Ethnic Uyghurs.

To the extent applicable under A.R.S. § 35-394, each Party warrants and certifies that it does not currently, and agrees that it will not for the duration of this Compact, use the forced labor, any goods or services produced by the forced labor, or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If a Party becomes aware that it is not in compliance with this paragraph, it shall notify all other Parties of the noncompliance within five business days of becoming aware of it. If the offending Party fails to provide a written certification that it has remedied the noncompliance within 180 days after that, said Party's participation in this Compact shall terminate unless the termination date of this Compact occurs before the end of the remedy, in which their participation will terminate on the Compact's termination date.

33. Counterparts.

This Compact may be executed simultaneously or in counterparts, each of which constitutes an original, but all of which together constitute one and the same agreement.

Arizona Mutual Aid Compact

Signature Page

(NAME OF PARTY)

IN WITNESS WHEREOF, the Party below hereby signs this Arizona Mutual Aid Compact signature page. The signor warrants that he or she has been duly authorized to commit the Party named to participate in this Compact by formal approval of the Party's governing body or person.

(Signing Authority)

Date:

ATTEST:

(Attesting Authority)

Date:

Date of formal approval by governing body: _____

Pursuant to A.R.S. § 11-952(D) or applicable tribal law, the attorney for the above entity has determined that the foregoing Compact is in proper form and is within the powers and authority of the entity as granted under the laws of this State and the applicable tribal government.

(Attorney)

Date:



Appendix A

Arizona Mutual Aid Compact (AZMAC) Emergency Management Resource Request

Requesting Party:

Point of Contact: _____

Work: _____

Cell: _____

Email: _____

Requested Resource:

Quantity: _____

Unit of Measure: _____

Date/Time Required: _____

Delivery Location: _____

Date of Request: _____

Requesting Party Tracking Number: _____

Mission

--

Special Instructions

(i.e., delivery instructions, if the resource must come with personnel, fuel, lodging, etc.)

--

Personnel

Name:				
Phone Number:				
Email Address:				
Regular Salary/ Hourly Rate:				
Regular Fringe Benefit Hourly:				
Overtime Salary Hourly Rate:				
Overtime Fringe Benefit Hourly Rate:				

Estimated Resource Cost:

Request Forwarded to

Contact Name: _____
Organization/Agency: _____
Date/Time of Submission: _____

Request Approved by:	Date:
_____	_____
(Name, Title, Signature)	

Reimbursement

Providing Party Representative Signature	Date:
_____	_____
Requesting Party Representative Signature	Date:
_____	_____



Appendix B






Arizona Mutual Aid Compact (AZMAC) Points of Contact

Date:

Name of Party:

Mailing Address:

Authorized Representatives to Contact for Mutual Aid Assistance

	Primary Contact	1st Alternate	2nd Alternate
Name			
Title			
24hr 			
Day 			
Night 			
Fax 			
Email 			

Appendix C

Arizona Mutual Aid Compact (AZMAC) Use of A Contractor

Each Party shall cause all of its contractor(s) and subcontractors performing any service or work or providing any equipment or material relating to an emergency response undertaken through this Compact to defend, indemnify, and hold harmless the State of Arizona, all Requesting Parties, and all Providing Parties participating in responding to the emergency in question under this Compact, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of that Party's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any applicable federal, state, tribal or local law, statute, ordinance, rule, regulation, or court decree. It is the specific intention of the Parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by such contractor from and against any and all claims. It is agreed that such a contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. Nothing herein shall be construed to expand or modify the gross negligence or immunity standard as set forth in the state, federal, or tribal law applicable to the Party in issue.

Insurance Requirements for Parties:

None.

Insurance Requirements for Any Contractors Used by a Party to this Compact:

(Note: this applies only to Contractors used by a Party, not to the Party itself.) The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in this Compact. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Party or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor and the Party are free to purchase additional insurance.

A. Minimum Scope and Limits of Insurance: Contractor shall provide coverage with limits of

liability not less than those stated below.

1. Commercial General Liability- Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury, and broad form contractual liability.

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor." Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. The policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

- Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor". Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers,

officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

- c. Policy shall contain a severability of interest provision.

3. Workers' Compensation and Employers' Liability

• Workers' Compensation	Statutory
• Employers' Liability	
Each Accident	\$1,000,000
Disease - Each Employee	\$1,000,000
Disease - Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

B. Additional Insurance Requirements: The policies are to contain, or be endorsed (Blanket Endorsements are not acceptable) to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the State of Arizona, [insert names of the Requesting Part(ies) and Providing Part(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be excess and not contributory insurance.
2. The Contractor's insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other Parties.

C. Notice of Cancellation: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this Contract in the insurance policies above shall require (30) days written notice to the [insert names of the Requesting Party(ies) and Providing Party(ies) in issue].

- D. Acceptability of Insurers: Contractor's insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an "A.M. Best" rating of not less than A-VII or be duly authorized to transact Workers' Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. Verification of Coverage: Contractor shall furnish the Parties retaining the contractor in question with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (Blanket Endorsements are not acceptable) are to be received and approved by the Parties retaining the contractor in question before work commences. Each insurance policy required by this Contract must be in effect at or prior to the commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contractor or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Parties retaining the contractor in question.

- F. Subcontractors: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish separate certificates for each subcontractor to the Party to this Compact that the contractor in question has contracted with. All coverage for subcontractors shall be subject to the minimum requirements identified above.
- G. Exceptions: In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such a public entity shall provide a Certificate of Self-Insurance. If the contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university then none of the above shall apply.

Addendum #1

Arizona Mutual Aid Compact (AZMAC)

Cyber-Related Mutual Aid For Participating Tribal Parties

1. Purpose.

The purpose of this Addendum #1 (“Addendum”) to the Arizona Mutual Aid Compact is to define for the participating Parties the Arizona National Guard Cyber Joint Task Force of the Arizona Department of Emergency and Military Affairs (AZNG-CJTF) terms and procedures which will be used among the participating Parties for dispatching cyber-related mutual aid assistance to any affected area in accordance with tribal laws, resolutions, and emergency plans or agreements. The AZNG-CJTF may work with other applicable State and federal cybersecurity entities, as needed. Except as expressly stated in this Addendum, all of the terms of the Arizona Mutual Aid Compact itself apply to this Addendum as if set forth in this Addendum in full.

2. Scope.

The scope of this Addendum is to (1) identify the available cyber resources of the AZNG-CJTF; (2) identify the terms and conditions for Requesting Parties to utilize those resources; and (3) provide a mechanism for compensation for those cyber resources.

3. Definitions.

In addition to the definitions listed below, all of the definitions set forth in the Arizona Mutual Aid Compact shall apply here.

- **Cyber** refers to both information and communications networks.
- **Cyber Attack** means any kind of malicious activity that attempts to collect, disrupt, deny, degrade, or destroy information system resources or the information itself.
- **Cyber Emergency** means any actual, imminent, or potential cyber-related incident that will adversely affect public health, safety, or security; the environment; or economic prosperity on a level materially significant.
- **Cyber Incident** means actions taken through the use of an information system or network that result in an actual or potentially adverse effect on an information system, network, and/or the information residing therein.
- **Cyber Threat** means any circumstance or event with the potential to adversely impact organizational operations (including mission, functions, image, or reputation), organizational assets, or individuals through an information system via unauthorized access, destruction, disclosure, modification of information, and/or denial of service. Also, the potential for a threat-source to successfully exploit a particular information system vulnerability.
- **Cybersecurity** means prevention of damage to, protection of, and restoration of computers, electronic communications systems, electronic communications services, wire communication, and electronic communication, including information contained

therein, to ensure its availability, integrity, authentication, confidentiality, and nonrepudiation.

4. Types of Assistance.

The AZNG-CJTF offers two types of assistance, (1) vulnerability assessment and (2) cyber incident response. Vulnerability assessments are pre-emptive examinations of a party's physical and electronic safeguards in place protecting the party's information system or network. Vulnerability assessments are not done in response to a particular cyber incident. Cyber incident response is assistance provided following a cyber-attack or intrusion on a party's information system or network.

Regardless of whether a party requests AZNG-CJTF assistance to conduct either a vulnerability assessment or a cyber incident response, AZNG-CJTF assistance is limited to examinations of relevant physical and electronic security measures for an information system or network, an outline of AZNG-CJTF identified risks, threats, or breaches that were found as a result of any examination, and AZNG-CJTF recommendations to either address or minimize any identified risks, threats, or breaches and how a party could undertake such measures. AZNG-CJTF assistance does not include implementing any cyber security recommendation it or its personnel make, nor does it include directly thwarting or eliminating any ongoing cyber incident.

To request a vulnerability assessment from the AZNG-CJTF, contact AZCyberJointTaskForce@arizona.gov. For cyber incident response, refer to section 5.

5. Procedures for Requesting Assistance.

All procedures for requesting cyber-related assistance should follow the provisions outlined below:

1. Notify the DEMA/EM Duty Officer of the incident via phone at (602) 469-3401.
2. Submit a Resource Request into WebEOC detailing:
 - a. When the Cyber Incident began,
 - b. what the Indicators of Compromise (IoCs) are,
 - c. the systems that have been affected (i.e., host machines, servers, other devices),
 - d. the steps that have been taken, and
 - e. what assistance is being requested.

Additionally, prior to any cyber-related assistance is provided, the Requesting Party and AZNG-CJTF must enter into either a Memorandum of Understanding (MOU) or a Memorandum of Agreement (MOA). These Memoranda will outline the scope of the cyber-related assistance that the Requesting Party desires from the AZNG-CJTF and the conditions under which this assistance will be conducted. These conditions can include terms or limitations from both the Requesting Party and the AZNG-CJTF.

An MOU will be entered if the cyber-related assistance being requested relates to a preventative computer and network vulnerability assessment that is not in response to a particular Cyber Incident. Any cyber-assistance provided by the AZNG-CJTF pursuant to an MOU will not involve reimbursement or any other form of cost-sharing by the Requesting Party. An MOA will be entered if the cyber-related assistance being requested relates to a particular Cyber Incident and not merely preventative assessments or examinations. Cyber-related assistance conducted pursuant to an MOA may require the Requesting Party to reimburse some or all of the AZNG-CJTF costs to conduct such assistance.

Any cyber-related assistance may be available regardless of whether there has been a federal declaration of emergency. However, if the AZNG-CJTF provides cyber-related assistance pursuant to an MOA that requires the Requesting Party to reimburse assistance costs to DEMA, the Requesting Party shall be solely responsible for determining whether these costs can be reimbursed by the federal government. Whether or not any cyber-assistance costs incurred by the Requesting Party to the AZNG-CJTF are reimbursable by the federal government shall not be a basis by the Requesting Party to delay reimbursing these costs to the Arizona National Guard Cyber Response Revolving Fund in the timely manner outlined in the respective MOA.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

MTG. DATE: December 19, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8E

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
From 11/1/2023 Through 11/30/2023

Account Code	Account Title	Current Period Actual	Current Period Budget	Current Period Budget Variance - Original	YTD Actual	YTD Budget	YTD Budget Variance - Original
5000	Labor/Benefits/Employee Development	2,965,172.62	2,693,756.53	(271,416.09)	13,493,099.31	13,165,333.19	(327,766.12)
6000	Supplies/Consumables	49,969.20	145,395.85	95,426.65	502,570.74	736,354.25	233,783.51
6500	Vehicle / Equipment Expense	29,619.20	92,982.89	63,363.69	289,475.50	519,414.45	229,938.95
6750	Utilities / Communications	34,807.14	36,922.67	2,115.53	208,102.04	206,746.01	(1,356.03)
7000	Professional Services	81,269.12	131,165.98	49,896.86	535,857.73	648,829.90	112,972.17
7500	Dues/Subscriptions/Maint. Fees	13,183.88	50,732.08	37,548.20	317,715.68	319,444.40	1,728.72
7750	Insurance	381.00	0.00	(381.00)	104,877.24	98,264.00	(6,613.24)
8000	Repairs / Maintenance	31,513.33	41,597.89	10,084.56	208,760.25	316,069.45	107,309.20
9000	Debt Service	54.16	251.27	197.11	173,335.98	105,212.35	(68,123.63)
9500	Capital Outlay	1,894,700.60	208,249.99	(1,686,450.61)	2,404,160.34	1,696,251.62	(707,908.72)
Report Difference		(5,100,670.25)	(3,401,055.15)	(1,699,615.10)	(18,237,954.81)	(17,811,919.62)	(426,035.19)



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.



GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

MTG. DATE: December 19, 2023

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.