

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES**

**Tuesday, October 17, 2023, 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on September 19, 2023, at 9:00 a.m.

Members Present: Chairperson Vicki Cox-Golder, Vice Chairperson Wally Vette, Board Member Steve Brady, Board Member Tom Shellenberger, and Board Clerk Sandra Outlaw

Staff Present: Fire Chief Brandhuber, Assistant Chief Cesarek, Assistant Chief Perry, Assistant Chief Grissom, Deputy Chief Rutherford, Deputy Chief Hilderbrand, Deputy Chief Jarrold, Deputy Chief Wilson, , Fire Marshal Akins, Local 3832 President Jones, Human Resources Director Delong, Finance Director Christian, Information Technology Director Rascon, Division Chief Price, Community Relations Supervisor Camarillo, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

Board Member Brady thanked everyone who attended the event on Sunday (Rockin' 4 Heroes).

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- RETIREMENTS
 - ANDREW BAUMAN, ENGINEER
 - BILL HURLEY, FIRE INSPECTOR

Neither retiree was able to attend. Chief Brandhuber stated his appreciation for their service.

- PROMOTIONS
 - JENNIFER AKINS, FIRE MARSHAL/DEPUTY CHIEF LEVEL



- JEREMY HILDERBRAND, DEPUTY CHIEF OF COMMUNITY RISK REDUCTION
- ADAM JARROLD, DEPUTY CHIEF OF SUPPORT SERVICES
- TONY RUTHERFORD, DEPUTY CHIEF OF OPERATIONS
- MARK WILSON, DEPUTY CHIEF OF EMS & PROFESSIONAL DEVELOPMENT
- KYLE GOODRICH, BATTALION CHIEF

Assistant Chief Perry presented Fire Marshal Jenn Akins for her promotion to Fire Marshal at the Deputy Chief level. Her twin sister pinned her.

Assistant Chief Perry introduced BC Jeremy Hilderbrand for his promotion to Deputy Chief of Community Risk Reduction. His wife pinned him.

Assistant Chief Cesarek introduced BC Adam Jarrold for his promotion to Deputy Chief of Support Services. His daughter pinned him, and his family was present.

Assistant Chief Grissom presented BC Mark Wilson for his promotion to Deputy Chief of EMS & Professional Development. His wife pinned him, and his family was present.

Assistant Chief Grissom presented Division Chief Rutherford for his promotion to Deputy Chief of Operations. His wife pinned him, and his family was present.

Deputy Chief Rutherford presented Captain Kyle Goodrich for his promotion to Battalion Chief. His wife pinned him, and his family was present.

- NEW HIRES
 - DARLA KING, FIRE INSPECTOR APPRENTICE
 - BRIAN VOETBERG, FIRE INSPECTOR APPRENTICE

Behavioral and Loyalty Oaths will be administered.

Fire Marshal Akins introduced Brian Voetberg as a new Fire Inspector.

Fire Marshal Akins introduced Darla King as a new Fire Inspector.

Chairperson Cox-Golder administered the behavioral and loyalty oaths.

At 9:38 a.m. the Governing Board took a two-minute break.

The meeting was reconvened at 9:40 a.m.

6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

A. APPROVE MINUTES- SEPTEMBER 19, 2023, REGULAR SESSION



MOTION by Board Member Brady to approve the October 17, 2023, Consent Agenda
MOTION SECONDED by Vice-Chairperson Vette
MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Brandhuber presented the Fire Chief's report to the Governing Board. He stated the updated contract had not been received from ImageTrend so he asked the Board to table this item for the next board meeting. Chief Brandhuber thanked the crews for all of the events they have been attending.

Community Relations Supervisor Camarillo presented her report to the Board. She thanked everyone for attending the Rockin' 4 Heroes event.

Chief Brandhuber thanked Supervisor Camarillo for the great job she has been doing.

- LEADERSHIP TEAM REPORT – President Jones presented the Leadership team report to the Board. He reiterated what Chief Brandhuber mentioned and said Supervisor Camarillo has been doing a great job. Union members attended the Rockin' 4 Heroes event as well as the Southern Arizona Home Builders Association (SAHBA) event. They were able to get sponsors for Union fundraisers. President Jones thanked Tobin Johnson for all of his work in fundraising. The Union will be doing a photo shoot for calendar as a fundraiser. Freddy Rodriguez will be the photographer.

Director Delong presented the Human Resources report to the Governing Board.

Director Rascon presented IT's report to the Governing Board.

- B. COMMUNITY RISK REDUCTION DIVISION'S REPORT- Assistant Chief Perry presented the Community Risk Reduction report to the Governing Board. He said his division has been doing a lot with Public Education.

Chairperson Cox Golder asked if his division offered slip/trip/fall classes for the elderly.

Assistant Chief Perry responded that was something he and his staff were researching.

- C. SUPPORT SERVICES DIVISION'S REPORT- Assistant Chief Cesarek presented the Support Services' report to the Governing Board. Assistant Chief Cesarek said there has been a soft opening at Hanley. Some assistant chiefs and deputy chiefs have moved into the building. Staff will be moving in the next couple of weeks. Station 378 construction documents have been through the first review for the building and site. Assistant Chief Cesarek is working with Robson regarding access to the station,



including modifications to curbing. Assistant Chief Cesarek said the intent is to have the next board meeting at Hanley.

Vice-Chairperson Vette asked about a repair that was done to a resident's door.

Assistant Chief Cesarek explained the details of the incident.

Vice-Chairperson Vette asked about PPE.

Assistant Chief Cesarek explained the process for cleaning PPE.

- D. EMERGENCY MEDICAL SERVICES & FIRE RESPONSE DIVISION'S REPORT-Assistant Chief Grissom presented the EMS & Fire Response and Professional Development report to the Governing Board. Assistant Chief Grissom mentioned an incident where Station 375 C shift saved a life and how grateful the patient was. Seven personnel were promoted to captain, they will be recognized at the next board meeting. Assistant Chief Grissom thanked Captain Hastings for all of his work during the captain promotional process. Professional Development will now work on the engineer promotional process.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT WITH IMAGETREND FOR ELECTRONIC PATIENT CARE REPORTING

This agenda item was tabled for the November Governing Board meeting.

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2023-0010 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

Assistant Chief Cesarek stated the items declared as surplus are old office furniture and pieces that were in the Hanley building when it was purchased that are no longer needed. The Logistics Division has inventoried all items.

Regarding surplus, Board Member Shellenberger asked if the engine that was posted as surplus was sold.

Assistant Chief Cesarek responded that he would research this and let Board Member Shellenberger know.

MOTION by Board Member Shellenberger to accept Resolution 2023-0010 as presented to declare listed item presented as surplus and direction for staff to place the item on the public surplus auction site or sell to a neighboring or regional fire department or district.



MOTION SECONDED by Vice-Chairperson Vette.
MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. He reported the District received the ARPA (American Rescue Plan Act) and SAFER Grant funds.

Chairperson Cox Golder asked who wrote the grants.

Director Christian responded ARPA was passed in 2020. The money was distributed to the states. The states then allocated the money to jurisdictions based on their net assessed value. The jurisdictions were responsible for proving the money was spent in order to be reimbursed.

Director Christian proceeded to explain the revenues and expenditures for September were favorable. Ambulance billing stayed steady. In September the average was 19.5 transports per day, in October the average is 20 transports a day. GRFD Wildland crews are currently assigned to a wildfire in California. This might be the last fire of the season. The total billed for Wildland in the past year was about \$234,000.00.

MOTION by Vice Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

MOTION SECONDED by Board Clerk Outlaw.
MOTION CARRIED 5/0

9. **FUTURE AGENDA ITEMS**

The next regularly scheduled meeting will be on November 21, 2023

10. **CALL TO THE PUBLIC**

There were no public issues presented at this time.

11. **ADJOURNMENT**

MOTION by Chairperson Cox Golder to adjourn the meeting at 10:06 a.m.

MOTION SECONDED by Vice Chairperson Vette
MOTION CARRIED 5/0



Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District
S/O

