

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES**

Tuesday, May 16, 2023 9:00 a.m.

3885 East Golder Ranch Drive, Tucson, Arizona 85739

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on May 16, 2023 at 9:00 a.m.

Members Present: Chairperson Vicki Cox-Golder, Board Clerk Vette, Board Member Steve Brady, Board Member Sandi Outlaw and Board Member Tom Shellenberger

Staff Present: Fire Chief Brandhuber, Assistant Chief Abel, Assistant Chief Robb, Deputy Chief Cesarek, Deputy Chief Grissom, Deputy Chief Perry, Director Delong, Director Christian, Director Rascon, Attorney Aversa, Local 3832 President Ben Jones, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

There were no public issues presented at this time.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- PRESENTATION OF NEWLY APPOINTED BOARD MEMBER TOM SHELLENBERGER
- YEARS OF SERVICE
 - CORY KAPPEL- 30 YEARS
- NEW HIRE
 - SYSTEMS ADMINISTRATOR LAN- JESUS LIMAS

Chief Brandhuber welcomed new Board Member Tom Shellenberger. He stated Cory Kappel was not able to attend the meeting however, Chief Brandhuber thanked him for his thirty years of service.

Director Rascon introduced the new Systems Administrator LAN, Jesus Limas to the Governing Board. Behavioral and loyalty oaths were administered.



6. CONSENT AGENDA

- A. APPROVE MINUTES- APRIL 18, 2023 REGULAR SESSION
- B. APPROVE MINUTES- APRIL 28, 2023 SPECIAL SESSION
- C. APPROVE MINUTES- APRIL 28, 2023 EXECUTIVE SESSIONS
- D. APPROVE MINUTES- MAY 1, 2023 SPECIAL BUDGET STUDY SESSION
- E. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 335 CARCINOGEN REDUCTION PROGRAM; 600 EMERGENCY VEHICLE DRIVER/OPERATOR TRAINING; 702 VEHICLE AND APPARATUS MECHANICAL INSPECTIONS TESTING AND REPAIR; 900 ILLNESS AND INJURY PREVENTION PROGRAM; 1022 CRITICAL INCIDENT STRESS DEBRIEFING

Board Clerk Vette asked a question about 6E- SOP 1022 Critical Incident Stress Debriefing. Board Clerk Vette asked how the Critical Incident Stress Debriefing is working and is there is anything that can be done to improve it.

Deputy Chief Grissom stated the program works well. The District has an incredible CISM/Peer Support Team that consists of twenty members. They are prepared to respond to a call at any time. Deputy Chief Grissom explained the process.

Chief Brandhuber commented that the program is phenomenal and Chief Grissom has made extensive progress in the program since its inception. It is known throughout the State and other agencies have used the Team many times.

MOTION by Board Member Brady to approve the May 16, 2023 Consent Agenda

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Brandhuber presented the Fire Chief's report to the Governing Board. He recognized and thanked Chief Abel for his thirty-five years of service.

Chairperson Cox-Golder thanked Chief Abel for all that he has done for the District.

A standing ovation was given to Chief Abel.

- LEADERSHIP TEAM REPORT – President Jones presented the report from the Leadership Team. He mentioned he was able to meet with Board Member Shellenberger and give him a tour of the District.



- B. PLANNING ASSISTANT CHIEF'S REPORT –Deputy Chief Cesarek presented the Planning Division’s report. He mentioned that he and FLS had lunch with recently retired Deputy Fire Marshal Steve Horbarenko. Deputy Chief Cesarek also gave an update on the Hanley building project.
- C. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Assistant Chief Robb presented the Emergency Response/Professional Development report to the Governing Board. Assistant Chief Robb thanked Chief Abel for being a great mentor and he thanked him for his steadiness.

Board Clerk Vette asked about hospital waiting times.

Assistant Chief Robb explained current hospital wait times.

Board Clerk Vette asked if April’s total snake calls was a record.

Assistant Chief Robb responded October 2022 was a record with 507 calls. He added that in May the number of snake calls usually decreases.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITION OF VICE-CHAIRPERSON FOR THE REMAINDER OF CALENDAR YEAR 2023

MOTION by Chairperson Cox Golder to nominate Wally Vette as Vice-Chairperson of the Golder Ranch Fire District Governing Board for the remainder of the 2023 calendar year.
MOTION SECONDED by Board Member Shellenberger
MOTION CARRIED 5/0

Attorney Aversa asked newly elected Vice-Chairperson Vette if he would be interested in serving in both capacities: Vice-Chairperson and Clerk until his previous position can be filled.

Board Clerk Vette agreed to serve in both positions until the clerk positioned is filled.

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE PROPOSED TENTATIVE BUDGET FOR GOLDER RANCH FIRE DISTRICT FOR FISCAL YEAR 2023 – 2024

Chief Brandhuber presented the Board with options they had requested at the May 1, 2023 Special Budget Study Session.

Board Clerk Vette asked if the District will be behind in five years.

Chief Brandhuber responded that he believed if the District stayed closer to the .07 cent preferably the .06 cent (mill rate increase) it gets the District to where he would like to



see the District. This is in preparation for the future when there will be a reduction in property values. He wants the District to be prepared for this so there does not have to be a .16 or .18 cent mill rate increase in one year.

Finance Director Christian stated the mill rate presented to the Board at the budget study session was to prepare the District for five years from the present. The goal is to attempt to make sure the taxpayers have stability and resiliency in the tax rate.

Board Clerk Vette asked if there was a limit on the amount that could be held in the reserves.

Finance Director Christian answered there were limits imposed on the reserves.

MOTION by Board Clerk Vette to approve the Golder Ranch Fire District tentative budget for fiscal year 2023-2024 in the amount of \$48,161,396 with an O&M mill rate of \$2.50 and a bond mill rate of \$0.14 and to publish the tentative budget for public notice pursuant to A.R.S. §48-805.02.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A PUBLIC HEARING DATE FOR THE FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT BUDGET FOR FISCAL YEAR 2023 – 2024

Board Services Supervisor Ortiz explained this was a formality and the Board needed to officially declare the date of the public hearing which would be the next regularly scheduled Board meeting.

MOTION by Board Clerk Vette to schedule a public hearing date for the formal adoption of the Fiscal Year 2023-2024 and 2024-2025 Budget on June 20, 2023 9:00 a.m. in the Golder Ranch Fire District Administration Board Room

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2023-0004 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

MOTION by Board Member Shellenberger to approve Resolution 2023-0004 declaring certain items as surplus to the needs of the District and direction for staff to place the items on the public auction site or sell to a neighboring or mutual aid fire district, department or emergency service provider.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0



E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board.

Board Clerk Vette asked if there were any other larger non-profit entities other than La Posada.

Director Christian responded, the Town of Oro Valley and Amphi School District are both entities that do not pay property taxes.

Chief Brandhuber commented that he will be meeting with management from La Posada. The plan is to negotiate an arrangement for the facility to compensate the District for the services they will be provided.

MOTION by Board Clerk Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

9. **FUTURE AGENDA ITEMS**

- Regularly scheduled meeting – June 20, 2023

Board Services Supervisor Ortiz asked Chairperson Cox Golder if the election for the Board Clerk could be placed on the upcoming regularly scheduled board meeting. The Board approved of the agenda item.

10. **CALL TO THE PUBLIC**

Assistant Chief Abel thanked the Board for the opportunity to work for Golder Ranch Fire District. He said it is a wonderful district to work for. He enjoyed working for Golder and thanked the Board for the opportunity.

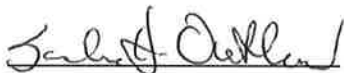
A standing ovation was given to Assistant Chief Abel for his thirty-five years of service.

11. **ADJOURNMENT**

MOTION by Board Member Brady to adjourn the meeting at 9:48 a.m.

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0



Clerk of the Board
Golder Ranch Fire District

