

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
SPECIAL SESSION MINUTES**

Friday, April 28, 2023 1:00 p.m.

3885 East Golder Ranch Drive, Tucson, Arizona 85739

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on April 28, 2023 at 1:00 p.m.

Members Present: Chairperson Vicki Cox-Golder, Board Clerk Vette, Board Member Steve Brady and Board Member Sandra Outlaw

Staff Present: Fire Chief Tom Brandhuber, Attorney Aversa, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. CALL TO THE PUBLIC

There were no public issues presented at this time.

4. REGULAR BUSINESS

A. DETERMINE THE PROCEDURES AND REQUIREMENTS FOR HOW THE MEETING AND INTERVIEWS SHALL BE CONDUCTED

- Approval of list of questions to be asked to each candidate
- Designation of time allotted for each candidate
- Order in candidates will be considered and possible deviation from order as listed in this agenda
- Confirm each of the candidates listed below received at least 24 hours written notice of the meeting pursuant to A.R.S. §38-431.03.A(1)

The Board reviewed and discussed the questions that would be asked. They agreed to the questions that had been asked in previous interviews. The questions had also been reviewed and approved by Attorney Aversa.

Board Services Supervisor Ortiz stated each candidate was allotted thirty minutes for the interview. She confirmed that each candidate received twenty-four hours notice of the executive session.

The Board determined who would ask each question.



- B. CHAIRPERSON'S NOTICE: EXECUTIVE SESSIONS ARE CONFIDENTIAL AND THOSE PRESENT DURING EXECUTIVE SESSION ARE PROHIBITED BY STATUTE FROM DISCLOSING EXECUTIVE SESSION INFORMATION PURSUANT TO A.R.S. §38-431.03(C)

Chairperson Cox-Golder read the chairperson's notice stating everything said in executive session is confidential.

MOTION by Board Clerk Vette to enter into executive session.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 4/0

Those present in the executive session were the Board Members, Chief Brandhuber, Attorney Aversa, and Board Services Supervisor Ortiz.

Tom Shellenberger, Andrew Ballman, and Todd Oswald were present for their individual interviews held in executive session.

The Board reconvened into regular session at 3:23 p.m.

Chairperson Cox Golder reminded those in attendance, Executive Sessions are confidential pursuant to ARS §38-431.03(C).

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A PERSON TO FILL THE VACANCY ON THE GOVERNING BOARD FOR THE UNEXPIRED REMAINDER OF THE TERM

Discussion took place amongst the Board Members.

MOTION by Board Clerk Vette to appoint Tom Shellenberger to fill the vacancy on the Governing Board for the unexpired remainder of the term

MOTION SECONDED by Chairperson Cox-Golder

MOTION CARRIED 4/0

Chairperson Cox Golder instructed Chief Brandhuber to request Director Delong to notify Mr. Shellenberger of his appointment as well as inform the candidates that were not selected. She instructed Board Services Supervisor Ortiz to prepare and provide Mr. Shellenberger the material for the budget study session scheduled on Monday, May 1, 2023.

- D. POSSIBLE ADMINISTRATION OF OATH AND DIRECTION TO NEWLY APPOINTED BOARD MEMBER REGARDING ORIENTATION AND TRAINING

Attorney Aversa stated she reviewed the statute and it only requires that the oath of office be administered prior to the meeting. So, it could be administered to Mr. Shellenberger prior to the Monday, May 1, 2023 special session board meeting. He




would also have to review the open meeting law twenty-four hours prior to the board meeting.

5. **ADJOURNMENT**

MOTION by Board Clerk Vette to adjourn the meeting at 3:30 p.m.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 4/0



Wally Vette, Clerk of the Board
Golder Ranch Fire District
s/o

