

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, March 21, 2023 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Chairperson Vicki Cox-Golder called the meeting to order on March 21, 2023 at 9:00 a.m.

Members Present: Chairperson Vicki Cox-Golder, Board Clerk Vette, Board Member Steve Brady, and Board Member Sandi Outlaw

Staff Present: Fire Chief Karrer, Assistant Chief Abel, Assistant Chief Robb, Deputy Chief Cesarek, Fire Marshal Akins, Division Chief Perry, Director Delong, Director Christian, Director Rascon, Attorney Aversa, Local 3832 Paramedic Ryan Ward, and Board Services Supervisor Ortiz

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Board Member Outlaw commended the Union for doing a great job on the archery event for a great cause.

**4. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**5. PRESENTATIONS**

**A. ARIZONA FIRE CHIEF'S EXECUTIVE BOARD LIFETIME ACHIEVEMENT PRESENTATION TO CHIEF KARRER**

Chief Karrer reported that this will be done at the Change of Guard event.

**B. PRESENTATION OF PERSONNEL**

- RETIREMENT
  - Lead Fleet Technician Lee Barbeau
- PROMOTIONS



- Captain Jacob Kassulke
  - Captain Eric Melen
  - Deputy Chief of Essential Services Eric Perry
- **YEARS OF SERVICE RECOGNITION**
    - Engineer Bryan Scafede 15 years
    - Firefighter Anthony Rios 5 years
    - Paramedic Tyler Drury 5 years

Chief Karrer stated Mr. Barbeau was unable to attend the meeting. A presentation will be done for him at another time.

Chief Karrer announced that Captain Kassulke and Captain Melen were pinned at their stations, with their crews, at their request.

Chief Karrer recognized the promotion of Eric Perry from Division Chief to Deputy Chief. Chief Brandhuber gave a presentation on Chief Perry's fire service.

Captain Hastings recognized Engineer Bryan Scafede for his fifteen years of service to the District.

Chief Karrer recognized Firefighter Anthony Rios for his five years of service to the District.

Captain Strieter recognized Paramedic Tyler Drury for his five years of service to the District.

## **6. CONSENT AGENDA**

- A. APPROVE MINUTES- FEBRUARY 14, 2023 SPECIAL SESSION
- B. APPROVE MINUTES- FEBRUARY 14, 2023 EXECUTIVE SESSION
- C. APPROVE MINUTES – FEBRUARY 21, 2023 REGULAR SESSION
- D. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICY- 402 FIRE INVESTIGATIONS

**MOTION** by Board Clerk Vette to approve the March 23, 2023 Consent Agenda

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 4/0**

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's report to the Governing Board.



Paramedic Ryan Ward presented on behalf of President Jones for the Union. He announced the Local 3832 raised \$10,000 at the Jose Samaniego Archery Event. The proceeds will go to a mental health agency. He thanked the Board for their support. The Union also held a hockey event, in which they sold 100 tickets. Paramedic Ward thanked Chief Karrer for his service to the District and the State of Arizona.

- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Planning Division's report to the Governing Board. Chief Cesarek mentioned that mechanic Phil Cantua was recognized in Texas as the Arizona Mechanic of the Year award. Chief Cesarek also gave an update on the Hanley building project.

Chairwoman Cox-Golder asked Chief Abel if he would continue to serve on the Impact Board after he retires. Chief Abel explained that he would.

Board Clerk Vette asked about the recent lithium battery fire. Fire Marshal Akins responded that the fire, that occurred on February 14<sup>th</sup>, had no property loss, only content loss. The fire occurred on the exterior of the building.

Board Clerk Vette asked if there is a way to identify which locations have lithium batteries. Fire Marshal Akins responded that she could contact various agencies to see if this is possible.

- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Essential Services report to the Governing Board.

Board Clerk Vette asked a question about Dove Mountain. Chief Brandhuber clarified that Dove Mountain is not in Golder Ranch Fire District's boundaries.

Chairwoman Cox-Golder asked who could request medical records. Board Services Supervisor Ortiz explained that the majority of records requests are submitted by patients however, when third parties request medical records, a HIPAA authorization form is required. In addition, the District requires a notarized signature of the patient on the HIPAA authorization form.

- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Chief Robb presented the Emergency Response/Professional Development report to the Governing Board.

Chairwoman Cox-Golder had a question about the PPE committee and about hoods.

Chief Karrer responded that the NFPA comes up with recommendations however, they are not requirements.

## **8. REGULAR BUSINESS**



A. AUTHORIZATION OF THE GRFD GOVERNING BOARD TO ADVERTISE FOR THE VACANT GRFD GOVERNING BOARD POSITION

**MOTION** by Board Clerk Vette to authorize the advertisement of the vacant GRFD Governing Board position.

**MOTION SECONDED** by Board Member Outlaw

**MOTION CARRIED 4/0**

B. APPOINTMENT OF HUMAN RESOURCES DIRECTOR ALLISON DELONG TO GRFD PSPRS LOCAL PENSION BOARD

Chief Brandhuber explained today's best practices recommend not to have the Fire Chief on the PSPRS Local Pension Board but to have someone that is familiar with disability retirement. He would recommend appointing HR Director Delong to the GRFD PSPRS Local Pension Board given her knowledge in the field, she has agreed to serve on the Board.

**MOTION** by Board Clerk Vette to appoint GRFD Human Resources Director, Allison Delong as the GRFD PSPRS Local Pension Board member as the administrative personnel representative and replacement of outgoing Fire Chief Randy Karrer.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 4/0**

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2023-0003 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

Chief Cesarek explained this agenda item is to declare a 1999 Pearce Saber as surplus.

**MOTION** by Board Member Outlaw to approve Resolution 2023-0003 declaring unit 1111 as surplus to the needs of the District and direction for staff to place the item on the public auction site or sell to a neighboring or mutual aid fire district, department or emergency service provider.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 4/0**

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Director Christian presented the GRFD reconciliation and monthly financial report.

**MOTION** by Board Member Brady to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

**MOTION SECONDED** by Board Member Outlaw

**MOTION CARRIED 4/0**



**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- Regularly scheduled meeting – April 18, 2023

The Board determined there will be a special session board meeting on April 6<sup>th</sup> at 1 p.m. to interview candidates to fill the vacant board seat.

The Board also established a date for the upcoming budget study session, which will be May 1<sup>st</sup> from 10 a.m. to 1 p.m.

**10. CALL TO THE PUBLIC**

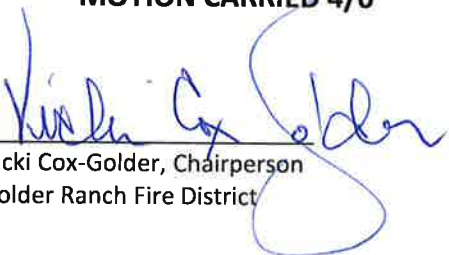
Chief Karrer said it has been a pleasure working with everyone. He thanked the Governing Board for the opportunity to work for the District. He said it truly is a great place to work.

**11. ADJOURNMENT**

**MOTION** by Board Clerk Vette to adjourn the meeting at 10:10 a.m.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 4/0**



Vicki Cox-Golder, Chairperson  
Golder Ranch Fire District

