

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
PUBLIC NOTICE AND AGENDA  
SPECIAL SESSION**

**Thursday, February 2, 2023 3:30 p.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Special Session that begins at approximately 3:30 p.m. on Thursday, February 2, 2023. The meeting will be held at the Fire District Administration Board Room, which is located at 3885 East Golder Ranch Drive, Tucson, Arizona. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

**1. CALL TO ORDER/ROLL CALL**

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

**3. CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.*

**4. REGULAR BUSINESS**

A. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A)(3) FOR DISCUSSION AND/OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY FOR THE DISTRICT REGARDING THE DISTRICT'S FIRE CHIEF SELECTION PROCESS AND FIRE CHIEF CONTRACT.  
NOTE: EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO §38-431.03(C).

B. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR DISCUSSION OR CONSIDERATION OF THE TERMS AND CONDITIONS OF A CONTRACT FOR EMPLOYMENT FOR THE GRFD FIRE CHIEF RELATED TO THE BOARD'S OFFER OF EMPLOYMENT EXTENDED TO TOM BRANDHUBER FOR THE POSITION OF FIRE CHIEF EFFECTIVE AS OF APRIL 1, 2023.

- THE DISTRICT WILL CONFIRM TOM BRANDHUBER RECEIVED AT LEAST 24 HOURS NOTICE OF THE POSSIBLE EXECUTIVE SESSION

NOTE: EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO §38-431.03(C).

C. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT FOR EMPLOYMENT FOR THE GRFD FIRE CHIEF RELATED TO THE BOARD'S OFFER OF



EMPLOYMENT EXTENDED TO TOM BRANDHUBER FOR THE POSITION OF FIRE CHIEF  
EFFECTIVE APRIL 1, 2023

**5. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- Regularly scheduled meeting – February 21, 2023

**6. CALL TO THE PUBLIC**

*This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item three (3) for additional clarification and direction.*

**7. ADJOURNMENT**

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Wally Vette, Clerk of the Board  
Golder Ranch Fire District

*To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.*

*If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.*

Posted by: Shannon Ortiz 1/31/2023 at 10:00 a.m.



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: February 2, 2023

SUBJECT: Call to the Public

ITEM #: 3

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Fire Board may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public which are not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: February 2, 2023

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A)(3) FOR DISCUSSION AND/OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY FOR THE DISTRICT REGARDING THE DISTRICT'S FIRE CHIEF SELECTION PROCESS AND FIRE CHIEF CONTRACT.

NOTE: EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO §38-431.03(C).

ITEM #: 4A

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve               Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

This item allows the Golder Ranch Fire District Governing board to obtain legal advice regarding the District's Fire Chief selection process and fire chief contract.

**RECOMMENDED MOTION**

Motion to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) to obtain legal advice regarding the District's Fire Chief selection process and fire chief contract.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: February 2, 2023

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR DISCUSSION OR CONSIDERATION OF THE TERMS AND CONDITIONS OF A CONTRACT FOR EMPLOYMENT FOR THE GRFD FIRE CHIEF RELATED TO THE BOARD'S OFFER OF EMPLOYMENT EXTENDED TO TOM BRANDHUBER FOR THE POSITION OF FIRE CHIEF EFFECTIVE AS OF APRIL 1, 2023.

- THE DISTRICT WILL CONFIRM TOM BRANDHUBER RECEIVED AT LEAST 24 HOURS NOTICE OF THE POSSIBLE EXECUTIVE SESSION

NOTE: EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO §38-431.03(C).

ITEM #: 4B

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve               Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

This agenda items is to allow the Governing Board to enter into executive session pursuant to A.R.S. §38-431.03.A(1) for discussion or consideration of the terms and conditions of a contract for employment for the GRFD Fire Chief related to the Board's offer of employment extended to Tom Brandhuber for the position of Fire Chief effective as of April 1, 2023.

**RECOMMENDED MOTION**

Motion to enter into executive session pursuant to A.R.S. §38-431.03.A(1) for discussion or consideration of the terms and conditions of a contract for employment for the GRFD Fire Chief related to the Board's offer of employment extended to Tom Brandhuber for the position of Fire Chief effective as of April 1, 2023.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: February 2, 2023

SUBJECT: REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT FOR EMPLOYMENT FOR THE GRFD FIRE CHIEF RELATED TO THE BOARD'S OFFER OF EMPLOYMENT EXTENDED TO TOM BRANDHUBER FOR THE POSITION OF FIRE CHIEF EFFECTIVE APRIL 1, 2023

ITEM #: 4C

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This item allows the Golder Ranch Fire District Governing board to review, discuss or take possible action regarding a contract for employment for the GRFD Fire Chief related to the Board's offer of employment extended to Tom Brandhuber for the position of Fire Chief effective April 1, 2023.

**RECOMMENDED MOTION**

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: February 2, 2023

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 5

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: February 2, 2023

SUBJECT: Call to the Public

ITEM #: 6

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.