

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
September 20, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on September 20, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Sandi Outlaw

Staff Present: Fire Chief Karrer, Assistant Chief Brandhuber, Assistant Chief Abel, Deputy Chief Pearce, Deputy Chief Grissom, Deputy Chief Cesarek, Fire Marshal Akins, Local 3832 Vice-President Hatfield, HR Director Delong, Finance Director Christian, Attorney Aversa, and Board Services Specialist Hernandez

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Vice-Chair Hudgins shared a story about a “rescue” in the parking lot of the Golden Goose thrift shop. He said a lady locked her keys in her car and asked the firefighter who assisted where he got the tool and he jokingly responded he got the it at the toy store.

**4. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- **PROMOTIONAL BADGE PINNINGS**  
**PROMOTION TO ENGINEER**
  - Garrett Alexander
  - Anthony Citro
  - Daniel Huber

Chiefs Karrer, Robb, and Pearce commended the newly promoted engineers and their accomplishments. Acting Battalion Chief Goodrich presented Garrett Alexander, Captain



Ryan presented Anthony Citro, and Captain Spanarella presented Daniel Huber. They were pinned with their new badges along with their families present.

- PROMOTION TO CAPTAIN

- Daniel Cramblit
- Dean Sanchez
- Kurt Strieter

Chiefs Karrer, Robb, and Pearce commended the newly promoted captains and their accomplishments. Battalion Chief Seeley presented Daniel Cramblit, Acting Battalion Chief Goodrich presented Dean Sanchez, and Acting Battalion Chief Jarrold presented Kurt Strieter. They were pinned with their new badges along with their families present.

- MECHANIC OF THE YEAR RECOGNITION
  - FLEET MAINTENANCE TECHNICIAN PHILIP CANTUA

Chiefs Karrer and Cesarek presented Fleet Maintenance Technician Phil Cantua and commended the incredible accomplishment of the Mechanic of the Year award he received. Chief Karrer read a letter from Tucson Fire EVT William Pisani that described Phil's career achievements. Chief Karrer also presented Phil with a fire chief's coin.

- YEARS OF SERVICE RECOGNITION
  - VOLUNTEER CHIEF SCOTT MILLER – 2 YEARS

Chiefs Karrer, Abel, Brandhuber, and Robb presented Western Fire Chiefs Association Chief Scott Miller with a plaque to thank him for his two years of volunteer service to GRFD. Chief Karrer also presented Chief Miller with a fire chief's coin to honor his servant leadership.

- NEW HIRE
  - JESSICA SANTIAGO – BILLING SPECIALIST

Billing Supervisor Shelby Massie introduced Jessica Santiago to the Board. Behavioral and Loyalty Oaths were administered.

*The Board took a brief break at 9:47 a.m. and reconvened the meeting at 9:50 a.m.*

B. PROCLAMATION – FIRE PREVENTION MONTH

Chairperson Cox Golder read the proclamation declaring October 2022 Fire Prevention Month.

**6. CONSENT AGENDA**

A. APPROVE MINUTES – AUGUST 16, 2022 REGULAR SESSION



- B. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 400 – FIRE INSPECTIONS, 904 – HIGH-VISIBILITY SAFETY VESTS, AND 1048 – EMPLOYEE FUND
- C. APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

**MOTION** by Board Member Brady to approve the September 20, 2022 Consent Agenda

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He said one of the most notable items was the lawsuit against the district regarding the 373 accident was settled for an undisclosed amount of money. He added that we are also in the process of multiple recruitments, including a job offer out on a community relations manager. Chairperson Cox Golder asked about the UT370 (utility truck) assignment. Chief Karrer said it is one of the pickup trucks we have that responds to snakes and public service calls. There were no further questions or comments from the Board.
  - LEADERSHIP TEAM REPORT – Vice President Hatfield presented the Local 3832 monthly report on behalf of President Jones. He wanted to recognize Phil Cantua and the rest of the Fleet Division for their efforts on keeping our apparatus in service. He mentioned the annual stair climb for the fallen of 9/11 which raised about \$5,000. He added that union members have been hanging signs for Prop 310 to assist fire districts for the small increase of one tenth of a penny. He thanked the Board for their continued support. There were no further questions or comments from the Board.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. He responded to the Board's request for a bond update. He shared details and explained individual costs on a spreadsheet. He said Phase I is essentially done and Phase II is in progress. He explained details of future plans including plans for the existing administration building and remodeling for the Training and Fleet divisions. Chairperson Cox Golder commented that they have made very good use of the money and thanked Chief Abel for the update. There were no further questions or comments from the Board.
- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Essential Services Assistant Chief's report to the Governing Board. Chairperson Cox Golder asked about CPSE accreditation team and benefit for our accreditation down the road. Chief Brandhuber answered and explained how Chief Perry is involved in that process. Chairperson Cox Golder asked about fingerprints taken at the front desk and how that works. HR Director DeLong explained that the district makes \$3 per print and provides the community a service. Chairperson Cox Golder asked about the Smart Procure commercial records request. Records Specialist Ortiz responded and explained



the purpose of the records request and the type of company Smart Procure is. Chairperson Cox Golder asked about resident Heidi Miller's substantial records request. Chief Karrer said the attorney is overseeing the request. Chief Brandhuber commended Records Specialist Ortiz for all her efforts for that specific records request. Chairperson Cox Golder asked about GIS data and maps that were provided in the board packet. IT Director Rascon answered and said our GIS Analyst, Becky, has built partnerships within the community and commended her efforts. Chairperson Cox Golder asked what is the reason for all the data. Chief Brandhuber said some of it is for accreditation and the ISO rating. Chief Pearce provided more details and said it also helps provide data for staffing units and resources at the stations. There were no further questions or comments from the Board.

- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Chief Robb presented the Emergency Response/Professional Development Assistant Chief's Report to the Governing Board. Chief Robb said Special Ops has spent a lot of time with rescues that have been labor intensive and wanted to recognize them. There were no further questions comments from the Board.

## 8. REGULAR BUSINESS

- A. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR LEGAL ADVICE REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT  
*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

Chief Karrer requested we do both sessions at the same time.

**MOTION** by Vice-Chair Hudgins to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and consultation with the attorney.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

- B. DISCUSSION AND POSSIBLE ACTION REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

Chief Karrer requested to table this item until the following month by Legal Counsel Aversa's recommendation.

**MOTION** by Vice-Chair Hudgins to table any action regarding the fire chief's current employment contract until the following month.

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

- C. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR LEGAL ADVICE REGARDING THE STATUS AND



LOGISTICS OF THE RECRUITMENT OF THE PROPOSED FIRE CHIEF RECRUITMENT PROCESS

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

**MOTION** by Vice-Chair Hudgins to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and consultation with the attorney.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

- D. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE DRAFT BROCHURE FOR POSTING OF THE FIRE CHIEF POSITION SUBMITTED BY RECRUITMENT FIRM, MOSAIC

Legal Counsel Aversa said that the chairperson of the Board has been presented the most current draft of the brochure.

**MOTION** by Board Clerk Vette to accept and approve the draft brochure for posting of the fire chief position submitted by recruitment firm, Mosaic, with the adjusted closing date of October 31<sup>st</sup>.

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 5/0**

- E. INFORMATIONAL ITEM ONLY: DISCUSSION REGARDING PSPRS TIER 2 (TIER 1 HYBRID) EMPLOYEE CONTRIBUTIONS

Finance Director Dave Christian explained the mistake found by PSPRS regarding calculation of Tier 2 employee contribution rates. He answered questions from Chairperson Cox Golder and Vice-Chair Hudgins. Director Christian said they will run a special payroll for the effected employees.

*No motion necessary; informational item only.*

- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented his monthly report and financials.

**MOTION** by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

**MOTION SECONDED** by Board Member Outlaw

**MOTION CARRIED 5/0**

**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.*



- Special board meeting for presentation by Dr. Peck regarding the organizational network analysis (ONA) communication survey results with no action anticipated to be taken – date TBD

Chief Karrer suggested the special meeting date to be set for Monday, September 26<sup>th</sup> at 10:00 a.m. or Friday, September 30<sup>th</sup>. He explained that the meeting will discuss the results and communication trails and people that have been identified as influencers. It also assists in mapping out succession planning and internal communication.

- Regularly Scheduled Meeting – October 18, 2022

#### **10. CALL TO THE PUBLIC**


There were no public issues presented at this time.

#### **11. ADJOURNMENT**

**MOTION** by Board Clerk Vette to adjourn the meeting at 11:35 a.m.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

  
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Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
m/h

