

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
April 19, 2022 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Cox Golder called the meeting to order on April 19, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Outlaw.

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Deputy Chief Cesarek, Deputy Chief Grissom, Finance Manager Dave Christian, Local 3832 President Jones, Board Services Specialist Maggie Hernandez, and Legal Counsel Donna Aversa

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

There were no comments from the Board.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

NEW HIRES

- GOLDER RANCH FIRE TRANSITIONAL ACADEMY 22-01
 - MYLES MACE
 - CHASE MILLER
- FIRE INSPECTOR APPRENTICES
 - DANIEL FILENER
 - WESLEY HELVIG
- FIRE INSPECTOR II
 - MICHAEL ROSS



Behavioral and loyalty oaths were administered to all of the new hires.

6. CONSENT AGENDA

- A. APPROVE MINUTES – MARCH 15, 2022 REGULAR SESSION
- B. APPROVE MINUTES – MARCH 15, 2022 EXECUTIVE SESSION
- C. APPROVE MINUTES – APRIL 12, 2022 BUDGET STUDY SESSION
- D. APPROVE MINUTES – APRIL 12, 2022 EXECUTIVE SESSION
- E. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 202 – DISTRICT DIRECTIVES, 206 – ADMINISTRATIVE COMMUNICATIONS, 803 – PATIENT MEDICAL RECORD SECURITY AND PRIVACY (HIPAA – HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT), AND 1052 – JURY DUTY ATTENDANCE
- F. APPROVE AND ADOPT THE EXTENSION OF AN INTERGOVERNMENTAL AGREEMENT FOR EMERGENCY CARDIOVASCULAR CARE TRAINING BETWEEN GOLDER RANCH FIRE DISTRICT, DESERT FIRE CPR, NORTHWEST FIRE DISTRICT, AND PIMA JOINT TECHNICAL EDUCATION DISTRICT (JTED)

MOTION by Board Member Brady to approve the April 19, 2022 Consent Agenda

MOTION SECONDED by Board Clerk Vette

MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He said they did not put fire chief recruiting on the agenda for this month after all due to time constraints from working on the budget. There were no further questions or comments from the Board.
 - LEADERSHIP TEAM REPORT – President Jones thanked the Board for supporting staff regarding recent requests for records.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. He thanked his staff and District personnel for all their hard work on budget process. Chief Cesarek provided an update on the Hanley building. He brought plans for those interested in viewing and presented an example of the board room. He added that they are in the process of selecting a contractor superintendent. Chief Cesarek stated that the pillars have to stay in the board room because they are structural. Vice-Chair Hudgins asked about flooring. Chief Cesarek responded that they will have carpet and some vinyl because they are concerned about acoustics, some dropdowns may help with the acoustics and echoing as well. Chief Cesarek stated that the building will have an updated sound system. There were no further questions or comments from the Board.



Staff took a break from Item #7 Reports and Correspondence to get pins for the new inspectors while their families were still in attendance. Chief Cesarek presented the new inspectors with their badges and some background information on each.

- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Karrer stated that Chief Brandhuber is out of state so he presented the Essential Services Assistant Chief's report to the Governing Board. Chief Karrer mentioned Herman Rascon's presentation that was included in the report from University of Arizona's Eller College. Manager Rascon presented further information on the presentation. There were no further questions or comments from the Board.
- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Chief Karrer stated that Chief Robb was absent due to illness. Chiefs Grissom and Pearce presented the Operations Assistant Chief's Report to the Governing Board. There were no further questions comments from the Board.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE REGARDING THE ADOPTION OF RESOLUTION 2022-0002 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE

Chief Abel presented background on the surplus process and the items for auction that included a pumper, pickup truck, SCBAs, and a set of tools. Chief Abel answered a question from Chairperson Cox Golder.

MOTION by Vice-Chair Hudgins to approve Resolution 22-0002 declaring the list of items presented as surplus to the needs of the District and direction for staff to place the items on the public surplus auction site or sell to a neighboring or mutual aid fire district.

MOTION SECONDED by Board Clerk Vette

MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE PROPOSED TENTATIVE BUDGET FOR GOLDER RANCH FIRE DISTRICT FOR FISCAL YEAR 2022 – 2023

Chief Karrer stated this was a complex budget and commended staff and the Local 3832 for their work on the budget. Board Clerk Vette complemented staff on the detail and explanation of each item and said it was very well thought out and presented. There were no further questions from the Board.

MOTION by Board Clerk Vette to approve the Golder Ranch Fire District tentative budget as presented for fiscal year 2022-2023 in the amount of \$48,267,409 and an O&M mil rate of \$2.43 per \$100 assessed value and a bond mil rate of .14 per \$100 assessed value and to publish the tentative budget for public notice pursuant to A.R.S. §48-805.02



MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A PUBLIC HEARING DATE FOR THE FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT BUDGET FOR FISCAL YEAR 2022 – 2023

MOTION by Vice-Chair Hudgins to schedule a public hearing date for the formal adoption of the Fiscal Year 2022 – 2023 Budget on May 17, 2022, at 9:00 a.m. in the Golder Ranch Fire District Administration Board Room.

MOTION SECONDED by Board Member Brady
MOTION CARRIED 5/0

- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2022-0003 PROVIDING FOR ALL MATTERS RELATING TO THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS OF THE DISTRICT INCLUDING DELEGATION TO THE FIRE CHIEF AND THE FINANCE MANAGER OF THE DISTRICT TO DETERMINE CERTAIN MATTERS RELATED THERETO

Chief Karrer stated this was the remaining \$3 million that they did not anticipate using, but with COVID, everything changed and costs have risen significantly. The sale of the bonds will cover the cost of station 378. He added that construction costs have doubled and it will cost nearly \$6 million to build that station now.

Mark Reader from Stifel presented (via Zoom) further information, rates, and market conditions. There were no further questions from the Board.

Chief Karrer said this will benefit the district and thanked Mark Reader and his team for everything they have done. The district would like to continue with the construction projects, especially station 378.

Mr. Lee Mayes, from the public, stated he was on the bond committee and said that there were funds for the fire station. He said it was marketed to the public as funds for the station and believes that it should be worked on. Chief Karrer added comments regarding the Arroyo Grande area. Chief Karrer said when Oro Valley changes their plot plan developments, we would have to tell the voters. Chief Karrer answered a question that Chairperson Cox Golder asked regarding needing more money for the station build in the future, stating we will probably need more.

MOTION by Board Clerk Vette to approve May 17, 2022 as the date of a public hearing for the formal adoption of the Golder Ranch Fire District budget for fiscal year 2022-2023

MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0



E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Manager Christian presented the financials for March 2022. He said that Firehouse Subs issued a grant that Engineer Gabe Bravo applied for.

MOTION by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

9. **FUTURE AGENDA ITEMS**

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.

- Regularly Scheduled Meeting – May 17, 2022
- Recruitment process for fire chief

10. **CALL TO THE PUBLIC**

11. **ADJOURNMENT**

MOTION by Board Member Outlaw to adjourn the meeting at 10:02 a.m.

MOTION SECONDED by Board Clerk Vette

MOTION CARRIED 5/0



Wally Vette, Clerk of the Board
Golder Ranch Fire District
m/h

