

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
March 15, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on March 15, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Outlaw.

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber, Assistant Chief Robb, Finance Manager Dave Christian, Local 3832 President Jones (via Zoom), Board Services Specialist Maggie Hernandez, and Legal Counsel Donna Aversa

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Board Clerk Vette stated that Board Members Brady, Outlaw, and himself attended the graduation for the paramedics and was put together well by Autumn Zoehbauer and her staff. Board Clerk Vette congratulated the new paramedics and welcomed them aboard. Board Clerk Vette stated that he also attended the kickball tournament and archery and barbecue competition. Chief Karrer added over \$15,000 was raised for Project Grad at the kickball tournament, named Guns and Hoses Kickball Tournament, where they won against Oro Valley Police Department.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- GOLDER RANCH FIRE TRANSITIONAL ACADEMY 22-01 NEW HIRES –  
*Behavioral Oaths to be administered*
  - REYMUNDO CHAVEZ
  - MYLES MACE



- CHASE MILLER
- BRETT MOFFITT
- SHAY MUSCARELLA
- MATTHEW TROWBRIDGE

Behavioral oaths were administered to Paramedics Reymundo Chavez, Brett Moffitt, Shay Muscarella, and Matthew Trowbridge. Myles Mace and Chase Miller were unable to attend.

## 6. CONSENT AGENDA

### A. APPROVE MINUTES – FEBRUARY 15, 2022 REGULAR SESSION

Board Member Brady stated that the motions were numbered incorrectly, as Board Clerk Vette was not in attendance. Board Services Specialist Hernandez made the adjustments to the draft minutes.

**MOTION** by Board Member Brady to approve the March 15, 2022 Consent Agenda

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

## 7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. Chairperson Cox Golder asked about the survey in board packet. Manager Braswell stated the survey was given to representatives from Roche Tissue Diagnostics, Oro Valley Police Chief Kara Riley, Oro Valley Hospital, and a private firm business owner, among others. Later in the day there was the survey for residents. Chief Brandhuber complemented Manager Braswell and Chief Perry for their work on the survey. Chief Brandhuber explained the survey further. Chairperson Cox Golder asked about response times mentioned in survey. Chief Robb answered and Chief Karrer added to that answer. Chief Karrer stated he entered into the (deferred retirement option program (DROP) four years ago which means he will be retiring in March 27, 2023. He said he wanted to give one year's notice to be sure the Board would have time to start the recruiting process. Chairperson Cox Golder asked if that was too soon. Manager Delong said one year is a good starting point because it could take up to one year to recruit. Chairperson Cox Golder requested to put it on the agenda next month. There were no further questions or comments from the Board.

- LEADERSHIP TEAM REPORT – Vice President Ryan Ward representing President Jones stated the archery and barbecue event raised \$15,000 profit which will go directly to their charities. He mentioned the initiative going around about the sales tax increase and they are trying to collect signatures. Chairperson Cox Golder complemented all their recent efforts in the community.



- B. **PLANNING ASSISTANT CHIEF'S REPORT** – Chief Abel presented the Logistics/Planning Assistant Chief’s report to the Governing Board. Chief Abel complemented Chief Cesarek’s recent National Fire Officers Program graduation and explained the process of the program. Chief Cesarek reported on the Hanley project. He shared photos of progress from the architect and explained some of the ideas for the meeting and gathering spaces. Chief Cesarek stated that the architect, WSM, is going to merge with another company, which was the reason for some of the delays. Chief Cesarek added that going to go for a more modern look inside the board room. He added that they are looking at using the “backyard” for ceremonies, such as the annual awards ceremony, etc. Chief Cesarek said that Oro Valley Police Department recently used the building for training and others such as Tucson Fire Department and Tucson Police Department have looked into using it as well. There were no further questions or comments from the Board.
- C. **ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT** – Chief Brandhuber presented the Essential Services Assistant Chief’s report to the Governing Board. Chief Brandhuber noted a change in the board packet that the last name of credit card holders and account numbers were removed so there is no vulnerability and to protect the district from possible fraud. Chief Brandhuber said that the Zoll Pulse Award was awarded to IT Manager Herman Rascon and was a team effort. Chairperson Cox Golder asked about process of records request for the eye detect request. Records Specialist Shannon Ortiz stated that the process and that fees are shared, but it is hard to know cost until records are pulled. Board Clerk Vette asked about incentives for employees who recruit new employees. Chief Karrer said they are doing different things to recruit employees and will present to the Board at a later time. Chairperson Cox Golder asked Manager Christian about the number of transports. Manager Christian responded with the estimate of transports he feels we will make by the end of the year. Chief Brandhuber added comments regarding transports. Board Member Brady asked if there is a delay with insurance companies paying for claims. Manager Christian answered. There were no further questions or comments from the Board.
- D. **EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF’S REPORT** - Chief Robb presented the Operations Assistant Chief’s Report to the Governing Board. Chief Robb complemented the great work that was done on a residential fire recently. Board Clerk Vette asked about the continuation of the CIHP program. Chief Robb stated that Oro Valley Hospital has been understaffed and the program has been put on the back burner for the time being, but we would like to keep the program. Chairperson Cox Golder said the QR code that was in the board packet worked. There were no further questions comments from the Board.

## **8. REGULAR BUSINESS**

- A. **DISCUSSION AND POSSIBLE REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT**



Manager Christian presented the monthly financial reports. Chairperson Cox Golder asked if we are keeping overtime under control. Manager Christian responded, yes, we are keeping overtime under control. There were no further questions from the Board.

**MOTION** by Vice-Chair Hudgins to approve the Golder Ranch Fire District monthly financial reports as presented

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

- B. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE TO POSSIBLE PENDING LITIGATION

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

**MOTION** by Board Clerk Vette to go into executive session pursuant to A.R.S. §38-431.03.A(3) for the purpose of consultation or legal advice regarding an update to possible pending litigation at 9:55 a.m.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

The regular meeting reconvened at 10:30 a.m.

## 9. FUTURE AGENDA ITEMS

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.*

- Regularly Scheduled Meeting – April 19, 2022
- Budget study session – Manager Christian and Chief Karrer discussed the date of budget study session, most likely will be Tuesday, April 12th
- Update on strategic plan


## 10. CALL TO THE PUBLIC

## 11. ADJOURNMENT

**MOTION** by Vice-Chair Hudgins to adjourn the meeting at 10:31 a.m.

**MOTION SECONDED** by Board Member Vette

**MOTION CARRIED 5/0**

  
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Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
m/h

