

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
January 18, 2022 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Cox Golder called the meeting to order on January 18, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins (via Zoom), Clerk Wally Vette, Board Member Steve Brady, and newly appointed Board Member Outlaw (via Zoom)

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber, Assistant Chief Robb, Finance Manager Dave Christian, Local 3832 President Jones, Board Services Specialist Maggie Hernandez, and Legal Counsel Donna Aversa

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

There were no comments.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

PRESENTATION OF NEWLY APPOINTED BOARD MEMBER SANDRA OUTLAW

Chief Karrer introduced Ms. Sandra Outlaw and welcomed her to GRFD via Zoom. Oaths were given prior to the regular board meeting, also via Zoom.

YEARS OF SERVICE

- TREVOR CARLSON – 10 YEARS
- IGNACIO GAMEZ – 10 YEARS
- JASON JOHNS – 10 YEARS
- ADAM LUNDEBERG – 10 YEARS
- DANNY MARTINEZ – 10 YEARS
- COLIN PORT – 10 YEARS



Chief Robb presented Paramedic Trevor Carlson, Engineer Ignacio Gamez, and Captain Colin Port their pins for 10 years of service. Jason Johns, Adam Lundeberg, and Danny Martinez were unable to attend.

6. CONSENT AGENDA

- A. APPROVE MINUTES – DECEMBER 21, 2021 REGULAR SESSION
- B. APPROVE MINUTES – DECEMBER 21, 2021 EXECUTIVE SESSION
- C. APPROVE MINUTES – JANUARY 11, 2022 SPECIAL SESSION
- D. APPROVE MINUTES – JANUARY 11, 2022 EXECUTIVE SESSION
- E. APPROVE AND ADOPTION OF THE EXTENSION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN PIMA COUNTY DEPARTMENT OF HEALTH AND GOLDER RANCH FIRE DISTRICT FOR THE PROVISIONS AND ADMINISTRATION OF IMMUNIZATIONS AND TESTING CLINICS

MOTION by Chairperson Cox Golder to approve the January 18, 2022 Consent Agenda

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He noted that he had some positive discussion with Robson regarding splitting the land for station 378 and will, hopefully, be in process in ninety days.
 - LEADERSHIP TEAM REPORT – President Jones said he did not have anything to report, but wanted to welcome Board Member Outlaw to GRFD.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. He said that station 374 is moving along very well and staying on track with the turnout room and decontamination room project.
- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Karrer presented the Essential Services Assistant Chief's report to the Governing Board. Chief Brandhuber was on a Pima County Emergency Management Systems (PEMS) call. Chairperson Cox Golder asked if wait times at the hospitals have eased at all. Chief Karrer replied that wait times have gotten better for the fire departments dropping off patients, but not for patients themselves. Chairperson Cox Golder complemented the ISO moving slowly forward. Chief Karrer said Chief Perry is in charge of that project and has made progress. Chairperson Cox Golder asked about the responsibilities statement in the report. Chief Brandhuber (via Zoom) stated that what that means is we are really good at having subject matter experts and take that knowledge with them when they leave the position. As new people come in, they do not have to relearn the position; taking note



of key responsibilities so that when new people enter the position, they have knowledge of the position.

- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT - Chief Robb presented the Operations Assistant Chief's Report to the Governing Board. Chief Robb said we have been scaling back on school appearances due to the spike in Covid cases. Chairperson Cox Golder asked about the KVOA records request and what they were requesting. Chief Robb said KVOA was scheduled to come in again and canceled the day of. Human Resources Manager Delong said that KVOA requested specific personnel disciplinary documents. Chairperson Cox Golder asked if that was confidential. Manager Delong answered no, not in public service.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF RESOLUTION 22-0001 TO ADOPT A 115 TRUST ADMINISTERED BY PARS

Finance Manager Christian presented background information regarding the resolution. Charlie Francis and Maureen Toal from Public Agency Retirement Services (PARS) were present to answer any further questions. Chairperson Cox Golder asked if there were any penalties to pull out the funds. Manager Christian said no. Board Member Brady asked a question about tax exemption. Manager Christian answered his question. Board Member Vette asked a question about fees involved. Manager Christian deferred that question to PARS representative, Maureen Toal. She stated there are two fees: an administrative fee and a fee charged by US Bank based upon the assets in the trust. There were no further questions from the Governing Board.

MOTION by Board Member Vette to approve resolution 22-001 to adopt a 115 trust administered by PARS

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT 003 WITH WSM ARCHITECTS.

Chief Abel presented information regarding the amendment agreement from WSM. He said it will cost \$101,400 and reimbursable allowances will be included for signage and travel (if necessary). Board Member Vette asked question about elegant access. Chief Cesarek replied that we would like a good breakroom/kitchen for our employees and do some landscaping between the buildings to make it feel less industrial and more fire family oriented. Board Member Brady asked about an emergency generator being included in the funds. Chief Cesarek said in this specific project we will not have an emergency generator, but we will have many different technologies to give us that back up. Vice-Chair Hudgins asked if WSM will provide the permits. Chief Abel said they will assist and work with the Town of Oro Valley, but the fees themselves will be ours. There were no further questions from the Governing Board.



MOTION by Board Member Vette to approve the Amendment to Professional Services Agreement 003 with WSM Architects

MOTION SECONDED by Vice-Chair Hudgins

MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE FOLLOWING AMENDED POLICIES: 917 – PERSONAL FIREARMS AND 1047 RETIREMENT PLANS

Chief Karrer stated these policies have been vetted by Lexipol. There were no further questions from the Governing Board.

MOTION by Board Member Brady to approve the following amended policies: 917 – Personal Firearms and 1047 – Retirement Plans

MOTION SECONDED by Vice-Chair Hudgins

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE REGARDING THE APPROVAL OF THE SUPPORT OF ARIZONA FIRE CHIEFS ASSOCIATION'S CERTIFICATE OF NECESSITY (CON) BILL

Chief Karrer said the Arizona Fire Chiefs Association (AFCA) is supporting the CON bill but, it is being opposed by private sectors such as AMR. He also noted that the accounting for ambulance revenues is funneled more towards the private sector. Chief Karrer gave additional background information regarding responses and response times with private sectors. Chief Karrer said AFCA is requesting to open a discussion to reform what was created in the 1960s and 1970s. Board Member Vette asked a question about rate change and Chief Karrer answered. Board Member Vette asked if all agencies would be required to report response times. Chief Karrer said yes. Chief Cesarek added that response times are reviewed every three years. There were no further questions from the Governing Board.

MOTION by Board Member Hudgins to approve the support of Arizona Fire Chiefs Association's certificate of necessity (CON) bill

MOTION SECONDED by Board Member Vette

MOTION CARRIED 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. Manager Christian also mentioned that we received funds from the proposition that legalized marijuana that passed last year. Chairperson Cox Golder asked if we have had supply chain troubles. Chief Karrer replied yes, it has affected us with parts, uniforms, and even an ambulance. Chairperson Cox Golder asked if we had testing kits for staff to test patients in their home. Chief Karrer responded no and we have no plans to. There were no further questions or comments from the Governing Board.



MOTION by Vice-Chair Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.

- Regularly Scheduled Meeting – February 15, 2022
- Updates on strategic plan
- Budget process
- MOU requests and clarifications

10. CALL TO THE PUBLIC

11. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 10:11 a.m.

MOTION SECONDED by Board Clerk Vette

MOTION CARRIED 5/0



Wally Vette, Clerk of the Board Richard Hudgins, Vice-Chair of the Board
Golder Ranch Fire District

m/h

