

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
September 21, 2021 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on September 21, 2021, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk Wally Vette, and Board Member Steve Brady

Excused Absence: Board Member Albert Pesqueira

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber, Assistant Chief Robb, Finance Manager Dave Christian, Local 3832 President Jones, Board Services Manager Brooke Painter, and Legal Counsel Donna Aversa

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Mr. Brady complimented the staff who produced the latest podcast.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

**NEW HIRE**

- SHELBY HUDSON-MUIR

Shelby Hudson-Muir was introduced to the Governing Board. Chairperson Cox Golder administered the behavioral and loyalty oaths.

**YEARS OF SERVICE**

- JEAN OLIVER – 5 YEARS
- SHANNON ORTIZ – 5 YEARS
- THOMAS BUTLER – 10 YEARS
- ANDREW SHULTZ – 15 YEARS
- ANTONIO BENJAMIN – 25 YEARS



Finance Specialist Jean Oliver and Records Specialist Shannon Ortiz received pins for five years of service to the District. Facilities Maintenance Technician Thomas Butler received a pin for ten years of service. Captain Andrew Shultz received a pin for fifteen years of service and Captain Antonio Benjamin received a pin for twenty-five years of service to the District.

**PROMOTIONAL BADGE PINNINGS:**

- ANDREW SHULTZ – PROMOTION TO CAPTAIN
- CHRIS GRISSOM – PROMOTION TO DEPUTY CHIEF

Chief Robb introduced Captain Shultz and Deputy Chief Grissom and congratulated them on their recent promotions. They were both pinned with their new badges.

**RETIREMENT:**

- MARY BEQUETTE, BILLING SUPERVISOR

Mary Bequette was presented a plaque and flags that had been flown in her honor to recognize her ten years of service and congratulate her on her retirement.

**SPECIAL RECOGNITION**

- WILLIAM LOESCHE, FIRE MARSHAL

Fire Marshal William Loesche was recognized for his recent induction into the Arizona State Fire Hall of Fame.

*The Board took a brief break at 9:48 a.m. They reconvened at 9:54 a.m.*

**6. CONSENT AGENDA**

- A. APPROVE MINUTES – AUGUST 13, 2021 SPECIAL SESSION
- B. APPROVE MINUTES – AUGUST 13, 2021 EXECUTIVE SESSION
- C. APPROVE MINUTES – AUGUST 17, 2021 REGULAR SESSION
- D. APPROVE MINUTES – AUGUST 17, 2021 EXECUTIVE SESSION
- E. APPROVE MINUTES – AUGUST 24, 2021 STRATEGIC PLANNING SESSION
- F. APPROVE MINUTES – SEPTEMBER 13, 2021 SPECIAL SESSION
- G. APPROVAL OF THE RECLASSIFICATION OF A DIVISION CHIEF TO A DEPUTY CHIEF POSITION

**MOTION** by Clerk Vette to approve the September 21, 2021 Consent Agenda

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 4/0**



## **2. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He noted that he received notification from KME that they are closing two of their plants and moving to a plant in another location, combining with another company. He stated that the two trucks that were supposed to be online for July, will no longer be, and feels that KME is in breach of the contract. He noted he would have a conference call later this afternoon. Chief Karrer also noted that two of the ambulances that were purchased are being held because there is a recall. He stated that both ambulances have already been paid for and he will have a conference call with Dodge. Chief Karrer answered a question from Clerk Vette about the impact it has on other agencies to hold these apparatus, and if we would be looking at other options. Chief Karrer said he will be signing an agreement for the purchase of the property next to the Hanley building, but first, there will be environmental studies completed. There were no further questions or comments from the Governing Board.
- LEADERSHIP TEAM REPORT – President Jones reported that this past Sunday they hosted the annual stair climb to remember the lives lost on September 11, 2001. He recognized Engineer Daniel Cramblit for his efforts in running the event. There were no further questions or comments from the Governing Board.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. There were no further questions or comments from the Governing Board.
- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Business/Governmental/Personnel Assistant Chief's report to the Governing Board. There were no further questions or comments from the Governing Board.
- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT - Chief Robb presented the Operations Assistant Chief's Report to the Governing Board. He wanted to compliment Manager Braswell, stating she has been a true asset to the podcast. There were no further questions or comments from the Governing Board.

## **3. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN UPDATE TO THE FOLLOWING POLICY: 1002 – PROMOTIONS

Chief Karrer explained that this was part of the ongoing process of updating policies with Lexipol.

**MOTION** by Vice-Chair Hudgins to approve the following amended policy: 1002 – Promotions as presented

**MOTION SECONDED** by Clerk Vette

**MOTION CARRIED 4/0**



B. DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL AND FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT'S 2021-2024 STRATEGIC PLAN

Chief Karrer explained that the changes that were requested by the Board have been incorporated. He noted that Chairperson Cox Golder had asked about future annexations; Chief Karrer directed the Board to where annexations were addressed in the strategic plan.

**MOTION** by Clerk Vette to approve and formally adopt the Golder Ranch Fire District's 2021-2024 Strategic Plan as presented

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 4/0**

C. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL TO EXCEED THE \$750,000 THRESHOLD AMOUNT OF THE RECENTLY ADOPTED JOC POLICY AND TO APPROVE THE TURNOUT/DECONTAMINATION ROOM RENOVATION PROJECT AT STATION 374

Chief Hilderbrand reminded the Board about how the JOC policy, which was recently adopted by the Board, worked. He also explained the goal of the renovation project at Station 374. Chief Abel stated that staff is asking the Board to approve additional funds, which would come out of the phase-two bond dollars. However, the additional funds would allow for the completion of the renovation.

**MOTION** by Vice-Chair Hudgins to authorize staff to exceed the \$750,000 threshold amount of the recently adopted JOC policy and to approve the turnout/decontamination room renovation project at Station 374 with a guaranteed maximum price of \$795,057

**MOTION SECONDED** by Clerk Vette

**MOTION CARRIED 4/0**

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

Chief Robb explained the contract is similar to other contracts that are in place to allow medical students to do ride-alongs with the paramedics as part of their rotation hours.

**MOTION** by Clerk Vette to approve the Group Preceptor Agreement between Midwestern University and Golder Ranch Fire District as presented

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 4/0**



E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. There were no further questions or comments from the Governing Board.

**MOTION** by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

**MOTION SECONDED** by Clerk Vette

**MOTION CARRIED 4/0**

F. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE ON EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINTS RECEIVED, NOTICE OF CLAIM RECEIVED, AND POSSIBLE PENDING LITIGATION \*\*Note – executive sessions are confidential pursuant to Arizona law.

**MOTION** by Board Member Brady to enter into executive session pursuant to A.R.S. §38-431.03.A(3) for the purpose of legal advice with the attorney at 10:34 a.m.

**MOTION SECONDED** by Clerk Vette

**MOTION CARRIED 4/0**

Those present in the executive session were the Board Members, Chief Karrer, Attorney Aversa, and Manager Painter.

*The Board reconvened into regular session at 10:56 a.m.*

*Chairperson Cox Golder reminded those in attendance Executive Sessions are confidential pursuant to ARS §38-431.03(C).*

4. **FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.*

- Regularly Scheduled Meeting – October 19, 2021
- Clerk Vette asked for an update on the new alerting systems in relation to response times

5. **CALL TO THE PUBLIC**

There were no public issues presented.



**6. ADJOURNMENT**

**MOTION** by Board Member Brady to adjourn the meeting at 10:59 a.m.

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 4/0**



Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
b/p

