

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
PUBLIC NOTICE AND AGENDA
REGULAR SESSION**

**Tuesday, March 10, 2020 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, March 10, 2020. The meeting will be held at the Fire District Administration Board Room, which is located at 3885 East Golder Ranch Drive, Tucson, Arizona. Members of the GRFD Governing Board will attend either in person or by telephone conference call. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.

- 1. CALL TO ORDER/ROLL CALL**
- 2. SALUTE AND PLEDGE OF ALLEGIANCE**
- 3. FIRE BOARD REPORTS**
- 4. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Governing Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Board may adjust time limitations and all individuals desiring to address the Board will have the same opportunity. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- VOLUNTEER PHYLLIS CARNAHAN – 5 YEARS OF SERVICE
- FIRE CHIEF RANDY KARRER – 10 YEARS OF SERVICE
- FIREFIGHTER KARL RHEIN – PROMOTION TO ENGINEER
- FIREMEDIC TREVOR CARLSON – PROMOTION TO PARAMEDIC
- FIREMEDIC PETER PADDOCK – PROMOTION TO PARAMEDIC
- FLEET MAINTENANCE TECHNICIAN II ART WASSERMAN – RETIREMENT

B. PRESENTATION MADE BY THE HONOR FLIGHT SOUTHERN ARIZONA, OPERATION GRATITUDE, 5150 CLOTHING EFFECTS AND THE U OF A VETS PROGRAM



- C. PRESENTATION OF AN AWARD OF SERVICE MADE BY CHIEF BRIAN DELFS FROM AVRA VALLEY FIRE DISTRICT TO THE GOLDER RANCH FIRE DISTRICT IT TEAM

6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

- A. APPROVE MINUTES – FEBRUARY 11, 2020 REGULAR SESSION
- B. APPROVAL OF THE RENEWAL OF THE REGIONAL HAZMAT INTERGOVERNMENTAL AGREEMENT THROUGH AN AMENDMENT TO THE ORIGINAL AGREEMENT BETWEEN PIMA COUNTY OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, AVRA VALLEY FIRE DISTRICT, CITY OF TUCSON FIRE DEPARTMENT, DREXEL HEIGHTS FIRE DISTRICT, GOLDER RANCH FIRE DISTRICT, GREEN VALLEY FIRE DISTRICT, NORTHWEST FIRE DISTRICT, RINCON VALLEY FIRE DISTRICT

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT - CHIEF KARRER
- UPDATES ON THE FOLLOWING AREAS:
 - MEETINGS/TRAININGS AND EVENTS ATTENDED
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - DISTRICT ACTIVITIES
 - PERSONNEL
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - BOARD SERVICES REPORT – MANAGER PAINTER
 - COMMUNITY RELATIONS REPORT – MANAGER BRASWELL
 - INFORMATION TECHNOLOGY REPORT – MANAGER RASCON
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT - CHIEF BRANDHUBER
- UPDATES ON THE FOLLOWING AREAS:
 - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
 - EMS
 - FINANCE
 - FIRE AND LIFE SAFETY SERVICES
 - HEALTH AND SAFETY
 - HONOR GUARD/PIPES AND DRUMS
 - HUMAN RESOURCES
 - OPERATIONS
 - SPECIAL OPERATIONS
 - TRAINING
 - WILDLAND



- C. LOGISTICS & SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT - CHIEF ABEL
 - UPDATES ON THE FOLLOWING AREAS:
 - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
 - SPECIAL PROJECTS
 - LOGISTICS

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE POSSIBILITY OF CHANGING THE REGULARLY SCHEDULED BOARD MEETINGS FROM THE SECOND TUESDAY OF THE MONTH TO THE THIRD WEEK OF THE MONTH BEGINNING JULY 2020
- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE SCHEDULING OF A BUDGET STUDY SESSION FOR THE UPCOMING FISCAL YEAR 2020-2021 BUDGET
- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO CITIZEN BOARD MEMBERS TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD
- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND THE INTERNATIONAL PUBLIC SAFETY DATA INSTITUTE FOR THE INTEGRATION OF THE NATIONAL FIRE OPERATIONS REPORTING SERVICE (NFORS) SYSTEM
- E. DISCUSSION AND POSSIBLE ACTION REGARDING WORKERS' COMPENSATION INSURANCE OPTIONS
- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE UNIFORMED PERSONNEL PAID TIME OFF (PTO) POLICY – 1603
- G. INFORMATIONAL ITEM ONLY – DISCUSSION ON THE RESULTS OF THE ADMINISTRATIVE PERSONNEL BENEFITS SURVEY CONDUCTED BY HR KNOWS (IGOR SEGOLEV)
- H. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – April 14, 2020



10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT

Wally Vette, Clerk of the Board
Golder Ranch Fire District

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted By: Brooke Painter 3/5/2020 at 2:30 p.m.



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: March 10, 2020

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Fire Board may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public which are not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for recognizing personnel who have achieved employment milestones or have achieved other distinctions.

- Volunteer Phyllis Carnahan – 5 Years of Service
- Fire Chief Randy Karrer – 10 Years of Service
- Firefighter Karl Rhein – Promotion to Engineer
- FireMedic Trevor Carlson – Promotion to Paramedic
- Fire Medic Peter Paddock – Promotion to Paramedic
- Fleet Maintenance Technician II Art Wasserman – Retirement

RECOMMENDED MOTION

No motion is necessary for this agenda item.

VOLUNTEER RECOGNITION

Volunteer Name: Phyllis Carnahan

Start Date: February 4, 2013

Current Duties: Fire and Life Safety

Reason for Recognition: 5 Year Achievement

Date: 01/27/2020



The volunteer named above will be recognized for Years of Service milestone. Please review GRFD VOLUNTEER HISTORY and complete the ACCOMPLISHMENTS/ACHIEVEMENTS and PERSONAL OR SPECIAL NOTES. This information will be used when the volunteer is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by: _____

Questions regarding the completion of this form can be addressed to Human Resources.

- GRFD VOLUNTEER HISTORY:

February 4, 2013 Phyllis completed the Fire Corps basic orientation instructed by Chief Josh Hurguy in a one-to-one class setting. He provided a complete tour of the district while explaining goals, services and community dedication. Phyllis covered the front desk at the administration building (accidentally hanging up on Northwest Chief Hurguy and Chief Karrer, her apologies accepted). Phyllis has spent most of her time working with Chief Loesche in Fire and Life Safety. The many and varied property inspections and reports are organized and maintained while the project is ongoing.

- ACCOMPLISHMENTS/ACHIEVEMENTS:

The words "Hazardous Duty Pay" captured Phyllis' attention and she signed on the dotted line. She was flying for Continental Airlines and began a two year long incredible journey. Military bases on the west coast were the departure points, the arrivals were Saigon, Danang, Camrahn Bay and Bien Hoa (wah).

Bien Hoa, the capital city of Bien Hoa Province, is located about 20 miles north of Saigon on the Dong Nai River. Early in the war, the United States constructed a large airfield and military headquarters just outside Bien Hoa, and on November 1, 1964, the Vietcong attacked the installation. Since the Gulf of Tonkin incident in August 1964 and the subsequent bombing of North Vietnam, the Indochinese struggle had been consuming increasing amounts of time and resources in Washington, as well as in the public mind. Vietcong sappers attacked the base, destroying five aircraft, and killing four American soldiers. Although the administration did not respond at once to the attack, it was becoming more and more clear that if the United States was going to conduct an air war over North and South Vietnam, with aircraft and personnel stationed in the south, regular ground troops would be required to defend those installations.

Escalation of the conflict became one indirect consequence of the attack on Bien Hoa in 1964. The airbase was attacked again in January 1968 as part of the TET offensive.

A plane with 185 very young soldiers landed, and (literally) marched off to serve their country. This same plane was then filled with 185 soldiers direct from the jungles, the flight plan was east, due east to the Pacific coast of the United States. Phyllis learned about hazardous duty and about war.

According to Phyllis, the pride and strength now within these soldiers as we flew east was and has been unforgettable.

Phyllis' future husband was a captain for United Airlines flying the southern Pacific routes. Phyllis and Gene had a great deal in common simplifying their life together. Phyllis cared for Gene almost ten years while dementia slowly took him away. He died in 2017. They were married for forty years.

- PERSONAL OR SPECIAL NOTES OF INTEREST:

In May of 2015 Phyllis asked if Chief Loesche would write a letter of recommendation to the Fire Chief of Leadville, CO, as Phyllis maintains a residence and resides there from June to October. She wanted to do for them as a volunteer while in Colorado as she did for GRFD. Chief Dailey having received the letter agreed and brought Phyllis on as a volunteer. In time, Phyllis then became a part-time employee for the City of Leadville working in the fire department. For her duties there she received the State of Colorado Small Town Hero of the Year Award in 2017 for the work she performed.

Leadville is a small mountain town in Colorado sitting at 10000 feet elevation. The Leadville Lake County Fire and Rescue Department became operational in 1882 and covers 376 square miles. Phyllis is special assistant to Fire Chief Dan Dailey. Last year the firefighters gave her six bugles (!), Chief Dailey agreed. LLCFR operates as an all hazards station; roads, lakes, river, swift water rescue, high altitude rescue, wildland fire while protecting the town and county. Last summer Phyllis assisted Chief Fire Marshal Steve Boyle installing 500 smoke detectors supplied by the American Red Cross. Leadville has a population of 3000 residents, the Red Cross was very happy and amazed with our effort.

Phyllis takes much of what she learned in GRD to Leadville. They are slowly becoming GRFD north!

Phyllis continues to serve GRFD in the FLS Division performing many functions. She is fun to have around and never stops learning to help serve our community.

Thank you Phyllis for your years of service as a Fire Corps Member in GRFD!

EMPLOYEE RECOGNITION

Employee Name: Trevor Carlson

Date of Hire: 1/9/2012

Current Position: Fire Chief

Reason for Recognition: 10 years of service

Date of Board Meeting: 3/10/2020

Prepared by: Brandhuber



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate.

Complete: Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by:

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:** Chief Karrer was hired 10 years ago. Has been the driving force behind the growth and development of the Golder Ranch Fire District.
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**
 - He married up
 - Chief Karrer complete his Executive Fire Officer in 2017
 - He is a member of too many committees to list
- **PERSONAL OR SPECIAL NOTES OF INTEREST:**
 - Chief has been married to his beautiful wife Rhonda for 33 years
 - His two sons work for a local fire department
 - Arron and Mat are his sons and both to married to Samantha(s)
 - He has two Grand Children Riot 10 and Hudson 2

EMPLOYEE RECOGNITION

Employee Name: Karl Rhein

Date of Hire: 9/30/2013

Current Position: ENG 370 "A" Shift

Reason for Recognition: Promotion to Engineer

Date of Board Meeting: 3/10/2020

Prepared by: Hurguy



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate.

Complete: Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by:

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:** Karl began his employment with the District in September 2013 as a Firefighter/EMT. Since joining the organization, he has become a strong member of the wild land and honor guard teams, and is being recognized today for his promotion to engineer. Karl was actually successful in the process that concluded in February of last year and was promoted. However, shortly after that process concluded, he deployed with the Army and this is our first chance to recognize Karl for his accomplishment. Karl will be assigned to station 370 on A shift for his promotional probationary assignment.
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:** From Capt Kroger - I would like to congratulate Karl Rhein on his promotion to the position of Engineer. Karl is a humble, hardworking, and salt of the earth kind of fella that, as a Captain, you wish you could clone. If there is work to be completed, Karl believes he is the man for the job and quietly goes about getting things done. This is exemplified by the duty he felt to serve his country at a time in life when most could not conceive of such sacrifice. It is with this duty in mind that he approached being a firefighter, with preparing to be an Engineer, and moving into the future, with being a leader in his new position. These things come at a cost, however, and I would like to thank Karl's wife Tammy and their two children, Kenny and Kallie, for the sacrifices they have made in support of their husband and father so that we are now lucky enough to call Karl, Engineer Rhein.

Eng Rhien performed very well in each portion of the promotional process. There is no doubt that he will be a valuable addition to our cadre of Engineers.

- PERSONAL OR SPECIAL NOTES OF INTEREST: Karl has been married to his wife Tammy for 16 years who has blessed them with two beautiful children Kenny (14) and Kallie (12). He is also a third generation firefighter, following in the footsteps of his Grandfather and Dad, and the oldest of three boys who are also certified firefighters, including Kyle who is an Engineer with the District as well.

EMPLOYEE RECOGNITION

Employee Name: Trevor Carlson

Date of Hire: 1/9/2012

Current Position: FM 375 "A" Shift

Reason for Recognition: Promotion to Paramedic

Date of Board Meeting: 3/10/2020

Prepared by: Hurguy



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate.

Complete: Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by:

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:** Trevor was hired by the District in January of 2012 as a firefighter EMT. Since that time, he has become a certified Paramedic and successfully passed the promotional process in February of 2019. Currently he is assigned to station 375 on A shift, but will be moving to station 373 on C shift for his promotional probationary assignment.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:** From Capt Howe - Trevor is awesome. When he remembers that he is responsible for Day 3 desert, he is a gifted baker.

From Capt Wilson - he is a great dude that always has the best interest of the district and its residents in mind. He also has been tiling his house for the past five years. That's no joke.

From Capt Jarrold - Trevor is a skilled paramedic. He always has his patient's best interest in mind. He takes constructive criticism very well. He is a mentor to the junior medics and EMTs and also taught me quite a bit. When I was the EMS captain, it was a comfort having Trevor responding to critical calls because I knew the call was going to run smoothly. He always had a positive attitude, even when I was asking him to move up for the eleventh time that shift. He has a great working relationship with the ED staff and they always had positive things to say about him.

PM Carlson performed very well in each portion of the promotional process. While he did have to exercise an additional level of patience, fear that he would expire on the list, all while working with the likes of Capts Wilson and Howe, there is no doubt that he will be a valuable addition to our cadre of Paramedics.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Trevor and his awesome wife Stacy, share three children, daughter Andi (4), and sons Brody (2) and Jace (11 months).

EMPLOYEE RECOGNITION

Employee Name: Peter Paddock

Date of Hire: 12/13/2010

Current Position: FM 373 "C" Shift

Reason for Recognition: Promotion to Paramedic

Date of Board Meeting: 3/10/2020

Prepared by: Hurguy



The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate.

Complete: Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by:

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD CAREER HISTORY:** Pete began his career with the District as a firefighter EMT in December of 2010. Since that time, he became a certified Paramedic, successfully passed the promotional process in February of 2019, and will depart his current shift and station for the first time in many years. Pete will be swapping with PM Carlson and heading to station 375 on A shift for his promotional probationary assignment.
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:** From Captain Mitchell - I would like to just emphasize that Pete is one of the most genuinely good people I have ever had the pleasure of working with. Pete cares about the wellbeing of his patients and his coworkers alike. Pete is an exemplary paramedic and has been a valuable resource on scenes since my first shift as his Captain.

For every valuable professional trait that Pete possesses he has an equal amount of personal character traits which cannot be overlooked:

- Pete has never been wary of seeking clarification or responding to feedback.
- He identified weaknesses and chipped away at them one-by-one until they were gone.
- Pete displays an abundance of patience when orienting new firefighters and fire-medics.
- He has expressed and acted upon a sincere drive to succeed and assume a position of more responsibility, accountability and leadership.
- He has a great sense of humor, a bulletproof smile, fantastic head of hair and a nightmare knockdown jump shot which was brutal in all of our crew games of HORSE.

PM Paddock performed very well in each portion of the promotional process. Like Trevor, he did have to exercise an additional level of patience and the fear of expiring on the list, but also had to train up Capt Mitchell during his probationary year. There is no doubt that he will be a valuable addition to our cadre of Paramedics.

- *PERSONAL OR SPECIAL NOTES OF INTEREST:*

Pete and his terrific wife Maggie share two children, son Owen (3) daughter Ellie (10 mos).

EMPLOYEE RECOGNITION

Employee Name: Arthur Wasserman

Date of Hire: 12/16/1998

Current Position: Fleet Technician II

Reason for Recognition: Retirement

Date of Board Meeting: March 10, 2020

Prepared by: Alejandro Barraza



The employee named above will be recognized for Retirement effective 03.06.2020

- **GRFD CAREER HISTORY:** *Was hired as an ASE automotive technician, achieved the status of Master Truck Technician, and finally achieved the EVT Technician status. He went to St Paul, MN for Waterhouse pump training. He also completed Bauer compressor training in California.*
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**
Arthur achieved the status of Fleet Technician II
- **PERSONAL OR SPECIAL NOTES OF INTEREST:**
Art began his career with Golder Ranch as a mechanic in Dec of 1998, working for Irv Jones. In 2002, fleet was located in a building on Pinto Ln. Throughout the years, he worked on the original 021, “top gun,” original equipment 1112, 1113, the red and white internationals, and the old Grumman ladder 041. In the old shop, when it rained, the shop and office would fill with water and mud, and they had to use squeegees, shovels and shop vac to get it cleaned out.
Art enjoyed assisting with the Halloween set up when Golder used to do the haunted house at station 375. He loved playing Santa Claus for the kids during the early Christmas parties. Over the years, Art has seen Golder Ranch grow from a small department of 3 stations and 19 vehicles to what it is today. Pretty much they built a new shop around him. Throughout the years Art has assisted in obtaining special equipment for training, such as an aircraft fuselage and a large propane tank for the crews to train on.
Art is an original who has a friendly nature, and has never met a stranger! We wish him the best of luck in his new chapter of his life. We hope to see him around.
The District would like to take this opportunity to thank you for all of your hard work throughout the years. We wish you the best.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Anne Marie Braswell, Community Relations Manager

DATE: March 10, 2020

SUBJECT: PRESENTATION MADE BY THE HONOR FLIGHT SOUTHERN ARIZONA,
OPERATION GRATITUDE, 5150 CLOTHING EFFECTS AND THE U OF A VETS
PROGRAM

ITEM #: 5B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This item was moved from the February 11, 2020 governing board meeting.

Honor Flight Southern Arizona, Operation Gratitude, 5150 Clothing Effects and The U of A VETS program are working together to show their appreciation to the first responder community in Southern Arizona. They have identified 25 agencies for the initial Arizona distribution and chose to start with a list of some of the larger organizations, Golder Ranch Fire District (GRFD) being one of them. This morning they are in attendance at the board meeting to present GRFD with 240 care packages for our responders and command staff.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: PRESENTATION OF AN AWARD OF SERVICE MADE BY CHIEF BRIAN DELFS OF AVRA VALLEY FIRE DISTRICT TO THE GOLDER RANCH FIRE DISTRICT IT TEAM

ITEM #: 5C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Chief Brian Delfs from Avra Valley Fire District requested to present an Award of Service to the Golder Ranch Fire District IT personnel for all of the assistance they have provided to their fire district.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: March 10, 2020

SUBJECT: CONSENT AGENDA

ITEM #: 6A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

A. APPROVE MINUTES – FEBRUARY 11, 2020 REGULAR SESSION

RECOMMENDED MOTION

Motion to approve the March 10, 2020 Consent Agenda.

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
February 11, 2020 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, February 11, 2020 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk Wally Vette, Board Member Albert Pesqueira, Board Member Steve Brady

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, IT Manager Herman Rascon, Board Services Manager Brooke Painter, and Legal Counsel Donna Aversa

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

There were no reports made by the Governing Board Members.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

Captain John Druke was presented with a plaque and a pin for 30 years of service to the Golder Ranch Fire District.

B. PRESENTATION MADE BY THE HONOR FLIGHT SOUTHERN ARIZONA, OPERATION GRATITUDE, 5150 CLOTHING EFFECTS AND THE U OF A VETS PROGRAM

Manager Braswell stated the presenters for this item have requested to move it to the March meeting. The Board asked it to be placed on the March agenda.

6. CONSENT AGENDA

A. APPROVE MINUTES – JANUARY 14, 2020 REGULAR SESSION



MOTION by Board Member Brady to approve the February 11, 2020 Consent Agenda
MOTION SECONDED by Clerk Vette
MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. **FIRE CHIEF'S REPORT** – Chief Karrer presented the fire chief’s report to the Governing Board. Chief Karrer highlighted that we received an AA stable rating for the bond rating, which is a very good rating. He stated that this was a team effort. He added that he would be traveling to Phoenix to meet with Dignity Health; they are trying to begin a Certificate of Operation (COO), instead of a Certificate of Necessity (CON). Chief Karrer noted that there is a bill in the legislature right now, which the fire service is watching closely. It would lower the commercial tax rate from 18% to 15%, which would decrease our revenues by about \$750,000 annually. On a personal note, he stated his father-in-law passed away. He wanted to thank everyone for their support through a difficult time for him and his family. There were no further questions or comments from the Governing Board.
- **BOARD SERVICES REPORT** – Board Services Manager Painter stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.
 - **COMMUNITY RELATIONS REPORT** – Community Relations Manager Braswell stated that her report was included in the board packet. She added that this past Friday members of Golder Ranch Fire District participated in the Feed My Starving Children event in cooperation with the Oro Valley Church of the Nazarene; it was a wonderful community event. There were no further questions or comments from the Governing Board.
 - **INFORMATION TECHNOLOGY REPORT** – IT Manager Rascon stated that his report was included in the board packet. There were no further questions or comments from the Governing Board.
 - **LEADERSHIP TEAM REPORT** – President Jones reported that the Local would be hosting the second annual Jose Samaniego Archery event on March 7, with proceeds going to their charity fund. Members of the leadership team went to the state capital to show support for SB1160, a presumption cancer bill. The bill is intended to close up loopholes in current statute and to include breast and ovarian cancers as well. There were no further questions or comments from the Governing Board.
- B. **EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT** – Chief Hurguy presented the Emergency/Life Safety Services Assistant Chief’s report to the Governing Board on behalf of Chief Brandhuber. There were no further questions or comments from the Governing Board.



- C. LOGISTICS AND SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics and Special Projects Assistant Chief’s report to the Governing Board. He wanted to highlight the training that the folks went through on the Operative IQ program. This is a very robust program, which we will be using in fleet, facilities, logistics and supply for inventory. Chief Abel stated that a permit has been submitted to the Town of Oro Valley (TOV) for the temporary manufactured home for the Station 375 remodel project, in response to a question from Chairperson Cox Golder. Once the permit is approved at the TOV, another permit must be submitted to the state, as well. Board Member Pesqueira asked about the hooking up utilities to the modular; Chief Abel explained that they would be. There were no further questions or comments from the Governing Board.

8. REGULAR BUSINESS

- A. PRESENTATION BY FINANCIAL ADVISOR MARK READER FROM STIFEL, RELATED TO THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS

Chief Karrer introduced Mark Reader, from Stifel, to the Board. Mr. Reader provided a presentation that covered the municipal market outlook, the interest rate movement history, and projects that would be covered by the bonds. Chief Karrer stated the addition of the Station 374 personal protective equipment (PPE) area has been moved into the first phase of projects, as it is a safety issue. Mr. Reader discussed the credit strengths of the District and presented the Standard and Poor’s credit rating report summary, which was used to determine the AA stable rating. Mr. Reader went over the issuance timeline and the plan to sell bonds around March 2.

NO MOTION NEEDED FOR THIS AGENDA ITEM

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2020-0001, A RESOLUTION PROVIDING FOR ALL MATTERS RELATING TO THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS OF THE DISTRICT INCLUDING DELEGATION TO THE FIRE CHIEF AND THE FINANCE MANAGER OF THE DISTRICT TO DETERMINE CERTAIN MATTERS RELATED THERETO

MOTION by Vice-Chair Hudgins to adopt Resolution #2020-0001 authorizing the sale and issuance of general obligation bonds of the district including delegation to the fire chief and finance manager of the District to determine certain matters related thereto

MOTION SECONDED by Clerk Vette

MOTION CARRIED 5/0

- C. DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF A LEASE AGREEMENT FOR THE TEMPORARY TRAILER TO HOUSE PERSONNEL DURING THE STATION 375 REMODEL PROJECT

Chief Karrer explained that we did pursue an option to lease a house as a temporary residence for the crews of Station 375 during the remodel project. However, there were



logistical problems with the house, and it has been determined that the temporary trailer is a better option and maintains our response times. Chief Abel explained the process associated with getting the trailer on site. He stated that the lease agreement is contingent on the Town of Oro Valley and the state approving the permits. Chief Hurguy explained that moving the ambulance crew to Northwest Fire District's Station 339 is an opportunity to increase response times. Mr. Hudgins asked about three refrigerators in the modular; Chief Abel responded that no, there would not be.

MOTION by Clerk Vette approve the lease agreement with Industrial Housing Solutions (Able Housing) for temporary living quarters for firefighters during the station 375 remodel project

MOTION SECONDED by Vice-Chair Hudgins

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF TELESTAFF SOFTWARE (A NEW SCHEDULING AND TIMESHEET PROGRAM)

Chief Karrer explained the need to transfer out of the current scheduling program, Crew Scheduler, due to Zoll no longer providing support for the program. In addition, as part of the recent auto aid agreement, both Northwest Fire District and Tucson Fire Department utilize Telestaff and this would allow all three agencies to view members of crews on duty improving cohesiveness. This program also reduces manual entries and potential human errors when processing payroll. Chief Hurguy explained the program in more detail. Vice-Chair Hudgins asked how long it would take to implement; Chief Karrer stated it would take approximately four months. IT Manager Rascon explained how Telestaff and the other Zoll products work compatibly with each other.

MOTION by Vice-Chair Hudgins approve the purchase and implementation of the Telestaff program for a three-year price term no to exceed a one-time fee of \$22,200 and an annual application fee of \$25,920

MOTION SECONDED by Clerk Vette

MOTION CARRIED 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. There were no further comments or questions from the Governing Board.

MOTION by Board Member Pesqueira to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

MOTION SECONDED by Vice-Chair Hudgins

MOTION CARRIED 5/0



9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly Scheduled Meeting – March 10, 2020
- The possibility of moving the board meeting dates to the third Tuesday of the month, instead of the second as well as the budget study sessions
- The 1603 and 1604 policies

10. CALL TO THE PUBLIC

Clerk Vette wanted to commend Chief Karrer, Chief Brandhuber and Manager Christian on the work they did on the bond.

11. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 10:02 a.m.

MOTION SECONDED by Board Member Pesqueira

MOTION CARRIED 5/0

Wally Vette, Clerk of the Board
Golder Ranch Fire District
b/p



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: APPROVAL OF THE RENEWAL OF THE REGIONAL HAZMAT INTERGOVERNMENTAL AGREEMENT THROUGH AN AMENDMENT TO THE ORIGINAL AGREEMENT BETWEEN PIMA COUNTY OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, AVRA VALLEY FIRE DISTRICT, CITY OF TUCSON FIRE DEPARTMENT, DREXEL HEIGHTS FIRE DISTRICT, GOLDER RANCH FIRE DISTRICT, GREEN VALLEY FIRE DISTRICT, NORTHWEST FIRE DISTRICT AND RINCON VALLEY FIRE DISTRICT

ITEM #: 6B – Consent Agenda

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Attached is the renewal of the HazMat intergovernmental agreement (IGA) through an amendment. This amendment has been vetted through multiple attorneys and insurance carriers; therefore, we feel the amendment is sufficient to the IGA. Please note that Picture Rocks Fire District has requested to be removed from the agreement, because of lack of funding for personnel.

RECOMMENDED MOTION

This item is included on the March 10, 2020 Consent Agenda.



GOLDER RANCH FIRE DISTRICT

www.grfdaz.gov

Office of Fire Chief Randy Karrer

To: Regional HazMat Team Fire Chiefs
From: Randy Karrer, Fire Chief
Date: February 10, 2020
Subject: HazMat IGA

Attached is the renewal of the HazMat IGA through an amendment. There are 7 additional original signature pages so each government agency can have an original document.

This amendment has been vetted through multiple attorneys and insurance carriers, therefore we feel the amendment is sufficient to the IGA.

Please note Picture Rocks Fire District has requested to be removed because of lack of funding for personnel.

Your signed amendments and additional signature pages can be mailed to or dropped off at Pima County Office of Emergency Management at the address listed below.

**Pima County
Office of Emergency Management
Attention: Paige Knott
3434 E. 22nd St.
Tucson, AZ 85713**

If you have any questions please feel free to contact me.

Thank you.

Enclosures

Pima County Department Office Of Emergency Management ("County")

Project: Hazardous Materials Response Program

Avra Valley Fire District, Drexel Heights Fire District, Golder Ranch Fire District, Green Valley Fire District, Northwest Fire District, Rincon Valley Fire District, City of Tucson Fire Department and Pima County, on behalf of the Pima County Office of Emergency Management ("Parties")

Contract No.: CT-OEM 15*240

Contract Amendment No.: One (01)

Orig. Contract Term: 01/06/2015 – 01/05/2020	Orig. Amount:	\$00.00
Termination Date Prior Amendment: 01/05/2020	Prior Amendments Amount:	\$00.00
Termination Date This Amendment: 01/05/2025	This Amendment Amount:	\$00.00
	Revised Total Amount:	\$00.00

INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

The parties agree to amend the above-referenced Agreement as follows:

1. Background and Purpose.

1.1. Background. On January 06, 2015, the Parties entered into the above referenced Agreement to allow for emergency response by a hazardous materials team in Pima County, Arizona.

1.2. Purpose. With the exception of Picture Rocks Fire District, it is the continued desire of the Parties to jointly exercise their powers pursuant to A.R.S. § §11-951 through 11-954 to participate in a hazardous materials response program for the provision of fire, hazardous materials and emergency medical services in the event of a major incident, natural or human caused disaster or other significant event that affects the safety and welfare of the general public.

2. Term.

2.1 The Agreement terminates on January 05, 2025, and may be renewed for one (1) additional five (5) year period.

2.2. Picture Rocks Fire District has submitted written notice to the other Parties canceling its participation and is no longer a Party to the Agreement.

3. Insurance.

Section IX, Insurance, is deleted and replaced with the following:

Contract No.: CT-OEM-15*240

Each District Party and the City shall make available evidence of insurance with limits of liability not less than those stated below:

- A. Commercial General Liability (CGL) – Occurrence Form with limits of \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate. Policy shall include bodily injury, property damage, broad form contractual liability coverage, personal and advertising injury and products – completed operations. Pima County is to be named as an additional insured for all operations performed within the scope of the Agreement.
- B. Business Automobile Liability – Bodily Injury and Property Damage for any owned, hired, and/or non-owned automobiles used in the performance of this Agreement with a Combined Single Limit (CSL) of \$1,000,000 each accident.
- C. If this Agreement involves professional services, evidence of professional liability insurance in the amount of \$1,000,000.00 must be provided.
- D. Workers' Compensation (WC) and Employers' Liability - Statutory requirements and benefits for Workers' Compensation. In Arizona, WC coverage is compulsory for employers of one or more employees. Employer's Liability coverage- \$1,000,000 each accident and each person - disease.
- E. Upon request, a Party shall provide any other Party with satisfactory proof of insurance. The Parties will provide thirty (30) days written notice of cancellation, non-renewal or ten (10) days written notice in the event of non-payment of premium. Any modifying language in the insurance certificate must be deleted.
- F. The Parties to this Intergovernmental Agreement acknowledge that a Party may be self-insured pursuant to Arizona Revised Statutes, Title 11. Such self-insurance shall satisfy the insurance requirements of this Agreement.

4. Party Addresses for Providing Notice.

Exhibit B is deleted and replaced with Exhibit B.1.

The effective date of this Amendment is January 6, 2020.

All other provisions of the agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

IN WITNESS WHEREOF, the parties hereto each sign this Amendment on a separate signature page. Each signor warrants that he or she has been duly authorized to commit the jurisdiction to continue to participate in the Agreement by formal approval of the jurisdiction's governing body.

Contract No.: CT-OEM-15*240

2

PIMA COUNTY

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO CONTENT



Director
Pima County Office of Emergency Management

2-10-2020
Date

Pursuant to A.R.S. § 11-952, the attorney for Pima County has determined that the foregoing Amendment is in proper form and is within the powers and authority of the entity as granted under the laws of the State.

APPROVED AS TO FORM



Deputy County Attorney

Jonathan Pinkney

20/7/2020
Date

Contract No.: CT-OEM-15*240

AVRA VALLEY FIRE DISTRICT

Board Chair, Avra Valley Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Avra Valley Fire District

Date

DREXEL HEIGHTS FIRE DISTRICT

Board Chair, Drexel Heights Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Drexel Heights Fire District

Date

GOLDER RANCH FIRE DISTRICT

Board Chair, Golder Ranch Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Golder Ranch Fire District

Date

GREEN VALLEY FIRE DISTRICT

Board Chair, Green Valley Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Green Valley Fire District

Date

Contract No.: CT-OEM-15*240

7

NORTHWEST FIRE DISTRICT

Board Chair, Northwest Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Northwest Fire District

Date

RINCON VALLEY FIRE DISTRICT

Board Chair, Rincon Valley Fire District

Date

ATTEST:

Board Clerk

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, Rincon Valley Fire District

Date

CITY OF TUCSON

Mayor, City of Tucson

Date

ATTEST:

City Clerk

Date

APPROVED AS TO CONTENT

City Fire Chief

Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Attorney, City of Tucson

Date

Exhibit B – 1
Party Addresses for Providing Notice

Pima County Office of Emergency Management and Homeland Security
3434 E. 22nd Street
Tucson, AZ 85713

Avra Valley Fire District
15790 W. Silverbell Road
Marana, AZ 85653

City of Tucson Fire Department
300 S. Fire Central Place
Tucson, AZ 85701

Drexel Heights Fire District
5030 S. Camino Verde
Tucson, AZ 85735

Golder Ranch Fire District
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Green Valley Fire District
1285 W. Camino Encanto
Green Valley, AZ 85622

Northwest Fire District
5225 W. Massingale Road
Tucson, AZ 85743

Rincon Valley Fire District
14550 E. Sands Ranch Road
Vail, AZ 85641

Contract No.: CT-OEM-15*240

11

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: REPORTS AND CORRESPONDENCE

ITEM #: 7A – 7C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

- A. Fire Chief’s Report – Chief Karrer
 - Updates on the following areas:
 - Meetings/Trainings and Events Attended
 - Political & Public Safety Interactions
 - District Activities
 - Personnel
 - Commendations/Thank You Cards Received
 - Board Services Report – Manager Painter
 - Community Relations Report – Manager Braswell
 - Information Technology Report – Manager Rascon
 - Leadership Team Report – President Jones
- B. Operations Assistant Chief’s Report – Chief Brandhuber
 - Updates on the following areas:
 - EMS
 - Finance
 - Fire and Life Safety Services
 - Health And Safety
 - Honor Guard/Pipes And Drums
 - Human Resources
 - Operations
 - Special Operations
 - Training
 - Wildland
- C. Logistics & Special Projects Assistant Chief’s Report – Chief Abel
 - Updates on the following areas:
 - Logistics
 - Special Projects

RECOMMENDED MOTION

No motion is necessary for this agenda item.



CHIEF'S REPORT

Fire Chief – Randy Karrer

February 2020

Meetings, Trainings & Events Attended for the Month

I conducted a command weekly staff briefing and direct reports meetings.

I conducted the Fire Chief's status meeting with all of the managers and division heads.

I visited stations and talked with crews about a variety of topics impacting the District.

We conducted the monthly board meeting wherein we received authorization to move forward with the bond sale.

I instructed the Mohave County Fire Officers Class in Bullhead City. Chief officers from around the state participated in this program to improve the educational opportunities for the northern part of the state. This is part of the Arizona Fire Chiefs Association's (AFCA) educational outreach program. Please follow this link:

http://www.mohavedailynews.com/news/bcfd-hosting-leadership-academy/article_551c9190-48a6-11ea-9d22-47f4b449d2c7.html?utm_medium=social&utm_source=facebook&utm_campaign=user-share

Chief Brandhuber and I participated in the monthly Arizona Ambulance Association conference call.

I participated in the Arizona Mutual Aid Committee teleconference call.

I attended the Oro Valley Council meeting.

I participated in Oro Valley Chamber Public Policy Committee meeting at station 377. A presentation on the Pima Joint Technical Education District (JTED) program was provided. Golder Ranch Fire District (GRFD) has been a strong supporter of the EMS/Fire programs in JTED.

I attended the retirement ceremony for Fire Chief Mark Nichols of Daisy Mountain Fire District. Chief Nichols had more than 48 years in the fire service. I've worked with him

extensively on many state projects. He will be missed, but we wish him health and happiness in his retirement.

I traveled to Phoenix to serve as the Chairman of the Arizona Fire Services Institute (AFSI). I served as a facilitator of a meeting with Dignity Health that has proposed Certificate of Operation (COO) legislation this session. Although AFSI is opposed to the bill and concept, the meeting was very productive and we agreed to work collaboratively on Certificate of Necessity (CON) reform in the coming months. This is clearly an opportunity to make adjustments to the archaic CON process. I foresee more details to come on this.

Political & Public Safety Interactions & Updates

Attached is the latest weekly Arizona Fire Districts Association (AFDA) Legislative update for your review. I continue to be very involved as the AFSI Chairman, representing AFDA, AFCA, Professional Fire Fighters of Arizona (PFFA) and Volunteer Fire Fighters of Arizona (VFFA) in a variety of legislative issues. It has been a very challenging year with many high impact bills being dropped. One of the proposed bills that was of concern is detailed below.

- **S1398: TAX OMNIBUS** (*Sen. Mesnard R-17, Chandler*) **AFDA Position: OPPOSED.**
Summary: S1398 contained a reduction of commercial property tax assessment ratio reducing it from 18% to 15% (current residential rate) which would have reduced available revenues to fire districts. Essentially, this would have put more of the tax burden for commercial occupancies onto the residential homeowner. Senator Mesnard negotiated with AFDA lobbyists and added an amendment that increased the tax rate cap for fire districts from \$3.25 to \$3.75. This will allow districts that are already capped to increase their rate to absorb the loss, but it will put the burden onto the residential homeowner. The bill lowering the commercial tax rate from 18% was finally negotiated to 17% which allows the previously stated increase in fire district tax cap from \$3.25 to \$3.75. This will hit Northwest Fire District (NWFD) very hard still and will also have an impact on GRFD.

This is the impact to other fire districts in the state:

- Superstition Fire & Medical - \$316,000 loss they are at 3.25 (override require to make up the loss)
- Buckeye Valley Fire - \$108,423 loss they are at 3.25 (?? cent increase to make up the loss)
- South County Fire & Medical (Sun Lakes) - \$141,000 loss. They are at 3.20 / .06 to offset loss or 3.26
- North County Fire & Medical (Sun City West) - \$240, 000 loss. They are at \$2.86 / \$0.05 to offset loss or \$2.91

- Timber Mesa Fire & Medical - \$305,205 loss. They are at \$2.98 / \$0.11 to offset loss or \$3.09
- Golder Ranch Fire District - \$750,875 loss. They are at \$2.44 / \$0.06 to offset loss or \$2.50
- Northwest Fire District - \$919,454 loss. They are at \$2.71 / \$0.07 to offset loss or \$2.78
- Central Yavapai or Central Arizona Fire and Medical Authority (CAFMA) - \$427,599 loss. They are at \$2.61 / \$0.05 to offset loss or \$2.66
- Chino Valley or CAFMA - \$78,646 loss. Increase in tax rate to offset: \$0.01 They are at \$3.25 (override required)

Rural/Metro Fire Corporate announced that they will be closing a local fire station on Hughes Access Road, north of the Town of Sahuarita and south of the City of Tucson. This will result in laying off a minimum of nine firefighters. They cited low subscription revenue and high expenses as the reason for the closure. Not only is this a surprise, but it is of concern as the area will be left with extended response times for fire and EMS services.

Yesterday it was announced that Oro Valley hired David Gephart as their new finance director. David previously worked for NWFD. I know Dave very well and feel he will be a strong and welcomed addition to the Oro Valley team!

Chiefs Brandhuber, Abel and I attended the Oro Valley Police Department badge pinning ceremony. See attached flyer.

District Activities for the Month

Of major concern is that Copperpoint Insurance Company, our workers compensation provider, informed us that if SB1160 (the firefighter cancer bill) passed that they would discontinue coverage to all fire districts and departments that use the 7710 compensation code. The following week we received notification that they have discontinued our coverage effective July 1, 2020. We join 60 other fire districts and departments throughout the state that have also been dropped. This will have a significant impact on our budget and is extremely concerning as Copperpoint Insurance clearly tried to influence our position on firefighter safety, not to mention they did not follow the current law. Preliminary estimates reveal a potential 275% increase in workers compensation expense annually if we stay with a commercial carrier. Clearly that is not sustainable. We have started evaluating options for coverage including the "trust" concept we looked at two years ago. I joined many other chief officers in a meeting to discuss the possibility of a statewide workers compensation pool. After spending an entire day in Phoenix working through potential workers compensation

options, I feel that the most viable and, really the only option we have, is the “pool” option. I will provide a more detailed update at the board meeting and request direction. I have been in contact with our local legislators to express our concern over this very difficult topic.

Health & Safety Deputy Chief Grissom, Human Resources (HR) staff and I met with our insurance broker, Crest, to discuss the workers compensation issue.

The Culture Committee met to review those recommended for the annual awards. Follow this link to view the announcement of those who will be receiving awards [Regular Memo 20-007 Annual Award Recipients](#). The awards ceremony will take place on Thursday, April 2, 2020 at 1800 hours at the GRFD training building. The ceremony is open to all friends, family, and community leaders throughout the region. Please plan to join us to recognize and congratulate these well-deserving individuals for their outstanding service to the Golder Ranch Fire District and the community we serve.

Chief Brandhuber, Finance Manager Christian and I attended a presentation on a new program called Goinvest. The program is intended to help predict trends in the Public Safety Personnel Retirement System (PSPRS) liability. We are evaluating the effectiveness of this program in our application. Essentially, it assists with forecasting the PSPRS liability escalation by taking specific GRFD information and applying it to a formula that marches it out over 30 years.

Manager Christian, Chiefs Abel, Brandhuber and I participated in a confidential conference call with our bond rating company, Standards & Poors (S & P) and our financial advisor, Mark Reader from Stifel, regarding our bond rating process. We were provided the tentative financial bond rating by S & P based on the presentation we provided to S & P last week. We were allowed to reply and request changes to the rating prior to their final release of the rating. We provided them feedback and requested minor corrections. They reviewed our feedback and released the rating. Please see the attached rating report from S & P for a detailed description of the final rating.

At my direction we have postponed the move of Medic 375 to NWFD station 339. We are working out unforeseen details at this time.

Public Information Officer Captain Jarrold and I read to multiple kindergarten and third grade classrooms for “Love of Reading Month.” We also presented an autistic student at Wilson Elementary with a new uniform shirt and declared her an honorary fire chief. The student has

an affection for the fire department and has worn a fire department tee shirt every day for a year. We wanted to add to her collection.

Our Local pension board members have timed out of their positions. At the upcoming board meeting we will be re-appointing members to the pension board. We are in need of members of the public to fill positions also. If you know of anyone who may be interested in service on the pension board, please have them contact Board Services Manager Brooke Painter.

Chief Brandhuber and I, along with HR staff and a labor representative, received the renewal rates for our health care coverage. Our self-funded program continues to perform well by providing high quality benefits at a reasonable rate.

The HR Team, Chiefs Abel, Brandhuber and I met with Igor Shevloski from HR Knows (our compensation consultant) to go over the results of the administrative benefits survey. Essentially, this just verified what we already knew, but it is important that we have a statistically correct document to reference.

I met with the Fire and Life Safety staff regarding the proposed paid time off (PTO) policy.

Chief Brandhuber and I met with representatives from Robson Communities regarding the placement of station 378 in SaddleBrooke Ranch. I will provide an update at the board meeting.

We provided EMS/rescue services to the Cologuard Classic golf tournament that was held at the Omni Tucson National Resort. A significant attendance was expected.

Follow this link for our latest public safety announcement (PSA) on the value of CPR - <https://youtu.be/VONg3Ncw9DM>. This is a creative, unique and humorous way to promote the value of CPR training. Great job by our community relations team!

Follow this link for this week's "News from the Ranch" <https://youtu.be/5tb5eUqvplU>. Both Chief Hurguy and Chief Robb are doing an exceptional job in an attempt to limit rumors and get information out to the field in a timely and humorous manner. This forum has proven to be very effective. Great job, Chiefs!

Personnel Updates

I met with Chief Robb regarding personnel issues. Please contact me directly for details.

We are coming to the end of a personnel investigation and should have a resolution in the very near future.

The GRFD Local Pension Board denied the second claim from former Firefighter John Tucker that his injury was not job-related based on an independent medical exam (IME). His only other appeal is legal action which we anticipate he will file.

IT Manager Rascon and IT Supervisor Martinez conducted IT Applications Specialist interviews. Following the initial interviews, I participated in the Chief's interview and we have since made a contingent job offer to one of the candidates.

Please follow this link for a memo on recent personnel promotions [Regular Memo 20-012 Paramedic Promotions](#)

One of our longtime and beloved mechanics, EVT Art Wasserman, will retire on March 5th. We will hold a farewell luncheon to wish him luck as he embarks on a new journey.

Commendations and Thank You Letters Received for the Month

- Thank you card from the Immaculate Heart Spree event

Hernandez, Maggie

From: John Flynn <johnflynn@azfireadvisor.com>
Sent: Monday, February 24, 2020 6:36 AM
To: AFDA Admin
Subject: AFDA Weekly Legislative & Political Report - 2/24/20
Attachments: Fire Service Bill Tracking Report - February 24, 2020.pdf

Importance: High

Today is the 43rd day of the 54th AZ Legislature – 2nd Regular Session. Last Friday was the final day to Hear House bills in the House and Senate bills in the Senate, except for bills assigned to the appropriations committees, which will hold their final bill hearings this week. Today starts “crossover week” where with the exception of Appropriations and Rules, all activity will take place on the House and Senate floor as bills will be voted in COW and Third Read and transferred to the opposing body to begin the process anew.

With Friday’s deadline for bill hearings in the Legislative body of origin, many of the bills introduced this session are now DEAD for lack of legislative action. The week’s Fire Service Bill Tracking List with a total of 92 bills AFDA is monitoring is attached, of which 31 fire service monitored bills are DEAD and have been moved to the DEAD list (*located at the end of the attached bill tracking list*). To date 1,581 bills have been posted along with 126 memorials. Except for the budget bills (BRBs’), no more bills will be introduced this session. Notable legislative session deadlines are listed in the enclosed Legislative & Political Calendar.

Fire Service Legislative Bill Monitoring

Fire service priority bills and or select fire service bills of interest which have action pending this week are listed below. Committee hearing notices are provided where applicable. Recent action and next action are also noted. Bill summary descriptions are abbreviated, see the attached bill tracking list for complete summaries.

- **S1160: FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION** (*Sen. Carter R-15, Phoenix*) **PFFA / AFDA / AFCA Position: SUPPORT**. Summary: The PFFA sponsored measure to strengthen the original cancer presumption law. **RECENT ACTION:** 2/12 PASSED Senate Third Read 25-4. **NEXT:** Ready for the House.
- **S1307: FIRE DISTRICTS; AMENDMENTS** (*Sen. Borrelli R-5, Lake Havasu*) **AFDA Position: SUPPORT**. Summary: AFDA administrative bill which amends various sections of ARS Title 48 pertaining to fire districts. **RECENT ACTION:** 2/19 PASSED Senate Govt. 6-0-1 with amend #4278. **NEXT: HEARING** Senate Rules – Monday 2/24 at 1:00 PM, Senate Caucus Rm.
- **S1667: FIREWORKS; AERIAL DEVICES** (*Sen. Gowan R-14, Sierra Vista*) **AFDA Position: NEUTRAL**. Summary: S1667 allows consumer aerial devices (defined). AFDA neutral position reflects extensive protections gained for wildland protection in Arizona’s 13 rural counties in last session’s fireworks bill. **RECENT ACTION:** 2/17 PASSED Senate Rules - OK. **NEXT:** Senate COW Calendar #3 – Monday 2/24.
- **S1398: TAX OMNIBUS** (*Sen. Mesnard R-17, Chandler*) **AFDA Position: NEUTRAL**. Summary: \$400 million tax cut measure contains a reduction of commercial property tax assessment ratio which fire districts are seeking a “hold harmless” provision through a tax rate cap adjustment, which was amended on to the bill on 2/18 with floor amendment **RECENT ACTION:** 2/18 Senate COW approved with amend #4091 and floor amend 4287 & 2/19 PASSED Senate Third Read 17-12. **NEXT:** Ready for the House.
- **H2313: FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION** (*Rep. Grantham R-12, Gilbert*) **AFDA Position: OPPOSE**. Summary: Prohibits AFS requirements for structures which are used as A-2 occupancies which serve

alcohol. The sponsor will be offering a floor amendment to further address stakeholder concerns. **RECENT ACTION:** 2/17 RETAINED on House COW Calendar. **NEXT: HEARING** House COW - TBD.

- **H2440: DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT** (Rep. Finchem, R-11, Tucson) **AFDA Position: SUPPORT**. Summary: Provides a one-year housing benefit to the surviving spouse of firefighter or police officer in a line-of-duty death. **RECENT ACTION:** 2/19 PASSED House Approps 10-0-1. **NEXT: HEARING** House Rules 2/24 at 9:00 AM, House Rm. 1.
- **H2631: PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION** (Rep. Blackman, R- 6, Payson) **AFDA Position: SUPPORT**. Summary: Makes various changes to statues governing the Public Safety Personnel Retirement System (PSPRS) and expand powers and duties of local pension boards. **RECENT ACTION:** 2/17 from House Rules – OK / cleared 2/19 House Consent. **NEXT:** House Third Read - TBD.
- **H2823: AMBUALNCE SERVICE; INTERFACILITY TRANSFERS** (Rep. Weninger R-17, Chandler) **AFDA / PFFA Position: OPPOSE**. This is the Dignity Heath bill which provides a “carve out” for certain ambulance operators to bypass the current ground ambulance CON system. **RECENT ACTION:** 2/19 PASSED House Commerce 9-0 with amend #4301. **NEXT: HEARING** House Rules – TBD.

Legislative & Political Calendar

- **March 15th** – Democratic Presidential Debate – Phoenix, AZ
- **March 17th** – Arizona Presidential Preference Election (PPE) – (Note: Democrat only).
- **March 27th** - Last day for House consideration of Senate bills and Senate consideration of House bills.
- **April 21st** – 100th Day of the Legislative Session.
- **August 4th** – Primary Election
- **November 3rd** – General Election

Upcoming at AFDA

- **March 5, 2020** – AFDA Board – Thursday, March 5, 2020 at 10:00 a.m. at the Central Arizona Fire & Medical Authority Administrative Office - 8603 E. Eastridge Drive Prescott Valley, AZ 86314 (note: the AFDA Board serves as the association's Legislative Committee and legislative actions are discussed / vetted / determined at the Board Meeting)
- **July 6 - 9, 2020** – AFCA / AFDA Leadership Conference and Expo – Renaissance Hotel & Conference Center, Glendale, AZ (6 hour mandated statutory training for fire district elected officials and fire chiefs offered)

	<p>John Flynn Arizona Fire District Association Executive Director (480) 496-4331 Work (480) 313-0442 Mobile johnflynn@azfireadvisor.com P.O. Box 6778, Chandler, AZ 852... www.azfiredistricts.org</p>
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Fire Service Bill Tracking List

Week of February 24, 2020

54th Legislature - 2nd Regular Session, 2020

Saturday, Feb 22 2020 2:50 PM

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EMS & Ambulance

Posted Calendars and Committee Hearings

S1291: EMERGENCY ASSISTANCE; FALLS; LIABILITY
Hearing: Senate Rules (Monday 02/24/20 at 1:00 PM, Caucus Rm. 1)

Bill Summaries

H2260: HEALTH FACILITIES; RESUSCITATION; EMERGENCY CARE

Skilled nursing facilities, assisted living centers, assisted living facilities, assisted living homes, adult foster care homes, group homes, residential care institutions and other similar health care institutions as prescribed in rule by the Department of Health Services and their respective employees have an affirmative duty to care for their residents. These facilities are required to provide basic life support, including initiating immediate resuscitation, before the arrival of emergency medical services to a resident who experiences cardiac arrest or any other cessation of respirations in accordance with that resident's advance directives or in the absence of advance directives or a do-not-resuscitate order for that resident. These facilities are required to provide recovery assistance to noninjured residents who have fallen and are unable to reasonably recover themselves independently. Facility staff who are certified in cardiopulmonary resuscitation and who are certified in fall recovery must be available at the facility at all times. These facilities are prohibited from implementing policies that prevent employees from providing immediate resuscitation, emergency care or fall recovery assistance to their patients or residents.

First sponsor: Rep. Kern (R - Dist 20)

H2260 Daily History	Date	Action
HEALTH FACILITIES; RESUSCITATION; EMERGENCY CARE	2/20	House hel-hu ser amended; report awaited.
HEALTH FACILITIES; RESUSCITATION; EMERGENCY CARE	1/22	referred to House hel-hu ser.

H2408: HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY

For the purpose of qualified immunity for a health professional providing services without compensation at a nonprofit clinic, the definition of "nonprofit clinic" is expanded to include a private medical office maintained by a health professional where treatment, care or screening is provided at no cost to the patient. A "health care provider" (defined) may receive one hour of continuing education credit for each hour of free medical services the health care provider provides to "eligible patients" (defined), up to a maximum of eight continuing education credits per licensure period. AS PASSED HOUSE.

First sponsor: Rep. Cobb (R - Dist 5)

H2408 Daily History	Date	Action
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	2/19	passed House <u>60-0</u> ; ready for Senate.
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	2/13	House COW approved with amend <u>#4043</u> and floor amend 4224.
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	2/11	from House rules okay.
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	1/30	from House hel-hu ser with amend <u>#4043</u> .
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	1/30	House hel-hu ser amended; report awaited.
HEALTH PROFESSIONALS; VOLUNTARY CARE; IMMUNITY	1/27	referred to House hel-hu ser.

H2530: EMERGENCY MEDICAL SERVICES; COUNCIL; CARE

Increases the membership of the Emergency Medical Services Council by adding one physician who specializes in emergency medicine and who represents a professional association of emergency physicians, and one physician who specializes in emergency medicine and who represents a professional association of emergency medical services physicians. The standards and criteria that the Council is required to recommend to the Director of the Department of Health Services are modified to include medical standards for certification of centralized medical direction communications centers.

First sponsor: Rep. Shah (D - Dist 24)

H2530 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2774: MEDICAL ASSISTANTS; TRAINING REQUIREMENTS

The training requirements for a medical assistant may be satisfied through a training program that is designed and offered by a physician, that meets or exceeds any of the approved training program requirements specified in Arizona Medical Board rule, and that verifies the entry-level competencies of a medical assistant as prescribed by Board rule.

First sponsor: Rep. Grantham (R - Dist 12)

H2774 Daily History	Date	Action
MEDICAL ASSISTANTS; TRAINING REQUIREMENTS	2/17	from House hel-hu ser do pass.
MEDICAL ASSISTANTS; TRAINING REQUIREMENTS	2/13	House hel-hu ser do pass; report awaited.
MEDICAL ASSISTANTS; TRAINING REQUIREMENTS	2/6	referred to House hel-hu ser.

H2823: AMBULANCE SERVICE; INTERFACILITY TRANSFERS

Any person wishing to operate an ambulance service in Arizona to provide "interfacility transfers" (defined) is required to apply to the Department of Health Services for a certificate of operation. Requirements for a certificate of operation are specified, including obtaining a hospital system "sponsorship" (defined) and filing a surety bond. Does not apply to any person that has been issued and holds a valid certificate of necessity. The initial certificate of operation must be for a term of three years. Various statutes governing a certificate of necessity are expanded to include a certificate of operation.

First sponsor: Rep. Weninger (R - Dist 17)
Others: Rep. Barto (R - Dist 15), Rep. Carroll (R - Dist 22), Rep. Cobb (R - Dist 5), Sen. Fann (R - Dist 1), Rep. Grantham (R - Dist 12), Rep. Meza (D - Dist 30), Rep. Petersen (R - Dist 12)

H2823 Daily History	Date	Action
AMBULANCE SERVICE; INTERFACILITY TRANSFERS	2/19	from House com with amend #4301 .
AMBULANCE SERVICE; INTERFACILITY TRANSFERS	2/18	House com amended; report awaited.
AMBULANCE SERVICE; INTERFACILITY TRANSFERS	2/11	referred to House com.

H2831: EPINEPHRINE INJECTIONS; FIRST RESPONDERS; IMMUNITY

Pursuant to a standing order issued by a licensed physician or nurse practitioner, a "first responder" (defined) who is trained in administering epinephrine injections is authorized to administer an epinephrine injection to a person who the first responder believes in good faith is experiencing anaphylaxis. Licensed physicians and nurse practitioners who issue a standing order and first responders who administer epinephrine injections are immune from professional liability and criminal prosecution for any decision made, act or omission or injury that results from that act if the person acts with reasonable care and in

good faith, except in cases of wanton or willful neglect.

First sponsor: Rep. Bowers (R - Dist 25)

H2831 Daily History	Date	Action
EPINEPHRINE INJECTIONS; FIRST RESPONDERS; IMMUNITY	2/20	House hel-hu ser amended; report awaited.
EPINEPHRINE INJECTIONS; FIRST RESPONDERS; IMMUNITY	2/11	referred to House hel-hu ser.

S1210: ASSISTED LIVING; CAREGIVERS; TRAINING

For certification as an assisted living facility caregiver, an individual is required to successfully complete either 62 hours of on-the-job training under the "direct supervision" (defined) of a licensed health professional or the Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers' required curriculum and examination for assisted living facility caregiver certification. The Board is required to prescribe standards for the on-the-job training by rule.

First sponsor: Sen. Pace (R - Dist 25)

S1210 Daily History	Date	Action
ASSISTED LIVING; CAREGIVERS; TRAINING	2/13	passed Senate <u>30-0</u> ; ready for House.
ASSISTED LIVING; CAREGIVERS; TRAINING	2/11	from Senate rules okay.
ASSISTED LIVING; CAREGIVERS; TRAINING	2/5	from Senate hel-hu ser do pass.
ASSISTED LIVING; CAREGIVERS; TRAINING	2/5	Senate hel-hu ser do pass; report awaited.
ASSISTED LIVING; CAREGIVERS; TRAINING	1/22	referred to Senate hel-hu ser.

S1291: EMERGENCY ASSISTANCE; FALLS; LIABILITY

A person who in good faith renders emergency care or emergency assistance either at the direction of an emergency dispatch operator for or to prevent further injury to a person who has fallen is not liable for any civil damages as the result, unless the person acted with gross negligence while rendering the emergency care or emergency assistance.

First sponsor: Sen. Carter (R - Dist 15)
Others: Sen. Brophy McGee (R - Dist 28)

S1291 Daily History	Date	Action
EMERGENCY ASSISTANCE; FALLS; LIABILITY	2/20	Senate hel-hu ser amended; report awaited.
EMERGENCY ASSISTANCE; FALLS; LIABILITY	2/12	Senate hel-hu ser held.
EMERGENCY ASSISTANCE; FALLS; LIABILITY	1/27	referred to Senate hel-hu ser.

S1324: OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION

The requirement for a health professional prescribing a patient more than 90 morphine milligram equivalents per day to also prescribe naloxone hydrochloride or another opioid antagonist does not apply to a patient who is receiving hospice care or end-of-life care.

First sponsor: Sen. Brophy McGee (R - Dist 28)

S1324 Daily History	Date	Action
OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION	2/13	passed Senate <u>29-0</u> ; ready for House.
OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION	2/11	from Senate rules okay.
OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION	2/5	from Senate hel-hu ser do pass.
OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION	2/5	Senate hel-hu ser do pass; report awaited.
OPIOID PRESCRIPTIONS; NALOXONE REQUIREMENT; EXCEPTION	1/28	referred to Senate hel-hu ser.

S1505: NURSING SUPPORTED GROUP HOMES; LICENSURE

By July 1, 2021, a "nursing supported group home" (defined) that is operated in Arizona by the Department of Economic Security or a private entity is required to be licensed as a health care institution. Effective July 1, 2021, nursing supported group homes are added to various statutes regulating group homes.

First sponsor: Sen. Brophy McGee (R - Dist 28)
Others: Sen. Carter (R - Dist 15)

S1505 Daily History	Date	Action
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/20	passed Senate <u>26-0</u> ; ready for House.
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/19	Senate COW approved with amend <u>#4177</u> .
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/18	from Senate rules okay.
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/12	from Senate hel-hu ser with amend <u>#4177</u> .
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/12	Senate hel-hu ser amended; report awaited.
NURSING SUPPORTED GROUP HOMES; LICENSURE	2/3	referred to Senate hel-hu ser.

S1672: AMBULANCE SERVICES; NAME CHANGE

An ambulance service is required to notify the Department of Health Services of a legal name change within 30 days after the date of the change, instead of at least 30 days before.

First sponsor: Sen. Gowan (R - Dist 14)

S1672 Daily History	Date	Action
AMBULANCE SERVICES; NAME CHANGE	2/5	referred to Senate rules only.

Fire & Emergency Services

Posted Calendars and Committee Hearings

- H2280: FIRE PROTECTION SYSTEMS; INSPECTIONS
Calendar: 2/19 House Consent
- S1307: FIRE DISTRICTS; AMENDMENTS
Hearing: Senate Rules (Monday 02/24/20 at 1:00 PM, Caucus Rm. 1)
- S1667: FIREWORKS; AERIAL DEVICES
Calendar: 2/24 Senate COW

Bill Summaries

H2280: FIRE PROTECTION SYSTEMS; INSPECTIONS

Inspections of fire protection systems that include fire dampers and/or smoke dampers are required to be performed by persons certified by any entity accredited by the American National Standards Institute to perform such inspections. By January 1, 2021, each municipality or county that has adopted a fire code is required to adopt a regulation to enforce this requirement.

First sponsor: Rep. Campbell (R - Dist 1)
Others: Rep. Carroll (R - Dist 22), Rep. Rodriguez (D - Dist 27)

H2280 Daily History	Date	Action
FIRE PROTECTION SYSTEMS; INSPECTIONS	2/17	from House rules okay.
FIRE PROTECTION SYSTEMS; INSPECTIONS	2/5	from House pub safety do pass.
FIRE PROTECTION SYSTEMS; INSPECTIONS	2/5	House pub safety do pass; report awaited.
FIRE PROTECTION SYSTEMS; INSPECTIONS	1/28	referred to House pub safety.

H2313: FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION

A municipality is prohibited from adopting a code or ordinance that requires a person or entity to install fire sprinklers in an existing building that was not required to have fire sprinklers when the building was originally constructed. A municipality is prohibited from imposing any fine, penalty or other requirement on a person or entity for choosing not to install or equip fire sprinklers in such a building. Municipalities are authorized to require the installation of fire sprinklers in an existing building if the owner undertakes a "major renovation or remodel" (defined).

First sponsor: Rep. Grantham (R - Dist 12)

H2313 Daily History	Date	Action
FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION	2/17	retained on House COW calendar.
FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION	2/11	from House rules okay.
FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION	2/3	from House reg affairs with amend #4063 .
FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION	2/3	House reg affairs amended; report awaited.
FIRE SPRINKLERS; EXISTING BUILDINGS; PROHIBITION	1/23	referred to House reg affairs.

S1037: PUBLIC FIREWORKS DISPLAYS; PERMITS

Authority to issue permits for public fireworks displays in a location that is more than 50 miles from the county seat and not within an incorporated municipality is granted to the fire district chief or fire district board in that locality, in addition to the justice of the peace of that precinct. AS PASSED SENATE.

First sponsor: Sen. S. Allen (R - Dist 6)

S1037 Daily History	Date	Action
PUBLIC FIREWORKS DISPLAYS; PERMITS	2/10	passed Senate <u>24-5</u> ; ready for House.
PUBLIC FIREWORKS DISPLAYS; PERMITS	2/6	Senate COW approved with amend <u>#4019</u> .
PUBLIC FIREWORKS DISPLAYS; PERMITS	2/4	from Senate rules okay.
PUBLIC FIREWORKS DISPLAYS; PERMITS	1/28	from Senate gov with amend <u>#4019</u> .
PUBLIC FIREWORKS DISPLAYS; PERMITS	1/27	Senate gov amended; report awaited.
PUBLIC FIREWORKS DISPLAYS; PERMITS	1/13	referred to Senate gov.

S1222: BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS

A county or municipality is prohibited from denying a permit application based on the utility provider proposed to serve the project. A county or municipality issuing a building permit is required to ensure that all applicable permits and fees contain requirements and amounts that do not exceed the requirements and amounts for use of other utility providers and do not have the effect of restricting a permit applicant's ability to use the services of a utility provider that is authorized to provide service. Any code, ordinance, land use regulation or general or specific plan provision adopted by a county or municipality is required to preserve a person's or entity's ability to use the services of a utility provider that is authorized to provide service. Counties and municipalities are prohibited from imposing a fine, penalty or other requirement that has the effect of restricting a utility provider's authority to operate or serve customers.

First sponsor: Sen. Fann (R - Dist 1)

Others: Sen. S. Allen (R - Dist 6), Sen. Borrelli (R - Dist 5), Sen. Bowie (D - Dist 18), Sen. Bradley (D - Dist 10), Sen. Brophy McGee (R - Dist 28), Sen. Contreras (D - Dist 19), Sen. D. Farnsworth (R - Dist 16), Sen. Gowan (R - Dist 14), Sen. Gray (R - Dist 21), Sen. Kerr (R - Dist 13), Sen. Leach (R - Dist 11), Sen. Livingston (R - Dist 22), Sen. Mesnard (R - Dist 17), Sen. Navarrete (D - Dist 30), Sen. Otondo (D - Dist 4), Sen. Pace (R - Dist 25), Sen. Pratt (R - Dist 8), Sen. Ugenti-Rita (R - Dist 23)

S1222 Daily History	Date	Action
BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS	2/13	Senate COW approved with amend <u>#4218</u> .
BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS	2/4	from Senate rules okay.
BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS	1/30	from Senate nat res-energy do pass.
BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS	1/29	Senate nat res-energy do pass; report awaited.
BUILDING PERMITS; UTILITIES; RESTRICTIONS; PROHIBITIONS	1/23	referred to Senate nat res-energy.

S1307: FIRE DISTRICTS; AMENDMENTS

Various changes to statues relating to fire districts. The property owner where the services are provided, instead of the person receiving the services, is liable to the fire district for the costs of providing, upon request, emergency fire or emergency medical services outside of its own district boundaries when those services are otherwise unavailable, and these costs constitute a debt of that person and may be collected by the fire district. A fire district that contracts for fire and emergency medical services is authorized to designate the fire chief of the service provider as the fire chief of the fire district. On expiration of a fire district board member's term of office, the position is declared vacant unless otherwise filled at a general election. A vacancy that occurs on expiration of a term of office must be filled by appointment by a quorum of the district board within 90 days after the first day of the beginning of the new term of office. If the district board is unable to establish a quorum, the vacancy must be filled by the county board of supervisors.

First sponsor: Sen. Borrelli (R - Dist 5)

S1307 Daily History	Date	Action
FIRE DISTRICTS; AMENDMENTS	2/19	from Senate gov with amend <u>#4278</u> .
FIRE DISTRICTS; AMENDMENTS	2/17	Senate gov amended; report awaited.
FIRE DISTRICTS; AMENDMENTS	1/28	referred to Senate gov.

S1667: FIREWORKS; AERIAL DEVICES

The definition of "permissible consumer fireworks" in a county with a population of more than 500,000 persons is expanded to include "multiple-tube aerial devices" (defined as specified mine and shell devices and multiple tube fireworks devices and pyrotechnic articles that are defined in an American Pyrotechnics Association rule, with some exclusions).

First sponsor: Sen. Gowan (R - Dist 14)
Others: Rep. Payne (R - Dist 21)

S1667 Daily History	Date	Action
FIREWORKS; AERIAL DEVICES	2/18	from Senate rules okay.
FIREWORKS; AERIAL DEVICES	2/17	from Senate com with amend #4238 .
FIREWORKS; AERIAL DEVICES	2/13	Senate com amended; report awaited.
FIREWORKS; AERIAL DEVICES	2/5	referred to Senate com.

Firefighter Health & Safety

Posted Calendars and Committee Hearings

H2440: DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT
Hearing: House Rules (Monday 02/24/20 at 9:00 AM, House Rm. 4)

Bill Summaries

H2440: DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT

In addition to any other death benefit, if a law enforcement officer or firefighter is killed in the line of duty, the state will pay to the decedent's surviving spouse or surviving dependent a transitional housing benefit payment that covers the cost of a residential mortgage loan or lease agreement for one year for a primary residence. The benefit payments cannot exceed \$5,000 and must be deposited into a third-party managed escrow account. Appropriates \$500,000 from the general fund in FY2020-21 to the newly established Transitional Housing Benefit Fund to pay for the benefit established by this legislation.

First sponsor: Rep. Finchem (R - Dist 11)
Others: Rep. Cobb (R - Dist 5), Sen. Gowan (R - Dist 14), Rep. Payne (R - Dist 21)

H2440 Daily History	Date	Action
DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT	2/20	from House appro do pass.
DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT	2/19	House appro do pass; report awaited.
DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT	2/12	from House pub safety do pass.
DEATH BENEFIT; TRANSITIONAL HOUSING BENEFIT	2/12	House pub safety do pass; report awaited.

S1160: FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION

The list of diseases or impairment of a firefighter's health that are presumed to be an occupational disease for the purpose of workers' compensation is expanded to include ovarian and breast cancer. Eliminates the requirement that a firefighter was exposed to a known carcinogen and informed the department of the exposure and that the carcinogen is reasonably related to the cancer in order for the presumptions to be granted. The presumptions apply to all firefighters and fire investigators who are currently in service, and to former firefighters or fire investigators who are 65 years of age or younger and who are diagnosed with one of the specified cancers no more than 15 years after the last date of employment as a firefighter or fire investigator. The presumption is conclusive and irrebuttable if the statutory requirements are met. Previously, the presumption could be rebutted by a preponderance of the evidence that there was a specific cause of the cancer other than an occupational exposure. Contains a legislative findings and intent section. AS PASSED SENATE.

First sponsor: Sen. Carter (R - Dist 15)
Others: Sen. S. Allen (R - Dist 6), Rep. Bolding (D - Dist 27), Sen. Bowie (D - Dist 18), Sen. Boyer (R - Dist 20), Sen. Brophy McGee (R - Dist 28), Rep. Butler (D - Dist 28), Rep. Chavez (D - Dist 29), Rep. Fernandez (D - Dist 4), Sen. Gray (R - Dist 21), Rep. A. Hernandez (D - Dist 3), Sen. Mendez (D - Dist 26), Rep. Osborne (R - Dist 13), Sen. Pace (R - Dist 25), Rep. Payne (R - Dist 21), Rep. Powers Hannley (D - Dist 9), Sen. Quezada (D - Dist 29), Sen. Rios (D - Dist 27), Rep. Salman (D - Dist 26), Sen. Steele (D - Dist 9), Rep. Teller (D - Dist 7)

S1160 Daily History	Date	Action
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	2/12	passed Senate <u>25-4</u> ; ready for House.
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	2/12	Senate COW approved with amend <u>#4085</u> .
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	2/11	from Senate rules okay.
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	2/5	from Senate appro with amend <u>#4085</u> .
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	2/4	Senate appro amended; report awaited.

FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	1/27	Senate higher ed-work dev do pass; report awaited.
FIREFIGHTERS; CANCERS; PRESUMPTION; WORKERS' COMPENSATION	1/21	referred to Senate higher ed-work dev, appro.

S1498: WORKERS' COMPENSATION; PHYSICIANS; EXPERTISE; HEARINGS

An employee, or if the employee is deceased, the employee's estate, surviving spouse or dependent, is permitted to bring any person to any workers' compensation hearing without prior approval of the administrative law judge. The Industrial Commission is prohibited from adopting any rule that in any way restricts this right. A physician who performs a medical examination for workers' compensation and any other physician who testifies at an employee's workers' compensation hearing regarding the employee's condition is required to have expertise in diagnosing and treating the employee's specific injury.

First sponsor: Sen. Boyer (R - Dist 20)
 Others: Sen. Carter (R - Dist 15)

S1498 Daily History	Date	Action
WORKERS' COMPENSATION; PHYSICIANS; EXPERTISE; HEARINGS	2/20	Senate com amended; report awaited.
WORKERS' COMPENSATION; PHYSICIANS; EXPERTISE; HEARINGS	2/3	referred to Senate com.

General Tax & Revenue

Posted Calendars and Committee Hearings

H2352:	CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES <i>Hearing:</i> House Rules (Monday 02/24/20 at 9:00 AM, House Rm. 4)
H2353:	BONDS; COUNSEL; FINANCIAL ADVISOR; FEES <i>Calendar:</i> 2/19 House COW Consent
H2404:	TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES <i>Calendar:</i> 2/19 House Consent
H2778:	TAXATION; OMNIBUS <i>Calendar:</i> 2/19 House Consent
SCR1043:	CONSTITUTIONAL PROPERTY TAX EXEMPTIONS <i>Calendar:</i> 2/19 Senate Consent

Bill Summaries

H2099: PROPERTY TAX; MOBILE HOMES; DELINQUENCY

For a mobile home for which an affidavit of affixture has not been recorded, that is not placed on the real property roll and that is used as the owner's primary residence, the delinquent taxes may be collected only after the tax is delinquent for one year and the person liable for paying the tax has not redeemed the property within six months after the end of the one-year period. AS PASSED HOUSE.

First sponsor: Rep. Griffin (R - Dist 14)

H2099 Daily History	Date	Action
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	2/11	passed House <u>59-0</u> ; ready for Senate.
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	2/10	House COW approved with amend <u>#4031</u> .
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	2/3	from House rules okay.
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	1/29	from House ways-means with amend <u>#4031</u> .
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	1/29	House ways-means amended; report awaited.
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	1/22	House ways-means held.
PROPERTY TAX; MOBILE HOMES; DELINQUENCY	1/13	referred to ways-means.

H2293: RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION

For property tax purposes, the reduced valuation of renewable energy equipment of 20 percent of the depreciated cost of the equipment is expanded to include renewable "energy storage" (defined) equipment. For the purpose of the valuation of energy storage equipment, all energy storage equipment, both colocated with renewable energy and stand-alone energy storage equipment, qualifies for the valuation. The list of deductions from the retail classification of transaction privilege and use taxes is expanded to include "machinery and equipment used directly" (defined) for "energy storage" (defined) for later electrical use. The list of items that municipalities and special taxing districts are prohibited from levying a transaction privilege or other similar tax on is expanded to include the gross proceeds from sales or gross income derived from sales of machinery and equipment used directly for energy storage for later electrical use. County or municipal renewable energy incentive districts are expanded to include renewable energy storage equipment.

First sponsor: Rep. Dunn (R - Dist 13)
Others: Rep. Cobb (R - Dist 5)

H2293 Daily History	Date	Action
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RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	2/17	House COW approved; passed House 49-11 ; ready for Senate.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	2/11	retained on House COW calendar.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	2/10	retained on House calendar.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	2/3	from House rules okay.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	1/29	from House ways-means do pass.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	1/29	House ways-means do pass; report awaited.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	1/29	House ways-means amended; report awaited.
RENEWABLE ENERGY STORAGE EQUIPMENT; VALUATION	1/23	referred to House ways-means.

H2352: CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES

The "base value" (defined), which is part of the calculation for determining property taxes on pipeline property, is required to be adjusted to more accurately reflect the market value in all future tax years, if one of a list of specified circumstances applies, including a final ruling by a court of competent jurisdiction that the full cash value of a pipeline is more than the market value using standard appraisal methods, and specified agreements between a pipeline company and the Department of Revenue to adjust the base value based on a material change or to correct a material error or omission. Contains legislative findings. Retroactive to tax years beginning with 2016.

First sponsor: Rep. Toma (R - Dist 22)

Others: Rep. Bolick (R - Dist 20), Rep. Cobb (R - Dist 5), Rep. Dunn (R - Dist 13), Rep. Finchem (R - Dist 11), Rep. Kern (R - Dist 20), Sen. Mesnard (R - Dist 17), Rep. Udall (R - Dist 25)

H2352 Daily History	Date	Action
CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES	2/19	House ways-means amended; report awaited.
CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES	2/12	House ways-means held.
CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES	1/29	House ways-means held.
CENTRALLY ASSESSED PROPERTY; VALUATION; PIPELINES	1/21	referred to House ways-means.

H2353: BONDS; COUNSEL; FINANCIAL ADVISOR; FEES

Deletes the requirement for school or municipal bond counsel fees, financial advisory fees, printing costs and paying agent and registrar fees for bonds issued pursuant to a bond election to be paid from either the amount authorized by the voters or current operating funds. Deletes the requirement for school bond election expenses to be paid from current operating funds only.

First sponsor: Rep. Toma (R - Dist 22)

H2353 Daily History	Date	Action
BONDS; COUNSEL; FINANCIAL ADVISOR; FEES	2/17	from House rules okay.
BONDS; COUNSEL; FINANCIAL ADVISOR; FEES	2/12	from House ways-means with amend #4198 .
BONDS; COUNSEL; FINANCIAL ADVISOR; FEES	2/12	House ways-means amended; report awaited.
BONDS; COUNSEL; FINANCIAL ADVISOR; FEES	1/29	referred to House ways-means.

H2404: TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES

Various changes to statutes relating to transaction privilege taxes (TPT) for prime contracting. The definitions of "modification" and "alteration" for the purpose of computing the tax base for the prime contracting classification of TPT are modified. A certificate that a contractor provides to a person stating that the contractor is liable for any amount of transaction privilege taxes due is valid for a period of up to one year. After the certificate expires, the contractor is allowed to execute and provide to the person a new certificate. The Department of Revenue is required to prescribe a form for a certificate to be used by a prime contractor that is subject to TPT for purchasing tangible personal property, the purchase price of which was excluded from the tax base under the retail classification of TPT. The prime contractor is required to obtain the certificate from the Dept, and the certificate is valid for up to one year. After the certificate expires, the contractor is allowed to obtain a new certificate.

First sponsor: Rep. Cobb (R - Dist 5)

H2404 Daily History	Date	Action
TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES	2/17	from House rules okay.
TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES	2/12	from House ways-means do pass.
TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES	2/12	House ways-means do pass; report awaited.
TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES	2/5	House ways-means held.
TPT; PRIME CONTRACTING; EXEMPTIONS; CERTIFICATES	1/27	referred to House ways-means.

H2629: TPT; EXEMPTION; PACEMAKERS

The list of exemptions from the tax base for the retail classification of transaction privilege taxes and use taxes is expanded to include sales of pacemakers.

First sponsor: Rep. Bolick (R - Dist 20)
Others: Rep. Blackman (R - Dist 6)

H2629 Daily History	Date	Action
TPT; EXEMPTION; PACEMAKERS	2/19	passed House <u>40-20</u> ; ready for Senate.
TPT; EXEMPTION; PACEMAKERS	2/13	House COW approved.
TPT; EXEMPTION; PACEMAKERS	2/11	from House rules okay.
TPT; EXEMPTION; PACEMAKERS	2/5	from House ways-means do pass.
TPT; EXEMPTION; PACEMAKERS	2/5	House ways-means do pass; report awaited.
TPT; EXEMPTION; PACEMAKERS	1/29	referred to House ways-means.

H2778: TAXATION; OMNIBUS

Various changes to statutes relating to taxes. Establishes new lower individual income tax tables for tax years beginning with 2020. The list of additions to Arizona gross income for the purpose of computing Arizona adjusted gross income for individual and corporate income tax purposes is modified to remove the amount of any depreciation allowance allowed by specified federal code. The list of subtractions from Arizona gross income for the purpose of computing Arizona adjusted gross income for income tax purposes is modified to include 50 percent of the net long-term capital gain included in federal adjusted gross income for the tax year that is derived from an investment in an asset acquired after December 31, 2019. Repeals the highway safety fee determined by the Director of the Department of Transportation, which is set to terminate on June 30, 2021.

First sponsor: Rep. Toma (R - Dist 22)
Others: Rep. Blackman (R - Dist 6), Rep. Bolick (R - Dist 20), Rep. Fillmore (R - Dist 16), Rep. Finchem (R - Dist 11), Rep. Grantham (R - Dist 12), Rep. Nutt (R - Dist 14), Rep. Petersen (R - Dist 12), Rep. Pierce (R - Dist 1)

H2778 Daily History	Date	Action
TAXATION; OMNIBUS	2/20	House COW approved; passed House <u>31-29</u> ; ready for Senate.
TAXATION; OMNIBUS	2/17	from House rules okay.
TAXATION; OMNIBUS	2/12	from House ways-means do pass.
TAXATION; OMNIBUS	2/12	House ways-means do pass; report awaited.
TAXATION; OMNIBUS	2/5	referred to House ways-means.

S1121: MODEL CITY TAX CODE; PROCEDURES

Modifies procedures for the Municipal Tax Code Commission to adopt amendments to the model city tax code. A taxpayer or the Department of Revenue must submit a proposed amendment to the Commission at least 60 days before the Commission adopts it. The Dept is required to post notice of the meeting and the proposed amendment on the Dept website at least 30 days prior to an informational public hearing and at least 60 days prior to the hearing to adopt the amendment. If the Commission adopts an amendment, the Dept is required to update the official copy of the model city tax code, and all municipalities are required to adopt the changes. Changes in rates of tax are not subject

to review, but within 10 days after passage of an ordinance imposing a rate change, the municipality imposing a "new or different tax rate" (defined) is required to notify the Commission and the Dept. AS PASSED SENATE.

First sponsor: Sen. Leach (R - Dist 11)

S1121 Daily History	Date	Action
MODEL CITY TAX CODE; PROCEDURES	2/19	passed Senate <u>29-0</u> ; ready for House.
MODEL CITY TAX CODE; PROCEDURES	2/18	Senate COW approved with floor amend <u>#4286</u> .
MODEL CITY TAX CODE; PROCEDURES	2/11	from Senate rules okay.
MODEL CITY TAX CODE; PROCEDURES	2/6	from Senate fin do pass.
MODEL CITY TAX CODE; PROCEDURES	2/5	Senate fin do pass; report awaited.
MODEL CITY TAX CODE; PROCEDURES	1/13	referred to Senate fin.

S1140: TPT; EXEMPTIONS; INDIAN TRIBES

Transaction privilege and affiliated excise taxes do not apply to the gross proceeds of sales or gross income derived from any business activities performed by an "Indian tribe" (defined), a tribally owned business, a tribal entity or an "affiliated Indian" (defined) if the business activity takes place on an "Indian reservation" (defined), from business activities performed by nonaffiliated Indians or non-Indian vendors or from contracting activities on an Indian reservation for an Indian tribe, a tribal entity or an affiliated Indian, and from retail sales of tangible personal property to an Indian tribe, a tribally owned business, a tribal entity or an affiliated Indian if the sale takes place on an Indian reservation. AS PASSED SENATE.

First sponsor: Sen. Mesnard (R - Dist 17)

Others: Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Rep. Bolding (D - Dist 27), Sen. Bowie (D - Dist 18), Sen. Boyer (R - Dist 20), Rep. Carroll (R - Dist 22), Rep. Cobb (R - Dist 5), Sen. Contreras (D - Dist 19), Rep. Cook (R - Dist 8), Rep. Espinoza (D - Dist 19), Rep. Grantham (R - Dist 12), Rep. A. Hernandez (D - Dist 3), Sen. Livingston (R - Dist 22), Sen. Otondo (D - Dist 4), Sen. Pratt (R - Dist 8), Rep. Rodriguez (D - Dist 27), Rep. Shope (R - Dist 8), Rep. Teller (D - Dist 7), Rep. Toma (R - Dist 22)

S1140 Daily History	Date	Action
TPT; EXEMPTIONS; INDIAN TRIBES	2/13	Senate COW approved with amend <u>#4041</u> ; passed Senate <u>30-0</u> ; ready for House.
TPT; EXEMPTIONS; INDIAN TRIBES	2/11	from Senate rules okay.
TPT; EXEMPTIONS; INDIAN TRIBES	1/29	Senate fin amended; report awaited.
TPT; EXEMPTIONS; INDIAN TRIBES	1/16	referred to Senate fin.

S1398: TAX OMNIBUS

Various changes to statutes relating to taxes. The list of additions to Arizona gross income for the purpose of computing Arizona adjusted gross income for individual and corporate income tax purposes is modified to remove the amount of any depreciation allowance allowed by specified federal code. The list of subtractions from Arizona gross income for the purpose of computing Arizona adjusted gross income for income tax purposes is modified to include 50 percent of the net long-term capital gain included in federal adjusted gross income for the tax year that is derived from an investment in an asset acquired after December 31, 2019. Increases the dependent tax credit to \$120 for each dependent who is under 17 years of age, from \$100, and to \$30 for each dependent who is at least 17 years of age, from \$25. Lowers the state equalization assistance property tax rate to \$0.3520 in tax year 2021 and \$0.2776 in tax year 2022, from \$0.4566 in tax year 2019. Lowers the tax rate for class one property taxes to 17.5 percent for tax year 2021 and 17 percent for tax years beginning with 2022, from 18 percent in 2020. The maximum additional tax rate that a county fire district board may levy is increased to \$3.375 per \$100 of assessed valuation for tax year 2021 and \$3.50 per \$100 of assessed valuation for tax year 2022 and each tax year after, from \$3.25 per \$100 of assessed valuation. The general budget limit for a minimum qualifying tax rate school district that has a total attending average daily membership count of at least 5,000 students must be increased by \$1.5 million above the amount that would otherwise be computed. Repeals the highway safety fee determined by the Director of the Department of Transportation, which is set to terminate on June 30, 2021. Establishes a tax on vehicles propelled only by electricity, natural gas or propane of \$110 per year, and a tax on hybrid vehicles of \$44

per year. Changes to motor fuel taxes and vehicle taxes become effective July 1, 2021. Income tax revisions are retroactive to tax years beginning January 1, 2020. AS PASSED SENATE.

First sponsor: Sen. Mesnard (R - Dist 17)

Others: Rep. J. Allen (R - Dist 15), Sen. S. Allen (R - Dist 6), Rep. Barto (R - Dist 15), Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Rep. Bolick (R - Dist 20), Sen. Borrelli (R - Dist 5), Sen. Boyer (R - Dist 20), Rep. Carroll (R - Dist 22), Rep. Dunn (R - Dist 13), Sen. D. Farnsworth (R - Dist 16), Sen. E. Farnsworth (R - Dist 12), Sen. Gowan (R - Dist 14), Rep. Grantham (R - Dist 12), Sen. Gray (R - Dist 21), Rep. Kern (R - Dist 20), Sen. Kerr (R - Dist 13), Sen. Leach (R - Dist 11), Sen. Livingston (R - Dist 22), Sen. Pace (R - Dist 25), Rep. Payne (R - Dist 21), Rep. Roberts (R - Dist 11), Rep. Toma (R - Dist 22), Rep. Townsend (R - Dist 16), Sen. Ugenti-Rita (R - Dist 23)

S1398 Daily History	Date	Action
TAX OMNIBUS	2/19	passed Senate <u>17-12</u> ; ready for House.
TAX OMNIBUS	2/18	Senate COW approved with amend <u>#4091</u> and floor amend 4287.
TAX OMNIBUS	2/11	from Senate rules okay.
TAX OMNIBUS	2/6	from Senate fin with amend <u>#4091</u> .
TAX OMNIBUS	2/5	Senate fin amended; report awaited. Senate fin amended; report awaited.
TAX OMNIBUS	2/5	Senate fin amended; report awaited.
TAX OMNIBUS	1/29	referred to Senate fin.

S1575: PROPERTY TAX EXEMPTIONS; STATUTORY CONFORMITY

Makes various changes to property tax statutes in order to conform to proposed changes to property tax exemptions contained in the state Constitution. Conditionally enacted on the state Constitution being amended by a vote of the people at the next general election by the passage of an unspecified Senate Concurrent Resolution (blank in original) to consolidate and reorganize provisions relating to exemptions from property taxation.

First sponsor: Sen. Mesnard (R - Dist 17)

S1575 Daily History	Date	Action
PROPERTY TAX EXEMPTIONS; STATUTORY CONFORMITY	2/18	from Senate rules okay.
PROPERTY TAX EXEMPTIONS; STATUTORY CONFORMITY	2/13	from Senate fin with amend <u>#4217</u> .
PROPERTY TAX EXEMPTIONS; STATUTORY CONFORMITY	2/12	Senate fin amended; report awaited.
PROPERTY TAX EXEMPTIONS; STATUTORY CONFORMITY	2/4	referred to Senate fin.

SCR1043: CONSTITUTIONAL PROPERTY TAX EXEMPTIONS

The 2020 general election ballot is to carry the question of whether to amend the state Constitution to consolidate and reorganize provisions relating to exemptions from property taxation. Sections of the state Constitution relating to property tax exemptions are repealed and replaced. Impossible to determine new provisions without a line by line comparison.

First sponsor: Sen. Mesnard (R - Dist 17)

SCR1043 Daily History	Date	Action
CONSTITUTIONAL PROPERTY TAX EXEMPTIONS	2/20	passed Senate <u>25-0</u> ; ready for House.
CONSTITUTIONAL PROPERTY TAX EXEMPTIONS	2/18	from Senate rules okay.
CONSTITUTIONAL PROPERTY TAX EXEMPTIONS	2/13	from Senate fin do pass.
CONSTITUTIONAL PROPERTY TAX EXEMPTIONS	2/12	Senate fin do pass; report awaited.
CONSTITUTIONAL PROPERTY TAX EXEMPTIONS	2/4	referred to Senate fin.

Governance

Posted Calendars and Committee Hearings

- H2685: GOVERNMENT ASSISTANCE; POINT OF CONTACT
Calendar: 2/19 House Consent
- S1303: ANNEXATION OF TERRITORY; REQUIREMENTS
Hearing: Senate Rules (Monday 02/24/20 at 1:00 PM, Caucus Rm. 1)

Bill Summaries

H2054: GRRC; PETITION TO REQUEST REVIEW

A person is permitted to petition the Governor's Regulator Review Council (GRRC) to request a review of an existing agency practice that involves interpreting a rule adopted by the agency, substantive policy statement, or final rule of an agency established under statute governing campaign finance, including the Citizens Clean Elections Act, based on the person's belief that the practice, policy, or rule does not meet the requirements of the Administrative Procedures Act, exceeds the agency's statutory authority or violates the state Constitution or the U.S. Constitution. If, after a public hearing, GRRC determines that the practice, policy, action or rule does not meet these requirements, GRRC is authorized to modify, revise or declare void any practice, policy, or rule.

First sponsor: Rep. Biasiucci (R - Dist 5)
Others: Rep. Bolick (R - Dist 20)

H2054 Daily History	Date	Action
GRRC; PETITION TO REQUEST REVIEW	2/17	passed House 31-28 ; ready for Senate.
GRRC; PETITION TO REQUEST REVIEW	2/12	House COW approved.
GRRC; PETITION TO REQUEST REVIEW	2/11	from House rules okay.
GRRC; PETITION TO REQUEST REVIEW	1/28	from House reg affairs do pass.
GRRC; PETITION TO REQUEST REVIEW	1/27	House reg affairs do pass; report awaited.
GRRC; PETITION TO REQUEST REVIEW	1/13	referred to House reg affairs.

H2125: DISTRICTS; INITIATIVES; LITIGATION; PROHIBITION

A school district or other district with taxing authority is prohibited from maintaining an action to prevent the enactment of any initiative or referendum measure allowed by law. The members of the governing body of a district who vote to maintain an action to prevent the enactment of any initiative or referendum measure allowed by law are personally liable for the reasonable attorney fees and other costs of litigation incurred by persons who attempt to enact the initiative or referendum measure. Applies retroactively to January 1, 2016.

First sponsor: Rep. Thorpe (R - Dist 6)

H2125 Daily History	Date	Action
DISTRICTS; INITIATIVES; LITIGATION; PROHIBITION	2/19	from House elect do pass.
DISTRICTS; INITIATIVES; LITIGATION; PROHIBITION	2/18	House elect do pass; report awaited.
DISTRICTS; INITIATIVES; LITIGATION; PROHIBITION	2/6	referred to House elect.

H2276: INCORPORATION; URBANIZED AREAS

Extends the termination date six years, to December 31, 2026, for statute that applies in a county where more than 60 percent but less than 65 percent of the population lives in an incorporated municipality, where a municipality causing an urbanized area to exist does not approve a petition requesting annexation of the area proposed for incorporation within 120 days, in which the requirement for the municipality to give approval for that area to incorporate is incrementally phased out over six years so that after one year the municipality's approval is required only if it is located within five miles of the proposed new municipality, after two years only if it is located within four miles, and so forth until after six years, the municipality's approval is no longer required. Modifies requirements for a community to incorporate as a city or town to require the map and petition to be file simultaneously or within 24 hours of each other. Before obtaining any signatures on a petition for incorporation, the petitioners are required to publish a copy of the petition in a newspaper of general circulation in the area to be affected for two consecutive weeks. Makes other changes to the process of filing a petition for incorporation.

First sponsor: Rep. Cook (R - Dist 8)
 Others: Rep. Townsend (R - Dist 16)

H2276 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2685: GOVERNMENT ASSISTANCE; POINT OF CONTACT

In any written communication between a state agency or a municipality and a person that demands payment of a tax, fee, penalty, fine or assessment or that denies an application for a permit or license, the state agency or municipality is required to provide the name, telephone number and email address of the employee who is authorized and able to provide information about the communication. An employee who is authorized and able to provide information about any such communication is required to reply within five business days after the state agency or municipality receives that communication.

First sponsor: Rep. Toma (R - Dist 22)
 Others: Sen. Gowan (R - Dist 14), Rep. Kern (R - Dist 20), Sen. Leach (R - Dist 11), Sen. Livingston (R - Dist 22), Rep. Petersen (R - Dist 12)

H2685 Daily History	Date	Action
GOVERNMENT ASSISTANCE; POINT OF CONTACT	2/17	from House rules okay.
GOVERNMENT ASSISTANCE; POINT OF CONTACT	2/11	from House reg affairs do pass.
GOVERNMENT ASSISTANCE; POINT OF CONTACT	2/10	House reg affairs do pass; report awaited.
GOVERNMENT ASSISTANCE; POINT OF CONTACT	2/3	referred to House reg affairs.

H2705: VACANT; ABANDONED BUILDINGS; ORDINANCES

Municipal governing bodies are authorized to adopt, implement and enforce an ordinance that establishes registration, inspection and maintenance requirements for a building that is "vacant" or "abandoned" (both defined) for more than 150 days. Provisions that must be included in the ordinance are specified, including an appeal process for the owner. Municipalities are authorized to charge fees for registration and inspection of a vacant or abandoned building, and to grant fee waivers for good cause shown.

First sponsor: Rep. Shope (R - Dist 8)
 Others: Rep. Campbell (R - Dist 1), Rep. Cook (R - Dist 8), Rep. Payne (R - Dist 21), Sen. Pratt (R - Dist 8)

H2705 Daily History	Date	Action
VACANT; ABANDONED BUILDINGS; ORDINANCES	2/13	from House gov do pass.
VACANT; ABANDONED BUILDINGS; ORDINANCES	2/13	House gov do pass; report awaited.
VACANT; ABANDONED BUILDINGS; ORDINANCES	2/3	referred to House gov.

H2792: INCORPORATION; URBANIZED AREAS

Extends the termination date six years, to December 31, 2026, for statute that applies in a county where more than 60 percent but less than 65 percent of the population lives in an incorporated municipality, where a municipality causing an urbanized area to exist does not approve a petition requesting annexation of the area proposed for incorporation within 120 days, in which the requirement for the municipality to give approval for that area to incorporate is incrementally phased out over six years so that after one year the municipality's approval is required only if it is located within five miles of the proposed new municipality, after two years only if it is located within four miles, and so forth until after six years, the municipality's approval is no longer required. Modifies requirements for a community to incorporate as a city or town to require the map and petition to be file simultaneously or within 24 hours of each other. Before obtaining any signatures on a petition for incorporation, the petitioners are required to publish a copy of the petition in a newspaper of general circulation in the area to be affected for two consecutive weeks. Makes other changes to the process of filing a petition for incorporation.

First sponsor: Rep. Shope (R - Dist 8)

H2792 Daily History	Date	Action
INCORPORATION; URBANIZED AREAS	2/20	House gov do pass; report awaited.
INCORPORATION; URBANIZED AREAS	2/10	referred to House gov.

S1042: EXECUTIVE SESSIONS; SECURITY PLANS

The list of purposes for which a public body is authorized to hold an executive session is expanded to include discussion or consultations with designated representatives of the public body in order to discuss security plans, procedures, assessments, measures or systems relating to, or having an impact on, the security or safety of buildings, facilities, operations, critical infrastructure information and information technology maintained by the public body. Records, documentation, notes, or other materials made by or provided to the representatives for these purposes are confidential and exempt from public disclosure. AS PASSED SENATE.

First sponsor: Sen. Borrelli (R - Dist 5)
 Others: Rep. Cook (R - Dist 8), Rep. Finchem (R - Dist 11)

S1042 Daily History	Date	Action
EXECUTIVE SESSIONS; SECURITY PLANS	2/13	Senate COW approved with amend #4219 ; passed Senate 30-0 ; ready for House.
EXECUTIVE SESSIONS; SECURITY PLANS	2/11	from Senate rules okay.
EXECUTIVE SESSIONS; SECURITY PLANS	2/4	from Senate gov do pass.
EXECUTIVE SESSIONS; SECURITY PLANS	2/3	Senate gov do pass; report awaited.
EXECUTIVE SESSIONS; SECURITY PLANS	1/13	referred to Senate gov.

S1089: PUBLIC RECORDS REQUESTS; CONTACT INFORMATION

The custodian of public records is prohibited from disclosing a public record unless the requesting person has furnished the person's name, address, telephone number and email address, if any, to the public body.

First sponsor: Sen. Leach (R - Dist 11)

S1089 Daily History	Date	Action
PUBLIC RECORDS REQUESTS; CONTACT INFORMATION	2/13	passed Senate 18-12 ; ready for House.
PUBLIC RECORDS REQUESTS; CONTACT INFORMATION	2/11	from Senate rules okay.
PUBLIC RECORDS REQUESTS; CONTACT INFORMATION	2/4	from Senate gov do pass.
PUBLIC RECORDS REQUESTS; CONTACT INFORMATION	1/13	referred to Senate gov.

S1303: ANNEXATION OF TERRITORY; REQUIREMENTS

A municipality is prohibited from annexing territory if as a result of the annexation unincorporated territory is completely surrounded by a combination of the annexing municipality and other municipalities.

First sponsor: Sen. Pratt (R - Dist 8)

S1303 Daily History	Date	Action
ANNEXATION OF TERRITORY; REQUIREMENTS	2/18	from Senate gov do pass.
ANNEXATION OF TERRITORY; REQUIREMENTS	2/17	Senate gov do pass; report awaited.
ANNEXATION OF TERRITORY; REQUIREMENTS	1/28	referred to Senate gov.

PSPRS & ASRS

Posted Calendars and Committee Hearings

- H2157: PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK
Calendar: 2/19 House COW Consent
- H2469: LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS
Calendar: 2/19 House COW Consent
- H2631: PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION
Calendar: 2/19 House Consent
- S1332: APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES
Hearing: Senate Rules (Monday 02/24/20 at 1:00 PM, Caucus Rm. 1)

Bill Summaries

H2113: ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS

The Arizona State Retirement System (ASRS) is prohibited from paying an employer earnings attributable to excess contributions but is required to reduce the amount returned to an employer by the amount of losses attributable to the excess contributions. On receipt of an employer credit or check for excess contributions, the employer is required to return any member portion of the returned contributions to the member. If less than the correct amount of employer or member contributions is paid into ASRS by an employer, the correct amount of member contributions is prohibited from being paid to ASRS after the death of the member.

First sponsor: Rep. Kavanagh (R - Dist 23)

H2113 Daily History	Date	Action
ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS	2/6	passed House 60-0 ; ready for Senate.
ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS	2/3	from House rules okay.
ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS	1/23	from House gov do pass.
ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS	1/23	House gov do pass; report awaited.
ASRS; EMPLOYER; MEMBER; CONTRIBUTIONS	1/16	referred to House gov.

H2145: PSPRS; CORP; DEATH BENEFITS; SUICIDE

For the purpose of Public Safety Personnel Retirement System and Corrections Officer Retirement Plan death benefits, the definition of "killed in the line of duty" is modified to include suicide. Retroactive to January 1, 2019.

First sponsor: Rep. Kern (R - Dist 20)

H2145 Daily History	Date	Action
PSPRS; CORP; DEATH BENEFITS; SUICIDE	2/20	from House pub safety do pass.
PSPRS; CORP; DEATH BENEFITS; SUICIDE	2/19	House pub safety do pass; report awaited.
PSPRS; CORP; DEATH BENEFITS; SUICIDE	2/6	referred to House gov, pub safety.

H2157: PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK

In the computation of average monthly benefit compensation for the Public Safety Personnel Retirement System, a period of nonpaid or partially paid industrial leave must be considered based on the compensation the employee would have received in the employee's job classification if the employee was not on industrial leave.

First sponsor: Rep. Blackman (R - Dist 6)

H2157 Daily History	Date	Action
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	2/20	passed House <u>59-1</u> ; ready for Senate.
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	2/20	House COW approved with amend <u>#4042</u> .
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	2/17	from House rules okay.
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	1/30	from House gov with amend <u>#4042</u> .
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	1/30	House gov amended; report awaited.
PSPRS; BENEFIT COMPUTATION; RETURN-TO-WORK	1/16	referred to House gov.

H2469: LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS

If a law enforcement officer was killed in the line of duty, the surviving spouse continues to receive workers' compensation death benefits until the surviving spouse's death regardless of whether the surviving spouse remarries. If a surviving spouse of a deceased law enforcement officer who was killed in the line of duty is receiving payment for health insurance premiums from the officer's employer and the surviving spouse remarries, the health insurance premium payments are no longer discontinued, and family coverage is required to include coverage for the additional new family members. In addition to any other death benefits, a surviving spouse, or a dependent if there is not a surviving spouse, of a deceased member of the Public Safety Personnel Retirement System (PSPRS) or Corrections Officer Retirement Plan (CORP) must receive payment for all of the deceased member's unused sick leave. If a PSPRS or CORP member is receiving an accidental or catastrophic or total and permanent disability pension, the retired member's employer is required to continue to pay the employer portion of the health care benefits that was being paid by the employer on the date that the member's disability pension commenced until the retired member is eligible for Medicare.

First sponsor: Rep. Payne (R - Dist 21)

Others: Rep. Blackman (R - Dist 6), Rep. Carroll (R - Dist 22), Rep. Cook (R - Dist 8), Rep. Kavanagh (R - Dist 23), Rep. Rivero (R - Dist 21), Rep. Roberts (R - Dist 11), Rep. Toma (R - Dist 22)

H2469 Daily History	Date	Action
LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS	2/17	from House rules okay.
LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS	2/12	from House pub safety with amend <u>#4200</u> .
LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS	2/5	House pub safety held.
LAW ENFORCEMENT OFFICERS; ADDITIONAL BENEFITS	1/28	referred to House pub safety.

H2631: PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION

Various changes to statutes governing the Public Safety Personnel Retirement System (PSPRS) and Corrections Officer Retirement Plan (CORP). The powers and duties of PSPRS local boards and CORP local boards are expanded to include deciding all questions of eligibility for disability and in the line of duty death benefits, and a uniform process for reviewing applications for these benefits is established. Each PSPRS local board and CORP local board is required to hire an independent legal counsel. PSPRS and CORP local board members, secretaries and independent counsel are required to complete local board training within 180 days after appointment or election. PSPRS and CORP employers and local boards are required to submit any materials requested by the PSPRS Board of Trustees for any reason. If the PSPRS Board of Trustees finds through an audit or investigation that a local board is not in compliance with statute or rule, the local board has 60 days to take corrective action, and failure to take adequate correction action authorizes the Board of Trustees to act on behalf of that local board until the matter is resolved. PSPRS and CORP local boards are authorized to enter into an intergovernmental agreement with other local boards to consolidate the boards. Effective January 1, 2021.

First sponsor: Rep. Blackman (R - Dist 6)

H2631 Daily History	Date	Action
PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION	2/17	from House rules okay.
PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION	1/30	from House gov do pass.
PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION	1/30	House gov do pass; report awaited.
PSPRS; LOCAL BOARDS; DUTIES; CONSOLIDATION	1/28	referred to House gov.

H2717: TREASURER; PENSION PREFUNDING; INVESTMENT ACCOUNTS

The State Treasurer is authorized to invest and reinvest pension prefunding plan monies in equity securities for pension prefunding plan investment accounts. Pension prefunding plan monies are for the purpose of allowing employers that provide a "defined benefit pension" (defined) plan to their employees to prefund the employer's required pension contributions.

First sponsor: Rep. Kavanagh (R - Dist 23)

H2717 Daily History	Date	Action
TREASURER; PENSION PREFUNDING; INVESTMENT ACCOUNTS	2/13	from House gov with amend #4252 .
TREASURER; PENSION PREFUNDING; INVESTMENT ACCOUNTS	2/13	House gov amended; report awaited.
TREASURER; PENSION PREFUNDING; INVESTMENT ACCOUNTS	2/4	referred to House gov.

S1033: ASRS; SELF-INSURANCE PROGRAM

If the Arizona State Retirement System Board determines that a self-insurance program should no longer be offered, the monies in the self-insurance program account must be used to provide any remaining benefits and to pay administration costs for the program or health insurance premium payments. If those liabilities are satisfied, the Board is required to return any remaining monies to the employer. Previously, the monies were required to be transferred to another account of ASRS as determined by the Board.

First sponsor: Sen. Livingston (R - Dist 22)

S1033 Daily History	Date	Action
ASRS; SELF-INSURANCE PROGRAM	1/30	passed Senate 29-1 ; ready for House.
ASRS; SELF-INSURANCE PROGRAM	1/23	from Senate fin do pass.
ASRS; SELF-INSURANCE PROGRAM	1/22	Senate fin do pass; report awaited.
ASRS; SELF-INSURANCE PROGRAM	1/15	Senate fin held.
ASRS; SELF-INSURANCE PROGRAM	1/13	referred to Senate fin.

S1034: ASRS; REQUIRED DISTRIBUTIONS

If an Arizona State Retirement System member dies after the member's "required beginning date" (defined) and the member had not begun distribution of retirement benefits, ASRS is required to treat the member as having begun distribution of benefits on the required beginning date, and to determine the retirement benefit as a straight annuity as of that date. The member's estate is entitled to the member's benefit payments and any remaining member contributions on account must be disbursed. AS PASSED SENATE.

First sponsor: Sen. Livingston (R - Dist 22)

S1034 Daily History	Date	Action
ASRS; REQUIRED DISTRIBUTIONS	2/4	passed Senate 30-0 ; ready for House.
ASRS; REQUIRED DISTRIBUTIONS	2/3	Senate COW approved with amend #4003 and floor amend #4057 .
ASRS; REQUIRED DISTRIBUTIONS	1/21	from Senate rules okay.
ASRS; REQUIRED DISTRIBUTIONS	1/16	from Senate fin with amend #4003 .
ASRS; REQUIRED DISTRIBUTIONS	1/15	Senate fin amended; report awaited.
ASRS; REQUIRED DISTRIBUTIONS	1/13	referred to Senate fin.

S1125: ASRS ELIGIBILITY; WAITING PERIOD

The requirement for any state employee initially hired on or after July 20, 2011 to wait until the 27th week of employment to become a member of the Arizona State Retirement System (ASRS) or the ASRS Long-Term Disability Program applies only to employees initially hired before October 1, 2020. State employees initially hired on or after October 1, 2020 are required to wait until the 31st day of employment to become a member of the ASRS or the ASRS Long-Term Disability Program.

First sponsor: Sen. Livingston (R - Dist 22)

S1125 Daily History	Date	Action
ASRS ELIGIBILITY; WAITING PERIOD	1/30	passed Senate <u>29-1</u> ; ready for House.
ASRS ELIGIBILITY; WAITING PERIOD	1/23	from Senate fin do pass.
ASRS ELIGIBILITY; WAITING PERIOD	1/22	Senate fin do pass; report awaited.
ASRS ELIGIBILITY; WAITING PERIOD	1/14	referred to Senate fin.

S1280: PENSIONS; UNFUNDED LIABILITY; EXPENDITURE LIMITS

A county's or municipality's unfunded accrued liability under the Arizona State Retirement System, Elected Officials' Retirement Plan, Public Safety Personnel Retirement System, and Corrections Officer Retirement Plan are required to be considered a long-term obligation required by a contract for the purpose of the definition of "local revenues" for the purpose of calculating the local government expenditure limitation in the state Constitution.

First sponsor: Sen. Mesnard (R - Dist 17)
Others: Sen. Gray (R - Dist 21)

S1280 Daily History	Date	Action
PENSIONS; UNFUNDED LIABILITY; EXPENDITURE LIMITS	1/29	Senate fin do pass; report awaited.
PENSIONS; UNFUNDED LIABILITY; EXPENDITURE LIMITS	1/27	referred to Senate fin.

S1332: APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES

Appropriates \$45 million from the general fund in FY2020-21 to the Public Safety Personnel Retirement System to be deposited in the employer account of the Department of Public Safety to offset unfunded pension liability. Appropriates \$5 million from the general fund in FY2020-21 to the Elected Officials' Retirement Plan to offset unfunded pension liability.

First sponsor: Sen. Livingston (R - Dist 22)

S1332 Daily History	Date	Action
APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES	2/19	from Senate appro do pass.
APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES	2/18	Senate appro do pass; report awaited.
APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES	2/11	referred to Senate appro.
APPROPRIATIONS; PSPRS; EORP; UNFUNDED LIABILITIES	1/28	referred to Senate fin.

S1354: PUBLIC RETIREMENT SYSTEMS; PREFUNDING PLAN

Adds a new article to Title 38 (Public Officers and Employees) establishing the Arizona Employers' Pension Prefunding Plan as a special trust fund for the purpose of allowing participating employers that provide a "defined benefit pension" (defined) plan to their employees to prefund the employer's required pension contributions. The Board of Trustees of the Public Safety Personnel Retirement System has the sole and exclusive control of the administration and investment of the Prefunding Plan. Establishes requirements for employer participation in the Prefunding Plan, requirements for a transfer of monies into the Prefunding Plan, and requirements for a transfer of assets out of the Prefunding Plan. A process for termination of an employer's participation in the Prefunding Plan is specified. Requirements for annual financial statements, audits, and actuarial valuation reports are also established. More. Severability clause.

First sponsor: Sen. Livingston (R - Dist 22)

S1354 Daily History	Date	Action
PUBLIC RETIREMENT SYSTEMS; PREFUNDING PLAN	2/20	passed Senate <u>27-0</u> ; ready for House.
PUBLIC RETIREMENT SYSTEMS; PREFUNDING PLAN	2/19	Senate COW approved with amend <u>#4213</u> .
PUBLIC RETIREMENT SYSTEMS; PREFUNDING PLAN	2/13	from Senate fin with amend <u>#4213</u> .
PUBLIC RETIREMENT SYSTEMS; PREFUNDING PLAN	1/29	referred to Senate fin.

Public Officials & Elections

Posted Calendars and Committee Hearings

SCR1018: INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS

Calendar: 2/24 Senate COW

SCR1020: INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS

Calendar: 2/19 Senate Consent

Calendar: 2/24 Senate COW

Bill Summaries

H2364: ELECTION LAW AMENDMENTS

Various changes relating to election law. The requirement for candidates to file a statement of interest with the appropriate filing officer no later than the date of the first petition signature on a nomination petition does not apply to candidates for elected office for school districts, community college districts or career technical education districts. A petition for a new political party to be represented by an official party ballot is required to contain the signatures of qualified electors in at least 1/4 of the election precincts of the county or municipality. The county recorder or the city or town clerk is required to review the petitions, select a random sample of 20 percent of the total signatures, individually verify and certify those signatures, and calculate and project the total number of valid signatures to determine whether the party will be recognized. The required test of election equipment is no longer required to be observed by at least two election inspectors, and is instead required to be observed by representatives of the political parties. Election boards are required to seal one of the poll lists in a "secure container," instead of a "strong envelope." For a county with a population of more than 300,000 persons, at least four persons, not more than two of whom may be members of the same political party, must accompany the election returns during delivery to the officer in charge of elections. For a county with a population of 300,000 persons or less, at least two persons who cannot be members of the same political party, must accompany the election returns during delivery to the officer in charge of elections. A county recorder or other officer in charge of elections who establishes early voting locations is allowed to continue to operate those early voting locations and on-site early voting locations until 5:00 p.m. on the Monday immediately preceding election day, except that early voting must end as needed to ensure that precinct registers and other election materials are revised for use on election day to indicate which voters have requested an early ballot, which voters have already voted and which voters are on the inactive voter list. The maximum number of days before an election that a county board of supervisors is permitted to cancel the election if only one person files a nominating petition to fill certain offices is increased to 105 days, from 75 days. Emergency clause.

First sponsor: Rep. Townsend (R - Dist 16)

H2364 Daily History	Date	Action
ELECTION LAW AMENDMENTS	1/29	from House elect with amend #4028
ELECTION LAW AMENDMENTS	1/28	House elect amended; report awaited.
ELECTION LAW AMENDMENTS	1/23	referred to House elect.

H2846: PUBLIC OFFICIALS; ENTITIES; CIVIL LIABILITY

A public entity is not liable for damages as a result of an injury caused by any act or omission by a public officer who renders emergency care gratuitously and in good faith in a public building, at a public gathering on the grounds of a public building, or at the scene of an emergency, or as the result of any act or failure to act to provide or arrange for further medical treatment for the injured person, unless the public officer is guilty of gross negligence.

First sponsor: Rep. Shah (D - Dist 24)

Others: Rep. Bowers (R - Dist 25), Rep. Finchem (R - Dist 11), Rep. Friese (D - Dist 9), Rep. Weninger (R - Dist 17)

H2846 Daily History	Date	Action
PUBLIC OFFICIALS; ENTITIES; CIVIL LIABILITY	2/20	House hel-hu ser do pass; report awaited.
PUBLIC OFFICIALS; ENTITIES; CIVIL LIABILITY	2/12	referred to House hel-hu ser.

HCR2032: INITIATIVES; SINGLE SUBJECT; TITLE

The 2020 general election ballot is to carry the question of whether to amend the state Constitution to require every initiative measure to cover only a single subject that is expressed in the title.

First sponsor: Rep. Kern (R - Dist 20)
Others: Rep. J. Allen (R - Dist 15), Rep. Barto (R - Dist 15), Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Rep. Bolick (R - Dist 20), Rep. Cobb (R - Dist 5), Rep. Dunn (R - Dist 13), Rep. Fillmore (R - Dist 16), Rep. Finchem (R - Dist 11), Rep. Grantham (R - Dist 12), Rep. Griffin (R - Dist 14), Rep. Kavanagh (R - Dist 23), Rep. Lawrence (R - Dist 23), Sen. Livingston (R - Dist 22), Rep. Nutt (R - Dist 14), Rep. Osborne (R - Dist 13), Rep. Payne (R - Dist 21), Rep. Petersen (R - Dist 12), Rep. Pierce (R - Dist 1), Rep. Thorpe (R - Dist 6), Rep. Toma (R - Dist 22), Rep. Townsend (R - Dist 16), Rep. Udall (R - Dist 25), Rep. Weninger (R - Dist 17)

HCR2032 Daily History	Date	Action
INITIATIVES; SINGLE SUBJECT; TITLE	2/19	from House elect do pass.
INITIATIVES; SINGLE SUBJECT; TITLE	2/18	House elect do pass; report awaited.
INITIATIVES; SINGLE SUBJECT; TITLE	2/12	referred to House elect.

S1020: BALLOT MEASURES; PROPOSITION 105; DISCLOSURE

For ballot propositions that make statutory changes, a statement that the measure "cannot be changed in the future if approved on the ballot except by a 3/4 vote of the members of each house of the Legislature and if the change furthers the purpose of the original ballot measure, or by referring the change to the ballot" must be printed on the ballot and included in the publicity pamphlet printed by the Secretary of State. Severability clause. AS PASSED SENATE.

First sponsor: Sen. Ugenti-Rita (R - Dist 23)

S1020 Daily History	Date	Action
BALLOT MEASURES; PROPOSITION 105; DISCLOSURE	1/30	Senate COW approved with amend #4046 .
BALLOT MEASURES; PROPOSITION 105; DISCLOSURE	1/23	from Senate jud do pass.
BALLOT MEASURES; PROPOSITION 105; DISCLOSURE	1/23	Senate jud do pass; report awaited.
BALLOT MEASURES; PROPOSITION 105; DISCLOSURE	1/13	referred to Senate jud.

SCR1014: LIEUTENANT GOVERNOR; JOINT TICKET

The 2020 general election ballot is to carry the question of whether to amend the state Constitution to add a Lieutenant Governor to the executive department, which person is next in line to succeed to the office of Governor. No later than 60 days before the general election, unless the Legislature prescribes otherwise by statute, each nominee for the office of Governor is required to name a Lieutenant Governor to run on a ticket as a joint candidate with that nominee for the office of Lieutenant Governor. Applies beginning with election for the term of office that starts in 2027.

First sponsor: Sen. Mesnard (R - Dist 17)

SCR1014 Daily History	Date	Action
LIEUTENANT GOVERNOR; JOINT TICKET	2/18	from Senate gov do pass.
LIEUTENANT GOVERNOR; JOINT TICKET	2/17	Senate gov do pass; report awaited.
LIEUTENANT GOVERNOR; JOINT TICKET	1/28	referred to Senate gov, jud.

SCR1018: INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS

The 2020 general election ballot is to carry the question of whether to amend the state Constitution to prohibit the population of the largest legislative district by population from exceeding the population of the smallest legislative district by population by more than 5,000 persons.

First sponsor: Sen. Mesnard (R - Dist 17)
 Others: Sen. S. Allen (R - Dist 6), Rep. Barto (R - Dist 15), Rep. Bolick (R - Dist 20), Sen. Borrelli (R - Dist 5), Sen. Boyer (R - Dist 20), Sen. Carter (R - Dist 15), Sen. Fann (R - Dist 1), Sen. D. Farnsworth (R - Dist 16), Sen. E. Farnsworth (R - Dist 12), Sen. Gowan (R - Dist 14), Sen. Gray (R - Dist 21), Sen. Kerr (R - Dist 13), Sen. Leach (R - Dist 11), Sen. Livingston (R - Dist 22), Sen. Pace (R - Dist 25), Sen. Pratt (R - Dist 8), Rep. Roberts (R - Dist 11), Rep. Weninger (R - Dist 17)

SCR1018 Daily History	Date	Action
INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS	2/11	from Senate rules okay.
INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS	2/6	from Senate jud do pass.
INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS	2/6	Senate jud do pass; report awaited.
INDEPENDENT REDISTRICTING COMMISSION; POPULATION STANDARDS	1/28	referred to Senate jud.

SCR1020: INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS

The 2020 general election ballot is to carry the question of whether to amend the state Constitution to allow the Legislature to amend all or a portion of a voter-protected measure by a simple majority vote of each house of the Legislature only for an approved initiative or referendum measure relating to public health or safety. A legislative amendment is prohibited from occurring sooner than one year after the original initiative or referendum measure was approved. A legislative amendment under these circumstances is not required to further the purposes of the original approved initiative or referendum measure.

First sponsor: Sen. Leach (R - Dist 11)

SCR1020 Daily History	Date	Action
INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS	2/18	from Senate rules okay.
INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS	2/13	from Senate jud do pass.
INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS	2/13	Senate jud do pass; report awaited.
INITIATIVES; PUBLIC SAFETY; HEALTH; AMENDMENTS	1/28	referred to Senate jud.

State Appropriations

Posted Calendars and Committee Hearings

- H2088: APPROPRIATION; STATE LAKE IMPROVEMENT FUND
Calendar: 2/19 House COW Consent
- H2102: APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES
Hearing: House Rules (Monday 02/24/20 at 9:00 AM, House Rm. 4)

Bill Summaries

H2088: APPROPRIATION; STATE LAKE IMPROVEMENT FUND

Appropriates \$5 million from the general fund in FY2020-21 to the Stake Lake Improvement Fund.

First sponsor: Rep. Biasiucci (R - Dist 5)

H2088 Daily History	Date	Action
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	2/17	from House rules okay.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	2/13	from House appro with amend #4195.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	2/12	House appro amended; report awaited.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	1/29	House appro held.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	1/23	from House land-agri do pass.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	1/23	House land-agri do pass; report awaited.
APPROPRIATION; STATE LAKE IMPROVEMENT FUND	1/13	referred to House land-agri, appro.

H2102: APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES

Appropriates \$39,600 from the general fund in FY2020-21 to the Department of Forestry and Fire Management to reimburse the Mescal-J6 fire district for wildland suppression activities performed in cooperation with the Dept in 2017.

First sponsor: Rep. Griffin (R - Dist 14)
Others: Rep. Nutt (R - Dist 14)

H2102 Daily History	Date	Action
APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES	2/20	from House appro do pass.
APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES	2/19	House appro do pass; report awaited.
APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES	1/22	from House nat res-energy-water do pass.
APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES	1/21	House nat res-energy-water do pass; report awaited.
APPROPRIATION; UNREIMBURSED WILDLAND SUPPRESSION ACTIVITIES	1/13	referred to House nat res-energy-water, appro.

H2204: APPROPRIATION; VERNON FIRE DISTRICT

Appropriates \$100,000 from the general fund in FY2020-21 to the Arizona Department of Forestry and Fire Management to distribute to the Vernon Fire District for equipment and training.

First sponsor: Rep. Teller (D - Dist 7)
Others: Rep. Cano (D - Dist 3), Rep. Chavez (D - Dist 29), Rep. Fernandez (D - Dist 4), Rep. A. Hernandez (D - Dist 3), Rep. Jermaine (D - Dist 18), Rep. Longdon (D - Dist 24), Rep. Rodriguez (D - Dist 27), Rep. Salman (D - Dist 26), Rep. Sierra (D - Dist 19), Rep. Tsosie (D - Dist 7)

H2204 Daily History

Date Action

APPROPRIATION; VERNON FIRE DISTRICT 2/13 from House land-agri do pass.

APPROPRIATION; VERNON FIRE DISTRICT 2/13 House land-agri do pass; report awaited.

APPROPRIATION; VERNON FIRE DISTRICT 1/28 referred to House land-agri, appro.

XX DEAD BILLS XX

Posted Calendars and Committee Hearings

S1241:	TECH CORRECTION; PUBLIC SAFETY EQUIPMENT <i>Hearing:</i> Senate Rules (Monday 02/24/20 at 1:00 PM, Caucus Rm. 1)
S1663:	STATE PERMITTING COUNCIL <i>Hearing:</i> Senate Appropriations (Tuesday 02/25/20 at 11:30 AM, Senate Rm. 109)
SCR1010:	TECH CORRECTION; BOND ELECTIONS <i>Hearing:</i> Senate Appropriations (Tuesday 02/25/20 at 11:30 AM, Senate Rm. 109)

Bill Summaries

H2042: URBANIZED AREAS; INCORPORATION

Makes permanent provisions that apply in a county where more than 60 percent but less than 65 percent of the population lives in an incorporated municipality, where a municipality causing an urbanized area to exist does not approve a petition requesting annexation of the area proposed for incorporation within 120 days, in which the requirement for the municipality to give approval for that area to incorporate is incrementally phased out over six years so that after one year the municipality's approval is required only if it is located within five miles of the proposed new municipality, after two years only if it is located within four miles, and so forth until after six years, the municipality's approval is no longer required. Previously, these provisions expired on December 31, 2020.

First sponsor: Rep. Townsend (R - Dist 16)

H2042 Daily History	Date	Action
URBANIZED AREAS; INCORPORATION	1/23	House gov held.
URBANIZED AREAS; INCORPORATION	1/13	referred to House gov.

H2118: TAXPAYERS' INFORMATION FUND; INSUFFICIENT FUNDS

Fees for insufficient funds and returned checks are added to the list of sources of monies in the taxpayers' information fund established in each county treasury.

First sponsor: Rep. Kern (R - Dist 20)

H2118 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2129: UNMANNED AIRCRAFT; PRESCRIBED BURNS; ARSON

Using an "unmanned aircraft" (defined elsewhere in statute) to start a prescribed or controlled burn is prohibited unless the person obtains a permit from the State Forester. The State Forester is required to establish guidelines and adopt rules to enforce this requirement, and to establish a permit application and fee. The intentional, knowing or reckless use of a "model aircraft" or "civil unmanned aircraft" (both defined) to commit arson is a class 6 (lowest) felony.

First sponsor: Rep. Thorpe (R - Dist 6)

H2129 Daily History	Date	Action
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UNMANNED AIRCRAFT; PRESCRIBED BURNS; ARSON 2/20 House land-agri held.
UNMANNED AIRCRAFT; PRESCRIBED BURNS; ARSON 1/16 referred to House land-agri.

H2150: TPT; DISTRIBUTION; INDIAN TRIBES

Beginning in FY2020-21 and each FY after, each month the Department of Revenue is required to distribute to each Indian tribe 15 percent of transaction privilege tax revenues collected from sources located on the Indian reservation establishes for the tribe. An Indian tribe is permitted to use the monies for economic development, infrastructure development and public safety. Each Indian tribe is required to enter into a compact with the state to account for the use of the monies, and provisions that must be included in the compact are listed.

First sponsor: Rep. Thorpe (R - Dist 6)

H2150 Daily History	Date	Action
TPT; DISTRIBUTION; INDIAN TRIBES 2/6		referred to House appro.

H2175: OCCUPATIONAL LICENSURE; CERTIFICATION; REQUIREMENTS; RESIDENTS

Expands the requirements for a person who is married to an active duty member of the U.S. armed forces who is accompanying the member to an official permanent change of station to a military installation in Arizona to be granted a reciprocal license to require the person to have been continuously licensed or certified and practicing for at least six months in another state before applying in Arizona, and to require the person to be in compliance with the licensing or certifying state's continuing education requirements.

First sponsor: Rep. Blanc (D - Dist 26)
Others: Rep. Engel (D - Dist 10), Rep. Rodriguez (D - Dist 27)

H2175 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2251: PUBLIC EMPLOYEES; TRAVEL REIMBURSEMENT; AIRFARE

When the official duties or activities of a "public official" or "public employee" (both defined) require travel by airplane, reimbursement for airfare is prohibited from exceeding the cost of coach airfare and cannot include any upgrades such as business class or first class seating. Only public officials and public employees are eligible for reimbursement by a "public entity" (defined).

First sponsor: Rep. Blackman (R - Dist 6)

H2251 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2263: PSPRS; NORMAL RETIREMENT; AGE

For an employee who becomes a member of the Public Safety Personnel Retirement System on or after July 1, 2017, the "normal retirement date" is changed to the first day of the calendar month immediately following the employee's completion of 15 years of credited service if the employee is at least 54 years of age, reduced from 55. Retroactive to July 1, 2017.

First sponsor: Rep. Espinoza (D - Dist 19)

H2263 Daily History	Date	Action
PSPRS; NORMAL RETIREMENT; AGE 1/22		referred to House gov.

H2461: VOTER REGISTRATION; TEMPORARY RESIDENCY

A dormitory or other temporary college or university address and any address at which an individual does not intend to reside for 12 months of each year are prohibited from being used for determining residency for voter registration purposes and are deemed to be evidence of a temporary address with intent to return to some other permanent address.

First sponsor: Rep. Thorpe (R - Dist 6)

H2461 Daily History	Date	Action
VOTER REGISTRATION; TEMPORARY RESIDENCY	2/11	referred to House elect.

H2470: FIREWORKS; PENALTIES

Increases the penalties for a second and third violation of fireworks regulations by using fireworks that are designed or intended to rise into the air and explode or to detonate in the air or to fly above the ground. For a second violation within 60 months after the first violation, the civil penalty is \$2,000, instead of \$1,000. A third violation within 60 months after the first violation is a class 3 (lowest) misdemeanor.

First sponsor: Rep. Payne (R - Dist 21)

H2470 Daily History	Date	Action
FIREWORKS; PENALTIES	1/29	referred to House com, jud.

H2472: WORKERS' COMPENSATION; HEART-RELATED CASES; PRESUMPTION

The presumption that a heart-related, perivascular or pulmonary injury, illness or death of a firefighter is an occupational disease for the purpose of workers' compensation under specified circumstances is conclusive and irrebuttable if there is no evidence that exposure to tobacco products is a substantial contributing cause. Previously, the presumption could be rebutted by a preponderance of the evidence that there was a specific cause of the illness or death other than the employment.

First sponsor: Rep. Payne (R - Dist 21)

H2472 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2481: PROPERTY TAX OMNIBUS

Various changes to statutes relating to property taxes. If a county treasurer determines that any of the circumstances for abating personal property taxes exist, the county treasurer is required to grant appropriate relief, and the relief is no longer subject to the approval of the county board of supervisors. A certificate of removal and abatement of tax is final and effective on the date the board of supervisors receives notice from the county treasurer. Taxes due on mobile homes must be collected pursuant to mobile home property tax statutes instead of by seizure and sale in the same manner as taxes due on personal property. For a mobile home for which an affidavit of affixture has not been recorded and that is not placed on the real property roll, a process is established for the county treasurer to issue a tax bill warrant giving the county sheriff authority to seize the property, which the county treasurer must sell at public auction. The owner of the mobile home is permitted to redeem the property at any time before the actual sale by paying to the county treasurer the taxes, interest and costs or by making a partial payment and entering into a payment plan with the county treasurer. The right to redeem terminates after the property is sold, unless the mobile home was wrongfully seized or sold. If the county treasurer issues a tax bill warrant for a mobile home that is in the possession of a person other than the person listed on the tax bill warrant and who presents evidence of having purchased the mobile home from the person listed on the tax bill warrant after the

taxes became delinquent, the sheriff is prohibited from seizing the property to collect the previous owner's delinquent taxes on the mobile home. The county treasurer may continue to collect the delinquent taxes on the mobile home from the previous owner as provided by law.

First sponsor: Rep. Thorpe (R - Dist 6)

H2481 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2482: ELDERLY HOMEOWNERS; CLASS SIX PROPERTY

The list of property classified as class six for property tax purposes is expanded to include real property and improvements to the property that are used as the owner's primary residence, that are owned by an individual who qualifies for property valuation protection under the state Constitution (for which a person must be age 65 or older), and that are valued at full cash value. Other requirements to qualify for this classification are specified. Does not apply to real property and improvements with a full cash value of \$600,000 or more unless the property qualified for valuation protection under the state Constitution as of December 31, 2020.

First sponsor: Rep. Thorpe (R - Dist 6)

H2482 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2702: TRESPASSING; CIVIL UNMANNED AIRCRAFT

For the purpose of criminal trespass, the definition of "entry" is expanded to include the intrusion of any part of any "civil unmanned aircraft" (defined) inside the external boundaries of a structure or unit of real property.

First sponsor: Rep. Nutt (R - Dist 14)

Others: Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Rep. Cobb (R - Dist 5), Rep. Osborne (R - Dist 13)

H2702 Daily History	Date	Action
TRESPASSING; CIVIL UNMANNED AIRCRAFT	2/12	House jud held.
TRESPASSING; CIVIL UNMANNED AIRCRAFT	1/30	referred to House jud.

H2703: CIVIL ACTION; INVASION OF PRIVACY

A person is liable for damages in a civil action for either the physical invasion of privacy by knowingly entering onto the land or into the airspace above the land of another person without permission or trespassing for the purpose of capturing any type of visual image, sound or other physical impression of another person who is in a "private, personal or familial activity" (defined) and in a manner that is offensive to a reasonable person, or for the constructive invasion of privacy by attempting to capture, in a manner that is offensive to a reasonable person, any type of visual image, sound or other physical impression of another person who is engaging in a private, personal or familial activity through the use of any device, whether or not the person physically trespasses, if the visual image, sound or other physical impression could not have been captured by the person without trespassing and the use of the device. Applies only to a visual image, sound or other physical impression that is captured or taken in Arizona beginning January 1, 2021. Does not limit any other rights or remedies that the plaintiff may have. Does not impair or limit any otherwise lawful acts by law enforcement personnel or employees of a government agency during an investigation of any conduct to obtain evidence of suspected illegal activity.

First sponsor: Rep. Nutt (R - Dist 14)

Others: Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Rep. Bolick (R - Dist 20), Rep. Dunn (R - Dist 13), Rep. Finchem (R - Dist 11), Rep. Osborne (R - Dist 13), Rep. Udall (R - Dist 25)

H2703 Daily History	Date	Action
CIVIL ACTION; INVASION OF PRIVACY	2/12	House jud held.
CIVIL ACTION; INVASION OF PRIVACY	1/30	referred to House jud.

H2711: SEARCH AND RESCUE EQUIPMENT; FUND

Establishes the Search and Rescue Equipment Grant Fund, to be administered by the Department of Public Safety and used to provide grants to law enforcement agencies, fire departments and fire districts for purchasing search and rescue equipment, including water rescue devices. Appropriates \$1 million from the general fund in FY2020-21 to the Fund.

First sponsor: Rep. D. Hernandez (D - Dist 2)
Others: Sen. Dalessandro (D - Dist 2), Rep. Gabaldon (D - Dist 2)

H2711 Daily History	Date	Action
SEARCH AND RESCUE EQUIPMENT; FUND	2/6	referred to House pub safety, appro.

H2718: OUT OF STATES CONTRIBUTIONS; PROHIBITION

A person who is a resident of another state or whose corporate or organizational domicile, residence or place of incorporation is in another state is prohibited from making a contribution to any candidate committee, political action committee or political party located in Arizona or any person or candidate for office in Arizona.

First sponsor: Rep. Thorpe (R - Dist 6)

H2718 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2722: ADMINISTRATIVE LAW JUDGE DECISIONS; REVIEW

A state agency, board or commission is no longer authorized to review the decision of an administrative law judge and accept, reject or modify it, and the decision of the agency head is no longer the final administrative decision. A party may appeal the written decision of the administrative law judge, instead of a final administrative decision of the agency head. The court is required to affirm the written decision of the administrative law judge unless the court finds by clear and convincing evidence that the written decision is erroneous. Previously, the court was required to affirm the agency action unless the court concluded that the action was contrary to law, not supported by substantial evidence or was arbitrary and capricious.

First sponsor: Rep. Lawrence (R - Dist 23)

H2722 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

H2794: FIRE DISTRICT ASSISTANCE TAX; OVERRIDE

The qualified electors of a fire district may authorize the fire district board to levy a fire district assistance tax exceeding statutory limits by authorizing a permanent override of an amount up to \$4.25 per \$100 of assessed valuation. An election to permanently override the tax rate limit must be held at a regularly scheduled general election on the first Tuesday following the first Monday in November.

First sponsor: Rep. Thorpe (R - Dist 6)

H2794 Daily History	Date	Action
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No actions posted for this bill within the requested time frame.

H2825: CERTIFICATES OF NECESSITY; AMBULANCES; REPEAL

Repeals statute requiring a person wishing to operate an ambulance service in Arizona to apply to the Department of Health Services for a certificate of necessity, and repeals several sections of statute governing certificates of necessity.

First sponsor: Rep. J. Allen (R - Dist 15)

H2825 Daily History	Date	Action
CERTIFICATES OF NECESSITY; AMBULANCES; REPEAL	2/12	referred to House hel-hu ser.

H2849: PRISONERS; RELEASE CREDITS; WILDLAND FIREFIGHTING

For prisoners who are in the eligible earned release credit class, the earned release credit is decreased to 1 day for every 6 days served, from 3 days for every 7 days served. The additional earned release credit for prisoners sentenced to possession or use of marijuana, a dangerous drug or a narcotic drug or the possession of drug paraphernalia, and who successfully complete a drug treatment program or other major self-improvement program is increased to 3 days for every 6 days served, from 3 days for every 7 days served, and the list of self-improvement programs is expanded to include educational and work programs. Each prisoner who earns release credits and who is not serving a sentence for a violent or aggravated felony is also allowed a recidivism reduction release credit of 1.5 days for every 6 days served if the prisoner participates in a major self-improvement program, substance abuse treatment, educational program, psycho-education program, vocational program, skills-based work program or reentry program. Each prisoner who earns release credits and who is not serving a sentence for a violent or aggravated felony is also allowed a wildland firefighter release credit of 1 day for every 2 days served during any period of time that the prisoner is engaged in fighting wildland fires or training for fighting wildland fires.

First sponsor: Rep. Blackman (R - Dist 6)

H2849 Daily History	Date	Action
PRISONERS; RELEASE CREDITS; WILDLAND FIREFIGHTING	2/13	referred to House jud.

H2897: MUNICIPAL ELECTION; FIRE SERVICE TAX

If approved at an election, a municipality is authorized to assess and levy a secondary property tax to pay for the costs of fire protection services and emergency medical services. The manner of calling an election, providing notice of an election, conducting and voting at an election, contesting an election, keeping poll lists, canvassing votes and certifying returns must be the same, as nearly practicable, as in elections for officers of the municipality. The words to appear on the ballots must include "fire service tax, yes" and "fire service tax, no."

First sponsor: Rep. Cobb (R - Dist 5)

H2897 Daily History	Date	Action
No actions posted for this bill within the requested time frame.		

S1077: COUNTYWIDE ELECTIONS; VOTE BY MAIL

On approval of the county board of supervisors, a county is authorized to conduct a mail ballot election for all elections administered by that county, including elections for federal and state offices and measures, and elections for county, municipal, school district and special districts, on approval by the board of supervisors and if 60 percent or more of the county's registered voters are on the permanent early voting list. Counties that conduct mail ballot elections are required to report specified information about the election to the Legislature by January 1 of each year following a mail ballot election.

First sponsor: Sen. Bowie (D - Dist 18)
Others: Rep. Jermaine (D - Dist 18), Rep. Pawlik (D - Dist 17)

S1077 Daily History	Date	Action
COUNTYWIDE ELECTIONS; VOTE BY MAIL	1/13	referred to Senate jud.

S1116: TPT; EXEMPTION; PUBLIC SAFETY EQUIPMENT

The list of exemptions from the tax base for the retail classification of transaction privilege taxes and use taxes is modified to include sales of public safety equipment purchased by a law enforcement agency, fire district, fire department, volunteer fire department or emergency medical services provider for public safety purposes.

First sponsor: Sen. Brophy McGee (R - Dist 28)

S1116 Daily History	Date	Action
TPT; EXEMPTION; PUBLIC SAFETY EQUIPMENT	1/13	referred to Senate fin, appro.

S1161: CANCERS; PRESUMPTION; WORKERS' COMPENSATION

The list of diseases or impairment of a firefighter's health that are presumed to be an occupational disease for the purpose of workers' compensation is modified to include any cancer. Deletes the requirement that a firefighter or peace officer was exposed to a known carcinogen and informed the department of the exposure and that the carcinogen is reasonably related to the cancer in order for the presumptions to be granted. The presumptions apply to all firefighters or peace officers who are currently in service. The presumption is conclusive and irrebuttable if the statutory requirements are met. Previously, the presumption could be rebutted by a preponderance of the evidence that there was a specific cause of the cancer other than an occupational exposure. Contains a legislative findings and intent section.

First sponsor: Sen. Boyer (R - Dist 20)
Others: Sen. Alston (D - Dist 24), Rep. Bolding (D - Dist 27), Sen. Bowie (D - Dist 18), Sen. Bradley (D - Dist 10), Sen. Brophy McGee (R - Dist 28), Sen. Carter (R - Dist 15), Sen. Gonzales (D - Dist 3), Sen. Gray (R - Dist 21), Rep. A. Hernandez (D - Dist 3), Rep. Lieberman (D - Dist 28), Sen. Mesnard (R - Dist 17), Sen. Navarrete (D - Dist 30), Sen. Pace (R - Dist 25), Sen. Pratt (R - Dist 8), Sen. Rios (D - Dist 27)

S1161 Daily History	Date	Action
CANCERS; PRESUMPTION; WORKERS' COMPENSATION	1/21	referred to Senate higher ed-work dev, appro.

S1241: TECH CORRECTION; PUBLIC SAFETY EQUIPMENT

Minor change in Title 41 (State Government) related to the Public Safety Equipment Fund. Apparent striker bus.

First sponsor: Sen. Gowan (R - Dist 14)

S1241 Daily History	Date	Action
TECH CORRECTION; PUBLIC SAFETY EQUIPMENT	2/20	from Senate nat res-energy with amend #4326 .
TECH CORRECTION; PUBLIC SAFETY EQUIPMENT	2/19	Senate nat res-energy amended; report awaited.
TECH CORRECTION; PUBLIC SAFETY EQUIPMENT	2/19	further referred to Senate appro.
TECH CORRECTION; PUBLIC SAFETY EQUIPMENT	2/13	referred to Senate nat res-energy.
TECH CORRECTION; PUBLIC SAFETY EQUIPMENT	2/13	further referred to Senate nat res-energy.

TECH CORRECTION; PUBLIC SAFETY EQUIPMENT 1/23 referred to Senate rules.

S1299: CLASS NINE PROPERTY; NONPROFIT ORGANIZATIONS

Property, buildings and fixtures, or any portion thereof, that are leased to a nonprofit organization to operate a charter school or a residential treatment and education facility are no longer required to be recognized under section 502(c)(3) of the Internal Revenue Code in order to be classified as class 9 property for property tax purposes. Retroactive to tax years beginning with 2019.

First sponsor: Sen. S. Allen (R - Dist 6)

S1299 Daily History	Date	Action
CLASS NINE PROPERTY; NONPROFIT ORGANIZATIONS	1/28	referred to Senate fin.

S1436: TPT; EXEMPTION; PUBLIC SAFETY EQUIPMENT

The list of exemptions from the tax base for the retail classification of transaction privilege taxes and use taxes is modified to include sales of public safety equipment purchased by a law enforcement agency, fire district, fire department, volunteer fire department or emergency medical services provider for public safety purposes.

First sponsor: Sen. Gowan (R - Dist 14)

S1436 Daily History	Date	Action
TPT; EXEMPTION; PUBLIC SAFETY EQUIPMENT	1/29	referred to Senate appro.

S1499: PUBLIC SAFETY EMPLOYEES; TESTIMONY; LEGISLATURE

Public safety employees have freedom to present proposals and testimony to the Legislature and cannot be discharged, disciplined or discriminated against because of the exercise of that right. For this purpose and the purpose of public safety employees having the right to join employee associations, the definition of "public safety employee" is expanded to include peace officers and firefighters.

First sponsor: Sen. Boyer (R - Dist 20)
Others: Sen. Carter (R - Dist 15)

S1499 Daily History	Date	Action
PUBLIC SAFETY EMPLOYEES; TESTIMONY; LEGISLATURE	2/3	referred to Senate gov.

S1530: ASRS; RETURN TO WORK

An Arizona State Retirement System employer is not required to pay contributions at an alternate contribution rate on behalf of a retired member who returns to work if the retired member returns to work with the employer as a substitute employee. Does not apply if the substitute employee is filling a vacant position.

First sponsor: Sen. Livingston (R - Dist 22)

S1530 Daily History	Date	Action
ASRS; RETURN TO WORK	2/4	referred to Senate fin.

S1663: STATE PERMITTING COUNCIL

Adds a new chapter to Title 41 (State Government) establishing the State Permitting Council consisting of five unspecified members (blank in original) and an Executive Director appointed by the Governor. By 180 days after the effective date of this legislation, the Executive Director, in consultation with the Council, is required to establish an inventory of "covered projects," defined as an activity needing specified types of authorization and subject to applicable state environmental laws that is likely to require a total investment of more than an unspecified amount (blank in original), that are awaiting an environmental review or authorization from an agency. By one year after the effective date of this legislation, the Executive Director, in consultation with the Council, is required to develop recommended performance schedules and completion dates for environmental reviews and authorizations required for covered projects. The Executive Director is required to maintain an online database called the permitting dashboard to track the status of environmental reviews and authorizations for a covered project. For each covered project added to the dashboard, the facilitating state agency and each participating state agency is required to post a hyperlink that directs a user to a website that contains specified information relating to the project. Other information that the Executive Director is required to publish to the dashboard is specified. Requires the facilitating state agency and each participating state agency to establish a coordinated project plan for completion of environmental reviews and authorizations for a covered project. Authorizes state agency heads on the Council to establish a fee structure for project proponents to reimburse the state for reasonable costs of conducting environmental reviews and authorizations for covered projects. More. Due to a potential increase in state revenue, this legislation requires the affirmative vote of at least 2/3 of the members of each house of the Legislature for passage, and becomes effective on signature of the Governor.

First sponsor: Sen. Gowan (R - Dist 14)

Others: Rep. Biasiucci (R - Dist 5), Rep. Blackman (R - Dist 6), Sen. Borrelli (R - Dist 5), Rep. Campbell (R - Dist 1), Sen. Fann (R - Dist 1), Sen. D. Farnsworth (R - Dist 16), Rep. Finchem (R - Dist 11), Rep. Griffin (R - Dist 14), Rep. Kern (R - Dist 20), Rep. Lawrence (R - Dist 23), Sen. Leach (R - Dist 11), Rep. Nutt (R - Dist 14), Rep. Rivero (R - Dist 21), Rep. Thorpe (R - Dist 6), Rep. Toma (R - Dist 22), Rep. Weninger (R - Dist 17)

S1663 Daily History	Date	Action
STATE PERMITTING COUNCIL	2/5	referred to Senate appro.

SCR1010: TECH CORRECTION; BOND ELECTIONS

Proposes a minor change in Article VII, Section 13, of the state Constitution related to bond elections. Apparent striker bus for a proposition to be referred to the ballot at the next general election.

First sponsor: Sen. Gowan (R - Dist 14)

SCR1010 Daily History	Date	Action
TECH CORRECTION; BOND ELECTIONS	2/19	further referred to Senate appro.
TECH CORRECTION; BOND ELECTIONS	1/23	referred to Senate rules.

*You and your family are
cordially invited to attend*

the Badge Pinning of
Chief Kara Riley



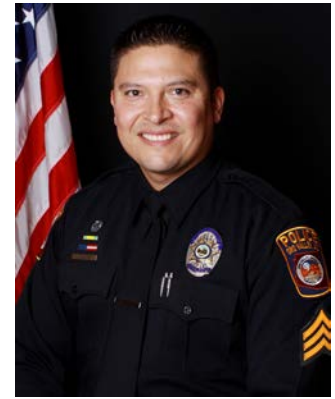
and the Promotion Ceremony for:



Commander Curt Hicks



Lieutenant Mike Gracie



Sergeant Joe Sanchez



Detective Kelsey Durbin



Detective Jeff Douglas

*Wednesday, February 19, 2020
1400 Hours*

*Oro Valley Church of the Nazarene, Main Sanctuary
500 W. Calle Concordia, Oro Valley, AZ 85704*

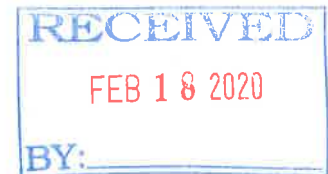


Phone: 602.631.2300
Toll Free: 1.800.231.1363

3030 N 3rd Street | Phoenix AZ 85012-3068

copperpoint.com

Golder Ranch Fire District
3885 E Golder Ranch Dr
Tucson, AZ 85739



02/13/2020

Dear Policyholder,

While we appreciate your business, we are writing to inform you that we have decided not to renew your Workers' Compensation policy effective upon the expiration of your policy. Attached you will find your formal notice of non-renewal.

To assist you in obtaining insurance coverage we encourage you to reach out to a local insurance agent or broker. If you are unable to find coverage in the private market, the state of Arizona offers an Assigned Risk Pool through NCCI Holdings Inc. NCCI can be contacted directly at 1.800.622.4123, or online at www.ncci.com.

You may also work with Mountain West Agency Services (MWAS), a wholly owned subsidiary of CopperPoint Insurance Companies to facilitate coverage into the Assigned Risk Pool through NCCI. MWAS can be contacted directly at 602.631.2789 or info@mwaseservices.com.

Should you have any questions, please feel free to contact us at our Policy Call Center at 602.631.2300.

Sincerely,

Tom Collins
Senior Vice President & Chief Underwriting Officer



Phone: 602.631.2300
Toll Free: 1.800.231.1363

3030 N 3rd Street | Phoenix AZ 85012-3068

copperpoint.com

02/13/2020

Golder Ranch Fire District

NOTICE OF NON-RENEWAL

Policy Number: 1001942

Policy Period: 07/01/2019 - 07/01/2020

This policy will expire at 12:01 AM on: 07/01/2020

CopperPoint Premier Insurance Company has recently reviewed your policy for its upcoming renewal. We regret to inform you that we will be unable to renew your current Workers Compensation coverage due to the following reason(s):

Reason for Non-Renewal: We are no longer writing this class of business.

If you have any questions, you may contact our Policy Call Center at 602.631.2300.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Collins", written over a light blue horizontal line.

Tom Collins
Senior Vice President & Chief Underwriting Officer

Hernandez, Maggie

From: Karrer, Randy
Sent: Monday, February 10, 2020 1:12 PM
To: Donna Aversa; Karrer, Randy
Cc: Brandhuber, Thomas; Abel, Patrick; Painter, Brooke; Braswell, Anne-Marie; Rascon, Herman; Christian, David
Subject: FW: Golder Rating Report
Attachments: S&P REPORT Golder Ranch 2-7-20.pdf

Good afternoon Board members and Manager Jacobs,

I wanted to share the Bond Rating report with you prior to our meeting tomorrow so you had an opportunity to review it. As you can see from Mark Readers comments, it is a very strong rating that will provide a solid foundation for us. Please see attached the attached document.

It was truly a team effort and I'm so proud of our team. One mission one team!

Randy Karrer, Fire Chief
Golder Ranch Fire District
3885 East Golder Ranch Drive
Tucson, Arizona 85739
(520) 825-9001 office ext. 2001
(520) 334-0658 cell

www.grfdaz.gov

"Proudly serving the communities of Oro Valley, Marana, Catalina and Saddlebrooke"
Community first!

From: Reader, Mark <mreader@stifel.com>
Sent: Monday, February 10, 2020 9:03 AM
To: Christian, David <dchristian@grfdaz.gov>; Karrer, Randy <rkarrer@grfdaz.gov>; Brandhuber, Thomas <tbrandhuber@grfdaz.gov>; Abel, Patrick <pabel@grfdaz.gov>
Subject: FW: Golder Rating Report

Golder Ranch Fire District Team:

In case you had not received the above, we wanted to forward you the final S&P Credit Rating Report: AA (stable). Fantastic rating setting the stage for a successful sale of bonds in a very good market for the GRFD. Power Point in process.....See you around 9:00 a.m. tomorrow morning...Thanks as always.

Congratulations again...Mark/Jack - Stifel

Mark Reader
Managing Director
Stifel, Nicolaus & Company, Incorporated
2325 E. Camelback Road, Suite 750, Phoenix, AZ 85016
(602) 794-4011 (office) | (602) 794-4046 (fax) | (602) 432-4889 (cell)
mreader@stifel.com

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From: Leeper, Jack (PF-Phoenix) <jleeper@stifel.com>
Sent: Monday, February 10, 2020 8:26 AM
To: Reader, Mark (PF-Phoenix) <mreader@stifel.com>
Subject: Golder Rating Report

Jack Leeper

Associate

Stifel, Nicolaus & Company, Incorporated

2325 East Camelback Road, Suite 750, Phoenix, AZ 85016

(602) 794-4052 (office)

jleeper@stifel.com

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Golden Ranch Fire District

We deeply appreciate your contribution
to the Immaculate Heart Spree Event.
Your kindness is so much appreciated and
we are thankful for your support!

Sincerely
SPREE Committee

Standard & Poor's Credit Research

Summary:

Golder Ranch Fire District, Arizona; General Obligation

Primary Credit Analyst:

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Credit Profile

US\$8.0 mil GO bnds ser 2020 due 07/01/2044

Long Term Rating

AA/Stable

New

Rationale

S&P Global Ratings assigned its 'AA' long-term rating to Golder Ranch Fire District of Pima and Pinal Counties, Ariz.'s series 2020 general obligation (GO) bonds. The outlook is stable.

Security and purpose

Revenue from an unlimited ad valorem tax to be levied against all taxable property within the district secures the bonds. The series 2020 GO bonds will be issued in the par amount of approximately \$8.5 million, and proceeds will be used to construct, renovate, equip, and furnish new and existing fire stations and other facilities; to acquire communications equipment; and to retire an existing \$5.3 million capital lease.

Credit overview

Ongoing growth in the local tax base has resulted in good property value growth for the district in the last five years, which has contributed to ongoing revenue growth and positive operations. The district's very strong financial profile is further supported by formalized financial management policies and practices, including multiyear operating and capital plans and robust reserve policies. While we note that rising pension costs could result in some budgetary pressure in the medium term, the district maintains its tax rate well below the statutory maximum, which provides additional revenue-raising flexibility to help absorb rising costs if needed. Overall, we anticipate stability in the key credit factors throughout the near-term horizon.

Furthermore, the rating reflects our view of the district's:

- Growing local economy, with very strong wealth and income levels;
- Revenue-raising flexibility with its property tax rate, which is the largest revenue source;
- Maintenance of a very strong financial position; and
- Low overall net debt burden, coupled with fairly rapid amortization.

Economy

Golder Ranch Fire District provides fire and emergency medical services to an estimated 120,000 people in Pima and Pinal counties. The product of three fire district mergers and consolidations, the district operates 10 fire stations with a 241-square-mile boundary, encompassing Oro Valley (the largest component), Catalina, Saddlebrooke, and southern Pinal County. The town of Oro Valley is a largely residential community and is a popular home for retirees and second

homeowners, many of whom relocate to the area during the winter months to take advantage of the desert climate. Local residents benefit from access to the broad and diverse Tucson MSA, which is home to the University of Arizona and several employers in the aerospace and defense industries. Income indicators for the town, which we believe are reflective of the district itself, are what we consider very strong, with a median household effective buying income (EBI) of 134% of the national level and per capita EBI at 144%. Pima County's unemployment rate was 4.6% in 2019.

In 2017, the district consolidated with neighboring Mountain Vista Fire District, which resulted in the addition of two fire stations and a sizable increase in property values that hit the tax rolls in fiscal 2019. As a result of the consolidation and ongoing development within the district, the district's net limited assessed value (AV) increased by nearly 40% in fiscal 2019, with net full cash value (market value) reflecting 42% growth. Flattening out the spikes from the recent consolidation, the combined district's net limited AV trend has been positive over the last five years, increasing by an average annual rate of 4.2% between 2015 and 2020 to \$1.2 billion, surpassing its prerecession peak. Full cash value has grown at a slightly higher rate over the same period and increased by 7% in fiscal 2020 to \$12 billion, or roughly \$99,852 per capita, which we consider very strong. Management reports that there is ongoing residential and commercial development within the district, which is expected to contribute to continued property value growth in the coming years. The taxpayer base is very diverse, in our view, with the 10 largest taxpayers accounting for approximately 5.3% of net limited AV.

Finances

The district has reported surplus general fund results in each of the last three fiscal years, with the increase in expenditures related to the consolidation in fiscal 2018 offset by the strong growth in property tax revenue. Most recently in fiscal 2019, the district reported a surplus operating result of about 3% of expenditures, increasing its available fund balance to \$11.4 million, or a very strong 36% of expenditures, inclusive of committed funds for its operating reserve, emergency reserve, and budget stabilization reserve, supported by board policy. Property tax collections are the district's largest general fund revenue source, accounting for nearly 82% of general fund revenue. The district strives to maintain a relatively low operational tax rate and is currently set at \$2.35 per \$100 of AV, which we note remains below the maximum permitted rate for operations of \$3.25 per \$100 of net limited AV, providing the district with additional revenue-raising flexibility.

The district's fiscal 2020 budget originally reflected a slight decline in reserves for a station renovation, which will now be funded by the current bond proceeds. As a result, the fiscal 2020 budget is balanced and management indicated that current revenues and expenditures are tracking in line with the budget, which it anticipates will result in a slight surplus at year-end and which we believe to be likely given the district historical better than budgeted performance. The district's 24-month projection assumes balanced operations in fiscal 2021, maintaining its very strong fund balance position. The district adheres to its formalized fund balance policy requiring an emergency reserve of 10% of average general fund revenues, an operating reserve with a goal of an additional 20% of average general fund revenue, and a budget stabilization reserve with a goal of an additional 10% of average general fund revenue, including allowable uses of funds and replenishment provisions.

Debt

Inclusive of the current issuance, the district will have about \$16 million in direct debt outstanding. The district's overall net debt burden is low, in our view, at 1.0% of market value and about \$1,003 per capita. We consider its debt

service carrying charges low at 7.0% of total governmental expenditures less capital outlays in fiscal 2019. Principal amortization is fairly rapid, with 64% of principal to be retired in 10 years. Following the current issuance, the district will have \$18 million in remaining GO authorization. At this time, the district does not have any additional GO debt plans for the next three years.

The district's debt profile includes two privately placed GO bonds: the series 2015 and series 2016, which are outstanding in the combined par amount of \$5.6 million. We have reviewed the documents for both series and do not believe there to be any permissive events of default or contingent liquidity risk associated with the agreements.

Pension and other postemployment benefit (OPEB) highlights

- We do not consider the district's pension and OPEB liabilities to be a significant source of budgetary pressure at this time.
- The district opted to extend its amortization period for the Public Service Employees Retirement System (PSPRS) plan to a 30-year period from the previous 20-year period, resulting in short-term budgetary relief, but effectively resulting in higher costs in the long term.
- OPEB is offered through the Arizona State Retirement System (ASRS) health insurance premium benefit and long-term disability, and PSPRS health insurance.

The county participates in the following plans funded as of June 30, 2019:

- PSPRS, an agent multiple-employer plan: \$19.8 million in net pension liability, and 71% funded;
- ASRS, a cost-sharing multiple-employer plan: \$3.2 million in net pension liability, and 73.2% funded; and
- PSPRS health insurance: \$135,921 in net OPEB liability, and 89.4% funded.

Golder Ranch Fire District's combined required pension and actual OPEB contributions totaled 12.8% of total governmental fund expenditures in 2019. The district has consistently funded its annual required contribution, which is equal to the actuarially determined contribution. The district's 2019 actuarially determined contributions for PSPRS exceeded its static funding and minimum funding progress, while its ASRS contributions fell just short, indicating that the liability is increasing annually. The discount rate used for the district's pension liabilities is 7.4% for ASRS and 7.3% for PSPRS, which adds to our view of contribution volatility going forward. For PSPRS, the plan utilizes a level percent-of-pay amortization method, which we believe will result in higher future costs, whereas the ASRS utilizes a level dollar amortization method, both over a 30-year period. We will continue to monitor the impact on the district's budget, noting that the district has historically made necessary budgetary adjustments to absorb the rising costs.

Outlook

The stable outlook reflects our view of the district's large tax base supported by very strong property wealth and consistent growth in net limited AV over the last five years driving ongoing revenue growth. The outlook further reflects our expectation that the district will maintain its very strong fund balance position in coming years, with limited future capital needs. We do not expect to change the rating during our two-year outlook horizon.

Upside scenario

Should available reserves continue to improve to levels comparable with those of higher-rated peers while managing rising fixed costs, and should the district's local economy continue to grow, increasing wealth indicators, we could raise the rating.

Downside scenario

Should the district experience a sustained operational imbalance, resulting in a further reduction in reserves to a level we no longer consider very strong, we could lower the rating.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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BOARD SERVICE'S REPORT

Board Services Manager – Brooke Painter

February 2020

Meetings, Trainings & Events Attended for the Month

Manager Painter attended the weekly direct reports staff meetings with Chief Karrer and his direct reports, as well as, the Fire Chief's status meeting with all of the managers.

Manager Painter attended the second two sessions of the Senior Leadership Academy, hosted by Central Arizona Fire & Medical Authority, run by Chief Freitag. The two days covered chapter two of the book we are working out of: "Great by Choice" by Jim Collins and Morten T. Hansen and we covered Professional Development Competencies, Leadership and Innovation (MGT 111 through Yavapai College).

Manager Painter participated in a conference call and served as the co-chair for the education committee for the Arizona Municipal Clerks Association to begin preparations for the summer Athenian Dialogue.

Manager Painter put together a Public Safety Personnel Retirement System Local Pension Board Meeting. The local board reviewed the actuarial report for 2019, approved an application to enter into the Deferred Retirement Option Plan (DROP), and denied (for the second time) an application for ordinary disability.

Records

Records Specialist Ortiz responded to 18 records requests for the month of February.

The breakdown is as follows:

Environmental Reports	2
Outstanding Code Violations	0
Fire Reports	0
Incident Reports	2
Medical Records	14
Other	0

Records Specialist Ortiz continues to assist with coverage of the front desk and train Admin Specialist Hernandez. Training in February consisted of fielding various calls and ordering office supplies for administration.

Years ago GRFD sold subscriptions to those who lived outside of the District. With a paid subscription the resident would receive services from the District. GRFD no longer sells subscriptions. Even though the District has not sold subscriptions for years, calls are still received from insurance agents, real estate agents and property owners asking about them. Records Specialist Ortiz typed instructions on how to respond to these calls and added it to the front desk shared drive for those who work the front desk.

There is a gate to Arizona State Land near the Catalina Mountains that states those who are going to be on the land need to obtain a permit from GRFD to conduct activities on the land. We have not been able to identify exactly where this sign is, however, people still come to administration to obtain a permit. Records Specialist Ortiz typed a sheet for the front desk shared drive explaining this situation to anyone who works the front desk. Hopefully someone will be able to explain exactly where this sign is so that it can be removed.

There was a firefighter on light duty that had been assisting administration. He helped the records division sort through, classify and mark four boxes of records for destruction. He also helped sort through old patient care reports, separating them by adults and minors. The State requires EMS records for adults be kept for six years (GRFD keeps them for ten), EMS records for minors are required to be kept for twenty four years. There are still some old hard copy patient care reports that are on file, even though today this process is done electronically.

Records Specialist Ortiz helped the Uniform Committee create a fillable form for uniform orders, has been working with Captain Lamanda to locate forms for a project he is working on, reviewed and marked nine boxes for destruction, helped DC Rutherford with a memo and helped Chief Abel create a sign for the 375 remodel project.

Records Specialist Ortiz continues to work with DC Hurguy on the National Fire Incident Reporting System (NFIRS). In the upcoming months there will be a transition where the crews will be assisting with this process. DC Hurguy announced it in a recent weekly video sent out District wide.

Records Specialist Ortiz has been helping prepare for Art Wasserman's retirement party. She has created and sent out the invitation for the party on Thursday March 5th. Chief Abel asked for a nice gift to be given to Art for his years of service. With the help of Fleet and Manager Braswell, Records Specialist Ortiz was able to locate old and new pictures of GRFD fleet and create a poster made out of a collage of old and new photos. The poster was matted and framed and turned out very nice. It will be presented to Art the day of the party.

Administrative Assistants' Activities

Administrative Assistant Ramos continues with her daily duties assisting IT, facilities and board services. Generating purchase orders for finance to pay for district expenses, reconciling credit cards, researching and ordering kitchen supplies for stations, performing research as requested, assisting with coverage in the front lobby area and she is also involved in providing input in preparation of the next fiscal budget. She attended several in house meetings throughout the month with various divisions that she assists.

She continues her work with operative IQ software. Administrative Assistant Ramos is inputting all district assets for facilities and other pertinent information related to facilities and preventative maintenance of assets.

Administrative Assistant Ramos has been working with Records Specialist Ortiz, assisting Chief Abel in planning and preparing a retirement luncheon and farewell open house for long time employee Art Wasserman who is retiring this month.

Administrative Assistant Ramos performs other related duties as requested.

Administrative Assistant Maggie Hernandez continued to learn more about the District through assisting other departments with various duties.

- She assisted Communications Specialist Andy Smith with data entry in Operative IQ
- She finished re-entering the board services, chiefs, and administration departments' budget spreadsheet amounts into new, more feasible spreadsheets
- She re-entered the training department's budget spreadsheet amounts into a new, more feasible spreadsheet
- She coordinated the meeting room reservations while Training Admin Assistant Zoechbauer was away
- She assisted Records Specialist Ortiz to organize some paper records by year in preparation for destruction
- She continues to enter purchase order amounts into the Facilities spreadsheets and file accordingly
- She completed her annual CPR training
- The front desk sold 12 lockboxes for the month of February



COMMUNITY RELATION'S REPORT

Community Relations Manager – Anne Marie Braswell

February 2020

Meetings, Trainings & Events Attended for the Month

- 2/3- CRM Braswell attended the fire chief and direct reports meeting.
- 2/3- CRM Braswell attended Culture Club meeting to discuss annual employee awards.
- 2/6- CRM Braswell and PIO Jarrold attended auto aid meeting at Northwest Fire District.
- 2/6- CRM Braswell attended public farewell open house for Oro Valley Police Chief Danny Sharp at Town of Oro Valley council chambers.
- 2/7- CRM Braswell, Administrative Assistant Christine Leonard, PIO Jarrold, and Chief Abel, attended the Feed My Starving Children meal packing event at Oro Valley Church of the Nazarene in support of the Oro Valley Police team that was doing the same.
- 2/10-2/14- PIO Jarrold attended and successfully completed a week long Advanced Public Information Officer training in Phoenix.
- 2/11- CRM Braswell attended fire district board meeting.
- 2/12- CRM Braswell attended the Oro Valley Chamber board meeting.
- 2/13- CRM Braswell met with Chaplain Steve Wright for a general update on events and training the Chaplain is involved in.
- 2/13- CRM Braswell presented to the El Conquistador HOA at their annual meeting regarding district services and specifically the lock box program and the file of life resource.
- 2/14- CRM Braswell attended a Love of Reading Week event at Ironwood Elementary with the crew.
- 2/14- CRM Braswell attended recognition for crew at station 379 with Chief Cesarek and Chief Draper from NWFD.
- 2/17- CRM Braswell attended lunch meeting with Oro Valley Chamber CEO Dave Perry and Community Affairs Manager Nancy Boyle from Splendido.
- 2/18- CRM Braswell assisted Rincon Valley Fire District with the interview process for their Community Relations Manager hiring. A recommendation has been made for a candidate that interviewed and GRFD will continue to offer assistance to Rincon Valley FD if they need anything related to training their new hire.
- 2/19- CRM Braswell and PIO Jarrold attended the badge pinning ceremony for many promoted Oro Valley Police personnel including Chief Kara Riley.
- 2/24- CRM Braswell attended the fire chief and direct reports meeting.
- 2/24- CRM Braswell attended the Oro Valley Optimist Club meeting.
- 2/24- CRM Braswell and Administrative Assistant Christine Leonard attended the administrative staff CPR instruction at training.

- 2/26- CRM Braswell attended the Marana Chamber Community and Regional Update at NWFD training center.
- 2/27- CRM Braswell and PIO Jarrold attended PIO meeting with NWFD Community Affairs Manager Crystal Kasnoff and TFD PIO Michael Coliani. Opportunities for collaborative messaging on drowning prevention and monsoon safety are being explored in order to highlight our auto aid relationships.
- 2/28- CRM Braswell attended meeting with Chaplain Wright, Chiefs Karrer and Brandhuber for an update from Chaplain Wright on his work with GRFD.

GRFD in the News and on Social Networking

Below are some of the highlights from February 1, 2020- February 29, 2020 regarding media and social networking out reach. All links to media stories are on the GRFD Facebook and/or Twitter pages.

- Throughout the month of February, CRM Braswell, PIO Jarrold and crews, visited several elementary school classrooms to read to children in recognition of Love of Reading. One of the moments was captured in photographs at Ironwood Elementary where Engine 379 visited three separate classrooms to read stories to children and follow up with general safety information. This is an ongoing tradition and we look forward to doing this again next year.
- For the third year in a row we partnered with the Pima County Health Department to help facilitate blood pressure checks for their "Love Your Heart" event. This is an easy collaboration since the fire district already offers that service. On this day, we try to capture data for those that may stop in and share it with the health department so that they can come up with additional ways that they can educate the public on cardiac health in order to mitigate cardiac emergencies. To date, Valentine's Day is not a popular day for our residents to get their blood pressure checked. We have not been able to collect any data to share but we will continue to partner.
- On February 26, 2020 we debuted a new public safety series called "Goldie and Goober". The premise is that in these short public safety videos, Goldie chooses to do the right thing and Goober chooses to do the wrong or more dangerous thing. This first video is demonstrating the importance of knowing how to do CPR in order to take quick action in the event of a cardiac emergency. We are planning our next video and the messaging will be focused on hiking safety. We've received a lot of good feedback on the first video thus far.
- On February 27, 2020 GRFD launched an Instagram account. As exciting as this is for the organization, we have been working through some technical glitches with our dynamite IT

team to ensure interoperability with our other social media platforms. Thanks for having patience with us as we work through this.



INFORMATION TECHNOLOGY REPORT

IT Manager – Herman Rascon

February 2020

IT Applications Group Activities/Projects

In an effort to improve service to outside agencies, the Information Technology (IT) Applications group has been meeting with agencies we host services for. They have been discussing ways to provide service better. The applications group will be meeting face to face once every couple of months with Three Points Fire District (TPFD), Rincon Valley Fire District (RVFD), Corona De Tucson Fire District (CDTFD), and Green Valley Fire District (GVFD). This is in an effort to really understand any problems, both technical or with workflow, which outside agencies are experiencing. These include resolving several errors / hang-ups in Fire record systems for GVFD & CDTFD, automating both internal reports & AZPiers (Arizona Department of Health) reports to the Battalion Chiefs of GVFD, writing a guide to mitigate the effects of knowledge gaps amongst RVFD crews in regards to dispatch Electronic Patient Care Reports (ePCRs) and merging (which was having a profound impact on our ability to bill for them), and providing access to iNETViewer (City of Tucson Computer Aided Dispatch web portal) for TPFD.

In an effort to make it easier to manage request for email, the applications group is exploring and identified more robust & reliable record retention methods for emails. The current system we use is complicated and requires multiple processes to work efficiently.

IT Systems Group Activities/Projects

We have completed the evaluation of our new ePCR (Electronic Patient Care Reporting) laptops for next year. The Panasonic CF-C20 laptops was determined to be the best fit for our organization. We will be purchasing the Panasonic CF-C20 laptops next fiscal year as part of the approved capital improvement plan.

The Information Technology (IT) Systems group is working on upgrades to Rincon Valley Fire district IT infrastructure. A new server and several new networking devices are planned for Rincon Valley. We are expecting to deploy most equipment in a couple weeks.

The deployment of our new Hewlett-Packard (HP) Z2 desktops computers is now complete. The HP Z2 are power desktops with impressive expandability and long life

A new replacement licensed wireless point-to-point microwave link was installed between station 375 and station 380. This new link will eliminate interference and improve



ASSISTANT CHIEF'S REPORT

Emergency/Life Safety Services – Tom Brandhuber

February 2020



2020 Pack Test

Assistant Chief's Activities for the Month

Attended the following

- Weekly Fire Chief Direct Report Meeting
- Monthly Fire Chiefs Status Meeting

Participated in the following

- Several calls reference the bond
- Multiple calls with the Arizona Ambulance Association to discuss strategy on certain bills in the Arizona legislature
- Battle with the flu and lost
- EMS Medical Directors Meeting and Trauma Committee meeting
- Attended the badge pinning for Kara Riley new Oro Valley Police Department police chief with Chief Karrer, Assistant Chief Abel and Manager Braswell

- Gift Presentation with Assistant Chief Abel for going away gift(s) from Golder Ranch Fire District to Retired Police Chief Danny Sharp
- Attended for Chief Karrer the Executive Leadership Team monthly meeting at Town of Oro Valley
- Benefits meeting number 2 with Insurance Broker, Chief Karrer, Labor, Health and Safety, and Human Resources
- Teleconference call with most Arizona Fire Districts to discuss strategies on workman's compensation for new fiscal year
 - Chief Karrer attended the meeting in person in Phoenix
- Met with Assistant Chief Duncan (Northwest Fire District) to discuss regional EMS and other issues pertaining to auto aid
- Met with Chief Karrer and team from Saddle Brooke Ranch to discuss the progress on space for a lot for station 378, good progress being made

Held the following

- Direct Reports meeting
- Review of EAP numbers for the last year with Human Resources/Health and Safety and Chief Robb

EMS

Community Integrated Healthcare Program

- Current patient census is low in the CIHP program, attributed to new staff at Oro Valley Hospital.
- PM Jansen and RN Prince established meetings for March with the staff to provide program information.
- PM Jansen currently has 8 patients in the program

Strategic Goals

- The EMS Division received the final version of the auto-aid administrative guidelines
- Reports for Green Valley Fire District were created and shared, very good customer service provided to their staff from our IT division
- The monthly EMS meeting brought good topics up on reporting
 - Garrett in IT is working to streamline reports for transports
- Attended the Medical Directors meetings and SAEMS Trauma meeting
 - Review of standing orders following medical director approval for Dr. Rice
- Assisted with the EMS standby for the Cologuard Classic PGA event at Tucson National

- Leap year, February 29, caused an issue in our daily reports of EMS transports, no issue at billing
 - The reports had to be run manually due to daily comparisons built in the report, the computers searched for February 29, 2019 which did not exist forcing the reports to quit running
 - This is noticeable in the monthly report below as the total responses are excluded

Grants

- None

Other items of interest

- In coordination with Deputy Chief Grissom in Health and Safety, we are watching the Corona Virus outbreak with a very close eye
 - Currently, we are at a low risk in our community
- Communication to district members focuses on the importance of hand washing and staying home versus coming to work sick and passing a virus or cold on to others
- We continue to remind our crewmembers of the importance of using personal protective equipment correctly on all patient care encounters
- A modification is in the dispatch system for additional questions regarding patients with flu-like symptoms to include if the patient has a fever, or has traveled to China recently, if the caller answers yes to both, the responding crew receives an alert on the mobile data terminal
- The CDC, Pima County Health Department, and AZ Department of Health are providing us up-to-date information and recommendations for EMS providers; our procedures match their recommendations
- We are in coordination with the Town of Oro Valley and Oro Valley Police Department who are also following recommendations from Pima County Health Department
- Communication to receiving hospitals, including Oro Valley Hospital, to ensure patients with a potential exposure to the virus are treated appropriately, including exposure for our providers
- We have the appropriate supplies of personal protective equipment and remain in contact with Life Assist who is our supplier
 - Life Assist is taking the appropriate measures to ensure EMS agencies have the supplies required to protect our responders by placing protective equipment into a backorder status and only releasing products to their customers, including us

Training

SAAARC CRD Spring 2020

Miscellaneous

- Sponsored three suppression personnel to attend Firehouse World 2020
- Southern Arizona Auto Aid Regional Committee (SAAARC) Company Readiness Drill (CRD)
Spring 2020 began February 25, 2020
 - Taking place at Northwest Fire District through the month of May
 - Training staff is helping instruct and collect data

- The Training Package for the 2nd Automatic Aid Company Readiness Drill with Northwest Fire District began January 27th
 - Training Package is being delivered through Target Solutions with certain components being delivered by the shift battalion chiefs for both Golder Ranch Fire District and Northwest Fire District
- Training staff attended a hands on Target Solutions Workshop on March 4, 2020 in Glendale, Arizona
- 2020 Pack testing has been assigned to all suppression personnel and is due by April 1, 2020
- Announced a sponsorship for the 2020 FDIC International event with plans to send two suppression personnel

Probationary Modules

- Probationary books for Module I were due January 31, 2020, February 3, 2020 and February 4, 2020
- Regular scheduled probationary testing took place the week of February 11-13, 2020
 - Probationary testing re-takes were done February 20, 2020
 - Delayed probationary testing took place February 27, 2020
- Module II probationary books will be due April 29, April 30, and May 1, 2020
- Module II testing will be the week of May 11, 2020

Promotional Processes

- Captain's Promotional Process announcement was made February 14, 2020
 - Applicant packets are due to Human Resources by March 16, 2020
- Written exam will take place March 30, 2020
- Assessment center is scheduled the week of April 27, 2020
- Fire Chiefs interviews are tentatively scheduled the week of April 27, 2020

Car Seat Program

- 3 car seat installs were done in the month of February

Health and Safety/Crew Scheduler

Health and Safety

- Assisting the peer support team in various issues
- Creating a training for all members on the No Smoke Diesel Filtration Systems currently being installed
- Policy updates
- Final stages of mobile friendly NFORS (National Fire Operations Reporting System) exposure app pending board approval to move forward
- Attending various mental health training classes

Crew Scheduler

- Assisting Health and Safety with various issues
- Crew Scheduler entries
- Working to set up training for Tele Staff scheduling program

Wildland

Assignments

- No team members went out on any assignments in January

The Pinal County Wildland Team (PCWT) Rotation

Type 1- 3rd

Type 1 Support Tender- 2nd

Type 3-2nd

Type 2 Support Tender- 1st

Type 6- 4th

Training

- February 3-5, 2020
 - Golder Ranch Fire District (GRFD) hosted a National Wildfire Coordinating Group (NWCCG) S-215 Wildland Urban Interface class in classroom 2
 - Multiple agencies attended along with several of Golder Ranch Fire District's wildland team members and non-team members
 - Some of the other departments that attended were: Three points Fire, Rural Metro Fire, Rio Rico Fire, State Fire, US Forest Service, and Green Valley Fire
- February 19-20, 2020
 - Golder Ranch Fire District was invited to participate in a prescribed burn down on the Buenos Aries Wildlife Refuge
 - The US Fish and Wildlife was in charge of the burn
 - Golder Ranch Fire District Type 6- 1935 was utilized on the burn with a crew of four Golder Ranch Fire District wildland fire fighters
 - The crew was tasked with holding the burn line during ignition operations and watching for any spot fires over the line. After burning operations had been completed the crew then began mop up on the fire line no more than a chain inside the burn. The crew was led by Engine Boss Bell both days.
 - Fire Fighter Petersen, Engineer Sicurello, and Fire Medic Hoffman completed the crew on the 19th.



- Fire Fighter Petersen, Paramedic Lundeberg, and Fire Medic Huber completed the crew on the 20th.
- February 1-29, 2020
 - All Golder Ranch Fire District wildland team member and suppression crews are completing their pack tests for their 2020 red cards and are being proctored by the on duty battalion chief at station 370

Upcoming Events

- March 2-4, 2020
 - Tucson Fire Department has invited a few selected Golder Ranch Fire District wildland team members to participate in their annual Sweat Water Prescribed Burn
 - Tucson Fire District will be having a S-219 Ignition Operations Class the 2nd and 3rd with the burn on the 4th
- March 6-13, 2020
 - Golder Ranch Fire District wildland team will be sending members to attend and teach classes at the Arizona Wildfire Academy in Prescott, Arizona at the Emberly Riddle Aeronautical University
- March 20-22, 2020
 - Golder Ranch Fire District will be hosting a S-200 Initial Attack Incident Commander class in classroom 2 at the training center
 - Multiple agency will be sending students
- March 27, 2020
 - The Pinal County Wildland Team (PCWT) will be hosting the day long annual refresher at the old Catalina Mountain School grounds

Honor Guard/Pipes and Drums

Expenditures

- Honor Guard
 - 1 expenditure in February- \$2510.65
 - Purchased a new Honor Guard uniform for John Colby
 - Purchased replacement piecemeal uniforms for existing members
 - District credit card and Honor Guard budget are all squared up
- Pipes and Drums
 - No expenses in February

Events

- Blues, Cruise and Brews
 - February 15, 2020
 - Honor Guard: Attended by 1 on-duty member (Michael Selsor) and 2 off-duty members (John Miller and Roy Hellmandollar)
- Monthly Meeting
 - February 21, 2020 at 380- Pipes and Drums
 - February 26, 2020 at 380- Honor Guard

Special Operations

Hazmat

- Working on budgets for next year
- Getting our new team members in certification classes

TRT

- Working with auto aid partners to adopt regional SOPs for our high risk, low acuity calls
- Look for a Goldie and Goober Hiker Safety PSA in March

Finance

- Since we are now close to getting our Fiscal 2021 budget process started I thought I would review some of the key requirements for getting the budget officially adopted and the levy set by the county.
- First the budget. Once the Board has agreed on a budget for the fiscal year 2021, that budget gets 'hung' for 20 days. This means that we must post the budget in three conspicuous places and put it on our website... Here is what 48-805.02 says:
 - A fire district shall prepare an annual budget that contains detailed estimated expenditures for each fiscal year and that clearly shows salaries payable to employees of the district. The budget summary shall be posted in three public places and a complete copy of the budget shall be published on the district's official website for twenty days before a public hearing at a meeting called by the board to adopt the budget.

- Once the budget has 'seasoned' by being 'hung' for the statutorily required amount of time, then the Board can vote to formally adopt the new budget. The adopted budget must be posted on our GRFD website for five years.
- New this year will also be the requirement of certification. The Board Chair must certify that:
 - (a) That the district has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the district general fund. And....
 - (b) That the district complies with subsection E of this section. (The district is solvent).
- The Board adopted budget along with the above certifications are then sent to the county board of supervisors (both Pima and Pinal) to be approved as a levy and the requisite mil rate set. Notice that the Fire Board does not set the levy nor the mil rate. The Fire Board only adopts the budget. The budget is an estimate of money needed to run the District and from this, the Board of Supervisors set the levy. Here is what 48-805.02 says:
 - (c) Based on the budget submitted by the district, the board of supervisors shall levy the tax as prescribed in section 48-807, subsection E.
- Next month I will discuss the process of how the county Assessor's office determines the valuations, assessment ratios and what the appeal process looks like.

Human Resources

Benefits

- Human Resources and Finance staff met to review and discuss the Uniformed Services Employment and Reemployment ACT (USERRA) and the District's Military Leave Policy and internal processes
 - Our goal is to ensure that we remain in compliance and streamline the process for our military members
- Human Resources staff attended meeting with Chief Karrer, Assistant Chief Brandhuber, Finance Manager Christian, Health & Safety Chief Grissom, Workers' Comp broker Jim Gillespie to discuss Copper Point and future worker's compensation options
- Jorgensen Brooks Group (JBG) submitted 2019 EAP utilization report
 - Human Resources staff met with Chief Brandhuber, Chief Grissom, Chief Robb to discuss results

Open Enrollment FY 20/21 Timeline (rev 2/28/20)	
DATE	ACTION
1/29/20	MEETING/TELECONFERENCE: Open Enrollment Planning Meeting (1) <ul style="list-style-type: none"> • Utilization Review (Medical & Dental) • Review insurance terms (all carriers) • Open discussion on things for broker to look into for enrollment opportunities, intro into new BCBSAZ wellness program (Share Care) • Review proposed OE timeline planning schedule
1/31/20	HR to provide census to Broker
2/12/20 (Rescheduled to 2/25/20)	MEETING: Open Enrollment Planning Meeting (2) <ul style="list-style-type: none"> • BCBSAZ Presentation on ShareCare (New Wellness Benefit) • Carrier Updates
3/11/20	MEETING: Open Enrollment Planning Meeting (3) <ul style="list-style-type: none"> • Review renewals and new quotes
TBD	MEETING: Open Enrollment Planning Meeting (4) <ul style="list-style-type: none"> • TBD
4/1/20	FINAL decision needed from GRFD on all benefit lines. <ul style="list-style-type: none"> • Ed to communicate decisions to carriers.
4/2 - 5/8/20	HR, Ed/Crest, and carriers work together on OE materials, and systems build out/set up.
5/11-5/22/20	Open Enrollment Period for employees, retirees and COBRA participants.
5/25- 6/26/20	HR, Finance, Ed/Crest and carriers work together to process enrollment elections/deductions in respective systems.
6/29/20	Payroll deductions for new plan year begins.
7/1/20	2020/21 Benefit Plan Year Begins

- BENEFITS COMMITTEE MEETING PARTICIPANTS
 - Randy Karrer, Fire Chief
 - Tom Brandhuber, Assistant Chief-Operations
 - Chris Grissom, Deputy Chief – Health and Safety
 - Shan Pettit, Engineer – Rep. Local 3832
 - John Colby, Fire Medic – Rep. Local 3832
 - Sharron Lovemore, HR Manager
 - Allison Delong, HR Generalist
 - Deb Metzger, HR Generalist
 - Dave Christian, Finance Manager

- BENEFITS BROKER
 - Ed Gussio, Crest Insurance

Recruitment

- Fleet Maintenance Technician
 - The recruitment and applicant screening processes are underway and the Human Resources team is actively working with Deputy Chief Hilderbrand and Senior Fleet staff to finalized details
- Applications Specialist
 - A conditional offer of employment has been extended and pre-employment steps are currently underway
 - The candidate's anticipated start date is 3/9/20

Employee Relations

- Human Resources continues to provide support and guidance on current employee relations issues

Health and Safety

- Manager Lovemore attended the Safety Committee Meeting for February providing a monthly report on work related injuries
- Human Resource staff attended CPR class

Compensation

- HR Know Consulting has completed phase 1 (Benefits Survey for administrative and support staff) and presented results to Chiefs Karrer and Brandhuber and the HR Team on 2/27/20

- Phase 2 (Salary Survey for administrative and support positions) is underway with anticipated completion at the end of March
 - Results will be available for fiscal year 2021 budget planning purposes.

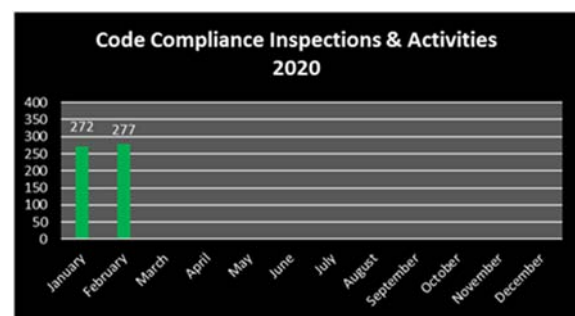
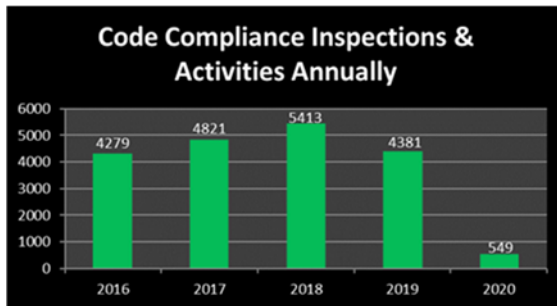
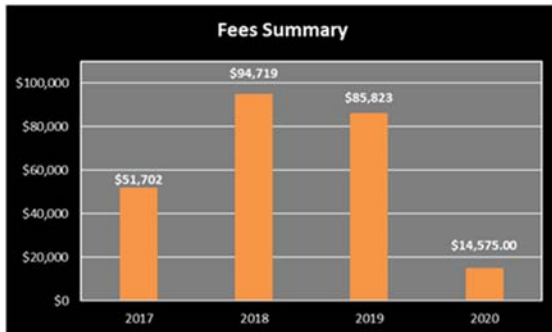
Employee Recognition

- We would like to recognize the following individuals who are celebrating a Golder Ranch Fire District employment anniversary this month. We appreciate their work and dedication to the district for the benefit of the public that we serve.



GRFD Employee Years of Service Recognition - March			
Last Name	First Name	Date of Hire	Years Of Service
Brown	Joseph	03/10/2008	12
Burriss	David	03/10/2008	12
Chavez	Anthony	03/10/2008	12
Creviston	Kason	03/10/2008	12
Ellis	Scott	03/10/2008	12
Kroger	Adam	03/10/2008	12
Newburn	Darrell	03/10/2008	12
Sanchez	Rene	03/10/2008	12
Scafede	Bryan	03/10/2008	12
Karrer	Randy	03/01/2010	10
Bishop	Jake	03/05/2018	2
Bonilla	Matthew	03/05/2018	2
Boyd	George	03/05/2018	2
Campbell	Kyle	03/05/2018	2
Deadman	David	03/05/2018	2
Drury	Tyler	03/05/2018	2
Fernandez	Armando	03/05/2018	2
Gretta	James	03/05/2018	2
Jameson	Jolyn	03/05/2018	2
Lopez	Jacob	03/05/2018	2
Marquez Rodriguez	Aniela	03/05/2018	2
Myers	James	03/05/2018	2
Rios	Anthony	03/05/2018	2
Roemer	Patrick	03/05/2018	2
Rosas	Iliana	03/05/2018	2
Scarlett	Austin	03/05/2018	2
Selby	David	03/05/2018	2
Wiersma	Eleanor	03/05/2018	2

Fire and Life Safety Services



Inspections & Activities include public education/outreach, weed abatement/debris burning, certificate of occupancy, code complaint inspection, code consultations, compliance letter, development review committee, fire alarm system inspection, fire flow/hydrant inspection, fire investigation, food truck inspection, gate inspection, general construction inspection, home safety assessment, investigative inspection, kitchen hood suppression system inspection, pre-application, preconstruction meeting, prevention inspection, records request, reinspection, special use permit inspection, suppression system inspection (commercial & residential), tent inspection, and underground fire supply line.

Commercial Projects Summary

Assigned Inspector: Horbarenko=Red Hurley=Pink

B. White=Blue Grotkier=Green Staggs=Black

ORO VALLEY	ORO VALLEY	MARANA	PINAL COUNTY
Ventana Bldg. 3	Pusch Ridge Christian Academy MPR Bldg.	Lucky Wishbone	Community Church
Street Taco T.I.	Splendido Villas	Frankies South Philly Cheesesteak	
Charred Pie Awning	Sun City The Views T.I		
Dunn Edwards T.I.	Splendido T.I.	PIMA COUNTY	
OV Hospital T.I.	CBD T.I.	Pima Catalina	
Home Depot – New Alarm	Rubs T.I.	Miraval T.I.	
Flex Gymnastics T.I.	OVPD HQs T.I.	7801 La Cholla Subdivision	
10785 Oracle Ste. 157, 175 T.I.	Canada Hills Vet - Solar	Grama’s House T.I	
Ventana Bldg. 8 T.I.	Cell Tower Enclosure – Riverfront Park	7400 Oracle Workspace T.I.	
Station 375 T.I.	10390 La Canada – Shell	Letco Medical T.I.	
9610 N. Oracle – Shell	Goodwill T.I.	7315 Oracle Purelit Studios T.I.	
9740 N. Oracle – Shell	11931 1st Ave Sparkle Cleaners T.I.	190 Magee State Farm T.I.	
All Seasons	OV Public Works T.I.	St. Mark’s Church T.I.	
Ventana Bldg. 4	Avant Dermatology T.I.	7470 Oracle Shell Building	
El Conquistador Spa	St. Odilia		
Pusch Ridge Christian Academy Building 3	7915 Oracle Taco Bell T.I	Subdivision (all sprinklered)	
Dutch Brothers	Spenga Fitness T.I.	Tranquillo–277 homes (near Del Webb and R.V.)	
Leman Academy Building C	Trinity Books T.I.	OV Town Center-77 homes (near Oracle and 1 st)	
U of A Bldg.		Shannon 80 – 80 homes (near Shannon and Naranja)	
Ventana Chiller Project		Capella M – 48 homes (near La Cholla and Naranja)	
Ironwood Dermatology			

TWO ORACLE PLACE

7315 N ORACLE ROAD, TUCSON, ARIZONA

Education/Training Activities

- Inspector White attended the Northwest Fire District Contractors Coffee Forum
- Deputy Fire Marshal Akins attended two days of the Central Arizona Senior Leadership Academy in Prescott Valley
- Deputy Fire Marshal Akins attended the Town of Oro Valley Council Meeting
- Deputy Fire Marshal Akins attend a meeting at Fire Central with Tucson Fire Department, Northwest Fire District, and Climatec regarding the outcome of an employee (now ex-employee) who was using expired certification numbers

Fire Investigations

- On February 3, 2020, a mobile home fire was reported at 3565 E Aloe Place, Tucson, AZ 85739. The initial dispatch was at approximately 19:19 hours as Golder Ranch Fire District BC370, BC380, LD375, EN370, EN374, EN373, EC377, UT370 and PM370 responded to the fire. The origin of the fire was located in the kitchen at the stovetop due to the cooking of oil in a large skillet. The cause of the fire is classified as Accidental.

Can you spot the violations?



Answer to last Month:



Answer: Fire hydrant shall have a 3 foot clearance.
Remove all obstructions around hydrant

2018 IFC Section 507.5.5 Clear space around hydrants:
A 3-foot (914 mm) clear space shall be maintained around the circumference of fire hydrants, except as otherwise required or approved.

Golder Ranch Fire District Call Load Breakdown

Golder Ranch Fire District Call Load Breakdown											
February 2020											
CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft	1										1
Brush / Vegetation							1				1
Building						1					1
Electrical / Motor											
Fires - All Other				1	1				1		3
Gas Leak	1										1
Hazmat											
Trash / Rubbish						1				1	2
Unauthorized Burning	1			1	2						4
Vehicle									1		1
Total Fire	3			2	3	2	1		2	1	14
Animal Problem											
Animal Rescue											
Assist -Other	17	10	49	20	9	6	6	8	8	6	139
Battery Change	3	1	39	6	1	1	2	5	1	1	60
Bee Swarm											
Defective Appliance				1							1
Invalid Assist	6		23	6	12	4	10		2	7	70
Snake	4	1	2	4	4	2	2	2	2	2	25
Lockout	1		1								2
Fire Now Out			1	1		1					3
Total Service Calls	31	12	115	38	26	14	20	15	13	16	300
Alarms (Fire, Smoke, CO)	3		5	1	5		3	1	2	4	24
Cancelled / Negative	2		6	1	4	4	7	5	1	4	34
Smoke / Odor Invest.	1			2	3	2		2		2	12
Total Good Intent	6		11	4	12	6	10	8	3	10	70
Motor Vehicle Accident	1		1	1	1	4	6	2	3	11	30
Rescue-high, trench, water											
Interfacility Transport				2	1						
All Other EMS Incidents	71	11	114	76	60	69	110	13	109	163	796
Total EMS Type	72	11	115	79	62	73	116	15	112	174	829
TOTAL ALL	112	23	241	123	103	95	147	38	130	201	1213
Percentage of Call Load											
Average Calls Per Day											
Patients Transported			568								
Last 12 Month Call Load			16458								
Last February Call Load			1122								



ASSISTANT CHIEF'S REPORT

Logistics & Finance – Patrick Abel

February 2020

Assistant Chief's Activities for the Month

- I attended the monthly Chief's Status meetings with all the managers and division heads.
- I attended the Fire Chief's direct report meetings.
- I conducted weekly Logistics direct reports meetings.
- Chief Karrer, Chief Brandhuber, Community Relations Manager Braswell and I met with the Oro Valley Police Department chiefs.
- I attended the IMPACT of Southern AZ monthly meeting.
- I participated in the Oro Valley Optimist Club.
- I attended the Greater Oro Valley Chamber public policy meeting. There was a great presentation by Joint Technical Education District (JTED). JTED seems to be a wonderful program to assist highschool-age kids in their future endeavors such as college, employment, and military, etc.
- Chief Karrer, Chief Brandhuber, Finance Manager Christian and I continue to work with Standard & Poor's (S&P) for our bond rating.
- I continue to work on statewide mutual aid. I participated in several meetings in which I received more updates as well as training. We continue to work to get this out to all the participating agencies throughout the state.
- I met with Enterprise Fleet. As a side note, they will be sponsoring our awards dinner for the third year in a row. The awards dinner and ceremony is planned for April 2, 2020.
- I attended and participated in an Arizona Fire Chiefs Association (AFCA) meeting as a regional representative for Pima County.
- The culture club met to discuss and plan for the employee recognition awards dinner and ceremony.
- The site plan and permit application for the temporary living quarters (the manufactured home) for the station 375 fire crew was submitted to and approved by the Town of Oro Valley on February 19th. We also submitted our permit application to the State of Arizona on February 20th for their approval and received the permit on Feb 26th. The application for the station remodel project was submitted to the Town of Oro Valley at the beginning of February and we are waiting for a response. Lloyd Construction is seeking subcontractor bids and developing the Guaranteed Maximum Price (GMP) for the construction work.
- The logistics division (Fleet, Facilities & Fire Supply) are working diligently on the budget for fiscal year 2020-2021.
- Operative IQ (OPIQ) data entry is going strong for Logistics, Fleet, Facilities and Fire Supply. Our team just completed training and we are conducting follow-up meetings to ensure we stay on track and are moving forward. We planned to go live on March 2nd with portions of the

program in Fleet and Fire Supply. These included apparatus checks, hose, and Self-Contained Breathing Apparatus (SCBA), ladders and generator inspections.

- Communications/Supplies Officer Smith and I attended a presentation on traffic preemption. This meeting was held at Tucson Fire Department headquarters. Agencies around the county such as police, fire, city, etc. attended. The group discussed opportunities to collaborate on using newer GPS technology to activate and operate the system.
- I attended the public farewell event for former Oro Valley Police Chief Danny Sharp at the Oro Valley Town's Council Chambers. It was a great event and an opportunity to express appreciation for the fantastic job Chief Sharp has done for this community.
- Chief Brandhuber and I attended Oro Valley Police Chief Sharp's retirement recognition event. We were given the honor of presenting Chief Sharp a white structure fire helmet that had Police Chief Rockers lettering on the helmet and signatures from some of the members within our organization.
- I attended the Oro Valley Town Council meeting on February 5th. Commander Kara Riley was voted unanimously by the Town Council to be the next police chief for the Town of Oro Valley. There were many smiling faces in the room. The decision seemed widely supported by all present.
- Chiefs Karrer, Brandhuber and I attended the Oro Valley Police Department badge pinning ceremony. It was a well-attended event. Chief Riley received her new badge along with five other officers who were promoted within the organization.
- Community Relations Manager Braswell, Captain Jarrold, Administrative Assistant Leonard and I, along with some of our children, participated in the Feed MY Hungry Children food-packing event held at the Church of the Nazarene. We teamed up with members of the Oro Valley Police Department and worked together to support this event. It was very organized and provided a beneficial opportunity to serve.



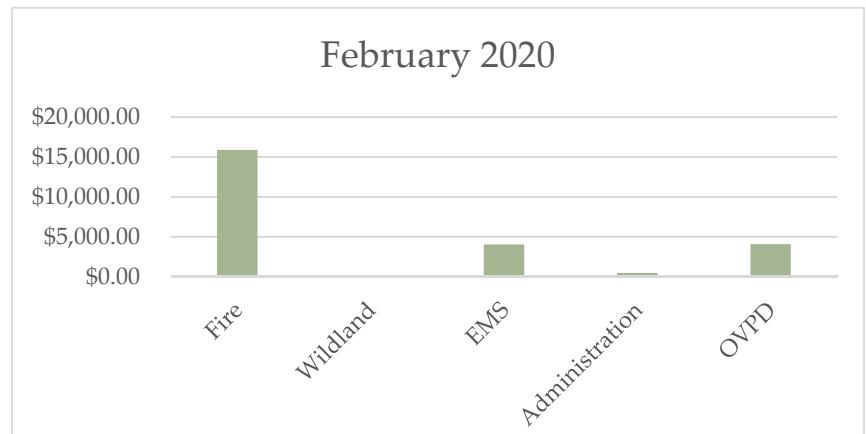
Logistics

- Inventory and apparatus information is being entered into Operative IQ Fleet, Facilities, and Supply Modules in an effort to move towards a Cloud-based, paperless system.
 - Preventative maintenance schedules
 - Check sheets for vehicles, generators, and station maintenance
 - Data collected and reports being generated
- Replacement programs are being established for several assets across the District: refrigerators, HVAC, water heaters, etc.
- Project for bay cooler installation at 373 set to begin soon.
- Project for sprinkler installation at Training set to begin soon.
- Fleet and Facilities personnel attended CPR training.

Fleet

Monthly vehicle parts costs

- Administration - \$454
- EMS - \$4,023
- Fire - \$15,891
- Wildland - \$83
- OVPD Hours- 55 hrs, \$4,070



Facilities Maintenance

- 6 month preventative maintenance performed on generators at stations 370, 372, 373, 374, 375, 376 & 377.
- Follow-up repairs to annual preventative maintenance on fire alarm, sprinkler systems and suppression systems were completed for Administration, Training, Fleet and Stations 370, 372 & 377.
- Replaced refrigerator filters for A, B & C shift at stations 372 & 373.
- Station 370 - Repaired proportioning valve in utility room, replaced extension cords in bays.
- Station 373 - Re-coated roof.
- Station 374 - Installed new door closure for front door public access, dryer was repaired.
- Station 375 - Washing machine was repaired.
- Station 376 - Dryer was repaired, replaced 4 existing flush mount exit lights with 4 surface mount LED exit lights.
- Station 379 - Replaced ballast and light bulbs in bay, replaced light bulbs around building.
- Station 380 - Replaced ballast.
- Fleet – Roof repaired on Fleet shed.

Procurement/Communications Specialist

- Nothing to report.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE POSSIBILITY OF CHANGING THE REGULARLY SCHEDULED BOARD MEETINGS FROM THE SECOND TUESDAY OF THE MONTH TO THE THIRD WEEK OF THE MONTH BEGINNING JULY 2020

ITEM #: 8A

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

There have been several discussions over the past couple of years about the possibility of changing the regularly scheduled board meetings to later in the month. In order for the packets to be completed each month, all month-end reports (calls for operations and financial reports) have to be compiled and sent to our board services manager to incorporate into the board packets. This becomes a very tight timeline when we are trying to get the board packets out in a timely manner. This month is a perfect example of the issues with having the board meetings on the second Tuesday – March 2 was Monday (this is the first day we can begin to wrap up the month-end reports) board packets must be out by Thursday, March 5 in order for the board to have adequate time to review the material. That is a lot of work pushed into a very short time period. There is a lot of information to review each month; Manager Painter would like to be able to send the board packets to the governing board members more than five days prior to the meeting, and by moving the date to the third week in the month, she would easily be able to accomplish that. Staff is recommending that the Board choose a day in the third week of the month beginning in July 2020.

RECOMMENDED MOTION

Motion to approve the change of the regularly scheduled board meetings from the second Tuesday of the month to the _____ of the month effective July 2020.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE SCHEDULING OF A BUDGET STUDY SESSION FOR THE UPCOMING FISCAL YEAR 2020-2021 BUDGET

ITEM #: 8B

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

The 2020/2021 budget study session is a public study session that will present in detail a department-by-department operations and maintenance budget for the upcoming fiscal year. Additionally management will present an updated five year Capital Improvement Plan (CIP), as well as all revenue sources.

This budget study will provide the Board with the opportunity to provide feedback and direction for Management. Once the Board has agreed on the appropriate funding level for the District, the Board will, in a regular session, move to approve the preliminary budget for public comment. After a cure period, and an opportunity for public comment in a study session, the Board can then move to formally adopt the budget and submit a recommended levy to Pima and Pinal Counties.

Staff is recommending setting the first budget study session for April 14, immediately following the governing board meeting.

RECOMMENDED MOTION

Motion to set the first budget study session for April 14, immediately following the governing board meeting.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO CITIZEN BOARD MEMBERS TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

ITEM #: 8C

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Our two citizen board members' of the Public Safety Personnel Retirement System's Local Pension Board terms have expired. According to ARS §38-847.A(3) the local boards shall be constituted for fire districts as follows: the chairperson of the fire district governing board or the chairperson's designee, two members elected by secret ballot by members employed by the fire district and **two citizens appointed by the chairperson of the fire district governing board, one of whom is a resident of the fire district and one of whom has experience in personnel administration, but who is not required to be a resident of a partner entity.** The terms are to be staggered, so that every two years there is a potential change on the board, according to ARS §38-847.B.

Manager Painter has put out an advertisement for a district resident citizen member. As of this writing, there is one person who has expressed interest. In order to align with the current terms of the elected positions on the board and to ensure the terms are staggered, Manager Painter, who serves as the Local Pension Board's secretary, is recommending that Chief Karrer, who has served as the citizen member previously, and would like to continue to do so, be appointed as the citizen member with the term expiring on 12/1/2022 (he retires in March of 2023). Manager Painter's recommendation is to wait until the April Board Meeting, to see if there is any more interest for the second citizen member position, and then at that time, appoint both citizen members to the Local Board; the second citizen member with a term expiring on 12/1/2024, again to align with the elected members' terms.

RECOMMENDED MOTION

Motion to table this agenda item until the April board meeting.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Herman Rascon, IT Manager

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND THE INTERNATIONAL PUBLIC SAFETY DATA INSTITUTE FOR THE INTEGRATION OF THE NATIONAL FIRE OPERATIONS REPORTING SERVICE (NFORS) SYSTEM

ITEM #: 8D

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Fire departments use National Fire Operations Reporting System (NFORS) to assess the impact of their response availability, capability, and operational effectiveness on the outcome of a fire or other emergency. The Computer Aided Dispatch (CAD) Module, NFORS Analytics is integrated directly with a fire department's CAD or RMS (Records Management System) for automatic extraction of operational data. All data is refreshed real time or as fast as the fire agency would like it.

Adoption of the NFORS Analytics Module will also allow us to integrate other applications like Firefighter Exposure Module and send data to FireCARES funded by the Department of Homeland Security/FEMA Assistance to Firefighters Grants.

Currently the City of Tucson is using NFORS (along with the NFORS Firefighter Exposure Module). Other agency like Northwest Fire District and Rincon Valley Fire District will soon be on the system.

The budgetary impact to the district would be a one-time \$5,000 cost. We recommend moving forward with the adoption of NFORS.

RECOMMENDED MOTION

Motion to approve the agreement between Golder Ranch Fire District and the International Public Safety Data Institute as presented.



February 7, 2020

Golder Ranch Fire District
Attention: Chief Randy Karrer
3885 E. Golder Ranch Drive
Tucson, AZ 85739

Re: International Public Safety Data Institute Order

This letter will confirm that Golder Ranch Fire District (the "Client") has ordered the below-listed services from International Public Safety Data Institute ("IPSDI"), a Virginia nonstock corporation. This Order Form (the "Order Form"), along with the attached Standard Terms (the "Standard Terms") comprise the Agreement (the "Agreement") between Client and IPSDI.

Order. Client hereby orders the following from IPSDI:

Service Description	Unit Cost	Frequency
Integration Services	\$5,000	One-time
NFORS Subscription – Unlimited Users (in Client Org. <u>Only</u> .) For SAFER C Consortium members (Northwest Fire District, Golder Ranch Fire District, Rincon Valley Fire District) <i>(Annual Subscription of \$8,000 to be paid by Northwest Fire District)</i>	\$0	

Fees and Invoicing. IPSDI will issue an Invoice for the Integration Services upon execution of this Order Form by Client. Payment is due upon receipt of the Invoice. IPSDI will commence work on the Integration Services as soon as payment is received. Upon completion of the Integration Services, IPSDI will send Client a welcome email including a set of credentials to access IPSDI's "Admin Panel" where Client can create user accounts for its end users in StatEngine and NFORS. The first full month (and any partial month) of your StatEngine and NFORS subscription is included with the Integration Service. Billing for StatEngine and NFORS will begin on the first day of the second full calendar month after completion of the Integration Services. A credit card is required to begin your subscription to StatEngine and NFORS and must be entered in the Admin Panel. IPSDI may increase the monthly subscription fees by not more than four percent annually to account for the increased costs of doing business.

Term and Termination. Client may terminate this Order at any time without penalty or further liability. Any prepaid fees are non-refundable.

Client and IPSDI hereby accept(s) and agree(s) to the terms set forth in the Agreement.

CLIENT

IPSDI

[Printed name of client]

[Printed name of Signatory]

[Signature] / _____
[Date]

[Signature] / _____
[Date]

IPSDI Standard Terms

These Standard Terms (“Standard Terms”) along with the Order Form (“Order Form”) comprise the Agreement (“Agreement”) between Client and International Public Safety Data Institute (“IPSDI”) and explain the terms under which IPSDI will provide services to Client. Any defined term in the Order Form shall have the same definition in the Standard Terms. In the event of a conflict between the provisions in the Standard Terms and the Order Form, the provisions in the Order Form shall control.

1. Additional Information.

1.1. “Integration Services” means (1) integration of Client’s Computer Aided Dispatch (CAD), Records Management System (RMS), or data repository with the StatEngine service, provided by Prominent Edge LLC, to enable data transmission to NFORS; and (2) integration of Client’s CAD system with StatEngine to enable the transmission of Client’s emergency incident data to the NFORS CAD Dashboard and Exposure Report.

1.2. “NFORS” means the National Fire Operations Reporting Service. NFORS is owned and operated by IPSDI. Use of the NFORS is subject to the terms and conditions of the NFORS service as may be promulgated and changed from time to time.

1.3. “StatEngine” means the StatEngine service provided by Prominent Edge LLC and IPSDI is an authorized reseller of StatEngine. Use of the StatEngine service is subject to the terms and conditions of the StatEngine service as may be promulgated and changed from time to time.

2. Intellectual Property and Licenses.

2.1. IPSDI Intellectual Property. “IPSDI Intellectual Property” includes all IPSDI’s applications, code (source and object code forms), software, templates, repositories, functionality customizations (and improvement thereto), derivative works, tools, products, content, URLs, domain names, technology, system or network architecture, topology, scripts, user interfaces, “look and feel”, trade secrets, copyright rights, trademarks, patent rights, know-how, inventions and rights of priority as recognized in any country or jurisdiction in the world developed by IPSDI (or licensed from third parties by IPSDI) prior to or during the course of this Agreement. IPSDI Intellectual Property remains the exclusive property of IPSDI. IPSDI owns all rights, including, without limitation, all intellectual property rights to any IPSDI Intellectual Property developed by IPSDI.

2.2. Client License. Subject to Client’s compliance with the terms and conditions of this Agreement, including payment obligations, IPSDI hereby grants to Client and its end-users a personal, nonexclusive, revocable, non-transferable and limited end-user license to access and use IPSDI Intellectual Property

contained or embodied in any materials delivered to Client by IPSDI.

2.3. Client Intellectual Property. Except for IPSDI Intellectual Property, all work performed pursuant to this Agreement shall be considered a work-for-hire and, upon Client’s compliance with its payment obligations, shall become the exclusive property of Client (“Client Intellectual Property”).

3. DISCLAIMERS, EXCLUSIONS AND LIMITATIONS OF LIABILITY.

3.1. Disclaimer. EXCEPT AS EXPRESSLY REPRESENTED OR WARRANTED IN SECTION 3, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICES AND ANY SOFTWARE ARE PROVIDED “AS IS,” AND IPSDI DISCLAIMS ANY AND ALL OTHER PROMISES, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, QUIET ENJOYMENT, SYSTEM INTEGRATION AND/OR DATA ACCURACY. IPSDI DOES NOT WARRANT THAT THE SERVICES OR ANY SOFTWARE PROVIDED BY IPSDI WILL MEET CLIENT’S REQUIREMENTS OR THAT THE OPERATION OF THE SOFTWARE WILL BE UNINTERRUPTED OR ERROR FREE, OR THAT ALL ERRORS WILL BE CORRECTED.

3.2. Exclusions of Remedies; Limitation of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION, OR LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE, EVEN IF IPSDI HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE. IPSDI’S CUMULATIVE

LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY CAUSE OF ACTION SOUNDING IN CONTRACT, TORT, OR STRICT LIABILITY, SHALL BE LIMITED TO THE AMOUNT CLIENT ACTUALLY PAYS IPSDI DURING THE THREE (3) MONTHS PRIOR TO THE ACT, OMISSION, OR EVENT GIVING RISE TO SUCH LIABILITY. THIS LIMITATION OF LIABILITY IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

3.3. Essential Basis of the Agreement. IPSDI and Client acknowledge and understand that the disclaimers, exclusions and limitations of liability set forth in this Section 3 form an essential basis of the agreement between the Parties, that the Parties have relied upon such disclaimers, exclusions and limitations of liability in negotiating the terms and conditions in this Agreement, and that absent such disclaimers, exclusions and limitations of liability, the terms and conditions of this Agreement would be substantially different.

4. Miscellaneous.

4.1. Non-Payment. In the event any amount due to IPSDI under this Agreement becomes past due, IPSDI may restrict or remove Client's access to Stat Engine and NFORS. Any past due amounts shall accrue interest at a rate of one percent per month. In the event that IPSDI is required to retain the services of an attorney to collect any past due amounts, Client shall pay IPSDI's reasonable costs and attorney's fees. This clause shall survive any termination of the Agreement.

4.2. No Third Party Beneficiary Rights. This Agreement is not intended to and shall not be construed to give any person other than the parties signatory hereto any interest or rights, (including any third party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby.

4.3. Entire Agreement. This Agreement sets forth the entire agreement and understanding between the Parties hereto with respect to the subject matter hereof and, except as specifically provided herein, supersedes and merges all prior oral and written agreements, discussions and understandings between the Parties with respect to the subject matter hereof, and neither of the Parties will be bound by any conditions, inducements or representations other than as expressly provided for herein.

4.4. Amendments and Modifications. This Agreement may not be amended or modified except in a writing duly executed by authorized representatives of both Parties.

4.5. Choice of Law; Venue. This Agreement shall be construed in accordance with the laws of the Commonwealth of Virginia without regard to its conflicts of law principles. All disputes regarding this Agreement shall be brought exclusively in the state or county courts of Arlington County, Virginia or the Alexandria Division of the United States District Court for the Eastern District of Virginia. Client consents to the exclusive jurisdiction of such courts and hereby waives any jurisdictional or venue defenses otherwise available. In the event Client nevertheless brings suit in another jurisdiction, Client agrees to pay the costs and fees (including attorneys' fees) incurred by IPSDI in defending or seeking dismissal of the same.

4.6. Force Majeure. Neither party will be liable for any delay or failure to perform any obligation under this Agreement where the delay or failure results from any cause beyond its reasonable control, including labor disputes or other industrial disturbances, systemic electrical, telecommunications, or other utility failures, earthquake, storms or other elements of nature, blockages, embargoes, riots, acts or orders of government, acts of terrorism, or war.

4.7. Assignment. Except in the event of a sale of substantially all of the equity or assets of IPSDI or Client, neither party will assign this Agreement, or delegate or sublicense any rights under this Agreement, without the other party's prior written consent, except that IPSDI may utilize subcontractors. Any assignment or transfer in violation of this section will be void. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of the parties and their respective successors and assigns.

4.8. Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which when taken together will constitute one Agreement.

4.9. Headings. The headings in this Agreement are inserted merely for the purpose of convenience and will not affect the meaning or interpretation of this Agreement.

4.10. Marketing. Client hereby authorizes IPSDI to publicly disclose Client's identity in connection with IPSDI's sales and marketing efforts.

4.11. Severability in Event of Partial Invalidity. If any provision of the Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and will remain in effect

International Public Safety Data Institute

10317 Burwell Rd
Nokesville, VA 20181
(434) 841-3803
billing@i-psdi.org



INVOICE

BILL TO
Golder Ranch Fire District
Attention: Chief Randy Karrer
3885 E Golder Ranch Drive
Tucson, AZ 85739
United States

INVOICE 1252
DATE 01/31/2020
TERMS Due on receipt
DUE DATE 01/31/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/31/2020	StatEngine Integration	Integrate Client's Computer Aided Dispatch (CAD), Records Management System (RMS), or data repository with the StatEngine service to enable data transmission to NFORS, including 1 year of data	1	5,000.00	5,000.00

Thank you for your business and have a great day!

BALANCE DUE

\$5,000.00

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING WORKERS' COMEPENSATION INSURANCE OPTIONS

ITEM #: 8E

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

As I have informed you in weekly updates, Copperpoint Insurance (our current workers' compensation provider) is dropping workers' compensation coverage for more than 60 fire departments (fire districts and small municipalities) effective July 1, 2020 (see attached letter). I joined with many other chief officers to discuss the possibility of a statewide workers compensation pool. Preliminary estimates reveal a potential 275% increase in workers' compensation expense annually, if we stay with a commercial carrier. The most viable and really the *only* option we have is the "pool" option with other fire districts. This will allow us to manage our liability, while providing the best coverage for our people. You may remember we discussed this about two years ago, but we decided not to continue based on our favorable renewal and commitment from Copperpoint at that time. Commercial insurance provider, 7710 Insurance, has told us they would quote us, but that it would be a minimum 275% more than what we have currently paid to Copperpoint. Clearly, that is not sustainable. Other commercial carriers have not expressed interest in covering emergency responders. As a reminder, we are statutorily required to have workers compensation insurance. Under Arizona law, it is mandatory for employers to secure workers' compensation insurance for their employees. Workers' compensation is a "no fault" system, in which an injured employee is entitled to receive benefits for an industrial injury, no matter who caused the job-related accident.

To be clear, below are the options:

1. Work towards “pooling” with other fire districts to provide coverage for workers’ compensation insurance. The pool will most likely cost us approximately 150% more than what we are paying now. Although we will be paying more than we do currently, the money we put into the pool will be owned by the pool, and will not be going towards the profit of a company. In short, it will add to our ability to pay our claims.
2. Continue to evaluate other commercial insurance carriers and request proposals. To this point, no agency will bid.
3. Evaluation of the State of Arizona workers’ compensation risk pool. The risk pool is designed for agencies who are unable to qualify for a private workers’ compensation insurance plan and are unable to provide the required coverage for their employees; they will be placed in an Arizona workers’ compensation assigned risk pool. This essentially means that the agency will be required to pay for the coverage offered to the pool, rather than get more competitive rates and better plan options by shopping around. Generally, the rates offered to the assigned risk pool are less attractive, but this does give the agency the ability to comply with the legal requirement for coverage.

RECOMMENDED MOTION

Motion to direct and authorize the fire chief to work on behalf of the District to engage in the best possible option to obtain workers’ compensation insurance.

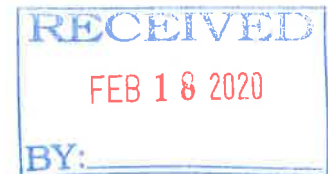


Phone: 602.631.2300
Toll Free: 1.800.231.1363

3030 N 3rd Street | Phoenix AZ 85012-3068

copperpoint.com

Golder Ranch Fire District
3885 E Golder Ranch Dr
Tucson, AZ 85739



02/13/2020

Dear Policyholder,

While we appreciate your business, we are writing to inform you that we have decided not to renew your Workers' Compensation policy effective upon the expiration of your policy. Attached you will find your formal notice of non-renewal.

To assist you in obtaining insurance coverage we encourage you to reach out to a local insurance agent or broker. If you are unable to find coverage in the private market, the state of Arizona offers an Assigned Risk Pool through NCCI Holdings Inc. NCCI can be contacted directly at 1.800.622.4123, or online at www.ncci.com.

You may also work with Mountain West Agency Services (MWAS), a wholly owned subsidiary of CopperPoint Insurance Companies to facilitate coverage into the Assigned Risk Pool through NCCI. MWAS can be contacted directly at 602.631.2789 or info@mwaseservices.com.

Should you have any questions, please feel free to contact us at our Policy Call Center at 602.631.2300.

Sincerely,

Tom Collins
Senior Vice President & Chief Underwriting Officer



Phone: 602.631.2300
Toll Free: 1.800.231.1363

3030 N 3rd Street | Phoenix AZ 85012-3068

copperpoint.com

02/13/2020

Golder Ranch Fire District

NOTICE OF NON-RENEWAL

Policy Number: 1001942

Policy Period: 07/01/2019 - 07/01/2020

This policy will expire at 12:01 AM on: 07/01/2020

CopperPoint Premier Insurance Company has recently reviewed your policy for its upcoming renewal. We regret to inform you that we will be unable to renew your current Workers Compensation coverage due to the following reason(s):

Reason for Non-Renewal: We are no longer writing this class of business.

If you have any questions, you may contact our Policy Call Center at 602.631.2300.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Collins", written over a light blue horizontal line.

Tom Collins
Senior Vice President & Chief Underwriting Officer

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE UNIFORMED PERSONNEL PAID TIME OFF (PTO) POLICY - 1603

ITEM #: 8F

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

As discussed at previous board meetings, based upon best practice and previous surveys done for the uniform personnel by our consultant, HR Knows (Igor Segolev), we know that uniform personnel with service from 0-5, 6-10 years accrued sick and vacation time at a significantly lower rate than others in the organization. Further, the recommendation from our consultant based on “best practice” is to migrate to a combined PTO policy to be more compliant with the Fair Labor Standards Act (FLSA). In December we presented a policy that reflects many months of work by the Leadership Team that recommends addition accrual hours to those previously mentioned as well as the a smaller increase for the rest of uniformed personnel. This policy combines current sick and vacation time into a combined PTO policy and defines uniform personnel as to those who operate or have operated in the hazard zone of an emergency.

Proposed policy 1603 has been re-evaluated by the Leadership Team and addresses only uniform personnel. There have minor adjustments for clarity and to ensure it interacts appropriately with other policies but is essentially the same as it was as presented in December which would have be implemented on December 16, 2019 with Board approval. Further, we respectfully request the impacted individuals receive a retro-accrual of hours back to December 16, 2019.

It is our intent to bring this uniformed policy to you for approval now and go through the same process for the non-uniformed personnel in April of this year.

RECOMMENDED MOTION

Motion to approve the Uniformed Personnel Paid Time Off Policy 1603 as presented (or adjusted), and to retroactively apply hours to the PTO banks to the beginning of pay period December 16, 2019.

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
	Date 03/04/20	Effective Date 03/12/2020 Review Cycle 07/01/2020	Page(s) Page 1 of 12

1603 ATTENDANCE – Uniformed Personnel

A. PURPOSE

THIS POLICY GOVERNS ATTENDANCE, LEAVE, OVERTIME, MINIMUM STAFFING, AND SEPARATION FROM EMPLOYMENT PAYOUT.

B. SCOPE

Applies to all uniformed personnel in the rank and/or position of Probationary Firefighter to Assistant Chief, and Fire Inspector Apprentice to Fire Marshal.

C. TABLE OF CONTENTS

1. [Attendance](#)
2. [Overtime](#)
3. [Minimum Staffing](#)
4. [Supervisor Responsibilities](#)
5. [PTO](#)
 - a. [Scheduled PTO](#)
 - b. [Education PTO](#)
 - c. [Cancellation of PTO](#)
 - d. [Unscheduled PTO](#)
 - e. [PTO Accrual](#)
 - f. [PTO Balance](#)
 - g. [Union PTO](#)
 - h. [Donated PTO](#)
6. [Shift Trades](#)
7. [Comp Time](#)
8. [Flex Time](#)
9. [LWOP](#)
10. [Bereavement Leave](#)
11. [Catastrophic Leave](#)
12. [Extended Absence](#)
13. [Separation from Employment –Payout](#)

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
	Date 03/04/20	Effective Date 03/12/2020	Page(s) Page 2 of 12
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D. PROCEDURE

1. Attendance

- a. The purpose of the attendance policy is to highlight the importance of members being present for work on time, every day. Members shall report to work as scheduled, properly attired, and prepared to work.
- b. Focus by all members, at all levels, should be to maintain minimum staffing. This may include (at the discretion of the Fire Chief, or designee) mandatory holdover or recall.
- c. A member may not leave their scheduled shift assignment during scheduled hours without proper permission and approval.
- d. Unacceptable patterns of Scheduled and or Unscheduled PTO, misuse, or misrepresentation place a burden on fellow members and the District, and may be grounds for disciplinary action.
- e. Four (4) occurrences of Unscheduled PTO in a rolling quarter may be considered an unacceptable pattern.
- f. A member who is absent from work for more than one (1) work day, without notification shall be considered to have voluntarily resigned from employment with the District. In the event that mitigating circumstances resulted in a member’s inability to provide contact with the District, the Fire Chief, or designee, may determine other appropriate action.

2. Minimum Staffing

- a. District [Minimum Staffing](#) requirements will be maintained for resource deployment including fire suppression, emergency medical services (EMS), and special operations while also addressing firefighter occupational health and safety.
- b. Every effort will be made to meet NFPA 1710, and Southern Arizona Auto Aid Response Council (SAAARC) standards.
- c. The maximum number of members permitted to be off on Scheduled PTO per shift will be calculated as ten percent (10%) of shift strength, rounded up to the nearest whole number, with the exception of operational need dictating maximum staffing.
- d. Battalion Chiefs (BC) and EMS Captain (EC) are excluded from the calculation of maximum number of members permitted off on Scheduled PTO.
- e. Minimum Company Staffing (crew size)
 - i. Ladder companies shall not fall below four (4) personnel.
 - ii. Engine companies shall not fall below four (4) personnel for more than six (6) hours.
 - See [staffing thresholds](#) for details of how many Engine companies may fall below 4 at one time.

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
	Date 03/04/20	Effective Date 03/12/2020 Review Cycle 07/01/2020	Page(s) Page 3 of 12

- iii. Special operations stations shall not fall below six (6) team members.
- iv. Wildland station shall not fall below four (4) team members.
- v. All ALS EMS units (ambulance, ladder, and engine companies) shall have at least one (1) member certified at a Paramedic level.
- f. [Staffing Thresholds](#)
 - i. Under special circumstances, companies may fall below minimum staffing at the discretion of the Fire Chief, or designee.

3. Overtime

- a. Overtime (OT) or Extra Duty (ED) is defined as hours paid at 1.5 times the regular rate for non-exempt members for working unscheduled time.
- b. Based upon the District’s standard shift schedule, full-time suppression personnel shall be scheduled for hours that qualify for OT payment as regulated in the OT provisions of the Fair Labor Standards Act. This is known as statutory OT:
 - i. Statutory OT are hours paid at 1.5 times the regular rate to non-exempt personnel on a suppression schedule in excess of 212 hours in a 28 day pay cycle. The total hours paid to a member, on a suppression schedule in a year are 2912, of which 156 hours are paid at 1.5 times the member’s regular rate.
- c. Forty (40) hour Suppression Shift OT: all work performed in excess of 40 hours per work week.
- d. Mandatory OT is defined as non-scheduled duty that is essential to meeting the operational needs of the District.
- e. Exempt members do not receive OT compensation unless they work a suppression shift above and beyond their administrative scheduled hours.
- f. No member shall work more than seventy-two (72) consecutive hours.
- g. Extra duty will be awarded to members who submit their eligibility in the scheduling program in order of least hours worked year to date.
- h. Members who are placed on a disciplinary suspension are not eligible to be assigned OT during that pay period.
- i. On-call
 - i. Non-exempt members who qualify under this policy receive ‘on-call pay’ at the currently approved District rate for all scheduled on-call hours, which may be found in the current non-exempt [Classification-wage scale](#).

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
	Date 03/04/20	Effective Date 03/12/2020 Review Cycle 07/01/2020	Page(s) Page 4 of 12

Att

- ii. When requested to respond, the member will be compensated at their OT rate, for a minimum of two (2) hours.
- iii. Exempt members are not entitled to additional hourly compensation for on-call duty.

4. Supervisor Responsibilities

- a. The responsibilities of supervisors include, but are not limited to:
 - i. Ensuring the District operational needs are met, including minimum staffing levels.
 - ii. Review, approve, and/or deny direct subordinates' PTO requests.
 - iii. Monitoring and regularly reviewing the attendance of those under their command to ensure that the use of PTO and leave is consistent with policy.
 - iv. When appropriate, counseling members regarding excessive absences and/or inappropriate use of PTO.
 - v. Addressing absences and PTO use in the member's performance evaluation when excessive or unusual use has:
 - Negatively affected the member's performance or ability to complete assigned duties, or negatively affected the District's operations.
 - vi. Referring eligible members to an available Employee Assistance Program (EAP), when appropriate.

5. PAID TIME OFF (PTO)

- a. PTO hours shall be included in computing the number of hours worked for purposes of the computation of OT pay.
- b. **Scheduled PTO**
 - i. Scheduled PTO is defined as Paid Time Off from a member's regular shift.
 - ii. Scheduled PTO requests must be submitted at least twenty-four (24) hours prior to shift but no more than 365 days.
 - iii. Scheduled PTO requests will be approved based on the order requests are submitted, in queue (beginning at midnight), first to last, up to the maximum number of personnel permitted to be off per shift.
 - iv. Scheduled PTO for members
 - On a 56 hour suppression work schedule shall only be used in twelve (12) or twenty-four (24) hour blocks, the front half of the shift, the back half of the shift, or the full shift.
 - On a forty (40) hour suppression work schedule shall only be used in (ten) 10 hour block.

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
	Date 03/04/20	Effective Date 03/12/2020	Page(s) Page 5 of 12
		Review Cycle 07/01/2020	

- On a 40 hour non suppression work schedule, shall not be restricted to a minimum PTO time block.
- v. All requests for Scheduled PTO must be submitted through the scheduling program, and shall be approved or denied by the member’s direct supervisor within ninety six (96) hours of time-stamped submission.
 - A member should not assume that the request has been approved until confirmed by their supervisor.

a. Education PTO

- i. Education PTO includes any class, workshop, or certification that benefit the member and the District.
- ii. Education PTO requests are not restricted to the ten (10), twelve (12) or twenty-four (24) hour blocks.
- iii. Education PTO will be included when calculating maximum number of personnel permitted off per shift on Scheduled PTO.
- iv. A member shall submit a Scheduled PTO request to attend education that occurs on their regularly scheduled shifts.
- v. For Scheduled PTO requests that meet Education PTO requirements, the member shall submit, through the chain of command to the members BC, valid proof of education (syllabus), including a memo detailing how it will benefit the District.
- vi. Credited Education PTO
 - If no OT is utilized to cover a member’s absence for Education PTO, the member’s PTO balance may be credited, and those hours will count as “hours worked”.
 - If multiple members attend the same District-approved education, the total amount of hours not used for OT will be credited back to the members’ PTO balances in equal amounts.

b. Cancellation of PTO

- i. To cancel Scheduled PTO, the member shall contact their direct supervisor no later than one shift prior (minimum of twenty-four (24) hours).
- ii. Supervisors shall follow their chain of command to ensure the cancellation is communicated to the BC.

c. Unscheduled PTO

- i. Unscheduled PTO may be used when a member is physically, or emotionally, unable to work, including an illness of a family member, or an emergency situation.

Golder Ranch Fire District Standard Operating Procedures	Management and Administration 1000		
	Section	Employee Benefits 1600	
R KARRER Authorized by Fire Chief	Procedure	Attendance – Uniformed Personnel 1603	
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- ii. For FMLA qualifying events refer to policy [1614](#).
- iii. For the purposes of this policy, a “family member” shall be defined as follows:
 - A child of any age (biological, adopted, foster, stepchild, child of a domestic partner, a legal ward, or any child to whom the member is in loco parentis, or was when the person was a minor).
 - A parent (a biological, stepparent, adoptive parent, foster parent, or legal guardian of a member or the member’s spouse/domestic partner, or a person who stood in loco parentis when the member or member’s spouse/domestic partner was a minor child)
 - A spouse or domestic partner
 - A grandparent, grandchild, or sibling (biological, foster, adoptive or step-relationship of the member or member’s spouse/domestic partner)
 - Any other individual related by blood or affinity whose close association with the member is equivalent to a family relationship.
- iv. Unscheduled PTO includes all PTO requests with less than twenty-four (24) hours’ notice.
- v. Members utilizing Unscheduled PTO shall not engage in other employment or self-employment, or participate in any sport, hobby, recreational activity, or other activity.
- vi. Unscheduled PTO requests shall occur no less than one-and-a-half (1.5) hours before the start of their scheduled shift.
- vii. The procedure for requesting Unscheduled PTO includes both of the following:
 - Request the time off on the designated scheduling program
 - and**
 - Email unscheduledPTO@grfdaz.gov or call 520-825-5919, and provide name, rank, current assignment, date, and duration of time requested off.
- viii. When a member utilizes Unscheduled PTO the day before, during, or the day after a District recognized holiday, and/or anytime during the two-week period prior to voluntary separation, the member may be required to provide written documentation from their healthcare provider attesting to the need for Unscheduled PTO.

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d. PTO Accrual

Years of Service	Annual Accrual of PTO Hours	PTO Hours /Pay Period
0-5	338	13
5-10	390	15
10-15	416	16
15-20	442	17
>20	468	18

e. PTO Balance

- i. A member who has accrued in excess of 672 hours of PTO as of the first payday in December has the option:
 - To be paid out at 50% of their current hourly rate for hours in excess of 672.
 - Or to continue accruing up to the maximum allowable of 1,140 hours.
- ii. A member who accrues in excess of 1,140 hours of PTO as of the first payday in December, will be paid out at 50% of their current hourly rate.
- iii. Under extenuating circumstances, the Fire Chief may allow a member to carry-over PTO hours in excess of the maximum allowable. This additional carry-over is not eligible for District buy back.
- iv. A [PTO Balance Election Form](#) must be sent to the Finance Department no later than November 1st for changes to occur.
- v. Members may elect to transfer PTO bank payouts directly to any eligible District-sponsored retirement plan on an annual basis.

f. Union PTO

- i. Union PTO usage may be limited to a maximum of two (2) personnel per shift.
- ii. Is excluded from the maximum number of members permitted to be off on Scheduled PTO.
- iii. Union Members utilizing Union PTO, extra duty will be filled utilizing the same procedures outlined in section [D.3.g.](#)
- iv. Must be approved by the Fire Chief, or designee.

g. Donated PTO

- i. A member who exhausts their PTO bank may be eligible for Donated PTO.
- ii. This allows individuals to assist fellow members by donating PTO and/or Comp time hours in the event of a serious medical situation, or other circumstance, that creates a severe financial hardship
- iii. A member shall request donated leave via a written request to the Fire Chief.

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- iv. A donor must submit donations in writing/email to Finance.
- v. A donor must retain a minimum of forty-eight (48) hours of PTO for their own use.
- vi. The hours donated shall be computed at the donor’s hourly rate, and added to the recipient’s total, based on their hourly rate.
 - For example, if the donor has an hourly rate of \$16 and the recipient has an hourly rate of \$8, the one (1) hour of donated leave would be worth two (2) hours to the recipient.
- vii. Once a member returns to work, the member is not eligible to receive additional leave donations for that particular situation.
- viii. Only those hours needed for a pay period shall be used. Upon the member’s return to work, all excess donation hours shall be returned to the donors in proportion to their donation. No donor shall receive more hours back than were originally donated.
- ix. Donated leave hours shall not be counted as “hours worked” for the purpose of the calculation of OT.
- x. The member receiving donated leave shall not accrue paid time off or holiday pay for any pay period in which they utilize donated leave.

6. Shift Trades

- a. Members may substitute for one another, during scheduled work hours, in performance of work in the same capacity (rank, qualifications, and certification, as well as specialty assignment).
- b. Hours worked on a trade shall be excluded by the District in the calculation of the hours for which the substituting member would otherwise be entitled to OT, 29 U.S.C. §207(p)(3).
- c. Trades must be approved by the member’s direct supervisor and recorded on the scheduling program at least twenty-four (24) hours in advance.
- d. Trades must be voluntary and reciprocated within a rolling year.
- e. Attendance for trades is the responsibility of the member who accepted the trade and is assigned to the shift.
- f. If a member requests unscheduled PTO on a shift trade they have agreed to work, their PTO will be deducted manually by the scheduler, and no compensation will be paid.
- g. Any number of hours may be traded during a shift.
- h. Circumventing the shift bid system with trades will not be permitted.

7. Comp Time

- a. Compensatory time, or Comp time, is an arrangement wherein a member is allowed to bank time-off in lieu of receiving OT pay.

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- b. Non-exempt members shall have the choice of either receiving OT compensation or accruing Comp time.
- c. The maximum accrual of Comp time shall be 144 hours. All OT hours worked beyond the maximum accrual allowance of 144 must be paid at the member’s OT rate.
- d. Comp time may be used in lieu of Scheduled PTO hours.
- e. Comp Time shall not be used for [FMLA](#) qualifying events.
- f. In order to avoid OT hours, management has the discretion to require an employee to flex their schedule within the same work week, as long as the employee has not surpassed the OT threshold.
- g. A member may initiate a request to flex their schedule within the workweek so as to avoid working over forty (40) hours in the workweek.
- h. Any accrued, but unused Comp time, shall be paid at 100% upon any separation from employment.

8. Flex Time

- a. Flexible time or Flex time is an arrangement wherein
 - i. An exempt member on a 40 hour non-suppression schedule, is allowed to initiate a request to flex their schedule within the same pay period.
 - ii. A non-exempt member on a 40 hour non-suppression schedule, is allowed to initiate a request to flex their schedule within the same work week.
 - iii. Members on any suppression schedule may not utilize Flex Time.
- b. Flex time may be used in lieu of Scheduled PTO hours.
- c. Flex time allows exempt member to alter their workday’s start and finish times at the discretion of their supervisor.
- d. Flex time shall not be paid upon separation from employment.
- e. Flex time shall expire when/if the member returns to a suppression schedule or becomes a non-exempt member.

9. Leave Without Pay (LWOP)

- a. LWOP is a temporary non-pay status, and absence from duty, at the discretion of the Fire Chief, or designee.
- b. If granted, a member utilizing LWOP shall be required to exhaust all PTO accruals, after which the leave will become unpaid.
- c. Any pay period with LWOP is an incomplete pay period and will not accrue PTO.
- d. To determine how periods of LWOP may affect health and retirement benefits, future pay adjustments, and PTO accrual see policy [1615 – Personal Leave](#)

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- e. A member who utilizes LWOP is not eligible to work OT in the same pay period as the LWOP occurred.

10. Bereavement Leave

- a. In the event of a death of a [close relative](#), a member shall be granted time off with pay according to the guidelines set forth below, to attend the funeral and/or take care of personal matters related to the death of the family member.
 - i. Includes up to forty-eight (48) hours of paid leave for members on a suppression schedule. Includes up to thirty-two (32) hours of paid leave for members on a non-suppression schedule.
 - ii. Must be approved by the Fire Chief, or designee, through the chain of command.
 - iii. Additional time may be requested as PTO.
 - iv. In the event of a death of a co-worker, bereavement leave time may be granted to allow co-workers to attend the memorial/funeral services.

11. Catastrophic Leave

- a. In the event that a member has been diagnosed with a terminal illness, the District will provide a 50% match of [donated PTO](#) in order to ensure that the member receives wages for a period of up to one year.
- b. In order to be eligible for this benefit, the member will be required to provide the District with medical information necessary to confirm the medical status. All such information will be kept confidential. See Policy [1614](#) – FMLA
- c. During this time period, the member may work a light duty administrative assignment if available, if they are physically able to do so, and if the member receives a written release to light duty from their healthcare provider. Any hours worked will offset the 50% match of donated hours necessary to maintain the member’s normal full-time earnings.
- d. The one year of coverage may be extended at the discretion of the Fire Chief, or designee.

12. Extended Absence

- a. A member absent from duty for more than three (3) consecutive shifts may be required to furnish a statement from a healthcare provider supporting the need to be absent, and the ability to return to work.
- b. Refer to policy number [1614](#) for FMLA details.
- c. A member on an Extended Absence shall contact their supervisor, and Human Resources (HR) at specified intervals to provide an update on their absence and expected date of return.

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d. At the discretion of the Fire Chief, or designee, a member may also be required to undergo a return to work examination or a fitness for duty examination through a District appointed physician. In such event, the cost of such examination shall be covered by the District. [See Return to Work Flowchart.](#)

e. Any pay period with LWOP is an incomplete pay period and will not accrue PTO.

13. Separation from Employment –Payout

a. Upon separation of employment, PTO hours shall be compensated if the member is in good standing (i.e. a member who has not received corrective discipline, at the level of suspension or above within the last twelve (12) months).

b. Accrued Comp time shall be compensated at 100% regardless of member’s standing or type of separation.

c. The member shall be paid as follows:

i. In the event of retirement under a District-qualified plan, accrued PTO hours between 0 and 672 shall be compensated at the current regular rate of the member. Accrued hours in excess of 672, up to a maximum of 1,140, shall be compensated at 50% of the member’s current regular rate.

ii. The District shall be presented validated proof of application of retirement through Public Safety Personnel Retirement System (PSPRS), or Arizona State Retirement System (ASRS) in order to receive compensation for accrued PTO hours.

- PSPRS retirement shall be validated upon the PSPRS Local Pension Board’s ruling and the District’s submission to PSPRS. Validation must occur no later than 30 days of the employee’s separation of employment date, unless extended by the Fire Chief due to extenuating circumstances.
- ASRS retirement shall be validated upon receipt of the Ending Payroll Verification (EPV) notification. Validation must be received by GRFD Finance Department no later than 90 days of employee’s separation of employment date, unless extended by the Fire Chief due to extenuating circumstances.

iii. Payment for accrued PTO hours shall be paid to the qualifying employee on the District’s next regularly scheduled payroll following confirmation of retirement through the respective system. Due to the required validation of the retirement

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system, payment for accrued PTO hours may occur following the employee’s final paycheck for regular wages and other accrued compensable leave time.

- iv. In the event of voluntary separation other than a District-qualified retirement plan, the first 672 accrued PTO hours shall not be compensated. Accrued hours in excess of 672 up to a maximum of 1,140, shall be compensated at 50% of the member’s current regular rate.
 - In the event of any non-voluntary separation, no PTO balances will be paid out to the member (non-voluntary separation is defined as termination, or resignation in lieu of termination).
- v. In the event of the death of a member, the beneficiary designated by the member to receive retirement benefits shall be paid the deceased member’s PTO leave balance at the same rate as noted in [13.c.i.](#)
- d. Members may elect to transfer PTO bank payouts directly to eligible District sponsored plans upon separation from employment.
- e. Uniformed personnel who are assigned to a 40 hours schedule but were accruing at a 56 hour schedule will have all their hours converted back to the current 40 hour non-uniform accrual rate for retirement pay out and other separation payout.

E. REVISION HISTORY, APPLICABLE REFERENCES AND NOTES

1. Adopted from former policies: 1214, 1313, 1603, 1604, 1605, 1619, 1620 and 1626 by F. Pearce, T. Brandhuber & HR Team.
2. Review:
 - Fire Chief: Randy Karrer
 - Operations: J. Hurguy, S. Robb
 - Labor: B. Jones, A. Hatfield, R. Ward
 - HR: HR Team
 - Peer: D. Christian, C. Grissom
3. References: 5 CFR 550.114(e) and 551.531(e), 29 U.S.C. §207(p)(3), NFPA 1710

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1603 ATTENDANCE – Uniformed Personnel

A. PURPOSE

THIS POLICY GOVERNS ATTENDANCE, LEAVE, OVERTIME, MINIMUM STAFFING, AND SEPARATION FROM EMPLOYMENT PAYOUT.

B. SCOPE

Applies to all uniformed personnel in the rank and/or position of Probationary Firefighter ~~to~~ Assistant Chief, ~~Fire Chief~~, and Fire Inspector Apprentice to Fire Marshal.

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D. PROCEDURE

1. Attendance

- a. The purpose of the attendance policy is to highlight the importance of members being present for work on time, every day. Members shall report to work as scheduled, properly attired, and prepared to work.
- b. Focus by all members, at all levels should be to maintain minimum staffing. This may include (at the discretion of the Fire Chief or designee) mandatory holdover or recall.
- c. A member may not leave their scheduled shift assignment during scheduled hours without proper permission and approval.
- d. Unacceptable patterns of Scheduled and or Unscheduled PTO, misuse, or misrepresentation place a burden on fellow members and the District and may be grounds for disciplinary action.
- e. Four (4) occurrences of Unscheduled PTO in a rolling quarter may be considered an unacceptable pattern.
- f. A member who is absent from work for more than one work day without notification shall be considered to have voluntarily resigned from employment with the District. In the event that mitigating circumstances resulted in a member's inability to provide contact with the District the Fire Chief or designee may determine otherwise appropriate action.

2. Minimum Staffing

- a. District [Minimum Staffing](#) requirements will be maintained for resource deployment; including fire suppression, Emergency Medical Services (EMS), and special operations while also addressing firefighter occupational health and safety.
- b. Every effort will be made to meet NFPA 1710 and Southern Arizona Auto Aid Response Council (SAAARC) standards.
- c. The maximum number of members permitted off on Scheduled PTO per shift will be calculated as ten percent (10%) of shift strength rounded up to the nearest whole number, with the exception of operational need dictating maximum staffing.
- d. Battalion Chiefs (BC) and EMS Captain (EC) are excluded from the calculation of maximum number of members permitted off on Scheduled PTO.
- e. Minimum Company Staffing (crew size)
 - i. Ladder companies shall not fall below four (4) personnel.
 - ii. Engine companies shall not fall below four (4) personnel for more than six (6) hours.
 - See [staffing thresholds](#) for details of how many Engine companies may fall below 4 at one time.

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- iii. Special operations stations shall not fall below six (6) team members.
- iv. Wildland station shall not fall below four (4) team members.
- v. All ALS EMS units (ambulance, ladder and engine companies) shall have at least one member certified at a Paramedic level.
- f. [Staffing Thresholds](#)
 - i. Under special circumstances companies may fall below minimum staffing at the discretion of the Fire Chief or designee.

3. Overtime

- a. Overtime (OT) or Extra Duty (ED) is defined as hours paid at 1.5 times the straight time rate for non-exempt members for working unscheduled time.
- b. Based upon the Districts standard shift schedule, full-time suppression personnel shall be scheduled for hours that qualify for OT payment as regulated in the OT provisions of the Fair Labor Standards Act, this is known as statutory OT:
 - i. Statutory OT are hours paid at 1.5 times the straight time rate to non-exempt personnel on a suppression schedule in excess of 212 hours in a 28 day pay cycle. The total hours paid to a member on a suppression schedule in a year are 2912 of which 156 hours are paid at 1.5 times the member’s straight time rate.
- c. Forty (40) hour Suppression Shift OT: all work performed in excess of 40 hours per work week.
- d. Mandatory OT is defined as non-scheduled duty that is essential to meeting the operational needs of the District.
- e. Exempt members do not receive OT compensation unless they work a suppression shift above and beyond their administrative scheduled hours.
- f. No member shall work more than seventy-two (72) consecutive hours.
- g. Extra duty will be awarded to members who submit their eligibility in the scheduling program in order of least hours worked year to date.
- h. Members who are placed on a disciplinary suspension are not eligible to be assigned OT during that pay period.
- i. On-call
 - i. Non-Exempt members who qualify under this policy receive ‘on call pay’ at the current approved District rate for all scheduled on-call hours, which may be found in the current non-exempt [Classification-wage scale](#).

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- ii. When requested to respond the member will be compensated at their OT rate, for a minimum of two (2) hours.
- iii. Exempt members are not entitled to additional hourly compensation for on call duty.

4. Supervisor Responsibilities

- a. The responsibilities of supervisors include, but are not limited to:
 - i. Ensuring the District operational needs are met, including minimum staffing levels.
 - ii. Review, approve, and/or deny direct subordinates PTO requests.
 - iii. Monitoring and regularly reviewing the attendance of those under their command to ensure that the use of PTO and leave is consistent with policy.
 - iv. When appropriate, counseling members regarding excessive absences and/or inappropriate use of PTO.
 - v. Addressing absences and PTO use in the member’s performance evaluation when excessive or unusual use has:
 - Negatively affected the member’s performance or ability to complete assigned duties or negatively affected the districts operations.
 - vi. Referring eligible members to an available Employee Assistance Program (EAP) when appropriate.

5. PAID TIME OFF (PTO)

- a. PTO hours shall be included in computing the number of hours worked for purposes of the computation of OT pay.
- b. **Scheduled PTO**
 - i. Scheduled PTO is defined as Paid Time Off from a member’s regular shift.
 - ii. Scheduled PTO requests must be submitted at least twenty-four (24) hours prior to shift but no more than 365 days.
 - iii. Scheduled PTO requests will be approved based on the order requests are submitted, in queue (beginning at midnight), first to last, up to the maximum number of personnel permitted off per shift.
 - iv. Scheduled PTO for members
 - On a 56 hour suppression work schedule shall only be used in 12 or 24 hour blocks, the front half of the shift, the back half of the shift or the full shift.
 - On a 40 hour suppression work schedule shall only be used in 10 hour block.

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- On a 40 hour non suppression work schedule shall not be restricted to a minimum PTO time block.
- v. All requests for Scheduled PTO must be submitted through the scheduling program and shall be approved or denied by the member’s direct supervisor within ninety six (96) hours of time stamped submission.
 - A member should not assume that the request has been approved until confirmed by their supervisor.

a. Education PTO

- i. Education PTO includes any class, workshop or certification that benefit the member and the District.
- ii. Education PTO requests are not restricted to ten (10), twelve (12), or twenty-four (24) hour blocks.
- iii. Education PTO will be included when calculating maximum number of personnel permitted off per shift on Scheduled PTO.
- iv. A member shall submit a Scheduled PTO request to attend education that occur on their regular scheduled shifts.
- v. For Scheduled PTO requests that meet Education PTO requirements, the member shall submit, through the chain of command to the members BC, valid proof of education (syllabus) including a memo of how it will benefit the District.
- vi. Credited Education PTO
 - If no OT is utilized to cover a member’s absence for Education PTO, the members PTO balance may be credited and those hours will count as ‘hours worked’.
 - If multiple members attend the same District approved education the total amount of hours not used for OT will be credited back to the members’ PTO balance in equal amounts.

b. Cancellation of PTO

- i. To cancel Scheduled PTO, the member shall contact their direct supervisor no later than one shift prior (minimum of 24 hours).
- ii. Supervisors shall follow their chain of command to ensure the cancellation is communicated to the BC.

c. Unscheduled PTO

- i. Unscheduled PTO may be used when a member is physically or emotionally unable to work, including an illness of a family member or an emergency situation.

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- ii. For FMLA qualifying events refer to policy [1614](#).
- iii. For the purposes of this policy, a “family member” shall be defined as follows:
 - A child of any age (biological, adopted, foster, stepchild, child of a domestic partner, a legal ward or any child to whom the member is in loco parentis or was when the person was a minor).
 - A parent (a biological, stepparent, adoptive parent, foster parent, or legal guardian of a member or the member’s spouse/domestic partner, or a person who stood in loco parentis when the member or member’s spouse/domestic partner was a minor child)
 - A spouse or domestic partner
 - A grandparent, grandchild or sibling (biological, foster, adoptive or step-relationship of the member or member’s spouse/domestic partner)
 - Any other individual related by blood or affinity whose close association with the member is equivalent to a family relationship.
- iv. Unscheduled PTO includes all PTO requests with less than twenty-four (24) hour notice.
- v. Members utilizing Unscheduled PTO shall not engage in other employment or self-employment, or participate in any sport, hobby, recreational activity or other activity.
- vi. Unscheduled PTO requests shall occur no less than one and a half (1.5) hours before the start of their scheduled shift.
- vii. The procedure for requesting Unscheduled PTO includes both of the following:
 - Request the time off on the designated scheduling program
 - and**
 - Email unscheduledPTO@grfdaz.gov or call 520-825-5919 and provide name, rank, current assignment and the date and duration of time requested off.
- viii. When a member utilizes Unscheduled PTO the day before, during, or the day after a District recognized holiday, and/or anytime during the two-week period prior to voluntary separation, the member may be required to provide written documentation from their healthcare provider attesting to the need for Unscheduled PTO.

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d. PTO Accrual

Years of Service	Annual Accrual of PTO Hours	PTO Hours /Pay Period
0-5	338	13
5-10	390	15
10-15	416	16
15-20	442	17
>20	468	18

e. PTO Balance

- i. A member who has accrued in excess of 672 hours of PTO as of the first payday in December has the option:
 - To be paid out at 50% of their current hourly rate for hours in excess of 672.
 - Or to continue up to the maximum allowable of 1140 hours.
- ii. A member who accrues in excess of 1140 hours of PTO as of first payday in December will be paid out at 50% of their current hourly rate.
- iii. Under extenuating circumstances, the Fire Chief may allow a member to carry-over PTO hours in excess of the maximum allowable, this additional carry over is not eligible for District buy back.
- iv. A [PTO Balance Election Form](#) must be sent to the Finance Department no later than November 1st for changes to occur.
- v. Members may elect to transfer PTO bank payouts directly to any eligible District sponsored retirement plan on an annual basis.

f. Union PTO

- i. Union PTO usage may be limited to a maximum of two (2) personnel per shift.
- ii. Is excluded from the maximum number of members permitted off on Scheduled PTO.
- iii. Union Members utilizing Union PTO, ~~extra duty will be filled utilizing the same procedures outlined in section~~ shall find their own coverage utilizing extra duty procedures outlined in section [D.3.g.](#)
- iv. Must be approved by the Fire Chief or designee.

g. Donated PTO

- i. A member who exhausts their PTO bank may be eligible for Donated PTO.
- ii. This allows individuals to assist fellow members by donating PTO and/or Comp time hours in the event of a serious medical situation or other circumstance that creates a severe financial hardship
- iii. A member shall request donated leave via a written request to the Fire Chief.

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- iv. A donor must submit donations in writing/email to finance.
- v. A donor must retain a minimum of 48 hours of PTO for their own use.
- vi. The hours donated shall be computed at the donor’s hourly rate and added to the recipient’s total based on their hourly rate.
 - For example, if the donor has an hourly rate of \$16 and the recipient has an hourly rate of \$8, the one hour of donated leave would be worth two hours to the recipient.
- vii. Once a member returns to work, the member is not eligible to receive additional leave donations for that particular situation.
- viii. Only those hours needed for a pay period shall be used. Upon the member’s return to work, all excess donation hours shall be returned to the donors in proportion to their donation. No donor shall receive more hours back than were originally donated.
- ix. Donated leave hours shall not be counted as “hours worked” for the purpose of the calculation of OT.
- x. The member receiving donated leave shall not accrue paid time off or holiday pay for any pay period in which they utilize donated leave.

6. Shift Trades

- a. Members may substitute for one another during scheduled work hours in performance of work in the same capacity (rank, qualifications, and certification, as well as specialty assignment).
- b. Hours worked on a trade shall be excluded by the District in the calculation of the hours for which the substituting member would otherwise be entitled to OT, 29 U.S.C. §207(p)(3).
- c. Trades must be approved by the member’s direct supervisor and recorded on the scheduling program at least 24 hours in advance.
- d. Trades must be voluntary and reciprocated within a rolling year.
- e. Attendance for trades is the responsibility of the member who accepted the trade and is assigned to the shift.
- f. If a member requests unscheduled PTO on a shift trade they have agreed to work their PTO will be deducted manually by the scheduler, and no compensation will be paid.
- g. Any number of hours may be traded during a shift.
- h. Circumventing the shift bid system with trades will not be permitted.

7. Comp Time

- a. Compensatory time or Comp time is an arrangement wherein a member is allowed to earn time off in lieu of receiving OT pay.

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- b. Non-exempt members shall have the choice of either receiving OT compensation or accruing Comp time.
- c. The maximum accrual of Comp time shall be 144 hours. All OT hours worked beyond the maximum accrual allowance of 144 must be paid at the member's OT rate.
- d. Comp time may be used in lieu of Scheduled PTO hours.
- e. Comp Time shall not be used for [FMLA](#) qualifying events.

f. In order to avoid OT hours, management has the discretion to require an employee to flex their schedule within the same work week, as long as the employee has not surpassed the OT threshold.

~~a. In order to avoid OT hours, management has the discretion to require a non-suppression member to flex their schedule within the workweek so as to avoid working over 40 hours.~~

g. A member may initiate a request to flex their schedule within the workweek so as to avoid working over 40 hours in the workweek.

i. Any accrued, but unused Comp time, shall be paid at 100% upon any separation from employment.

8. Flex Time

a. Flexible time or Flex time is an arrangement wherein

i. An exempt member on a 40 hour non-suppression schedule, is allowed to initiate a request to flex their schedule outside of the work week.

ii. A non-exempt member on a 40 hour non-suppression schedule, is allowed to initiate a request to flex their schedule within the work week.

iii. Members on any suppression schedule may not utilize Flex Time.

b. Flex time may be used in lieu of Scheduled PTO hours.

e. Flex time allows exempt member to alter their workday's start and finish times at the discretion of their supervisor.

d. Flex time shall not be paid upon separation from employment .

e. Flex time shall expire when/if the member returns to a suppression schedule or becomes a non-exempt member.

9. Leave Without Pay (LWOP)

- LWOP is a temporary non-pay status, and absence from duty, at the discretion of the Fire Chief, or designee.
- If granted, a member utilizing LWOP shall be required to exhaust all

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PTO accruals, after which the leave will become unpaid.

- Any pay period with LWOP is an incomplete pay period and will not accrue PTO.
- To determine how periods of LWOP may affect health and retirement benefits, future pay adjustments, and PTO accrual see policy 1615 – Personal Leave
- A member who utilizes LWOP is not eligible to work OT in the same pay period as the LWOP occurred.

- a. LWOP is a temporary non-pay status and absence from duty at the discretion of the Fire Chief or designee.
- b. If granted, a member utilizing LWOP shall be required to exhaust all PTO accrual, after which point the leave will become unpaid.
- c. To determine how periods of LWOP may affect health and retirement benefits, future pay adjustments, and PTO accrual see policy 1615 – Personal Leave

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d. A member who utilizes LWOP are not eligible to work OT in the same pay period as the LWOP occurred.

10. Bereavement Leave

a. In the event of a death of a close relative, a member shall be granted time off with pay according to the guidelines set forth below to attend the funeral and/or take care of personal matters related to the death of the family member.

i. Includes up to forty-eight (48) hours of paid leave for members on a suppression schedule. Includes up to thirty-two (32) hours of paid leave for members on a non-suppression schedule.

ii. Must be approved by the Fire Chief or designee through the chain of command.

iii. Additional time may be requested as PTO.

iv. In the event of a death of a co-worker, bereavement leave time may be granted to allow co-workers to attend the memorial/funeral services.

11. Catastrophic Leave

a. In the event that a member has been diagnosed with a terminal illness, the District will provide a 50% match of donated PTO in order to ensure that the member receives wages for a period of up to one year.

b. In order to be eligible for this benefit, the member will be required to provide the District with medical information necessary to confirm the medical status. All such information will be kept confidential. See Policy 1614 – FMLA

e. During this time period, the member may work a light duty administrative assignment if available, if they are physically able to do so, and if the member receives a written release to light duty from their healthcare provider. Any hours worked will offset the 50% match of donated hours necessary to maintain the member’s normal full-time earnings.

d. The one year of coverage may be extended at the discretion of the Fire Chief or designee.

12. Extended Absence

a. A member absent from duty for more than three (3) consecutive shifts may be required to furnish a statement from a healthcare provider supporting the need to be absent and the ability to return to work.

b. Refer to policy number 1614 for FMLA details.

e. A member on an Extended Absence shall contact their supervisor, and Human Resources (HR) at specified intervals to provide an update on their absence and expected date of return.

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d. At the discretion of the Fire Chief or designee, a member may also be required to undergo a return to work examination or a fitness for duty examination through a District appointed physician. In such event, the cost of such examination shall be covered by the District. [See Return to Work Flowchart.](#)

e. Any pay period with LWOP is an incomplete pay period and will not accrue PTO.

13. Separation from Employment –Payout

a. Upon separation of employment, PTO hours shall be compensated if the member is in good standing (a member who has not received corrective discipline, at the level of suspension or above within the last 12 months).

b. Accrued Comp time shall be compensated at 100% regardless of members standing or type of separation.

e. The member shall be paid as follows:

i. In the event of retirement under a District-qualified plan, accrued PTO hours between 0 and 672 shall be compensated at the current hourly rate of the member. Accrued hours in excess of 672, up to a maximum of 1140, shall be compensated at 50% of the member’s current hourly rate.

ii. The District shall be presented validated proof of application of retirement system through the respective system Public Safety Personnel Retirement System (PSPRS) or Arizona State Retirement System (ASRS) in order to receive compensation for accrued PTO hours.

• PSPRS retirement shall be validated upon the PSPRS Local Pension Board’s ruling and the District’s submission to PSPRS. This validation must occur no later than 30 days of the employee’s separation of employment date, unless extended by the Fire Chief due to extenuating circumstances.

• ASRS retirement shall be validated upon receipt of the Ending Payroll Verification (EPV) notification. This validation must be received by GRFD Finance Department no later than 90 days of employee’s separation of employment date, unless extended by the Fire Chief due to extenuating circumstances.

iii. Payment for accrued PTO hours shall be paid to the qualifying employee on the District’s next regularly scheduled payroll following confirmation of retirement through the respective system. Due to the required validation of the retirement

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system, payment for accrued PTO hours may occur following the employee's final paycheck for regular wages and other accrued compensable leave time.

iv. In the event of voluntary separation other than a District-qualified retirement plan, the first 672 accrued PTO hours shall not be compensated. Accrued hours in excess of 672 up to a maximum of 1140, shall be compensated at 50% of the member's current hourly rate.

v. In the event of any non-voluntary separation, no PTO balances will be paid out to the member (non-voluntary separation is defined as termination or resignation in lieu of termination).

vi. In the event of the death of a member, the beneficiary designated by the member to receive retirement benefits shall be paid the deceased member's PTO leave balance at the same rate as noted in 13.c.i.bj.

vii. Members may elect to transfer PTO bank payouts directly to eligible District sponsored plan upon separation from employment.

j. Uniformed personnel who are assigned to a 40 hours schedule but were accruing at a 56 hour schedule will have their hours converted back to the current 40 hour non-uniform accrual rate for retirement pay out and other separation payout.

d.

E.k. **REVISION HISTORY, APPLICABLE REFERENCES AND NOTES**

1. Adopted from former policies: 1214, 1313, 1603, 1604, 1605, 1619, 1620 and 1626 by F. Pearce, T. Brandhuber & HR Team.

2.

Review:

Fire Chief: Randy Karrer

Operations: J. Hurguy, S. Robb

Labor: B. Jones, A. Hatfield, R. Ward

HR: HR Team

Peer: D. Christian, C. Grissom

Review:

Operations: J. Hurguy

Peer: ~~D. Christian, S. Robb, C. Grissom & S. Lunde~~ Labor: ~~A. Hatfield, R. Ward, B. Howe~~

3. References: 5 CFR 550.114(e) and 551.531(e), 29 U.S.C. §207(p)(3), NFPA 1710

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**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: INFORMATIONAL ITEM ONLY – DISCUSSION ON THE RESULTS OF THE ADMINISTRATIVE PERSONNEL BENEFITS SURVEY CONDUCTED BY HR KNOWS (IGOR SEGOLEV)

ITEM #: 8G

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

As promised, attached is the administrative personnel benefits survey conducted by third party consultant HR Knows (Igor Segolev). As we anticipated, the report reveals that the benefits portion of the compensation package provided by GRFD to administrative personnel are well above average, as compared to the 15 other public agencies. Especially in the sick/vacation accrual, those with more tenure are well above average. The recently proposed PTO combination also reflects that we are consistently above average. As you know, this year we are also conducting a salary survey of administrative positions, we should have that by the April meeting for discussion and possible action.

RECOMMENDED MOTION

No motion needed for this agenda item.



GOLDER RANCH BENEFITS PRACTICES & POLICIES MARKET

Share the knowledge

info@hrknow.com

ABOUT THIS REPORT

HR Know, LLC, a total rewards consultancy firm (HR Know) was retained by the Golder Ranch Fire District (Golder Ranch) to conduct a total compensation and benefits study for its full-time and part-time (non-suppression) personnel, to include base compensation, paid-leave practices, short-term disability, and tuition reimbursement practices and policies within the relevant labor market.

This Total Compensation Report contains the project scope and work plan; describes the methodologies utilized in data collection and analysis; and provides total compensation results for the benchmarked survey classifications. Both parties agreed that the first portion of the study will examine benefits practices and would be delivered in February to Golder Ranch. The second portion of the study, which includes base compensation of (non-suppression personnel) will be completed and delivered in March 2020. The data for this report was collected during the months of February 2020. For consistency in labor market comparisons, all salary and benefits data are represented as of February 1, 2020.

This portion of the report summarizes the review and analysis of Benefits Practices & Policies surveyed by HR Know team of consultants for Golder Ranch's relevant labor market. The benefits packages examined in this report include the following:

- ✓ Employer-Paid Leave Practices (Vacation, Sick, Holidays, and PTO)
- ✓ Leave Policies (Accruals, Maximums, Carry-over, and Cash-outs)
- ✓ Short-Term Disability Practices; and
- ✓ Tuition Reimbursement Practices

Analysis is based on data received from 15 fire districts and departments. To capture benefits practices of the broader market, in which Golder Ranch may compete for qualified labor, HR Know expanded the research and analysis to other government agencies and municipalities (Town of Oro Valley, University of Arizona, Town of Marana, and City of Tucson) and reviewed additional data sources, including salary surveys, reports, white papers, and statistical studies. HR Know surveyed benefits practices and policies of participants, and received responses from the number of agencies, districts, and organizations.

The references made to the benefits research findings detailed in this report do not automatically suggest aligning each benefit and policy with those found in the relevant market. For example, market research suggests that some agencies award more sick time that is required by recently passed by AZ Congress Prop 206. That does not necessarily mean that Golder Ranch should follow this market trend. The policy decisions should be viewed in the broad scope of the total benefits package and based on the organizational philosophy, culture,

and operational objectives.

Finally, some of the recommendations offered in this report reflect generalized approaches to policy and may not be the best practice for, or in the best interest of the specific organization.

ORGANIZATION

Golder Ranch Fire District provides responsive and caring fire and life safety services to meet the emerging needs of the community through teamwork, dedication, and professionalism. Total revenue (approx.): \$23,000,000.

IMPORTANT LEGAL DEVELOPMENT IN AZ BENEFITS

Prop 206 passed by AZ Congress has a Paid Sick Time (PST) requirement started previously in July 2017. While many employers already offer some form of sick leave, the new statute imposes certain minimum requirements. Under Prop 206, private employers and municipalities become subject to the following requirements:

Amount of Leave: Employees will accrue 1 hour of leave for every 30 hours worked, subject to the following limitations based on employer size:

15+ employees: Leave accrual capped at 40 hours per year.

1-14 employees: Leave accrual capped at 24 hours per year.

Leave starts accruing on the employee's hire date or the effective date of the law. Prop 206 applies to almost every full-time, part-time, and temporary employee.

Carryover: Employees may carry over unused sick leave to the next calendar year, with usage capped at 24 and 40 hours respectively, based on employer size. At the employer's option, it can pay out accrued, unused leave at year's end, in lieu of carryover, but only if the employer provides the employee with the full amount of annual leave required at the beginning of the next year.

Leave Usage: Employees can use leave as accrued, except that employers may require employees hired after July 1, 2017 to wait until the 90th calendar day after commencing employment to use any leave. If rehired within nine (9) months of a separation from employment, all accrued unused leave may be reinstated, according to some policies.

METHODOLOGY

The information contained in this report is presented solely for the purpose of informing Golder Ranch of current benefits & policy market trends, analysis, and findings about total reward practices within the relevant labor market. HR Know team of consultants defined the relevant market primarily as organizations of similar revenue size, industry, region, and business model. In order to provide current and accurate information about benefits practices and policies, HR Know team of consultants polled and surveyed Fire districts/departments, reviewed benefit policies of larger government agencies, such as Town of Oro Valley, University of Arizona, Town of Marana, City of Tucson, and studied salary surveys and other relevant materials. In developing this Benefits

report, HR Know surveyed the following 15 fire districts and/or departments:

- Bullhead City
- Central AZ FD
- Chandler
- City of Casa Grande
- City of Phoenix
- Green Valley
- Kingman
- Lake Havasu City
- Mesa
- North County
- Northwest Fire
- Scottsdale
- Sun City Fire District
- Superstition Fire and Medical District
- Tucson Fire

All data was collected from the source in its original published format and then reformatted and normalized to fit the Golder Ranch accrual format. For instance, all paid leave accruals were adjusted to Golder Ranch accrual system based on years of service as shown below:

<i>Years of Service</i>
<5
<10
<15
<20
>20

Three fire districts/departments out of 15 had a combined “one-bucket” PTO policy, which included vacation and sick hours combined. These agencies didn’t show separate amounts for each component and in order to normalize the data, in some cases HR Know assumed that 40 hours was allocated to sick leave. These 40 hours were subtracted to calculate vacation hours. In other cases, where agencies had different “years of service” brackets for accruals, the accrual hours were pro-rated to fit Golder Ranch format. To aggregate and summarize the collected data, HR Know used the mean of all surveyed fire districts/departments. In some data calculations, HR Know used trimming to eliminate outliers (the lowest and the highest number in the collected data set). The additional sources were used for both, blending with fire agencies and as a separate market segment.

BENEFITS MARKET ANALYSIS

HR Know studied the relevant labor market for benefits practices and policies and identified the following patterns, findings, and trends.

- PTO Trends: Overall, more and more organizations are switching to PTO from separate leave buckets of (personal, sick, & vacation).
- Prop 206: Mandatorily, Prop 206 now requires 40 hours of sick time be provided by each employer, and organizations that had designated sick hours over 40 hours were not affected, however those who had a combined PTO have to designate 40 hours into sick time and code it differently into their Payroll.
- Vacation: The analysis of both, benefits among fire districts/departments and broader market survey, demonstrates Golder Ranch's competitive positioning in paid vacation accruals, maximums, and carry over hours. The newly proposed combined PTO policy introduced by Golder Ranch places the district in an even more competitive position against other fire districts/departments.
- Holidays: Surveyed participants provided 11 days, which is abundant compared to private sector organizations that provide an average of 6 holidays per year.
- Short-Term Disability: Only about 35%-40% of surveyed agencies provide employer-paid STD policy. The remaining agencies, as well as the broad labor market, offer STD benefits to employees through a third-party administrator and at employees' expense. The waiting periods of the STD vary from seven (7) to sixty (60) days.
- Sick: Average of sick time provided by surveyed fire districts/departments is 96 hours (12 paid sick days) per year, compared to broad labor market practices of 40-80 hours of sick time per year.
- Tuition reimbursement: Most of the surveyed organizations reported having tuition reimbursement policy. The average annual amount of tuition reimbursement is \$4,800. Most agencies didn't indicate the life-time maximum of the tuition reimbursement amount, however, this approach is widely used in the broad labor market.

Paid Leave

Golder Ranch uses a traditional system of paid time off where vacation and sick time are accrued and kept in separate banks. This practice is more common among government entities, municipalities, and fire districts. Golder Ranch's policies are consistent with the relevant market, as most surveyed participants offer separate holiday, vacation, and sick bank hours with the accrual rates based on longevity. However, the number of organizations moving towards a "one-bucket" Paid-Time Off (PTO) approach, where all leave components are combined in one bank, is growing, though slowly. Some of the slowdown can be explained by Prop 206 that requires employers to provide and keep track of sick time. To stay in compliance with Prop 206, employers with

combined PTO policies had to designate a 40-hour portion of PTO to sick leave and institute a separate code for PTO-sick as opposed to PTO-general.

One major trend HR Know observed in recent years is the scaling back of leave policies in favor of more conservative accrual maximums; and limiting hours eligible for carry-over to the next year or be accumulated over multiple years. Typically, when an organization institutes this type of transition, the existing staff is “grandfathered”, and the more conservative new policy applies to new hires only. The grandfathered employees are allowed to keep their large leave banks, but once these banks are depleted, they can no longer exceed the new maximums. One important observation is that both public and private agencies shift away from the “sell-back” or “cash-out” leave policies, where employees can sell their unused vacation hours.

Vacation Leave

Analysis of the surveyed participants’ paid leave policies indicates that vacation time is typically accrued based on longevity, with gradual increases in five-year increments. Figures 1A and 1B (below) provide the comparison of Golder Ranch’s current vacation accrual hours versus the average accruals provided by the surveyed fire districts/departments. While Golder Ranch’s accrual rates are slightly below the market in 0-5 years category, it exceeds the average market accruals in all other categories.

Figure 1A: Comparison of Annual Vacation Accrual Hours, Chart



Figure 1B: Comparison of Annual Vacation Accrual Hours, Table

Annual Vacation (hours)					
Tenure	GRFD	Market Avg	% Mrkt	Recom %	Recom Hrs
<5	104	114	91.2%	100.0%	114
<10	156	149	104.7%	100.0%	149
<15	208	176	118.2%	100.0%	176
<20	260	190	136.8%	100.0%	190
>20	286	203	140.9%	100.0%	203

Combined PTO Leave

Analysis of the surveyed participants’ paid leave policies in the combined PTO model that includes both vacation and sick time components was compared with the Golder Ranch proposed new PTO policy. It does show that Golder Ranch has a competitive proposed policy in comparison to the average accruals of combined vacation and sick hours provided by surveyed fire districts/departments (see Figures 2A and 2B below).

The review of the broader labor market showed that while some government agencies have very competitive components of the leave policy, (such for example, Oro Valley stop accruing vacation leave at 480 hours and Town of Marana has no limits on vacation accruals), the overall leave policies in the broad market are less than those in fire districts/departments. When these leave benefits are combined with the same benefits of the fire segment, the average accruals go down.

Figure 2A: Comparison of Combined PTO Accrual Hours, Chart



Figure 2B: Comparison of Combined PTO Accrual Hours, Table

Annual PTO (vac & sick hours)					
<i>Tenure</i>	<i>GRFD</i>	<i>Market Avg</i>	<i>% Mrkt</i>	<i>Recom %</i>	<i>Recom Hrs</i>
<5	260	211	123.2%	100.0%	211
<10	312	247	126.3%	100.0%	247
<15	364	275	132.4%	100.0%	275
<20	416	289	143.9%	100.0%	289
>20	442	301	146.8%	100.0%	301

Holidays

Average number of paid holidays in fire districts/departments is consistent with Golder Ranch paid holidays. While some holidays may vary and include one floated holiday, the average number of days designated as paid holidays among all surveyed fire districts/departments was eleven (11). This number is found higher than in the broad public sector market, which was limited to eight (8) and in the broader mix of public and private sectors, which is generally limited to six (6) paid holidays.

Sick Time

In the past, the HR Know consulting team has typically recommended to our clients to institute a combined PTO policy rather than separating sick and vacation banks, however due to the recent passing of Proposition 206, combined PTO policies may become obsolete, because the new law requires employers to offer a minimum number of sick hours based on hours worked. Employers will need to calculate sick time separately in order to ensure compliance with these new regulations, which takes away the purpose and advantage of having just one combined bank for all leave hours. The amount of accrual and practices of payout of sick time by Golder Ranch is found to be consistent with the relevant market (see Figure 3).

Figure 3: Annual Sick leave Comparison

Annual Sick Leave Accrual (hours)					
<i>Tenure</i>	<i>GRFD</i>	<i>Market Avg</i>	<i>% Mrkt</i>	<i>GRFD Max</i>	<i>Mrkt Max*</i>
All	156	96	162.5%	672	varied

* Market max varies from 240 to 500 hours to no maximum

Accrual Maximums

While the majority of surveyed participants set caps on both vacation and sick accruals, the market shows a wide range, which varies from 240 hours maximum (Mesa Fire) to as many as 480 or 550 hours (Town of Oro Valley, North County Fire, respectively). The survey showed 353 hours as an average for maximum accruals, and some surveyed participants did not report maximums or caps at all. HR Know does not recommend unlimited vacation or sick time accruals, as this approach can interfere with other disability benefits as well as state laws

and regulations. Some surveyed participants allow for reduced payouts of sick time at termination (50% on average), and some allow a limited form of payout for unused sick and/or vacation time annually.

Bereavement Leave

The average bereavement leave awarded to employees in fire districts/departments is 32 hours, which is consistent with the bereavement policy provided by Golder Ranch.

Tuition Reimbursement

Golder Ranch Fire District offers employees up to \$500 annual reimbursement for qualified tuition and educational programs. However, because it is not possible to anticipate the potential usage, the additional reimbursement may be provided. Prior to June 1 of each year, employees may submit written requests (with receipts) for any non-reimbursed educational expenses that they incurred during the fiscal year and the Fire Chief will evaluate any remaining, unused dollars in the budget line item, and reimburse a percentage of those expenses to those employees. Benefit study shows that every participant of the survey reported having a tuition reimbursement policy and some participants published or reported the actual annual amount of reimbursement, which on average was \$4,800. It is our observation that most organizations offer a fixed amount of tuition reimbursement to provide employees with clear expectation of the benefit and to avoid possible unequal distribution of funds.

HR Know found that the tuition reimbursement processes, and general guidelines of the policies are consistent throughout the relevant labor market. In order to qualify for tuition reimbursement an employee must have been an employed for certain durations of time (varies from 90 days to 1 year), remaining in "good standing". The priority for tuition reimbursements is provided to employees who take courses related to their job content. All funds for tuition reimbursement go through a pre-approval process. Typically, employees will pay for the course and once a designated passing grade/score is achieved the employer processes the pre-approved tuition reimbursement amount for the course. The survey participants did not mention of lifetime cap for the total award, though this practice does exist within the labor market.

Short-Term Disability Policy

Four (4) fire districts/departments indicated that they cover the employee cost of Short-Term Disability premium. Some others reported offering employees a choice to purchase a STD policy through a third-party administrator. Most policies cover 66 percent of the employee's base pay with an established cap. The waiting periods when actual payouts start varied from seven (7) days (Scottsdale) to sixty (60) days (Chandler) from the reported disability start date. Most participants require the use of sick time or PTO prior to the start of family medical leave.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: March 10, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8H

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
 Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
 From 2/1/2020 Through 2/29/2020

Account Code	Account Title	Current Period Budget	Current Period Actual	YTD Budget	YTD Actual
5000	Labor/Benefits/Employee Development	2,330,299.21	2,102,163.30	19,208,630.38	18,622,136.60
6000	Supplies/Consumables	114,700.01	97,881.00	985,890.08	784,186.22
6500	Vehicle / Equipment Expense	60,398.24	42,074.22	495,185.92	366,137.01
6750	Utilities / Communications	41,483.03	31,251.53	334,190.98	281,819.91
7000	Professional Services	118,273.34	89,376.52	970,636.72	893,368.04
7500	Dues/Subscriptions/Maint. Fees	26,161.84	3,639.92	196,954.39	137,809.31
7750	Insurance	4,824.04	0.00	78,553.10	84,164.50
8000	Repairs / Maintenance	26,233.21	35,863.01	302,115.36	371,298.03
9000	Debt Service	785,480.56	782,835.77	1,033,422.27	1,030,679.04
9500	Capital Outlay	349,317.00	125,680.77	3,645,756.00	828,412.73
9900	Interest Expense	108,704.79	111,416.59	242,451.79	245,761.75
Report Difference		(3,965,875.27)	(3,422,182.63)	(27,493,786.99)	(23,645,773.14)

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: March 10, 2020

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This agenda item allows an individual Governing Board Member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: March 10, 2020

SUBJECT: CALL TO THE PUBLIC

ITEM #: 10

REQUIRED ACTION: Discussion Only Formal Motion Resolution

RECOMMENDED ACTION: Approve Conditional Approval Deny

SUPPORTED BY: Staff Fire Chief Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Fire Board may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public which are not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.