

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, January 16, 2018 1300 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, January 16, 2018 at 1:00 p.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk David Dahl, Board Member Al Pesqueira, Board Member Steve Brady

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Executive Assistant Chief Cheryl Horvath, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, Local 3832 Vice-President William Howe, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

There were no reports made from the governing board members.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

A. PRESENTATION OF PERSONNEL

- Mary Bequette was presented with a pin for five years of service.

**6. CONSENT AGENDA**

A. APPROVE MINUTES – DECEMBER 12, 2017 REGULAR SESSION

**MOTION** by Clerk Dahl to approve the January 16, 2018 Consent Agenda

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

**7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented his report to the Governing Board. He added that last week he attended the AZAA, the AFCA and the AFDA conferences. He wanted to compliment the Community Relations Team on the session that Anne Marie Braswell and Shawn Benjamin taught; he received a lot of positive feedback. There were no further questions or comments from the Governing Board.



- LEADERSHIP TEAM REPORT – Vice President Howe had nothing to report.
  - COMMUNITY RELATIONS REPORT – Community Relations Manager Braswell presented her report to the Board. She had nothing additional to add. There were no further questions or comments from the Board.
- B. OPERATION CHIEF'S REPORT – Chief Brandhuber presented his report to the Governing Board. He added that the ARCR has been submitted. There were no further questions or comments from the Board.
- C. ADMINISTRATIVE SERVICES CHIEF'S REPORT – Chief Abel presented the Administrative Services report to the Governing Board. He wanted to clarify that the new ambulance will be in service late February; not that we will receive it then. There were no further questions or comments from the Board.
- D. GOVERNMENT AND COMMUNITY AFFAIRS EXECUTIVE ASSISTANT CHIEF'S REPORT – Chief Horvath presented her report to the Governing Board. She wanted to welcome "Chief Al" (Board Member Pesqueira) to the Board. There were no further questions or comments from the Board.

## 8. **REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE MOUNTAIN VISTA FIRE DISTRICT ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2017

Lydia Hunter and Eric Maneval, members from Beach Fleischman presented the audit for the former Mountain Vista Fire District for fiscal year June 30, 2017 to the Governing Board. Chief Karrer asked about the pension liability and when it would be recorded; Lydia Hunter answered the Chief's question stating that it was recorded one year previous and Golder Ranch Fire District should see the numbers in their report.

**MOTION** by Board Member Brady to approve and accept the Mountain Vista Fire District's Annual Audit for fiscal year ending June 30, 2017 as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

Chief Karrer wanted to thank Gabe Buldra and Melissa Tomlinson for their work.

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDR RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District. Chief Brandhuber explained that the high rise in the number of ambulance transports is due to the increase in flu cases, as well as the consolidation. Chairperson Cox Golder asked about the toll of the increased call loads on our ambulance crews; Chief Brandhuber answered that the Operations Division is monitoring this closely. Board Member Pesqueira asked how the ambulance membership program worked; Finance Manager Christian explained the program. Board Member Hudgins asked about the increase in the ambulance membership program rates; Finance Manager Christian explained it is tied to the approved DHS rate increases. Gabe Buldra presented the former Mountain Vista Fire District financials and



reconciliation to the Board. There were no further questions or comments from the Governing Board.

**MOTION** by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District and the Mountain Vista Fire District reconciliation and monthly financial reports as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE HOUSING AGREEMENT AS PART OF THE SIGNED TRANSPORTATION AGREEMENT WITH AMR

Chief Brandhuber explained the DHS did approve the transportation agreement that was signed by the Board at a previous board meeting; the letter was provided to the Board in the board packet. He continued that the Housing Agreement and the Call Taking Services Agreements finalize the transportation agreement. Chief Brandhuber presented the contract to the Board; he also stated that the agreement has been reviewed and approved by legal counsel. Chief Karrer stated that once these agreements are in place, the implementation of the AMR Transportation Agreement will follow. Chief Brandhuber stated the target date is February 1, 2018 to begin that plan, allowing time for the logistics of the agreement to take place. Vice-Chair Hudgins asked about space issues; Chief Karrer stated there are no issues.

**MOTION** by Vice Chair Hudgins to approve the Housing Agreement as part of the signed Transportation Agreement with AMR as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE CALL TAKING SERVICES AGREEMENT AS PART OF THE SIGNED TRANSPORTATION AGREEMENT WITH AMR

Chief Brandhuber explained the second part that goes with the AMR Transportation Agreement. He explained this agreement will provide a seven digit line that hospitals will use to set up interfacility transports. The line will ring directly to AMR and would be answered "Golder Ranch Fire District". The call will be evaluated and then determined whether to utilize AMR for the transport or if it should be given to Golder Ranch Fire District (GRFD) for an emergent type of call. This agreement also provides GRFD with an additional cost savings by not utilizing the City of Tucson for dispatching interfacility calls. IT Manager Rascon explained how AMR will be given access to see our units live, to most appropriately dispatch. Chief Brandhuber answered some questions from the Board about monitoring, costs, and details of how the agreement works.

**MOTION** by Board Member Brady to approve the Call Taking Services Agreement as part of the signed Transportation Agreement with AMR as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

9. **FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- February 13, 2018 Regular Board Meeting



**10. CALL TO THE PUBLIC**

Chief Brandhuber thanked the Governing Board for their support and trust on moving forward with these agreements with AMR; this is the right thing to do for the public we serve.

**11. ADJOURNMENT**

**MOTION** by Clerk Dahl to adjourn the meeting at 2:01 p.m.

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 5/0**



David Dahl, Clerk of the Board  
Golder Ranch Fire District  
b/p

