

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, August 8, 2017 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, August 8, 2017 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber (telephonically), Assistant Chief Cheryl Horvath, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, Local 3832 President Steve Lunde, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

There were no reports made by the fire board members.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- Fire/Medic Walter Schmidt was presented a pin for 25 years of service. Captain Jeremy Hilderbrand was presented a pin for 15 years of service.

**6. CONSENT AGENDA**

- A. APPROVE MINUTES – JULY 17, 2017 REGULAR SESSION**  
**B. APPROVE MINUTES – JULY 20, 2017 SPECIAL SESSION**

**MOTION** by Clerk Dahl to approve Consent Agenda as presented

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

**7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT** – Chief Karrer presented his report to the Governing Board. Chief Karrer added that there is a potential sale of AMR by KKR. Chief Karrer continued that the challenge on our consolidation by AMR may have been due to this potential sale. Chief Karrer stated that he is very happy to welcome the staff from Mountain Vista Fire District (MVFD) and the expertise that they bring.



- EXECUTIVE ASSISTANT CHIEF'S REPORT – Chief Horvath spoke about the progress that has been made on the consolidation implementation plan. One of the bigger priorities is to get the employee groups together. She explained the planned timeline for further implementation. She continued that she has met with all of the previous MVFD personnel and all is going well.
- LEADERSHIP TEAM REPORT – President Lunde reported that they have been busy with the consolidation process. He continued that they have restructured the E-Board, which includes Andrew Hatfield as a Vice-President and includes shift reps as well. Everything is going very well from the Union's perspective.
- COMMUNITY RELATIONS REPORT – Manager Braswell presented her report to the Board. She added that KVOA will be airing a report with Chief Grissom on heat safety. Captain Jarrold delivered the donated items for back to school supplies. We will participate in helping kids crossing in crosswalks on the first day of school at several schools within our District. Cheryl Perry is our new public educator and will be jumping right in as the new school year begins. Shawn Benjamin has been instrumental in working on the website design. Manager Braswell stated that she has nominated Vicki Cox Golder for a legacy award through the Oro Valley Chamber.

Captain Goodrich presented Aaron Davidson with a pin for 15 years of service; Paramedic Davidson came to the meeting late, as he was on a call.

- B. OPERATION CHIEF'S REPORT – Chief Brandhuber presented his report to the Governing Board. He added that the call breakdown information will be combined for the whole District [GRFD and new GRFD stations] going forward. There were no further questions or comments from the Board.
- C. ADMINISTRATIVE SERVICES CHIEF'S REPORT – Chief Abel presented his report to the Governing Board. He added that everyone has been doing a great job in the transition process; it is going very smoothly. There were no further questions or comments from the Governing Board.

## **8. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE ACCEPTANCE OF THE SAFER 2016 GRANT AWARD DHS-16-GPD-083-000-99 AND AUTHORIZING THE FIRE CHIEF TO EXECUTE THE DOCUMENTS

Chief Karrer stated that this is the SAFER grant the Board directed staff to apply for in February of 2017. He continued that Mountain Vista Fire District (MVFD) also applied for the same grant for 15 new hires; as of today we have not heard back on if they were awarded or not. Chief Karrer stated that it is the recommendation of staff to accept the grant for seven new hires. Clerk Dahl asked what happens if the MVFD grant comes through; Chief Karrer stated that he is not sure if they would be able to award that grant, since MVFD no longer exists. Vice-Chair Brady asked about other grant applications that were out. Chief Karrer stated that we were awaiting a decision from the Tohono O'odham grant that was submitted.



**MOTION** by Board Member Hudgins to approve the acceptance of the SAFER 2016 grant award DHS-16-GPD-83-000-99 and authorize the fire chief to execute the documents

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**B. DISCUSSION AND POSSIBLE ACTION ON THE USE OF THE TERM “COMMUNITY FIRST” IN THE BRANDING AND MESSAGING FOR GOLDER RANCH FIRE DISTRICT**

Chief Karrer stated that he would like the Board to consider using the statement “Community First” as part of the Golder Ranch Fire District branding. This was used by Mountain Vista Fire District previously. Chief Horvath stated that she agreed that this is a great branding message. Board Member Hudgins asked the opinion of Community Relations Manager Braswell; she agreed it was a good idea. Board Member Clark stated he was in favor of using it.

**MOTION** by Board Member Clark to approve the use of the term “Community First” in our messaging and branding for the Golder Ranch Fire District

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**C. DISCUSSION REGARDING OFFICE SPACE AND OTHER OPPORTUNITIES**

Chief Abel stated that with the consolidation there are a lot of changes that have taken place as far as office space and added assets. Captain Greener has been instrumental in helping with the changes of office spaces. Chief Abel stated that he is only looking for thoughts from the Board Members. Chief Karrer stated that the issue is with space and keeping divisions together. He continued that there is the possibility of alternating board meeting locations in response to a question from Board Member Hudgins about the possibility of moving the “board room”. Vice-Chair Brady asked about Station 377’s meeting space. Board Member Clark stated he did not think moving the board meetings to MVFD is logistically the best option; he liked the auditorium option. Chief Karrer stated that it is important remain available to all areas of the District. Chief Karrer added that the Emergency Services Commission can be held at 380. Chief Karrer stated that he will report back to the Board with a potential plan.

**NO MOTION NEEDED FOR THIS AGENDA ITEM**

**D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT**

Finance Manager Christian presented the monthly financials and reconciliation to the Board. Finance Manager Melissa Tomlinson presented the monthly financials and reconciliation from the previous Mountain Vista Fire District. There were no further questions or comments from the Governing Board.

**MOTION** by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**



- E. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSULTATION FOR LEGAL ADVICE REGARDING THE DEMAND LETTER FROM AMERICAN MEDICAL RESPONSE (AMR)

In attendance for the executive session will be Chief Karrer, Chief Abel, Chief Brandhuber (telephonically), Chief Horvath, Manager Painter, Attorney Donna Aversa (telephonically), Attorney Nick Cornelius (telephonically), and the Governing Board Members.

**MOTION** by Clerk Dahl to enter into Executive Session pursuant to A.R.S. §38-431.03.A(3) for the purpose of legal advice regarding the demand letter from AMR at 10:07 a.m.

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

**MOTION** by Board Member Clark to reconvene into Regular Session at 10:44 a.m.

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

*Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).*

- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE DEMAND LETTER FROM AMERICAN MEDICAL RESPONSE (AMR)

Chief Karrer stated that he will be meeting with AMR's President, Mr. Van Horne tomorrow. AMR has gone to the Department of Health Services (DHS) to try to expand their response times in the expanded CON area.

**NO MOTION NEEDED FOR THIS AGENDA ITEM**

**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- September 12, 2017 Regular Board Meeting

**10. CALL TO THE PUBLIC**

There were no public issues presented.

**11. ADJOURNMENT**

**MOTION** by Vice-Chair Brady to adjourn the meeting at 10:47 a.m.

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**



David Dahl, Clerk of the Board  
Golder Ranch Fire District  
b/p

