

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, May 9, 2017 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, May 9, 2017 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber, Finance Manager Dave Christian, Attorney Donna Aversa, Board Services Manager Brooke Painter

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

Clerk Dahl complimented everyone on the graduation ceremony for the Golder Ranch Fire District Academy 2017-01; it was a very nice ceremony.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- INTRODUCTION OF PERSONNEL AND THE RECITING OF THE GOLDER RANCH FIRE DISTRICT'S BEHAVIORAL OATH
 - NEW IT SPECIALIST: ALIXIS ROBINSON
 - NEW REGISTERED NURSE: AMBER PRINCE
 - ACADEMY 2017-01 GRADUATES: ZACHARIAS ALDERETE, GARRETT ALEXANDER, JUSTIN FLYNN, CAMDEN GARCIA, DANIEL HUBER, AARON KARRER, JIMMY LABAS, RICARDO MADRID, JUSTIN MORGAN, JORDAN PERSONS, CODY TARBILL, KEVIN WEBER

All newly hired personnel were introduced and all recited the Golder Ranch Fire District's Behavioral Oath administered by Board Chairperson Vicki Cox Golder.

6. CONSENT AGENDA

- A. APPROVE MINUTES – APRIL 25, 2017 REGULAR SESSION
- B. APPROVE MINUTES – APRIL 25, 2017 EXECUTIVE SESSION
- C. APPROVE MINUTES – APRIL 25, 2017 BUDGET STUDY SESSION



D. APPROVAL OF A CONTINUATION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT (GRFD) AND AVRA VALLEY FIRE DISTRICT FOR BILLING SERVICES

MOTION by Vice Chair Brady to accept and approve item 6 the May 9, 2017 Consent Agenda
MOTION SECONDED by Board Member Clark
MOTION CARRIED 5/0

7. **REGULAR BUSINESS**

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT (GRFD) AND PIMA JOINT TECHNOLOGICAL EDUCATIONAL DISTRICT (JTED) TO ALLOW JTED TO BE A CPR TRAINING SITE UNDER GRFD'S TRAINING CENTER

Deputy Chief Hurguy explained that this agreement was similar to the Northwest Fire District's agreement for a similar type of agreement, to allow the JTED to operate as an AHA Training Site. He continued that we already worked closely with JTED; this is a natural progression.

MOTION by Board Member Hudgins to approve the intergovernmental agreement between GRFD and JTED allowing JTED to be a CPR Training Site under GRFD's Training Center, as presented

MOTION SECONDED by Clerk Dahl
MOTION CARRIED 5/0

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AWARDING THE FIRE DISTRICT CONSOLIDATION FEASIBILITY STUDY BETWEEN GOLDER RANCH FIRE DISTRICT AND MOUNTAIN VISTA FIRE DISTRICT TO FITCH AND ASSOCIATES

Chief Karrer explained that as directed by the Board at the last board meeting, we [GRFD] went out to bid for a consolidation feasibility study. He noted that Chief Horvath from Mountain Vista Fire District (MVFD) was in the audience. He explained that the governing board chairs of both Districts [GRFD and MVFD], both fire chiefs and both labor presidents were all part of a review panel that evaluated each of the proposals submitted. He continued that there were four proposals received.

Chairperson Cox Golder added that it was narrowed down to two consulting groups; however, after the reference checks and follow up questions were answered, the review panel felt comfortable moving forward with Fitch and Associates. Chief Karrer stated that Fitch and Associates were confident that they would be able to make the deadline; which was one of few groups that could. Chief Karrer stated that he is confident that they will be able to provide the end product that both Districts are looking for. Clerk Dahl added that he is familiar with Fitch and Associates and they are highly regarded in the area he comes from.

MOTION by Board Member Clark to approve and award the Fire District Consolidation Feasibility Study between Golder Ranch Fire District and Mountain Vista Fire District to Fitch and Associates in the amount of \$44, 975 total costs

MOTION SECONDED by Clerk Dahl
MOTION CARRIED 5/0



C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Dave Christian presented the reconciliation and monthly financial reports to the Board. He stated that there has been a steady decline in the number of transports; there has only been one month that there have been over 500 transports this fiscal year, when last year January, February, and March all had over 500 transports. Chief Karrer added that there is a national trend is showing less transports due to the community paramedicine or similar programs.

MOTION by Clerk Dahl to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

The Board moved to item 8 on the agenda.

8. **REPORTS AND CORRESPONDENCE**

A. FIRE CHIEF'S REPORT – Chief Karrer presented his report to the Governing Board. He stated that it has been a roller coaster of events over the past couple of weeks and wanted to commend the leadership and staff on all of their efforts.

- LEADERSHIP TEAM REPORT – Vice-President Howe wanted to thank the Board for the support they have shown throughout FF Samaniego's funeral and the graduation of the academy, as well as the confidence they display in the Union. There were no further questions or comments.
- COMMUNITY RELATIONS REPORT – Manager Braswell presented her report to the Board. There were no further questions or comments.

B. OPERATION CHIEF'S REPORT – Chief Brandhuber presented his report to the Governing Board. He added that everyone in his staff is doing a great job. There were no further questions or comments.

C. ADMINISTRATIVE SERVICES CHIEF'S REPORT – Chief Abel presented his report to the Governing Board. There were no further questions or comments.

7. **REGULAR BUSINESS**

D. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION AND REVIEW OF THE FIRE CHIEF'S ANNUAL EVALUATION AND EMPLOYMENT CONTRACT

In attendance for the executive session will be Chief Karrer, Brooke Painter, Donna Aversa, and the Governing Board Members.

MOTION by Clerk Dahl to enter into Executive Session at 9:40 a.m. pursuant to A.R.S. §38-431.03(A)(3) for the purpose of consultation or legal advice with the attorney regarding the format of the fire chief's annual evaluation

MOTION SECONDED by Board Member Hudgins



MOTION CARRIED 5/0

The Governing Board reconvened into Regular Session at 10:35 a.m. Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRE CHIEF'S ANNUAL EVALUATION AND EMPLOYMENT CONTRACT

The Governing Board was in agreement that after reviewing all of Chief Karrer's accomplishments over the past year, including the collaboration efforts with Chief Horvath and the greatly improved relationship with the Mountain Vista Fire District, they felt he has done a great job and has met or exceeded the expectations laid out in last year's review. The Board Members explained that had decided to change the format of the fire chief's annual evaluation from previous years; making it a less formal process.

Chief Karrer's contract will be added to the next Board Meeting as an executive session and then the Governing Board will discuss any items necessary in open session.

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Fire Chief's Contract
- Discussion about MVFD property acquisition

10. CALL TO THE PUBLIC

There were no public issues presented.

11. ADJOURNMENT

MOTION by Clerk Dahl to adjourn the meeting at 10:14 a.m.

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0



David Dahl, Clerk of the Board
Golder Ranch Fire District
b/p

