

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES**

**Tuesday, October 11, 2016 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, October 11, 2016 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Richard Hudgins

Excused Absence: Board Member Mark Clark

Staff Present: Fire Chief Randy Karrer, Assistant Chief Pat Abel, Assistant Chief Tom Brandhuber, Finance Manager Dave Christian, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

There were no reports presented from the Governing Board.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

New hire Gabriel Teich was introduced as our new Applications Specialist. Recently hired employees: Derek Grotkier; Bill Hurley; Jacob Ehresman; Jean Oliver; and Gabriel Teich recited the behavioral oath, administered by Chairperson Cox Golder.

**6. CONSENT AGENDA**

**A. APPROVE MINUTES – SEPTEMBER 13, 2016 REGULAR SESSION**

**B. APPROVE RESOLUTION NUMBER 2016-0007 FORMALLY ADOPTING THE UPDATED GOLDER RANCH FIRE DISTRICT FEE SCHEDULE**

**MOTION** by Clerk Dahl to accept and approve item 6, the October 11, 2016 Consent Agenda  
**MOTION SECONDED** by Board Member Hudgins  
**MOTION CARRIED 4/0**



**7. REGULAR BUSINESS**

**A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL AND FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT STRATEGIC PLAN 2016 – 2020**

Chief Karrer and Community Relations Manager Braswell presented the Golder Ranch Fire District Strategic Plan 2016 – 2020 to the Governing Board. They highlighted some of the strengths, challenges, opportunities, and objectives of the plan.

Board Member Hudgins asked when the business plan would be complete; Chief Karrer replied that it should be complete within the next few months. Chairperson Cox Golder asked what the return on the internal survey was; Chief Karrer stated that he thought it was around 60% return.

**MOTION** by Vice-Chair Brady to approve and formally adopt the Golder Ranch Fire District Strategic Plan for 2016 – 2020

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

**B. DISCUSSION AND POSSIBLE ACTION REGARDING THE AUTHORIZATION TO PURCHASE OR LEASE PURCHASE A NEW QUINT**

Chief Karrer explained that we have missed the opportunity to purchase the quint that was being looked at. Chief Brandhuber explained that by purchasing a quint, alone, will not get Golder Ranch Fire District to a one rating with ISO. Chief Brandhuber explained the reasoning on buying a new quint instead of a full service ladder truck, in response to a question by Chairperson Cox Golder. The reliability of the current ladder truck is too unstable to place at Station #375. Chief Karrer explained that the Town of Oro Valley council approved a five-story assisted living center in Oro Valley, which only adds to the need of this purchase. This would be a temporary fix, but a ladder truck will definitely need to be placed in our capital improvement plan. Chief Abel explained that financing options were researched for this purchase as well.

Chief Karrer stated that he would like the Governing Board to allow him permission to facilitate the purchase of a quint, when the opportunity presents itself, to ensure that we are able to enter into an agreement to make the purchase.

**MOTION** by Board Member Hudgins to approve the authorization for Chief Karrer to facilitate the purchase of a quint, not to exceed \$850,000.

Donna clarified that the Board is authorizing the Chief to enter into a purchasing agreement, but he would come back to the Board to secure financing, the Board concurred.

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

**C. DISCUSSION AND POSSIBLE ACTION REGARDING THE POSSIBLE OPTIONS FOR NEEDED ADMINISTRATION OFFICE SPACE FOR NEW POSITIONS**



Chief Abel explained that many options have been explored to try to solve the space issues; he described several options that have been discussed. He stated that he believes the best option would be to lease a store-front property. Chief Karrer explained that we need a temporary fix, as we are uncertain what the future holds. Chief Karrer explained that we need to build at least an additional ten offices, which would be part of a bond project.

**NO MOTION NEEDED FOR THIS AGENDA ITEM**

**D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT**

Finance Manager Dave Christian presented the recompilation and monthly financial reports to the Board. There were no further questions or comments from the Board.

Chief Karrer stated that he did meet with the state forester and they have made some changes to their dispatch procedures for out of state fires, so that should allow the Type III to go out more often.

**MOTION** by Clerk Dahl to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 4/0**

**E. EXECUTIVE SESSION – PURSUANT TO A.R.S. §38-431.03A(3) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF LEGAL ADVICE WITH THE ATTORNEY REGARDING CONTINUED REGIONALIZED SERVICES**

**F. EXECUTIVE SESSION – PURSUANT TO A.R.S. §38-431.03A(3) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OR CONSULTATION WITH THE ATTORNEY REGARDING THE PUBLIC BODY'S POSITION IN PENDING LITIGATION REGARDING PIMA AMBULANCE'S CERTIFICATE OF NECESSITY APPLICATION**

**MOTION** by Board Member Hudgins to enter into executive session pursuant to A.R.S. §38-431.03A(4) for the purpose of discussion or consultation regarding GRFD's position in pending litigation regarding Pima Ambulance's Certificate of Necessity (CON) application at 10:05 a.m.

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

Chief Karrer explained that he would like both assistant chiefs, Attorney Donna Aversa, and Board Services Manager Brooke Painter to be in the executive session.

**MOTION** by Board Member Hudgins to return to regular session at 10:47 a.m.

**SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

*Note: Executive sessions are confidential pursuant to ARS §38-431.03(C).*



## G. DISCUSSION AND POSSIBLE ACTION REGARDING CONTINUED REGIONALIZED SERVICES

Chairperson Cox Golder reminded everyone that discussions in executive session are to be kept confidential.

Chief Karrer explained that there have been discussions about the possibility of forming a life safety council. Chief Karrer explained that he would like the opportunity to work towards regionalized services, including the possibility of merger or consolidations with other neighboring fire districts.

**MOTION** by Board Member Hudgins to authorize Chief Karrer to continue his efforts towards regionalization services with our neighboring fire service providers

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

## H. DISCUSSION AND POSSIBLE ACTION REGARDING PIMA AMBULANCE'S CERTIFICATE OF NECESSITY APPLICATION

Chief Karrer explained that Pima Ambulance has filed a Certificate of Necessity (CON) application to overlap the entire Golder Ranch Fire District's CON. He explained that GRFD has hired an attorney and they feel very strongly that GRFD is in a very good position to fight this. Chief Karrer would like the opportunity to work to negotiate a solution, but if necessary, to fight the application to protect our CON. The tentative hearing would be late January or early February.

**MOTION** by Board Member Hudgins to authorize Chief Karrer the flexibility to aggressively pursue action through legal counsel to minimize the significant threat on GRFD by Pima Ambulance's application for CON that overlaps GRFD's entire CON

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**

## 8. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report - Chief Karrer presented his report to the Board. There were no further comments or questions from the Board.
- Leadership Team Report – President Lunde stated he did not have anything to add this month.
  - Community Relations Report – Manager Braswell presented her report to the Board. She wanted to reemphasize that we are doing mini musters this month, and Firefighter Spanarella has been instrumental in running this program; it has been going very well.
- B. Operation Chief's Report – Chief Brandhuber presented his report to the Board. There were no further questions or comments from the Board.
- C. Administrative Services Chief's Report – Chief Abel presented his report to the Board. He explained that we have hired a Mechanic I and Mechanic II. They will be introduced at the next Board Meeting. Fleet Maintenance will begin the service agreement with Mountain Vista effective October 1<sup>st</sup>. Oro Valley Police Department is extremely happy with the services



they have received from our fleet maintenance crews. He stated that they are working through an agreement to present to the Board.

**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- November 8, 2016

**10. CALL TO THE PUBLIC**

Donna Aversa stated that she went to the National Night Out, it was a great event – and Golder Ranch Fire District was the most popular entity there.

**11. ADJOURNMENT**

**MOTION** by Board Member Hudgins to adjourn the meeting at 10:58 a.m.

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 4/0**



David Dahl, Clerk of the Board  
Golder Ranch Fire District  
b/p

