

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES**

**Tuesday, July 19, 2016 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday July 19, 2016 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Assistant Chief Pat Abel, Assistant Chief Tom Brandhuber, Finance Manager Dave Christian

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

A moment of silence was taken for the recent killings of police officers across the nation.

3. FIRE BOARD REPORTS

Chairperson Cox Golder welcomed Chief Horvath from Mountain Vista Fire District.

Clerk Dahl spoke to someone in SaddleBrooke that would like to do a thank you celebration for the district employees.

4. CALL TO THE PUBLIC

There were no public comments presented.

5. PRESENTATIONS

A. PRESENTATION OF THE EMPLOYER SUPPORT OF THE GUARD AND RESERVE (ESGR) AWARDS
Sven Olsen presented Randall Watts, Ryan Miller, William Foss and Anne-Marie Braswell the Patriot Award from the Office of Secretary of Defense, Employer Support of the Guard and Reserve, for their support of military members and specifically those who are employees of the Golder Ranch Fire District. These individuals were nominated by GRFD Firefighter Anthony Marquez for this recognition.

B. PRESENTATION OF PERSONNEL

The following personnel were recognized for fifteen years of service:
William Foss, Mathew Gary, Joshua Hurguy, Ryan Miller, Troy Neeper, Jeremy North, John Tucker, Stefani Valenzuela, Michael Waldorf (Traci Crowell and Scott Robb not in attendance). Carol Espinoza was recognized for ten years of service.

6. CONSENT AGENDA

A. APPROVE MINUTES – JUNE 14, 2016 REGULAR SESSION



- B. APPROVE MINUTES – JUNE 14, 2016 EXECUTIVE SESSION
- C. APPROVE FIRST AMENDMENT OF THE MUTUAL AID AGREEMENT BETWEEN RURAL METRO AND GOLDER RANCH FIRE DISTRICT
- D. APPROVE RESOLUTION NUMBER 2016-0005 AUTHORIZING THE AMENDMENT OF THE GOLDER RANCH FIRE DISTRICT'S BOUNDARIES TO INCLUDE AN ISLAND OF STATE LAND WITHIN THE BOUNDARIES OF THE GOLDER RANCH FIRE DISTRICT AFTER WRITTEN PERMISSION BY STATE LAND IN ACCORDANCE WITH A.R.S. §48-262(I)
- E. APPROVE RESOLUTION NUMBER 2016-0006 DECLARING AUGUST 2016 DROWNING IMPACT AWARENESS MONTH AT THE GOLDER RANCH FIRE DISTRICT

MOTION by Clerk Dahl to accept and approve item 6, the July 19, 2016 Consent Agenda
MOTION SECONDED by Board Member Hudgins
MOTION CARRIED 5/0

7. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN MOUNTAIN VISTA FIRE DISTRICT AND GOLDER RANCH FIRE DISTRICT FOR INFORMATION TECHNOLOGY SERVICES

IT Manager Rascon stated the agreement will allow GRFD to support Mountain Vista Fire District (MVFD) with the resources the district already has. MVFD has the same applications as Golder Ranch Fire District so the transition will be seamless. All the software and connections at MVFD are already in place. The billing will be on a monthly basis based on an hourly fee, additional fees for exceptional circumstances are listed in the intergovernmental agreement.

MOTION by Board Member Clark to approve the intergovernmental agreement between Mountain Vista Fire District and Golder Ranch Fire District for information technology services as presented
MOTION SECONDED by Board Member Brady
MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN MOUNTAIN VISTA FIRE DISTRICT AND GOLDER RANCH FIRE DISTRICT FOR FLEET SERVICES

Assistant Chief Abel stated Supervisor Barraza compiled a comprehensive agreement regarding fleet services that will be provided to Mountain Vista Fire District. The intergovernmental agreement has been vetted by the district attorney.

Chairperson Cox Golder said the concern of the Board was that personnel would be stretched. Chief Abel responded that a parts person was just hired and fleet is in the process of hiring mechanics.



Chairperson Cox Golder asked how many pieces of equipment the District would maintain for Mountain Vista Fire District. Chief Abel responded Mountain Vista Fire District has eleven pieces of equipment.

MOTION by Board Member Hudgins to approve the intergovernmental agreement between Mountain Vista Fire District and Golder Ranch Fire District for fleet maintenance as presented

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE ARIZONA STATE FORESTRY DIVISION AND GOLDER RANCH FIRE DISTRICT

Chairperson Cox Golder asked if the Forestry was outside of Golder Ranch Fire District and if Golder Ranch Fire District was asked to respond if the District was then reimbursed for responding. Chief Brandhuber said she was correct.

MOTION by Board Member Brady to approve the intergovernmental agreement between the Arizona State Forestry Division and Golder Ranch Fire District as presented.

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

MOTION by Board Member Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

8. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report - Chief Karrer

- Leadership Team Report – Captain Howe spoke on behalf of the Union. The organization has made its political endorsements. The Union has been asked by all levels of government including City Council, Justice of the Peace, Constables etc. Candidates seek the endorsements of the union and are not given freely. Each candidate is vetted through a process including an interview.
- Community Relations Report – Manager Braswell did not have anything additional to add to her report.

B. Operation Chief's Report – Chief Brandhuber said since he started, transports have been up 23%. He thanked the Board for their support of the members who serve and he also thanked those who have served.

Battalion Chief Hurguy stated the biggest change is the comment change has ended, there has been both an ALS/BLS rate increase. The district has seen a revenue increase without the rate increases. This sets the district at the same rate level with other CON providers. The



district is now able to submit for reimbursement for supplies. This will allow the district to track the supply costs and better manage supplies.

Battalion Chief Seeley stated the captain training is halfway complete. New equipment is being added to the auditorium to improve the facilitation of training. The tower has been painted. Matt King did a great job in the procurement process for this job.

Battalion Chief Cesarek created a safety survey for all Golder Ranch Fire District employees to identify the safety culture. He has also worked with Dave Christian on coding with Crew Scheduler for billing on reimbursement for wildland fires. This will make it easier to track time worked, in turn, making it easier to submit for reimbursement.

Battalion Chief Foss is training Battalion Chief Robb in taking over Haz Mat. Captain Miller is doing a great job in obtaining all of the equipment for HazMat. In terms of Special Ops, things are going very well. The guys are well respected and they have the equipment they need to do the job. He thanked the board for their support. Chief Brandhuber thanked Battalion Chief Foss in bringing Haz Mat and Specials Ops together.

- C. Administrative Services Chief's Report – Chief Abel stated offers have been extended for the inspector apprentice and parts specialist positions. He thanked Manager Lovemore and Human Resource Specialist Machado for their work in this process.

Chief Abel thanked Shannon for her work with Document Locator. He thanked Manager Christian and his team for their work and commended them for receiving the Government Finance Officers accreditation.

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- August 9, 2016

10. CALL TO THE PUBLIC

No public issues were presented

11. ADJOURNMENT

MOTION by Clerk Dahl to adjourn the meeting at 9:53 a.m.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0



David Dahl, Clerk of the Board
Golder Ranch Fire District

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