

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, April 12, 2016 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, April 12, 2016 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady Board, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Pat Abel, Finance Manager Dave Christian, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

Board Member Clark reported that Chairperson Cox Golder, Clerk Dahl and he attended the Amphi Gala last week. It was a very successful event. The Golder Ranch Fire District was presented with a "Kind Chime" made from the first grade class at Mesa Verde Elementary.

**4. CALL TO THE PUBLIC**

Steve Wright, the new GRFD Chaplain, stated that he was privileged and excited to serve the Golder Ranch Fire District.

**5. PRESENTATIONS**

**A. PRESENTATION OF A PLAQUE OF APPRECIATION FROM LOCAL #4462, THE WEST VALLEY FIREFIGHTERS ASSOCIATION**

The West Valley Firefighters Association presented a plaque of appreciation for the contribution of toys that the Golder Ranch Fire District has made over the past several years to help with their "adopt-a-family" program over the holiday seasons.

**B. PRESENTATION OF PERSONNEL**

Fire Medic Chad Manuel and Fire Marshal Loesche were presented with a pin for five years of service to the Golder Ranch Fire District. Chief Karrer thanked Logistics Manager Jeff Rowe for his years of dedicated service and all of his contributions he made to Golder Ranch Fire District; he wished Jeff the best in his new endeavors. Chief Karrer introduced Lee Barbeau as our new Lead Mechanic. Lee Barbeau and the class of the 2016-01 Academy: James Cissell; John Colby Jr.; Denny Hawkins; Joseph Lanson; Jason Lowe; Thomas Mathews; Randy Cramblit; Dominic Rhodes, Rodolfo Rivera; Michael Schwartz; and Dennis Yauch II recited the Golder Ranch Fire District Behavioral Oath, led by Chairperson Cox Golder.

The Board took a brief break at 9:29 a.m. and reconvened at 9:31 a.m.



**6. CONSENT AGENDA**

A. Approve Minutes – March 8, 2016 Regular Session

**MOTION** by Clerk Dahl to accept and approve item 6, the April 12, 2016 Consent Agenda

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

**7. REGULAR BUSINESS**

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE GOLDER RANCH FIRE DISTRICT AND PIMA COUNTY FOR PCWIN FOR SUBSCRIBER SERVICES

Chief Karrer explained that this agreement allows Pima County to provide maintenance services to the PCWIN communications equipment that is owned by Golder Ranch Fire District. Golder Ranch Fire District is billed for time and material services. He continued that this agreement will now be continued instead of renewed annually. However, it does continue to permit the subscriber to change the category of services annually.

**MOTION** by Board Member Hudgins to approve the intergovernmental agreement between the Golder Ranch Fire District and Pima County as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF RESOLUTION #16-0001 APPROVING THE TRANSFER OF CERTAIN REAL PROPERTY TO THE TOWN OF ORO VALLEY

Chief Karrer explained the widening project on Lambert Lane. He stated that he has worked with the Town of Oro Valley on the project. The appraised value of the property was presented to the Board in the amount of \$41,300. This project will improve the access out of Station 376 by giving us a secondary means of egress and the capability to enter onto Lambert going either east or west.

Board Member Clark asked questions about the project and if there are plans to install a fence along the property, since it is not depicted on the picture. Clerk Dahl expressed concerns about the possible wear and tear on the trucks exiting Station 376 going over the rolling curb.

**MOTION** by Board member Clark to approve Resolution #16-0001 approving the transfer of certain real property to the Town of Oro Valley for the amount of \$41,300

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the reconciliation and monthly financial report to the Governing Board. Clerk Dahl asked about the utilities – he asked if we could assign someone to look at some solar panels for our facilities. Chief Karrer stated that he was planning on discussing this option under the budget discussions.



**MOTION** by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**8. REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report - Chief Karrer presented his report to the Board. He explained there was some legislation changes proposed that will go to the Governor's office for signing, which will help to get the state land fires paid for in a timelier manner. There is also a change in a bill that would raise the cap rate to \$3.50 as part of negotiations with ATRA, this will go to the public for a vote. Chief Karrer also mentioned that he has had some discussions with Chief Horvath from Mountain Vista Fire District about some media relations issues that included Golder Ranch Fire. There were no additional questions or comments from the Board.

- Leadership Team Report – President Lunde stated that the union is pushing out support for the pension reform. They have been working on the MOU update. He stated that the PFFA and Brian Jeffries has set up a post retirement health care trust, we are looking into creating a similar trust for our retirees.
- Community Relations Report – Community Relations Manager Braswell presented the Board her report. She discussed the Destination Tucson supplement through the NW Explorer and the advertisement that is in the publication. She was disappointed that they were not able to have a joint ad with NWFD as they had done last year. She is also working with Kara Riley from the Town of Oro Valley to present other PSAs.

B. Operation Chief's Report – Chief Hurguy presented the operation's report on behalf of Chief Brandhuber. Chief Hurguy wanted to recognize Chief Robb, Captain Lunde, and Engineers King and Bravo for their efforts with the academy. Clerk Dahl wanted to recognize the great stop made by 373 crews on the fire in SaddleBrooke.

C. Administrative Services Chief's Report – Chief Abel presented the administrative services report to the Board. He wanted to give kudos to everyone involved with the ISO rating process, as well as, Sharron Lovemore for all of her work on the GRFD Health Fair. He also updated the Governing Board on the status of new vehicles coming in.

**9. REGULAR BUSINESS**

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE UPCOMING FISCAL YEAR 2016-2017 BUDGET

Chief Karrer explained that Version #1 of the budget was presented to the Board and it is basically a status quo budget, with the addition of a few items. He explained that managers are here to answer any questions the Board may have as well. There was discussion about the total costs of the budget and the break downs of the major expense categories. There were discussions about five proposed new positions: an HR Generalist; Parts Specialist; Fleet Tech I; Fleet Tech II; and an EMS Captain.

Clerk Dahl left the meeting at 10:39 a.m.



Board Member Clark asked about the Fleet Tech positions and the timeline, as those positions are contingent based on future potential agreement to service Oro Valley Police Department's (OVPD) fleet. Chief Karrer explained we would not move forward with these positions until the OVPD agreement was in place.

Next there were discussions about the Capital Improvement Plan (CIP) and the projections for 2017 – 2021 and the changes from last year's plan to this year.

The next discussions were regarding each of the individual department budgets. The managers answered questions from the board members. Chief Karrer explained that he needs to relook at the numbers on the communications budget – to double check the numbers for the contract for dispatch services, he feels the reduction of \$44,000 is an error.

The Board took a brief break at 11:57 a.m.  
They reconvened at 12:17 p.m.

Next there were discussions about the debt services for fiscal year 2016 – 2017.

Lastly, there were discussions were about the revenue analysis. It was recommended by staff to keep the mil rate at \$2.07 and a debt services rate of \$.13; this is no change from the previous fiscal year's rate.

Chairperson Cox Golder asked if the items that were laid out for a possible bond could wait for a bond process; Chief Karrer stated he would have a better answer once he completed a bond outlay.

**NO MOTION NECESSARY FOR THIS AGENDA ITEM**

**10. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- May 10, 2016 – Regular Session
- Manager Braswell will confirm with Eller College to confirm the date they will make their final presentation.

**11. CALL TO THE PUBLIC**

No public issues were presented.

**12. ADJOURNMENT**

**MOTION** by Board Member Hudgins to adjourn the meeting at 1:07 p.m.

**MOTION SECONDED** by Board Member Clark

**MOTION CARRIED** 4/0



David Dahl, Clerk of the Governing Board

Golder Ranch Fire District

b/p

