

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, February 9, 2016 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, February 9, 2016 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady Board, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Assistant Chief Pat Abel, Finance Manager Dave Christian, Board Services Manager Brooke Painter

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

There were no reports presented from the Fire Board.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION OF A COMMUNITY HERO AWARD TO SHAWN BENJAMIN

Shawn Benjamin was presented with a community hero award for her heroic efforts in performing life-saving CPR on November 24, 2015 at Panera Bread in Oro Valley.

The patient's friend, Gayle Wegrzynowski, presented a plaque of appreciation, on behalf of the patient, to the Station 377 firefighters: Captain Miller, Fire Medics Daily, Chavez, Scafede, and Firefighter Marquez who responded to the call and whose efforts contributed to saving her life as well.

B. PRESENTATION OF PERSONNEL

Fire Medic Brandon Daily, Firefighter Stephen Ledoux, Fire Medic Peter Paddock, and Firefighter Kyle Rhein were presented with pins for 5 years of service to the Golder Ranch Fire District.

The Board took a brief recess at 9:29 a.m. They reconvened at 9:32 a.m.

6. CONSENT AGENDA

- A. Approve Minutes – January 12, 2016 Regular Session
- B. Approve Minutes – January 12, 2016 Executive Session
- C. Approve Minutes – January 12, 2016 Strategic Plan Study Session Minutes



MOTION by Clerk Dahl to accept and approve item 6, the February 9, 2016 Consent Agenda
MOTION SECONDED by Board Member Hudgins
MOTION CARRIED 5/0

7. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND THE GOLDER RANCH FIRE DISTRICT ALLOWING GRFD EMPLOYEES AND THEIR DEPENDENTS PARTICIPATING IN A GRFD HEALTHCARE PLAN THE USE OF THE TOWN OF ORO VALLEY'S ON-SITE HEALTH CLINIC

Chief Karrer explained that he and the Town of Oro Valley's Town Manager Caton have been working together to allow Golder Ranch Fire District employees the use of the Town of Oro Valley's on-site health care clinic.

Frances Ducar, FNP-C, from Healthcare Solutions, provided a presentation to the governing board giving an overview of the Town of Oro Valley's on-site clinic and how it works.

Chief Karrer stated that we are bound by the NFPA standards for the suppression personnel and their annual physicals. This would not replace those physicals.

Board Member Hudgins asked why we were entering into an IGA with TOV. Chief Karrer answered that it was in the best interest for both organizations, collaborative efforts to save money for both organizations. Chairperson Cox Golder asked what happens when they find a health related issue, FNP Ducar explained the process.

MOTION by Board Member Hudgins to approve the intergovernmental agreement between the Town of Oro Valley and the Golder Ranch Fire District allowing GRFD employees and their dependents to utilize the Town of Oro Valley's on-site medical clinic

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND THE REGIONAL TRANSPORTATION DATA NETWORK (RTDN) NETWORK ACCESS TO GRFD SITES

Herman Rascon provided an overview of the RTDN agreement to the governing board. He explained this agreement would allow RTDN's network to expand. This agreement only sets the framework for future growth. They are not looking to put any equipment in the GRFD area yet. This is a no-cost agreement; it is simply shared resources.

MOTION by Clerk Dahl to approve the intergovernmental agreement between the Golder Ranch Fire District and Regional Transportation Data Network (RTDN) allowing network access to GRFD sites

MOTION SECONDED by Vice Chair Brady

MOTION CARRIED 5/0



C. DISCUSSION AND POSSIBLE ACTION REGARDING SELECTING DATES FOR GRFD'S ANNUAL FAMILY CHRISTMAS PARTY AND EMPLOYEE RECOGNITION CEREMONY

Anne Marie Braswell went through some possible dates for the Family Christmas Party; she suggested doing a Friday night again, as it was successful last year. December 9th was set as the date of the annual family Christmas party for 2016.

There were discussions about the date for the Employee Recognition Ceremony. This item was tabled to decide on a date at a later time.

No motion needed for this agenda item.

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE PURCHASE AND INSTALLATION OF A SINGLE SLIDE SECURITY GATE SYSTEM FOR AN AMOUNT NOT TO EXCEED \$24,000

Chief Abel stated that we have entered into a trial period to provide fleet maintenance to the Oro Valley Police Department vehicles. During a risk assessment it was determined that there needed to be a security gate to help to secure the vehicles that would be stored on the GRFD campus. This has been a goal for GRFD for some time, due to the high traffic area of the Station 370 campus, along with our current backup apparatus, fuel tanks, etc. being stored on the campus. This would include a keypad, as well as Opticom for the emergency vehicles to use.

Finance Manager Christian explained that the funds would come out of the capital improvement fund (CIP) or contingency funds. Chief Karrer explained that he would prefer to use the CIP funds instead of the contingency.

Clerk Dahl said that he would like to see security of all of our stations as a high priority.

MOTION by Board Member Hudgins to approve the purchase and installation of one heavy duty commercial security slide gate system for the Golder Ranch Fire District's main campus in an amount not to exceed \$24,000 from the Capital Improvement Plan

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDR RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the reconciliation and monthly financial report to the Governing Board. There were no further questions or comments from the Board.

MOTION by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0



8. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report - Chief Karrer presented his report to the Board. He added that the Chief from Prescott Fire called and stated that they are closing two fire stations in Prescott, and AMR will be taking over all ambulance services. Chief will be chairing a meeting with the AFSI group to discuss this issue. He also announced that Logistics Manager Jeff Rowe has submitted his resignation; he will be leaving on April 15th.

- Leadership Team Report – President Lunde informed the Board that he had attended the Firehouse conference. Wanted to thank the board for their support for the partnership with the TOV for the healthcare clinic.
- Community Relations Report – Anne Marie Braswell presented the Board her report. No additional questions or comments were made.

B. Operation Chief's Report – Chief Hurguy on behalf of Chief Brandhuber presented his report to the Board. He highlighted that training and operations are getting ready for the upcoming academy. He thanked Chief Karrer and the governing board for the opportunity to attend the battalion chief retreat. It was very beneficial to all who attended.

C. Administrative Services Chief's Report – Chief Abel presented the Administrative Services report to the Board. He explained that to date, we have not heard back from the ISO. He stated that we are beginning the budget process; we will need to set a date for a study session. Andy Smith and Dave Christian created a training video for the new PCWIN radios. Andy did a great job getting all of the radios programmed and ready to go. There were no further questions or comments from the Board.

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- March 8, 2016 – Regular Session
- The Eller College would like to meet to present to the Board the progress presentation – we need to set a date. Manager Braswell will see if they would be able to present at the March 8, 2016 Board Meeting, and we will move the start time of the Board Meeting time to the afternoon at 4:00 or 5:00 p.m. Manager Braswell will also check dates for the final presentation in May as well.
- There were discussions about a date for the Budget Study Session. It was decided that it will be immediately following the April 12th Board Meeting.

10. CALL TO THE PUBLIC

No public issues were presented.

11. ADJOURNMENT

MOTION by Vice Chair Brady to adjourn the meeting at 10:53 a.m.

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0



David Dahl

David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
b/p

