



Golder Ranch Fire District JOB ANNOUNCEMENT



Fleet Maintenance Supervisor (Exempt - Pay Grade 53)

**Salary Range (\$70,526 - \$90,011/annually) DOE
Plus Excellent Benefits Package**

Performs, directs and oversees preventative maintenance and routine servicing of GRFD fleet vehicles and mechanical equipment including major and minor repairs and periodical testing of all apparatus and assigned equipment. Works closely with individuals appointed to make vehicle purchases and replacement plans.

Minimum Qualifications:

- High School Graduate or GED equivalent.
- Five (5) years work experience as automotive mechanic that includes a minimum of three (3) years of work experience as heavy duty truck mechanic and some supervisory responsibility in the automotive repair field.
- ASE Master Heavy Truck Certification
- ASE Automotive Certification
- or
- Any combination of education and experience as determined by Human Resources.
- and
- Valid Arizona Driver's license with good record and Commercial Driver's License (CDL) is required.
Must possess a valid driver's license Class D (as defined by Arizona Department of Transportation - Motor Vehicle Division) from any state and an acceptable driving record. Must obtain an Arizona state license within 30 days of appointment.
Definitions:
 1. *Acceptable Driving Record: means that the driving record of the employee and volunteer has 3 points or less for the previous 12 months, or 16 points or less for the previous 36 months (as defined by the Department of Transportation, Motor Vehicle Division [MVD]).*
 2. *Valid means that an individual's current driver's license is not expired, refused, cancelled, revoked, suspended, or restricted.*

Preferred Qualifications:

- Associates Degree in Automotive Technology, Electronics, Business Administration or other similarly related field from an accredited college.
- Experience utilizing Manager Plus or comparable fleet management program.
- Fire apparatus maintenance and repair experience.
- EVT L-1 Certification
- EVT L-2 Certification
- *EVT Master L-3 Certification (*see "note" below*)
- ***NOTE: Must obtain Master Fire and Ambulance L-3 EVT certification within 2 years of date of hire.**

**Employment application materials and a complete job description are available online at
www.grfdaz.gov**

How to Apply: Please read and follow the "Golder Ranch Fire District Application Guidelines" (available on the District website). You are required to complete the application process through the ADP website (ADP [Fleet Maintenance Supervisor](#)) which includes entering all employment application information as well as **submitting the following items which must be combined and submitted as one attachment:**

- 1) GRFD employment application, (*EEO form optional*)
- 2) Cover letter
- 3) Résumé (*detailing your work history and qualifications by month and year*),

**Application Deadline:
Open Until Filled
First Screening - Monday, February 29, 2016**

Selection process may consist of:

Application and resume screening, skills assessment, and interview(s). The pre-employment process for the successful candidate may include but is not limited to background checks (i.e. driving record, criminal history, litigation history, etc.), pre-employment physical and drug screen and employment reference checks.

***Candidates chosen to participate in the skills assessment/interview process must be available to travel at their own expense. Proof of valid certifications must be presented to Human Resources on the date of the skills assessment/interview.**

NOTE: Each applicant will be contacted by phone, mail or e-mail regarding his/her status in the application/selection process as it is determined by the organization.

Benefits for this position include:

Medical, Dental & Life Insurances. Employee Assistance Program (EAP), Paid Sick Leave (156 hrs/ann.), Paid Vacation Leave (104 hrs/ann.), 11 Paid Holidays, Arizona State Retirement System membership, and the opportunity to participate in self-funded 457 Plan programs and a variety of supplemental insurance plans.

Questions regarding this job announcement may be directed to the GRFD Human Resources Dept.

**Golder Ranch Fire District
Attn: Human Resources
3885 E. Golder Ranch Drive
Tucson, Arizona 85739
Ph: (520) 825-9001**

***Golder Ranch Fire District is a Tobacco Free Workplace and
an Equal Opportunity Employer***