

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, December 8, 2015 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, December 8, 2015 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady Board, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Assistant Chief Pat Abel, Finance Manager Dave Christian, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

Clerk Dahl stated that he was the representative at the Player's Pub toy drive event. He stated it went very well again this year and was a success.

Chairperson Cox Golder reported that she had attended the Golder Ranch Fire District's Annual Christmas Party – she stated it went very well and that it was the biggest one yet.

**4. CALL TO THE PUBLIC**

No public issues were presented.

**5. PRESENTATIONS**

**A. PRESENTATION FROM THE CATALINA CRUSADERS**

Ruth Dormanen, Julie Gleim, and Kelly Beliaj presented a check from the Catalina Crusaders to the Golder Ranch Fire District's Toys for Kids Program in the amount of \$20,000.

**B. PRESENTATION OF PERSONNEL**

Newly hired Battalion Chief Grant Cesarek received his badge. He was also administered the Golder Ranch Fire District's Behavioral and the Loyalty Oaths, administered by Chairperson Cox Golder.

**6. CONSENT AGENDA**

**A. Approve Minutes – November 17, 2015 Regular Session**

**MOTION** by Clerk Dahl to accept and approve item 6, the December 8, 2015 Consent Agenda

**MOTION SECONDED** by Vice Chair Brady

**MOTION CARRIED** 5/0



The Board took a brief break at 9:18 and reconvened at 9:19.

**7. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING JUNE 30, 2015

Corey Arvizu presented the Comprehensive Annual Financial Report (CAFR) to the Governing Board.

**MOTION** by Board Member Hudgins to approve the Comprehensive Annual Financial Report as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2016

**MOTION** by Vice-Chair Brady to nominate Vicki Cox Golder as Chairperson of the Golder Ranch Fire District Governing Board

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**MOTION** by Chairperson Cox Golder to nominate Steve Brady as Vice-Chairperson of the Golder Ranch Fire District Governing Board

**MOTION SECONDED** by Board Member Clark

**MOTION CARRIED 5/0**

**MOTION** by Board Member Hudgins to nominate David Dahl as Clerk of the Golder Ranch Fire District Governing Board

**MOTION SECONDED** by Vice-Chair Brady

**MOTION CARRIED 5/0**

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

**MOTION** by Board Member Hudgins to nominate Clerk David Dahl as Chairperson of the Golder Ranch Fire District's Public Safety Personnel Retirement System Local Pension Board in pursuant to A.R.S. §38-847(A)(3)

**MOTION SECONDED** by Vice Chair Brady

**MOTION CARRIED 5/0**

- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE GOLDER RANCH FIRE DISTRICT REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2016

There were some discussions about the possibility of changing meeting time to an evening time; however, it was decided to continue to meet at the same time.



**MOTION** by Clerk Dahl to adopt the proposed schedule for the Golder Ranch Fire District's regularly scheduled Governing Board Meetings for calendar year 2016 as presented

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

- E. DISCUSSION AND POSSIBLE ACTION REGARDING THE CLAIM LETTER GOLDER RANCH FIRE DISTRICT RECEIVED FROM THE BUYERS OF THE CAMINO CIELO PROPERTY

Chief Karrer explained that we [GRFD] through Donna Aversa, District's legal counsel, have contacted the homeowners. He reminded the Board that GRFD never occupied the home. He continued that the previous owners never disclosed any issues when we [GRFD] purchased the home. Chief Karrer explained that he will continue to work through the attorneys to resolve the issue appropriately.

**NO MOTION NECESSARY FOR THIS AGENDA ITEM**

- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF RESOLUTION #2015-0005 AUTHORIZING GOLDER RANCH FIRE DISTRICT TO ENTER INTO A FIVE YEAR CAPITAL LEASE AGREEMENT IN THE AMOUNT OF \$364,171 TO PURCHASE A NEW TYPE III ENGINE

Finance Manager went through the details of the capital lease agreement provided by JP Morgan Chase. Chief Karrer reminded the Board that the lease payments would be made from revenue received from Wildland activities.

**MOTION** by Board Member Clark to approve Resolution #15-0005 authorizing Golder Ranch Fire District to enter into a five year capital lease agreement in the amount of \$364,171 to purchase a new Type III Engine

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

- G. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian publically recognized his finance staff for all of their hard work in the completion of the CAFR.

Finance Manager Christian presented the reconciliation and monthly financial report to the Governing Board. There were no further questions of comments from the Board.

**MOTION** by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**8. REPORTS AND CORRESPONDENCE**

- A. Fire Chief's Report - Chief Karrer presented his report to the Board. He highlighted that he attended the legislative day and continues to work at the state level to educate the legislatures about the impact that the cap on the tax rate and the affects of proposition



117. Chief Karrer explained that he will be meeting with ACCCHS to see about possible funding for the Community Paramedic Program. Chief Karrer also highlighted that the PCWIN outcome has worked in our favor; he will be bringing an IGA to the Board to finalize the agreement. Chief Karrer has accepted an invite from Chief Sharp to join him in having coffee with citizens.

- Leadership Team Report – President Lunde had a general meeting. He reminded the Board about the BBQ Challenge on Saturday. Also, on behalf of the membership, he thanked the Board for their generous contribution to the Golder Ranch Fire District Family Christmas Party.
- Community Relations Report – Anne Marie Braswell presented the Board her report. She stated that eight pet oxygen masks were donated by Canaan Dog Club of America. She also wanted to thank the Board for their donations to Christmas Party.

- B. Operation Chief's Report – Chief Brandhuber presented his report to the Board. November 6, there was a significant fire in Rancho Vistoso. The crews handled it well, as there was a delay in notification from the homeowner. He also stated that the start date of the academy has changed to February 29<sup>th</sup>; April 1<sup>st</sup> will be the graduation date.
- C. Administrative Services Chief's Report – Chief Abel presented his report to the Board. He stated that next week will be the ISO rerating process; he wanted to recognize all of those that have been involved in the process, especially Fire Marshal Loesche and his staff. He also gave kudos to the IT department and all of their work, not only for Golder Ranch Fire District, but also Northwest, Mountain Vista, Avra Valley Fire Districts.

#### 9. FUTURE AGENDA ITEMS

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- January 12, 2016 – Regular Session
- Chief Karrer would like to meet to continue the work of the Strategic Plan – Board Member Clark suggested that we do it after the Regular Session Board Meeting scheduled in January – the Board concurred.

#### 10. CALL TO THE PUBLIC

No public issues were presented.

#### 11. ADJOURNMENT

**MOTION** by Clerk Dahl to adjourn the meeting at 10:14 a.m.

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**



David Dahl, Clerk of the Governing Board

Golder Ranch Fire District

b/p

