

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, July 14, 2015 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, July 14, 2015 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady Board, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Chief Pat Abel, Finance Manager Dave Christian, Secretary Valorie McDade

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

Chairperson Cox Golder, Vice-Chairperson Brady, Board Member Hudgins, and Board Member Clark attended the Arizona Fire District Association's conference on June 25 - 27. While there, they each completed their six hours of professional development requirements pursuant to state statute 48-803(H).

4. CALL TO THE PUBLIC

No public issues were presented.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

Logistics Manager Jeff Rowe was presented a pin for five years of service to the Golder Ranch Fire District. Engineer Gary Schobel, Fire Medic Kyle Unger, Fire Medic Taylor Carter, Firefighter Shawn Foster and Captain/CEP Michael Seegmiller were presented their ten years of service pins. Engineer Ryan Miller and Paramedic Michael Seegmiller were recognized for their recent promotions to Captain.

Captain Daniel Klement was presented with an axe in appreciation for his twenty-four years of service as he retires from the Golder Ranch Fire District.

The Board took a five minute break.

6. CONSENT AGENDA

- A. Approve Minutes – June 9, 2015 Regular Session
- B. Approve Minutes – June 9, 2015 Executive Session
- C. Approve Minutes – June 9, 2015 Executive Session



MOTION by Board Member Clark to accept and approve item 6, the July 14, 2015 Consent Agenda

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

7. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2015-0004, DECLARING AUGUST 2015 DROWNING IMPACT AWARENESS MONTH AT THE GOLDER RANCH FIRE DISTRICT

Community Relation Manager Anne Marie Braswell explained that August is recognized by various healthcare agencies throughout the state and community partners nationwide as Drowning Impact Awareness Month, due to the rising trend of drowning incidents during August. We [GRFD] have joined the Drowning Prevention Coalition of Arizona to increase educational programs on effective ways to prevent drownings. Manager Braswell stated the district will provide purple ribbons as a reminder that August is Drowning Impact Awareness Month.

MOTION by Clerk Dahl to approve Resolution #2015-0004 declaring August 2015 Drowning Impact Awareness Month at the Golder Ranch Fire District

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 5/0

- B. DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT TO PROVIDE CONTINGENCY AMBULANCE TRANSPORTATION SERVICES

Chief Karrer explained that the agreement between Golder Ranch Fire District (GRFD) and Northwest Fire District (NWFD) would authorize both districts to provide emergency ambulance transportation services within each others' jurisdiction when available to do so. Clerk Dahl asked if GRFD has something in place to cover the cost for ambulance transports. Finance Manager Christian stated that GRFD will bill the patient when we transport in the NWFD's area and NWFD will bill the patient when they transport in the GRFD area.

MOTION by Vice-Chair Brady to approve the agreement between Golder Ranch Fire District and Northwest Fire District as presented

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

- C. DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND PIMA COMMUNITY COLLEGE FOR RECIPROCAL SERVICES AS WELL AS COVERING PARAMEDIC PROGRAMS

Chief Karrer explained that the intergovernmental agreement between Golder Ranch Fire District (GRFD) and Pima Community College (PCC) would provide reciprocal services for fire science and emergency medical technology (EMT) college accredited courses, along with the paramedic service program, and allows for PCC students to perform ride-a-longs.

Vice-Chair Brady asked if there is a cost to the district. Chief Karrer stated that it is reciprocal services; GRFD provides the certified instructors and classrooms, PCC provides college



credits to the employees at no cost. Chief Karrer stressed the importance of a higher education.

MOTION by Clerk Dahl to approve the agreement between Golder Ranch Fire District and Pima Community College as presented **MOTION SECONDED** by Vice-Chair Brady
MOTION CARRIED 5/0

D. **DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT**

Finance Manager Christian presented the reconciliation and monthly financial report to the Governing Board. Manager Christian stated that GRFD does have a purchasing policy in place which ensures that significant controls are in place before paying for an item. He has controls in place for credit card purchases as well; they all must be approved by a Chief Officer. There were no further questions or comments.

MOTION by Board Member Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented
MOTION SECONDED by Board Member Clark
MOTION CARRIED 5/0

8. REPORTS AND CORRESPONDENCE

A. **Fire Chief's Report** - Chief Karrer presented his report to the Board. He provided the Board with a copy of the "white paper" he worked on with Chino Valley and Central Yavapai Fire Districts which discussed options for blending both districts into one. He also mentioned he had met with State Land relating to the mountain fire.

- **Leadership Team Report** – Captain Howe had nothing to report at this time.
- **Community Relations Report** – Manager Braswell reported she and Chief Seeley had talked with the social media, Channel 4 and Channel 13 on the mountain fires in the Golder Ranch area. Manager Braswell complemented Christina Babuca and Samantha Watts on the photo project displayed in the lobby. These photographs represent GRFD's professionalism and dedication. There were no further questions or comments from the Board.

B. **Operation Chief's Report** – Chief Brandhuber presented his report to the Board. He and Chief Hurguy reported real time stats on ambulance transports. The training division is very busy with captain promotions, practical testing and firefighter recruits. He stated the new recruits are doing great job and he is considering placing them with crews to experience on the job training. There were no further questions or comments.

C. **Administrative Services Chief's Report** – Chief Abel presented his report to the Board. He thanked all of the managers for their work on the end of year budgets. Fire Inspector's Brenda Staggs and Kyle Sanders are doing a fantastic job and will be attending educational classes this month. Fleet will be hiring a new mechanic in the near future. Chief Abel stated the new vehicles will be arriving tomorrow. There were no further questions or comments from the Board.



9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

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10. CALL TO THE PUBLIC

Clerk Dahl complemented Captain Klement and his crew from Station 373 on responding to his emergency call. He stated that they did an awesome job and thanked all of them.

11. ADJOURNMENT

MOTION by Vice-Chair Brady to adjourn the meeting at 10:27 a.m.

MOTION SECONDED by Board Member Clark

MOTION CARRIED 5/0



David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
v/m

