

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, June 9, 2015 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, June 9, 2015 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady Board, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Finance Manager Dave Christian, Legal Counsel Donna Aversa, Training Secretary Autumn Kogovsek

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

There were no reports provided.

4. CALL TO THE PUBLIC

David Dahl bought a framed poem, "The Sea of Blue", at the National Fallen Fighter's Charity Dinner. He has presented the poem to the Golder Ranch Fire District and would like it placed somewhere that everyone can see. He stated that over \$54,000 was raised at the event.

Chief Brandhuber publically recognized Brenda Staggs for a tremendous amount help and professionalism while in the training department.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

Dean Suhr was presented with a plaque in recognition and appreciation for over 25 years of dedication and service to Golder Ranch Fire District's PSPRS Local Pension Board by Chief Karrer.

Brenda Staggs was recognized for her promotion to Inspector Intern. Kyle Sanders was introduced as our new Inspector Intern.

6. CONSENT AGENDA

A. Approve Minutes – May 6, 2015 Budget Study Session

B. Approve Minutes – May 12, 2015 Regular Session

MOTION by Clerk Dahl to accept and approve item 6, the June 9, 2015 Consent Agenda

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0



7. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2015-0002, TO APPROVE THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END OF FISCAL YEAR 2014-2015 GENERAL FUND BALANCE.

Dave Christian explained the appropriation of the year end fund balance. He reviewed the Principles of Sound Financial Management, which identified three reserve balances that are protected by resolution of the Board.

MOTION by Vice Chair Brady to approve Resolution #2015-002 to consent to the appropriation of the Golder Ranch Fire District end of fiscal year 2014-2015 General Fund balance in accordance with Golder Ranch Fire District policy.

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

- B. PUBLIC HEARING ON THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR 2015-2016 BUDGET

OPEN THE PUBLIC HEARING

- Chairperson Cox Golder opened the public hearing at 9:17 a.m.
- No input from the public

CLOSE THE PUBLIC HEARING

- Chairperson Cox Golder closed the public hearing at 9:18 a.m.

NO MOTION NECESSARY FOR THIS AGENDA ITEM

- C. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2015-0003, APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR BUDGET 2015-2016

Finance Manager Christian presented the final budget to the Governing Board. He explained that the total budget for fiscal year 2015-2016 is proposed at \$22,732,015.00. He continued that within that proposed amount provides \$14,724,272 to the General Fund, \$1,247,305 to the Capital Projects Fund, and \$5,735,489 of other revenue sources requiring an estimated mil rate of \$2.07. Along with the abovementioned, the Debt Services Fund will require a levy of \$1,003,046 and other revenue sources of \$21,903 or a mil rate of \$0.13. He also explained that the general obligation bonds will be complete in 2025. Chief Karrer reiterated that by refinancing our previous bond debt saved us almost \$1,000,000 in interest.

Board Member Hudgins asked about some date discrepancies within resolution #2015-0003, and it was decided that the typographical errors would be corrected.

MOTION by Board Member Hudgins to approve Resolution #2015-003 as corrected and noted previously, adopting the Golder Ranch Fire District budget for fiscal year 2015-2016

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0



- D. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION AND REVIEW OF THE FIRE CHIEF'S EMPLOYMENT CONTRACT

MOTION by Clerk Dahl to go into Executive Session at 10:07 a.m. pursuant to A.R.S. §38-431.03(A)(1)

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 5/0

The Governing Board reconvened into Regular Session at 10:33 a.m. Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

- E. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY FOR THE DISTRICT REGARDING WORKING RELATIONSHIP AND POTENTIAL COLLABORATION WITH MOUNTAIN VISTA FIRE DISTRICT

MOTION by Clerk Dahl to go into Executive Session at 10:35 a.m. pursuant to A.R.S. §38-431.03.A(3)

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 5/0

The Governing Board reconvened into Regular Session at 11:10 a.m. Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRE CHIEF'S EMPLOYMENT CONTRACT

Board member Hudgins stated that the Governing Board would like to revise the current employment agreement with Chief Randy Karrer. The terms of the agreement will be for a period of 5 years commencing on July 2015 through June 30, 2020. The Board agreed to increase Chief Karrer's salary to \$165,000 annually. Further, the Board agreed to add deferred compensation in the amount of \$10,000 into the Chief's 457 deferred compensation account. Chairperson Cox-Golder explained the reasoning for the increase is because the Chief's salary has been frozen for the past three years. The increase is based upon his performance and the rise in the cost of living. The Board thanked the Chief for his dedication to the Golder Ranch Fire District.

MOTION by Board Member Hudgins to approve Chief Karrer's employment contract with an extension of 5 years and the increased salary to \$165,000 annually and add deferred compensation of \$10,000 to the Chiefs 457 deferred compensation account

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0



G. DISCUSSION AND POSSIBLE ACTION REGARDING THE STATUS OF THE WORKING RELATIONSHIP AND POTENTIAL COLLABORATION WITH MOUNTAIN VISTA FIRE DISTRICT

Chairperson Cox Golder explained that approximately two weeks ago Jeff Sargent, Chairman of the Mountain Vista Fire District (MVFD) Board, contacted Chief Karrer to arrange a meeting with Chairperson Cox Golder and Chief Karrer. Mr. Sargent expressed concerns about the future of the MVFD. He stated he has been tasked by the MVFD Board to reach out to neighboring districts to evaluate the willingness to collaborate and work cooperatively.

Chairperson Cox-Golder continued by saying we [GRFD] continue to be committed to the mutual aid relationship we have with the Mountain Vista Fire District and will continue to look for opportunities for collaboration, cooperation and/or shared services as we do with all of our response partners. The relationship has been strained because of the lack of cooperation from the administrative leadership of Mountain Vista. The Board stressed that they had no issues with any of the firefighters, current Battalion Chiefs, or the Governing Board at MVFD.

Board Chairperson Cox Golder and Board Member Clark both commented that our number one priority is the safety of the citizens and the firefighters within the MVFD. The Board agreed that they would like to see the relationship improve; however, it must be reciprocal with the same type of resources and staffing.

Chairperson Cox-Golder directed Chief Karrer to continue to work towards a collaborative and cooperative relationship with the best interest of the community in mind.

NO MOTION NECESSARY FOR THIS AGENDA ITEM

H. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager David Christian presented the reconciliation and monthly financial report to the Board. He explained that we have about \$1.5 million dollars of non-spent budgeted money. Chairperson Cox-Golder asked if the surplus money can be rolled into the next fiscal year. Chief Karrer recommended putting some of the money in the Capital Improvement Fund (CIP), because we have needs that were not funded.

Chairperson Cox-Golder asked if they have lowered FDAT and Chief Karrer explained that it had been lowered to \$400,000 total.

Chairperson Cox-Golder asked if other districts are providing EMS memberships. Chief Karrer explained that Rural Metro has been doing the EMS subscriptions/memberships for a quite awhile and similar programs have been very popular in California.

There were no further questions or comments.

MOTION by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0



8. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report - Chief Karrer presented his report to the Board. He recognized Louis Parrish, our realtor for the Camino Celio house. Chief Karrer thanked him and his staff for going above and beyond. Chief Karrer stated that he has been busy at the State level; there is a lot going on to get ready for the next legislative session.

- Leadership Team Report – Captain Howe presented the leadership team report to the Board. He thanked the Board for a very collaborative relationship. He explained that this type of relationship is not always the case with other Fire Districts and that the Local 3832 greatly appreciates and respects the relationship with the GRFD Board and Administration.
- Community Relations Report – Manager Braswell presented her report to the Board. There were no further questions or comments from the Board.

B. Operation Chief's Report – Chief Brandhuber presented his report to the Board. There were no further questions or comments.

C. Administrative Services Chief's Report – Chief Karrer presented Chief Abel's report on his behalf. There were no further questions or comments from the Board.

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- July 14, 2015 – Regular Session

10. CALL TO THE PUBLIC

No public issues were presented.

11. ADJOURNMENT

MOTION by Board Member Clark to adjourn the meeting at 11:19 a.m.

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0



David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
a/k

