

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD
BUDGET STUDY SESSION MINUTES
Wednesday, May 6, 2015 1500 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Wednesday, May 6, 2015 at 3:00 p.m.

Members Present: Board Chairperson Vicki Cox Golder, Vice Chairperson Steve Brady, Clerk David Dahl, Board Member Richard Hudgins, Board Member Mark Clark

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Tom Brandhuber, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, EMS Battalion Chief Joshua Hurguy, Fire Marshal William Loesche, Union President Steve Lunde, Records Coordinator Valorie McDade, Training Battalion Chief Scott Robb, Logistics Manager Jeff Rowe

2. CALL TO THE PUBLIC

No comments were made.

3. BUDGET STUDY SESSION

Chairperson Golder welcomed everyone and encouraged participation related to the items of discussion throughout the budget study session. Chief Karrer also welcomed and thanked everyone for coming to the budget study session, he provided an overview of Version #2, 2016 budget. He stated this study session will entail three sections; the first will be a 50,000 ft. prospective of conversations that have happened over the last few weeks, second, the specifics on the positions presented, and the third the adjustments and revisions in the budget for fiscal year 2015-2016.

Everyone was provided a copy of the proposed tentative budget, which included total costs, labor budget summary, salaries comparison, and total revenues.

Chief Karrer explained the various stages that were set forth for next year's budget and reviewed changes that occurred within the last few days; he also foresees the opportunity to work with adjoining agencies and to work towards assisting them in any way GRFD can. He stated that we need to be prepared for the future that may relate to the political environments in Pima County. He indicated adjustments have been made to the Capital Improvement Plan for future purchases or leases for additional apparatus.

Chief Karrer stated he plans on moving forward with collaborative efforts by building relationships with other organizations, which will benefit us and create a foundation as a whole. He expounded on the importance of succession planning that will be placed within the next three to five years. The Strategic/Business Plan will be scheduled for this fall, with the objectives as of where we are now and where we are going as this district grows.



Chief Brandhuber explained the proposed Administrative BC outline to the board of the potential positions that he is recommending. His recommendation is to hire a Health and Safety Officer and Training Engineer. The new Health and Safety Officer will help assist the training division by coordinating training programs, health and wellness programs, work with the Captains on Crew Scheduler and processing grants. Chief Robb and Captain Lunde stated this would benefit the organization and us to meet our goals of the organization. Board Member Hudgins asked if this process will be internal or external. Chief Brandhuber stated that he would like to promote within, however he has considered an external process. He expressed the importance of succession planning in operations and his initial goal is to implement a cross training program. Clerk Dahl asked Chief Brandhuber if he could participate in the Safety Officer's program. Clerk Dahl stated that he can bring some great programs and ideas to the table for consideration, he explained that he has past experience as a Facility Safety Manager.

Chief Brandhuber also proposed to hire a Training Engineer position to balance the float pool that reflects overtime. The new Training Engineer position will work with engineers and driver operators, providing our employees more educational programs on a regular bases to meet our goals and accomplishments that are needed. The Edge program will give our employees the opportunity to develop the skill-set and structure to become successful within operations. The EDGE Program is a two year commitment and is included in next year's budget. This training program will also give the employee's the opportunity to work with other engineers, build relationships and develop a mentorship.

The Board took a brief break at 4:10 p.m. They reconvened at 4:15 p.m.

Finance Manager Christian explained the differences between Version 1 and Version 2, relating to the revisions in Labor Cost that reflect the two new positions, professional services, and capital improvements. Dave Christian also explained the proposed revisions in revenues relating to the mil rate and debit service.

Chief Karrer stated that we are moving forward to build relationships with others, to work better, to work smarter, and to give our residents the best customer service.

4. ADJOURNMENT

MOTION by Board Member Clark to adjourn at 4:47 p.m.

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0



David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
by v/m

