



Application Guidelines

- **Golder Ranch Fire District only accepts applications and/or resumes for currently open and advertised positions.**
- All applications must designate the open advertised position being applied for or they will not be considered.
- Golder Ranch Fire District retains applications and/or resumes for the current position recruitment only. They will not be held and reconsidered for future recruitments for the same position.
- Individuals interested in applying for more than one open advertised position must submit a separate application for each open position.
- Please follow the job announcement "How to Apply" instructions to ensure that you are completing and providing all required documents.
- Resumes will not be accepted in place of completed applications.
- Answers on the employment application such as "*see attached resume*" will constitute an incomplete application.
- Applications for open advertised positions will be rejected if they are late (received past the advertised closing date and time, if indicated, for an open position) illegible, unsigned or incomplete.
- Applications must be received either via US mail or hand delivered to the Golder Ranch Fire District Administration Offices (see address below). **Applications are not accepted by fax or email.**

Golder Ranch Fire District
Attn: Human Resources
3885 E. Golder Ranch Drive
Tucson, AZ 85739
(520) 825-9001

For your convenience, the employment application is a PDF fill-able format; however, once the application is filled out, you will need to print it then sign and date it to complete the process. If you prefer, you may print the forms and fill them out entirely by hand.