

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, November 14, 2017 0900 hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, November 14, 2017 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Mark Clark, Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Executive Assistant Chief Cheryl Horvath, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, Local 3832 Vice-President William Howe, Board Services Manager Brooke Painter

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. FIRE BOARD REPORTS

Board Member Clark announced that this is his last Board Meeting. He will be moving back east to be closer to his family. He wanted to thank the district residents and his fellow board members, as well as the members of the fire district for allowing him to be part of the Golder Ranch Fire District family. Chairperson Cox Golder thanked him for his service and stated that he will be missed, she wished him best of luck.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. PRESENTATION BY TEAM SOLIDARITY

Team Solidarity raised money for local first responders and law enforcement officers. Chief Karrer and Community Relations Manager Braswell accepted a monetary donation of \$450 on behalf of Team Solidarity.

B. PRESENTATION BY THE OPTIMIST CLUB

Chief Karrer and Community Relations Manager Braswell accepted a monetary donation of \$1,200 on behalf of the Optimist Club of Oro Valley to go towards the Golder Ranch Fire District Explorers Program.

C. PRESENTATION OF PERSONNEL

- Sharron Lovemore was presented with a pin for ten years of service.
- Edward Dicochea was presented with a pin for fifteen years of service.
- Michael Muirhead was presented with a pin for twenty-five years of service.



6. CONSENT AGENDA

- A. APPROVE MINUTES – October 10, 2017 REGULAR SESSION
- B. APPROVE MINUTES – October 10, 2017 EXECUTIVE SESSION
- C. APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND RINCON VALLEY FIRE DISTRICT FOR INFORMATION TECHNOLOGY SERVICES
- D. APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND PIMA COUNTY FOR PCWIN SUBSCRIBER SERVICES
- E. APPROVAL OF THE CHANGE OF OWNERSHIP OF THE WELLS FARGO BANK ACCOUNTS FROM MOUNTAIN VISTA FIRE DISTRICT TO GOLDER RANCH FIRE DISTRICT

MOTION by Clerk Dahl to approve the November 14, 2017 Consent Agenda

MOTION SECONDED by Board Member Hudgins

MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Karrer presented his report to the Governing Board. There were no further questions or comments from the Governing Board.
 - LEADERSHIP TEAMREPORT – There was no report presented today. Chief Karrer mentioned that they had a very successful car wash to support two members of our organization who are battling cancer.
 - COMMUNITY RELATIONS REPORT –Community Educator Cheryl Perry gave a brief presentation on the successfulness of the October Fire Safety Campaign. There were no further questions or comments from the Board.
- B. OPERATION CHIEF'S REPORT – Chief Brandhuber presented his report to the Governing Board. Chief Brandhuber introduced Jackie Evans who was in the audience to answer any questions about the AMR contract as well. There were no further questions or comments from the Board.
- C. ADMINISTRATIVE SERVICES CHIEF'S REPORT – Chief Abel presented the Administrative Services report to the Governing Board. There were no further questions or comments from the Board.
- D. GOVERNMENT AND COMMUNITY AFFAIRS EXECUTIVE ASSISTANT CHIEF'S REPORT – Chief Horvath presented her report to the Governing Board. There were no further questions or comments from the Board.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING JUNE 30, 2017

Finance Manager Dave Christian introduced Corey Arvizu, from Heinfeld, Meech & Company. He presented the Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2017 to the Governing Board based on the audit that was completed in August of 2017.

Chief Karrer noted that this year's audit did not include the consolidation. He also wanted to thank the financial staff for their diligence and hard work on completing another successful audit.



MOTION by Board Member Hudgins to approve and accept the Golder Ranch Fire District's Comprehensive Annual Financial Report as presented

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 5/0

- B. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) THE GOLDR RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSULTATION FOR LEGAL ADVICE REGARDING THE AMBULANCE TRANSPORTATION AGREEMENT BETWEEN AMERICAN MEDICAL RESPONSE (AMR) AND GOLDR RANCH FIRE DISTRICT

- C. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) THE GOLDR RANCH FIRE DISTRICT GOVERNING BOARD MAY GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSULTATION FOR LEGAL ADVICE REGARDING POSSIBLE LITIGATION AGAINST GOLDR RANCH FIRE DISTRICT AND CHIEF KARRER BY AMERICAN MEDICAL RESPONSE (AMR)

In attendance for the executive session will be Chief Karrer, Chief Brandhuber, Manager Painter, Attorney Donna Aversa and the Governing Board Members.

MOTION by Clerk Dahl enter into Executive Session pursuant to A.R.S. §38-431.03.A(3) for the purpose of legal advice at 9:49 a.m.

MOTION SECONDED by Board Member Clark

MOTION CARRIED 5/0

Clerk Dahl excused himself from the rest of the meeting. He left at 10:23 a.m.

MOTION by Board Member Hudgins to reconvene into Regular Session at 10:26 a.m.

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 4/0

Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE AMBULANCE TRANSPORTATION AGREEMENT BETWEEN GOLDR RANCH FIRE DISTRICT AND AMERICAN MEDICAL RESPONSE (AMR)

Chief Karrer stated that the Board approved and signed this agreement with AMR in September. AMR then found three words they wanted to adjust. They [AMR] officially signed the agreement as of October 11th, but they withheld the agreement until just before this meeting. Staff feels that this *is* an important agreement and *is in the best interest* of the district residence. The document has been reviewed by the retained CON counsel as well. Chief Karrer continued that AMR had a large public records request and a demand letter stating that Golder Ranch Fire District needed to begin the consolidation process over. We have received the rescinding of the public records request; however, we have not received the rescinding of the demand letter as of this meeting.



MOTION by Board Member Clark to approve the ambulance transportation agreement between Golder Ranch Fire District and American Medical Response (AMR) as presented and authorize the signing of the agreement upon receipt of the rescind of the pending demand letter

MOTION SECONDED by Vice Chair Brady

MOTION CARRIED 4/0

- E. DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE LITIGATION AGAINST GOLDER RANCH FIRE DISTRICT AND CHIEF KARRER BY AMERICAN MEDICAL RESPONSE (AMR)

Chief Karrer announced that with the execution of the contract, there is not much to discuss on this agenda item. He stated that he had received a phone call from Glenn Kasprzyk stating that AMR would not sign the agreement and that AMR was planning on suing both Golder Ranch Fire District and Chief Karrer personally. There has been meeting since with Glenn Kasprzyk and John Karolzak and with the signing of the contract, the threat of litigation is no longer there.

NO MOTION NEEDED FOR THIS AGENDA ITEM

- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF RESOLUTION NUMBER 2017-0011 AUTHORIZING THE GOLDER RANCH FIRE DISTRICT TO ENTER INTO A SEVEN YEAR CAPITAL LEASE AGREEMENT WITH J.P. MORGAN CHASE BANK FOR THE PRINCIPAL AMOUNT OF \$196,148 WITH A 2.75% INTEREST RATE TO FINANCE A 2017 FORD F450, WHEELED COACH TYPE 1 1153 AMBULANCE, DIESEL TWO DOOR STANDARD CAB CHASSIS

Chief Karrer asked Finance Manager Christian to speak of the terms of the agreement. He explained that he requested rates from two additional banks and Chase Bank came back with the most competitive rate. This is a budgeted item.

MOTION by Board Member Hudgins to approve Resolution #2017-0011 authorizing Golder Ranch Fire District to enter into a six year capital lease agreement with J.P. Morgan Chase Bank in the amount of \$196,148 for the purchase of a new 2017 Ford F450, Wheeled Coach Type 1 – 1153 Ambulance, Diesel Two Door Standard Cab Chassis

MOTION SECONDED by Board Member Clark

MOTION CARRIED 4/0

- G. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District as well as from the former Mountain Vista Fire District to the Board. There were no further questions or comments from the Governing Board.

MOTION by Board Member Clark to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 4/0



H. DISCUSSION ABOUT THE DECISION RECEIVED FROM THE DEPARTMENT OF REVENUE ON THE FIRE DISTRICT'S TAX LEVY AFTER CONSOLIDATION

Chief Karrer wanted to publically thank Senator Karen Fann in getting the information that we were looking for. The Arizona Department of Revenue has determined, based upon a 1931 ruling, that our bond levy is going to be passed on to the newly acquired Mountain Vista Fire District residents. This is different than the information that was given to us by our bond attorney prior to the consolidation. Chief Karrer stated that we will have to put out a community relations message about this. Chief Karrer stated that this is not what we told the MVFD residents. This will be effective in October of 2018. Legal Counsel Donna Aversa stated that the District did provide the information to the residents they believed to be correct based upon two different independent resources.

NO MOTION NEEDED FOR THIS AGENDA

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- December 12, 2017 Regular Board Meeting
- Board Member Clark's position to be filled within 90 days

10. CALL TO THE PUBLIC

Jackie Evans, Operations Director of AMR, wanted to state to the Governing Board that she has a great working relationship with the Chiefs and thanked the Board for entering into the agreement with AMR.

11. ADJOURNMENT

MOTION by Vice-Chair Brady to adjourn the meeting at 11:03 a.m.

MOTION SECONDED by Board Member Clark

MOTION CARRIED 4/0



David Dahl, Clerk of the Board
Golder Ranch Fire District
b/p

