

GOLDER RANCH FIRE DISTRICT

EMPLOYEE JOB DESCRIPTION

Position/Rank: Firefighter/EMT or CEP

FLSA: Non-Exempt

Reports To: Fire Captain

Status: Full-Time

Supervises: Non-Supervisory Position

Safety Sensitive: Yes

Primary Function

The primary function of the Firefighter is to respond to fire, medical and other emergent and non-emergent alarms. Individuals in this position often perform under conditions which requiring strenuous physical exertion. Major elements of the firefighter's job responsibilities include participation in supervised drills and training in firefighting and EMS skills. Other elements include routine maintenance of equipment and apparatus, routine care of buildings and grounds, as well as public education activities. On occasion, employees in this classification may be responsible for the management of all company programs and the supervision of assigned fire companies and equipment at the scene of the fire until relieved of command by an officer of higher rank.

Principle Duties and Responsibilities

- Responds to fire, medical, and other emergent and non-emergent calls
- Performs Fire Code enforcement duties and public safety education
- Performs all activities necessary to suppress and extinguish fires
- Removes individuals from dangerous or hazardous situations
- Identifies emergency medical problems and performs prescribed treatment as outlined by established protocol based on certification level
- Maintains fire station and grounds, apparatus assigned to District, and other related emergency equipment
- Conducts pre-fire planning surveys and orientation
- Drives and operates select emergency apparatus
- Operates fire pumps, water tankers, and other specialized apparatus/tools
- Makes minor repairs and adjustments to equipment
- Participates in PAT, as outlined in the District SOP's
- Attends training sessions and drills
- Completes annual certification process as set forth by EMS section, Base Hospital, and Arizona Department of Health Services
- Complies with rules, policies and procedures set forth by the District, Base Hospital, and Arizona Department of Health Services
- Performs other assigned duties

Knowledge, Skills and Abilities

- Knowledge of modern firefighting methods and procedures
- Knowledge of basic or advanced life support/rescue methods
- Knowledge of basic fire prevention and arson detection
- Familiarity with automotive mechanics and fire pump principals
- Knowledge of fire service hydraulics
- Work at heights greater than ten (10) feet.
- Maintain "fit for duty" status.
- Bend or stoop repeatedly or continually over time to perform emergency medical services, or perform duties on the fire ground.
- Perform duties requiring frequent pulling of forty (40) pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment, and opening doors on the apparatus.

- Lift arms above shoulder level to cut vent holes with an axe or to force entry into automobiles using specialized tools.
- Use Self-Contained Breathing Apparatus (SCBA) and protective clothing to prevent exposure to hazardous materials and infectious diseases.
- Ability to make split second decisions in a high stress environment
- Ability to establish and maintain effective and cooperative working relationships with coworkers and the general public
- Knowledge of District geography and boundaries
- Knowledge and compliance of District Policies and Procedures
- Ability to communicate orally with customers, clients or the public in face-to face, one-on-one settings
- Understand and follow oral and written instructions in the English language.
- Learn job related material through structured lecture and reading and through oral instruction and observation. This learning takes place in both a classroom setting and in an on-the job training setting.
- Knowledge and ability to use a wide variety of power and manually operated tools for firefighting and rescue operations
- Ability to work safely without presenting a direct threat to self or others
- Perform other assigned duties as needed or directed.

Minimum Qualifications

- High school diploma or GED equivalent
- Arizona State Certified Fire Fighter I and II, International Fire Service Accreditation Congress (IFSAC) or ProBoard Certified.
- Must possess current Arizona state EMT or Paramedic certification by AZ Department of Health Services.
(Note: National Registry Certification is not be accepted as an equivalent)
- Basic Wildland Firefighter certification.
- Hazardous Materials First Responder Operations Level certification.
- Current Healthcare Provider level CPR certified (and ACLS for CEPs).
(Note: CPR Cert/card MUST be issued by one of the following certifying agencies: AHA, ARC, NSC, ASHI, ECSI)
- Valid AZ Driver License with good driving record.
- Completion of Basic Firefighter Task Book within probationary year
- Completion of the Advanced Firefighter Task Book skills portion within one year of initiation

Preferred Qualifications:

- Two (2) years of recent full-time work experience as a firefighter.
- Associate of Applied Science in Fire Science degree from an accredited college or university recognized by the Department of Education.



GOLDER RANCH FIRE DISTRICT

Physical Requirements/Working Conditions

Job Title: Firefighter/EMT or CEP

| Physical Activity | Definition | Never | Occasionally (activity or conditions exist 0-2.5 hrs/day) | Frequently (activity or conditions exist 2.5-5.5 hrs/day) | Constantly (activity or conditions exist 5.5+ hrs/day) |
|-----------------------------|---|-------|--|--|---|
| Repetitive Motion | Repeating movements of arms, hands, wrists, fingers | | | x | |
| Talk | Express or exchange ideas verbally | | | x | |
| Hear | Perceive sound by ear | | | x | |
| See | Obtain impressions through the eye | | | | x |
| Kneel | Bend legs at knee, come to rest on knees | | | x | |
| Crouch/Squat | Bend body down and forward, bending legs and spine | | | x | |
| Crawl | Move on hands, knees, and feet | | x | | |
| Climb | Ascend/descend ladders, stairs, ramps | | x | | |
| Sit | Sit | | | | x |
| Stand | Stand | | | | x |
| Walk | Move about on foot; average distance per shift 3-5 miles | | x | | |
| Bend/Stoop | Bend downward and forward by bending spine at waist | | x | | |
| Lift | Raise or lower object > 10 lbs. from one level to another | | | | x |
| Lift | Raise or lower object > 25 lbs. from one level to another | | | x | |
| Carry | Transport an object | | | | x |
| Push | Press with steady force, thrust objects forward, downward, outward | | x | | |
| Pull | Drag or tug objects | | x | | |
| Turn/Twist | Move a body part in circular motion | | x | | |
| Balance | Exceeding ordinary body equilibrium | | | x | |
| Reach | Extend hands and arms in any direction | | x | | |
| Handle | Seize, hold, turn with hands | | x | | |
| Distinguish Color | Ability to distinguish color | | x | | |
| Fingering | Picking, pinching, typing, or otherwise with fingers rather than whole hand | | | x | |
| Grasping | Applying pressure to an object with the fingers and palm | | | x | |
| Feeling | Perceiving attributes of objects, such as size, shape, temperature, or texture | | | x | |
| Mental / Cognitive Activity | Definition | Never | Occasionally (activity or conditions exist 0-2.5 hrs/day) | Frequently (activity or conditions exist 2.5-5.5 hrs/day) | Constantly (activity or conditions exist 5.5+ hrs/day) |
| Communication | Comprehend and use basic language, either written or spoken, to communicate information and ideas | | | | x |
| | Comprehend and use technical or professional language, either written or spoken, to communicate complex ideas | | | x | |
| Calculation | Perform numerical operations using basic counting, adding, subtracting, multiplying, or dividing | | | x | |
| | Perform complex quantitative calculations or reasoning using algebra, geometry, statistics, or abstract symbols | | x | | |
| Problem Solving | Formulate and apply appropriate course of action for routine or familiar situations | | | | x |
| | Use logic to define problem, collect information, establish facts, draw valid conclusions, interpret information and deal with abstract variables for unique or unfamiliar situations | | | | x |

| Environmental Conditions | Definition | Never | Occasionally (activity or conditions exist 0- | Frequently (activity or conditions exist | Constantly (activity or conditions exist |
|--------------------------|--|-------|--|---|---|
| Weather And Temperature | Protection from weather conditions but not necessarily from temperature changes | | | X | |
| | Subject to outside environmental conditions – no effective protection from weather | | | X | |
| | Activities occur inside and outside | | | | X |
| | Subject to extreme cold (typically below 32°) | | X | | |
| | Subject to extreme heat (typically above 100°) | | X | | |
| Atmospheric Conditions | One or more of the following conditions that affect the respiratory system of the skin: fumes, odors, dusts, mists, gases, or poor ventilation | | X | | |
| | Worker is required to wear a respirator | | X | | |
| Noise | Sufficient noise to cause the worker to shout in order to be heard above the ambient noise level | | X | | |
| Vibration | Exposure to oscillating movements of the extremities or whole body | | X | | |
| Hazards | Proximity to moving mechanical parts, moving vehicles, electrical current | | X | | |
| | Working on scaffolding and high places | | X | | |
| | Exposure to chemicals | | X | | |
| | Exposure to oils: air and/or skin exposure to oils and other cutting fluids | | X | | |
| | Worker is required to function in narrow aisles or passage ways | | X | | |
| | Worker is exposed to infectious diseases | | | X | |
| | Worker is required to function around prisoners or mental patients | | X | | |

Physical Requirements Checklist

- SEDENTARY**
- Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects, including the human body.
 - Sitting most of the time.
- LIGHT**
- Exerting up to 20 pounds of force occasionally and/or a negligible amount of force constantly to move objects.
 - Use of arm and/or leg controls requiring greater exertion of force than for sedentary work, and worker sits most of the time.
- MEDIUM**
- Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- HEAVY**
- Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
- VERY HEAVY**
- Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force constantly to move objects.

This job description is intended to indicate the basic nature of the position(s) allocated to this class and examples of typical duties that may be assigned. It does not imply that all positions within this class will perform all the duties listed, nor does it attempt to list all possible duties that may be assigned.

This job description does not constitute an employment agreement between the employer and employee and is subject to revision by the employer as the needs of the employer change and/or requirements of the job-related duties expand or are updated.

Approved by: _____
Hiring Authority Signature and Date

Employee: _____
Employee Signature and Date

Date of Origin: 05/10/2002
Last Modified: 10/07/2015