

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
Tuesday, February 10, 2015 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, February 10, 2015 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady  
Board Clerk David Dahl, Board Member Mark Clark, Board  
Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Pat Abel, Assistant Chief  
Tom Brandhuber, Finance Manager Dave Christian, Legal Counsel  
Donna Aversa, Board Services Manager Brooke Painter

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**3. FIRE BOARD REPORTS**

There were no reports provided.

**4. CALL TO THE PUBLIC**

No public issues were presented.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

Captain John Druke was presented a pin for 25 years of service to the Golder Ranch Fire District.

**B. OFFICIAL SIGNING OF THE GOLDER RANCH FIRE DISTRICT'S EMPLOYER SUPPORT OF THE GUARD AND RESERVE (ESGR) "STATEMENT OF SUPPORT"**

Bruce Hamilton from the ESGR provided a brief presentation of the Employer Support of the Guard and Reserve (ESGR) program.

Chief Karrer publically signed the ESGR Statement of Support and a copy of the certificate will proudly be displayed at each Golder Ranch Fire District facility.

**C. PRESENTATION OF THE EMPLOYER SUPPORT OF THE GUARD AND RESERVE (ESGR) AWARDS**

Bruce Hamilton presented Chief Karrer, Assistant Chief Brandhuber, Battalion Chief Seeley, Captain Helmandollar, Captain Howe, and Captain Lunde an ESGR Patriot Award for their efforts made to support Golder Ranch Fire District personnel who serve in the Guard and Reserve.



The Board took a brief recess at 9:24 a.m. and reconvened at 9:29 a.m.

**6. CONSENT AGENDA**

**A. APPROVE MINUTES – JANUARY 13, 2015 REGULAR SESSION**

**MOTION** by Clerk Dahl to accept and approve item 6, the February 10, 2015 Consent Agenda

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 5/0**

**7. REGULAR BUSINESS**

**A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN AGREEMENT BETWEEN PIMA COUNTY JOINT TECHNICAL EDUCATION DISTRICT (JTED) AND THE GOLDER RANCH FIRE DISTRICT ALLOWING VEHICULAR RIDE-ALONGS ON BLS, ALS, AND INTERFACILITY TRANSPORTS TO PARTICIPANTS OF THE JTED PROGRAM**

Chief Karrer explained that this agreement between Pima County JTED and Golder Ranch Fire District allows JTED students to participate in vehicular ride-alongs and to participate with patient care activities under the supervision of an EMT or Paramedic. He continued that it is a beneficial program and also a good recruiting resource.

**MOTION** by Vice Chair Brady to approve the Emergency Medical Technician Training Program Agreement between Pima County JTED and the Golder Ranch Fire District as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN AGREEMENT BETWEEN NORTHWEST FIRE DISTRICT AND THE "PARTICIPATING DISTRICTS" (AVRA VALLEY FIRE DISTRICT, GREEN VALLEY FIRE DISTRICT, PICTURE DISTRICT, DREXEL HEIGHTS FIRE DISTRICT, GOLDER RANCH ROCKS FIRE DISTRICT, AND THREE POINTS FIRE DISTRICT) WHICH EXTENDS THE EFFECTIVE DATE OF THE PREVIOUSLY APPROVED MOBILE FIRE SIMULATOR AGREEMENT FOR ONE YEAR**

Chief Karrer explained that this is a one-year extension of the current intergovernmental agreement between Northwest Fire District and other participating agencies including Golder Ranch Fire District, to participate in the use of the mobile fire simulator purchased by a grant in 2007. This agreement will now be effective through December 31, 2015.

**MOTION** by Board Member Hudgins to approve the intergovernmental agreement between Golder Ranch Fire District and Northwest Fire District and to include "the participating districts" to extend the current agreement for use of the mobile fire simulator for one year

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**

**C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE AMENDED CORRECTIVE ACTION/DISCIPLINARY PROCESS POLICY (#1205)**

Chief Karrer stated that the main change to the policy is in the appeals procedure. An employee will no longer utilize a Board of Appeals when appealing a demotion, dismissal, or



any disciplinary action directly imposed by the Fire Chief. He continued that the Board of Appeals is a very cumbersome process. Instead employees will request a hearing before the State of Arizona Office of Administrative Hearings (OAH). The appeal will be submitted to and heard by an Administrative Law Judge (ALJ) assigned by the OAH. The other significant change is that a verbal reprimand will now be included in the central personnel file, as part of progressive disciplinary process.

Donna Aversa answered questions from the Board in regards to the cost and the process of the OAH. Chief Karrer also presented the Corrective Disciplinary Action Notice as a part of a more consistent progressive disciplinary process.

**MOTION** by Clerk Dahl to approve the amended Corrective Action/Disciplinary Process Policy (#1205) as presented

**MOTION SECONDED** by Board Member Clark

**MOTION CARRIED** 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE CHANGE OF DATE FOR THE BUDGET STUDY SESSION FOR THE GOLDER RANCH FIRE DISTRICT'S 2015/2016 FISCAL YEAR BUDGET

The Governing Board and Staff set the 2015/2016 fiscal year budget study session for April 15, 2015 at 9:00 a.m.

**NO MOTION IS NECESSARY FOR THIS AGENDA ITEM**

E. EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) AND A.R.S. §38-431.03.A(4), THE GOLDER RANCH FIRE DISTRICT BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSULTATION AND LEGAL ADVICE WITH THE DISTRICT'S ATTORNEY RELATED TO THE MUTUAL AID AGREEMENTS BETWEEN GOLDER RANCH FIRE DISTRICT AND RURAL METRO/SOUTHWEST AMBULANCE

**MOTION** by Clerk Dahl to go into Executive Session at 9:51 a.m. pursuant to A.R.S. §38-431.03(A)(3) and A.R.S. §38-431.03(A)(4).

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED** 5/0

The Governing Board reconvened into Regular Session at 10:16 a.m. Chairperson Cox Golder reminded those in the Executive Session that all matters discussed in Executive Session are confidential pursuant to A.R.S. §38-431.03(C).

F. DISCUSSION AND POSSIBLE ACTION REGARDING THE MUTUAL AID AGREEMENTS BETWEEN GOLDER RANCH FIRE DISTRICT AND RURAL METRO/SOUTHWEST AMBULANCE

Chief Karrer presented the mutual aid agreements between *Golder Ranch Fire District and Rural Metro Corporation/ Southwest Ambulance*. These agreements allow mutual aid and contingency ambulance transportation service to each other when available to do so.

Chairperson Cox Golder thanked Rural Metro Fire Chief Jonathan McMahan, who was in attendance, for his support and efforts to work together and in continuing to build the relationship between our two entities.



**MOTION** by Clerk Dahl to approve the mutual aid agreements between Golder Ranch Fire District and Rural Metro/Southwest Ambulance as presented

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED** 5/0

G. **DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT**

Finance Manager David Christian presented the reconciliation and monthly financial report to the Board.

Chief Karrer explained that there may be some changes of some of the capital item needs; those items will be brought before the governing board for their approval.

**MOTION** by Board Member Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED** 5/0

**8. REPORTS AND CORRESPONDENCE**

- A. Fire Chief's Report - Chief Karrer presented his report to the Board. Chief Karrer wanted to express our sincere condolences to the Phoenix Fire Department. They loss a dispatcher and a fire captain within the last two weeks; the fire captain is the father-in-law of one of our own firefighters.

Chief Karrer stated that he has been in contact with Representative Vince Leach regarding House Bill 2441 and the issues that are ongoing in Peoria, AZ. Representative Leach will be putting Chief Karrer in contact with Representative Livingston, who sponsors the bill. Chief Karrer plans to discuss his concerns about the bill.

- Leadership Team Report – Vice President Howe presented the report to the Board. Labor has attended the ALTS and AFDA Conferences in the past month. They helped with the legislative “Meet and Greet”, which was a great success. The charities section of the Local has become so large, that it now has its own e-board; FF Samaniego is the Chairperson. President Lunde and Vice-President Howe played golf with Chief Karrer at the project graduation golf tournament. The Town of Oro Valley Councilmember Mary Snider is very involved with that project. Vice-President Howe spoke to her at the tournament and their relationship continues to grow.
  - Community Relations Report – Anne Marie presented her report to the Board. No further questions or comments from the Board.
- B. Operation Chief's Report – Chief Brandhuber presented his report to the Board. He added that the vehicle driver training has begun for all GRFD personnel. He stated he and Chief Karrer held a meeting with all suppression personnel with a rank of engineer and below – it was a good learning experience for all, with a lot of good take-aways.
- C. Administrative Services Chief's Report – Chief Abel presented his report to the Board. There were no further comments or questions from the Board.



**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- March 10, 2015 – Regular Session

**10. CALL TO THE PUBLIC**

No public issues were presented.

**11. ADJOURNMENT**

**MOTION** by Board Member Hudgins to adjourn the meeting at 10:43 a.m.

**MOTION SECONDED** by Clerk Dahl

**MOTION CARRIED 5/0**



David Dahl, Clerk of the Governing Board  
Golder Ranch Fire District

