

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES**

**Tuesday, January 14, 2014 0900hrs
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, January 14, 2014 at 9:02 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Steve Brady, Clerk David Dahl, Board Member Mark Clark

Excused Absence: Board Member Richard Hudgins

Staff Present: Fire Chief Randy Karrer, Assistant Chief Tom Brandhuber, Attorney Donna Aversa, Brooke Painter

2. SALUTE AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

3. CALL TO THE PUBLIC

Mr. James Arkoosh – 65227 E. Emerald Ridge Drive, Catalina, AZ 85739

Mr. Arkoosh wanted to know if the Board had reviewed the fees that were set by Department of Health (DHS). He wanted to express his frustration about the fees being imposed for ambulance services. Chief Karrer advised that he would be providing an update under his Board report regarding the new billing procedures as well as the proposed Membership Program.

4. PRESENTATIONS

A. RECONGITION OF PERSONNEL

Christian Babuca was introduced as the new Financial Specialist. Randall Watts was recognized and pinned for his promotion to Captain.



B. AVRA VALLEY FIRE DISTRICT PRESENTATION

Chief Delfs from Avra Valley Fire District expressed his sincere appreciation for all of the assistance that Golder Ranch Fire District has provided to the Avra Valley Fire District in the areas of IT, Billing, Finance, etc. He presented an award to Susan Hileman and Mary Bequette on behalf of the Avra Valley Fire District for their outstanding service.

5. CONSENT AGENDA

A. APPROVE MINUTES – DECEMBER 10, 2013 REGULAR SESSION

MOTION by Clerk Dahl: Motion to accept and approve item 5 Consent Agenda on the January, 14th Agenda

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 4/0

6. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING SADDLEBROOKE RANCH AND ISO RATINGS

Fire Marshal Loesche explained to the Board that he has followed up with the ISO, and the five mile mark is the determining factor for the rating determination. Therefore, the ISO rating in SaddleBrooke Ranch will be a ten. The only way to change the rating would be to man a full-service fire station within a five-mile radius.

Chief Karrer explained that we are looking at a couple of options to help to mitigate the issue. Chief Brandhuber has been tasked at looking at staffing options. One possible option is to put a Type III engine and rotate staff to fill the station. A second option would be to go to Robson Communities to see about the possibility subsidizing the fees that would be needed to staff the station. David Dahl would like to move forward with updating the residents of the SaddleBrooke Ranch areas with the latest information.

NO MOTION REQUIRED FOR THIS ITEM

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE EXPENDITURE OF CAPITAL CONTINGENCY FUNDS FOR CARDIAC MONITOR/DEFIBRILLATORS AND A STAFF VEHICLE

Chief Karrer stated that at the last budget session there were monies set aside with the intention to further evaluate the needs of the District. Chief Hurguy explained to the Board the need to purchase updated cardiac monitors.



Chief Karrer explained the need to replace staff vehicle 059; as it has over 100,000 miles on it. After discussions with Fleet Manager Jeff Rowe they would like to move forward with the purchase of the Ford Explorer Utility vehicle. It can be purchased through state bid for about \$36,000, including tax. It also comes pre-wired and is built for police and government use.

MOTION by Board Member Clark: Motion to approve the allocation of budgeted LP12 funds, \$12,000, and an additional \$81,000 of capital contingency funds to purchase three (3) new advanced cardiac monitor/defibrillators; as well as \$50,000 in capital contingency funds for a new staff vehicle and equipment.

MOTION SECONDED by Clerk Dahl

MOTION CARRIED 4/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING SCHEDULING BUDGET STUDY SESSIONS FOR THE 2014/2015 FISCAL YEAR BUDGET

The budget process has begun. The capital outlays have been completed. The managers will be submitting their budgets in the coming weeks. Once the budgets have been vetted by the Chief, he would like to bring the budget to the Board for review. A Budget Study Session was set for February 26th, 2014 at 9:00 a.m.

NO MOTION NEEDED FOR THIS ITEM

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPERTY AT 1795 E. CAMINO CIELO

Chief Karrer explained that since we have recently let the Foothills Annexation expire, that it is not in the best interest of the District to continue to maintain the property.

Chairperson Vicki Cox Golder does not want the District to lose money on the property. She suggested that we rent the property to gain some income from it until market values go up again.

The Board directed Chief Karrer to move forward with assessing the market values and report back to the Board his findings. They will move forward with a decision on what to do with the property at that time.

NO MOTION NEEDED FOR THIS ITEM

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Dave Christian presented the monthly financial report and the reconciliation to Board. Chairperson Cox Golder asked if we had expended all the monies from the bond account; it was confirmed that we had. Manager Christian



explained that there is approximately \$77,000 worth of accounts that have been placed on hold from balance billing our District residents. We are waiting for the Membership Program to be finalized through DHS before moving forward with the collection of these accounts.

MOTION by Clerk Dahl: Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report.

MOTION SECONDED by Vice-Chair Brady

MOTION CARRIED 4/0

7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT - CHIEF KARRER

Chief Karrer presented his report to the Board. He discussed the current status of the Membership Program. It has gone through DHS; we are now awaiting their public hearing. The Membership Program will allow an insurance type of program for the use of ambulance service; it will be a huge benefit to our residents as well as allows us [GRFD] to be in compliance with state statute. He continued, once the program is finalized GRFD will conduct a large marketing campaign to get the information out to our residents.

Chief Karrer met with Chief Wilkerson and broached the idea of some sort of escrow account. Chief Wilkerson was amenable to the idea. He is interested in fleet services and fire marshal services at this time. Board Member Clark asked if there has been any further research on bonding issues. Legal Counsel Donna Aversa advised Mr. Clark that there were a couple of steps to take before reaching the bonding issue. Vice-Chair Brady asked the date of expiration of the Mutual Aid Agreement with MVFD; Chief Karrer replied it was July 1st, 2014.

Chief Karrer and Donna Aversa discussed legislative changes that in are in the current session.

B. OPERATION CHIEF'S REPORT - CHIEF BRANDHUBER

Chief Brandhuber presented the Operation's Report to the Board. Chief Brandhuber wanted to publically thank the Board for the opportunity to be a part of Golder Ranch Fire District. His goal is to look for some efficiencies and allocation of resources. There were no questions or comments from the Board.

C. ADMINISTRATIVE SERVICES REPORT – STAFF

Chief Karrer presented the Administrative Report to the Board. There were no questions or comments from the Board.



8. FUTURE AGENDA ITEMS

There were no items added.

9. CALL TO THE PUBLIC

Mr. Arkoosh asked about the fee for the Membership Program. Chief Karrer explained that the current fee is set at \$75; however, that amount is set by DHS and we are awaiting the finalized number from them.

10. ADJOURNMENT

MOTION by Clerk Dahl: Motion to adjourn at 10:26 a.m.

MOTION SECONDED by Board Member Clark

MOTION CARRIED 4/0



David Dahl, Clerk of the Governing Board
Golder Ranch Fire District
DD/bp

