

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
PUBLIC NOTICE AND AGENDA  
REGULAR SESSION**

**Tuesday, November 13, 2018 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, November 13, 2018. The meeting will be held at the Fire District Administration Board Room, which is located at 3885 East Golder Ranch Drive, Tucson, Arizona. Members of the GRFD Governing Board will attend either in person or by telephone conference call. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

**1. CALL TO ORDER/ROLL CALL**

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

**3. FIRE BOARD REPORTS**

**4. CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Governing Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Board may adjust time limitations and all individuals desiring to address the Board will have the same opportunity. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.*

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- 10 YEARS OF SERVICE:
  - JAMES "JIM" BELL
  - JUAN "GABE" BRAVO
  
- 25 YEARS OF SERVICE
  - ANDREW H. SMITH



## **6. CONSENT AGENDA**

*The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.*

- A. APPROVE MINUTES – OCTOBER 9, 2018 REGULAR SESSION
- B. APPROVAL OF RESOLUTION #2018-0006 FORMALLY ADOPTING THE PINAL COUNTY COMMUNITY WILDFIRE PROTECTION PLAN
- C. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN GOLDER RANCH FIRE DISTRICT (GRFD) AND THE UNIVERSITY OF ARIZONA (UA) FOR THE UA TO INSTALL AND MAINTAIN AN FM RADIO BROADCAST ANTENNA ON THE TOWER OWNED BY GRFD
- D. APPROVAL OF AMENDMENT NUMBER 11 TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT - CHIEF KARRER
  - UPDATES ON THE FOLLOWING AREAS:
    - LIVE STREAMING OF PUBLIC MEETINGS
    - MEETINGS/TRAININGS AND EVENTS ATTENDED
    - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
    - DISTRICT ACTIVITIES
    - PERSONNEL
    - COMMENDATIONS/THANK YOU CARDS RECEIVED
  - BOARD SERVICES REPORT – MANAGER PAINTER
  - COMMUNITY RELATIONS REPORT – MANAGER BRASWELL
  - INFORMATION TECHNOLOGY REPORT – MANAGER RASCON
  - LEADERSHIP TEAM REPORT – PRESIDENT HOWE
- B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT - CHIEF BRANDHUBER
  - UPDATES ON THE FOLLOWING AREAS:
    - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
    - OPERATIONS
    - EMS
    - TRAINING
    - HEALTH AND SAFETY
    - WILDLAND
    - HONOR GUARD/PIPES AND DRUMS
    - SPECIAL OPERATIONS
    - HUMAN RESOURCES
    - FIRE AND LIFE SAFETY SERVICES



C. LOGISTICS AND FINANCE ASSISTANT CHIEF'S REPORT - CHIEF ABEL

- UPDATES ON THE FOLLOWING AREAS:
  - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
  - FINANCE
  - LOGISTICS

**8. REGULAR BUSINESS**

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- Special Meeting to be held between November 20 – November 26 to canvass official election results
- Regularly scheduled meeting – December 11, 2018

**10. CALL TO THE PUBLIC**

*This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.*

**11. ADJOURNMENT**

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David Dahl, Clerk of the Board  
Golder Ranch Fire District

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted By: Brooke Painter 11/8/18 by 4:00 p.m.



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: November 13, 2018

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION:       Discussion Only       Formal Motion       Resolution

RECOMMENDED ACTION:       Approve       Conditional Approval       Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: November 13, 2018

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Fire Board may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public which are not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Human Resources Division

DATE: November 13, 2018

SUBJECT: PRESENTATIONS

ITEM #: 5A

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve             Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

Presentation of Personnel: *This is the time for recognizing personnel who have achieved employment milestones or have achieved other distinctions.*

**10 Years of Service (DOH 11/19/2008)**

- James "Jim" Bell
- Juan "Gabe" Bravo

**25 Years of Service (DOH 11/11/1993)**

- Andrew H. Smith

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

# **EMPLOYEE RECOGNITION**

Employee Name: James Bell

Date of Hire: 11/19/2008

**Current Position: Paramedic**

Reason for Recognition: 10 years of service

Date of Board Meeting: November 13, 2008

**Prepared by:**



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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. **Please complete:** the Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

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***Please return to Human Resources via email by: 10/25/2018***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:** Hired 2008, Wildland team 2010, FF 1 2011, Completed Medic class 2012 (voted by staff most outstanding student award), fire medic 2012, wildland Logistics officer 2013, failed Paramedic promotion test 2015 and 2016, Promoted to paramedic 2017, Engine Boss 2018, Opened NWCG Task books for Crew Boss and Firing Boss 2018.

Basic wildland instructor for GRFD, Pima Community College, State of Arizona, Arizona Incident Management Academy. S-290 subject matter expert instructor for State of Arizona. On A3S Red Card committee. Served on the EMS supply committee for 2 years. Served as ACLS, PALS, CPR instructor for GRFD.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

*Wildland Team Command & General Staff- Logistics Oversight*

*State Certified Trainee for Crew Boss, Firing Boss, Fire Affects Management Observer (FAMO) & Faller II*

- **PERSONAL OR SPECIAL NOTES OF INTEREST:** My only regret is I have not accomplished more.

I have been married to my wife Jennifer for 14 years. Without her I would be nothing.

# **EMPLOYEE RECOGNITION**

Employee Name: Juan Bravo

Date of Hire: 11/19/2008

**Current Position: Field Training Engineer**

Reason for Recognition: 10 years of service

Date of Board Meeting: November 13, 2008

**Prepared by: Captain Howe**



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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. **Please complete:** the Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

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***Please return to Human Resources via email by: 10/25/2018***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:** Gabe began his career with Golder Ranch in the 2008-2 Fire Academy. Promoted to Engineer In August 2015. He is currently instructing the Driver Operator/ Arial Operator course for the future engineers of the District.
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:** TRT Team Member since 2011. Although initially focused on rope and technical rescue, relented and became a HAZMAT Technician in May 2016. Training Engineer since December 2016 with 3 academies to his credit. Gabe is the chair of the engineer committee, working closely with fleet services to develop safety and inspection programs. Gabe loves operating equipment so much, he became a forklift operator and trainer. If it has wheels, Gabe will want to drive it. Gabe was awarded the Pima County Sheriff's Public Safety Achievement Medal in 2013 for participating in the rescue of stranded hikers being attacked by killer bees on the Finger Rock Trail. Gabe lives the values of servant leadership every day. Not only does he give back to the District in his capacity as training engineer, he also serves as a shift representative for Local #3832.
- **PERSONAL OR SPECIAL NOTES OF INTEREST:** The real challenge here is that Gabe doesn't like to talk about himself. I have gotten to know him in our time in training and conventions serving the Local. He is a Dodger fan, I am a Red Sox fan. That may be our only point of contention. Gabe is married to his wife Andrea and has three children: Gabe, Isaac, and Alexia.



# **EMPLOYEE RECOGNITION**

Employee Name: Andrew H. Smith

Date of Hire: 11/11/1993

**Current Position:**

Reason for Recognition: 25 years of service

Date of Board Meeting: November 13, 2008

**Prepared by:**



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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. **Please complete:** the Current Position, Prepared by, GRFD CAREER HISTORY, the PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS, and PERSONAL OR SPECIAL NOTES. This information will be used when the employee is recognized at the next GRFD Board Meeting.

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***Please return to Human Resources via email by: 10/25/2018***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:**
- Andy received his Arizona FF2 in 1990 but no full-time positions were available at the time. After working reserve shifts at Flowing Wells Fire and full-time for a local electronics company as power supply assembler, warehouse shipping clerk, and welder, an early 1993 conversation with what would later become his brother-in-law, Captain Chris Erickson, guided Andy to Golder Ranch.
- While interviewing for a reserve FF Position, then Assistant Chief William Miller, discovered that Andy had a vast knowledge of everything radio. Because of my fire and EMS experience along with Chief's desire to upgrade dispatch at Golder Ranch, I was offered a part time job as the weekend dispatcher which consisted of 16 hours on Saturday and 8 hours on Sunday. Andy became a full-time in November 1993 and when Golder dispatch went to the City of Tucson in 1999 and he remained on as the Communications Officer with the added title of Supply in 2001.
- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**
- For many years Andy was a part of a lot of the operational decision making that forged the Golder Ranch brand to what it is today. Andy was a key member at various meetings or committees through the Pima County fire community.
- His should be recognized for his work bringing Golder Ranch dispatch and communications from its primitive early stages to a legitimate and recognized fire communications center in Southern Arizona; and his work on the current Pima County fire agency numbering system that is in use today.

- Additionally, Andy was a crucial component in the development and implementation of the VMED radio link which allows regional ground ambulances and air medical transports to communicate with MEDS control that did not have use or access to PCWIN.
- *PERSONAL OR SPECIAL NOTES OF INTEREST:*
- Andy is a full-time father of a Scottish Terrier and part time auto detailer, HVAC technician and brick mason. I
- He plays bass guitar and also has a large vintage beer can collection since I was 12.
- Andy enjoys target shooting and some stand-up comedy work. But, he mostly enjoys being an uncle to his niece and nephew (Chris Erickson's children) and attending every volleyball or baseball game he can.
- Andy looks forward to spending my summertime off days and eventual retirement at his mountain cabin outside of Alpine with Lisa, his beautiful wife of 19 years.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: November 13, 2018

SUBJECT: Consent Agenda

ITEM #: 6A

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

In compliance with A.R.S. §38-431.01, approval of:

A. APPROVE MINUTES – OCTOBER 9, 2018 REGULAR SESSION

**RECOMMENDED MOTION**

Motion to approve the November 13, 2018 Consent Agenda.

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
October 9, 2018 0900 hrs  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Vicki Cox Golder called the meeting to order on Tuesday, October 9, 2018 at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Member Al Pesqueira, Board Member Steve Brady

Excused Absence: Clerk David Dahl

Staff Present: Fire Chief Randy Karrer, Assistant Chief Pat Abel, Assistant Chief Tom Brandhuber, Community Relations Manager Anne Marie Braswell, Finance Manager Dave Christian, Local 3832 President William Howe, Board Services Manager Brooke Painter, Legal Counsel Donna Aversa

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

There were no reports from the Governing Board Members.

**4. CALL TO THE PUBLIC**

There were no public issues presented.

**5. PRESENTATIONS**

A. PRESENTATION OF PERSONNEL

Engineer Anthony Marquez received his pin for five years of service with the Golder Ranch Fire District.

**6. CONSENT AGENDA**

A. APPROVE MINUTES – SEPTEMBER 11, 2018 REGULAR SESSION

B. APPROVAL OF UPDATED POLICY 1606 – GROUP HEALTH INSURANCE



**MOTION** by to Vice Chair Hudgins approve the October 9, 2018 Consent Agenda  
**MOTION SECONDED** by Board Member Pesqueira  
**MOTION CARRIED 4/0**

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented his report to the Governing Board. Chief Karrer updated the Board on a story that went out on Sunday night about Firefighter Samaniego who passed away last year; he stated that we [Golder Ranch Fire District] were not involved in this article and had no input to this article. Chairperson Cox Golder and Board Pesqueira had comments about that article and wished it were approached differently. There were no further questions or comments from the Governing Board.
- LEADERSHIP TEAM REPORT – President Howe had nothing to report for the month.
  - COMMUNITY RELATIONS REPORT – Community Relations Manager Braswell stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.
- B. OPERATION CHIEF'S REPORT – Chief Brandhuber presented the Operation Chief's report to the Governing Board. There were no further questions or comments from the Governing Board.
- C. ADMINISTRATIVE SERVICES CHIEF'S REPORT – Chief Karrer presented the Administrative Services report on behalf of Chief Abel to the Governing Board. There were no further questions or comments from the Governing Board.

## **8. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. Board Member Hudgins asked what the capital outlay costs were associated with; Finance Manger Christian explained that he thought it was related to the station remodel projects that have begun.

**MOTION** by Vice Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented  
**MOTION SECONDED** by Board Member Pesqueira  
**MOTION CARRIED 4/0**



**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- November 13, 2018

**10. CALL TO THE PUBLIC**

There were no public issues presented.

**11. ADJOURNMENT**

**MOTION** by Board Member Brady to adjourn the meeting at 9:31 a.m.

**MOTION SECONDED** by Board Member Hudgins

**MOTION CARRIED 4/0**

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David Dahl, Clerk of the Board  
Golder Ranch Fire District  
b/p



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: November 13, 2018

SUBJECT: CONSENT AGENDA – APPROVAL OF RESOLUTION #2018-0006 FORMALLY  
ADOPTING THE PINAL COUNTY COMMUNITY WILDFIRE PROTECTION PLAN

ITEM #: 6B

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve       Conditional Approval     Deny

SUPPORTED BY:       Staff       Fire Chief       Legal Review

**BACKGROUND**

The 2018 Pinal County Community Wildfire Protection Plan is a local plan to address and reduce the wildland fire risk to the Golder Ranch Fire District and Pinal County as whole; collaboratively developed by our local governments and fire departments, with assistance from State and Federal agencies; identifies and prioritize areas for fuel reduction treatments; recommends measures that can be taken to reduce ignitability of structures; encourages community involvement and promotes economic development.

The benefits to Golder Ranch Fire District include: gives local government and fire chiefs a critical role in the development of the plan who along with the state, must agree to the plan. It establishes locally determined and approved wildland urban interface boundaries. It gives priority for federal mitigation grant funding, to the maximum extent possible, to communities that have adopted a plan. It requires federal agencies implementing fuel reduction projects to give priority to projects that are identified in the plan and does not obligate the District to any policy, project, or expenditures.

**RECOMMENDED MOTION**

Agenda item is included in the November 13, 2018 Consent Agenda.



**PINAL COUNTY**  
WIDE OPEN OPPORTUNITY

# 2018 Pinal County Community Wildfire Protection Plan

## PINAL COUNTY OFFICE OF EMERGENCY MANAGEMENT

### What is a Community Wildfire Protection Plan?

- A local plan to address and reduce the wildland fire risk to the Golder Ranch Fire District and Pinal County as whole;
- Collaboratively developed by our local governments and fire departments, with assistance from State and Federal agencies;
- Identifies and prioritize areas for fuel reduction treatments;
- Recommends measures that can be taken to reduce ignitability of structures;
- Encourages community involvement and promotes economic development.

### History

- The plan was first developed in 2009;
- The current revision process began on October 17, 2017;
- The revision process included a core team composed of elected officials, local fire departments, state and federal forestry and fire agencies, electric utilities, and subject matter experts;
- The Pinal County Board of Supervisors Agreed to the Plan on August 8, 2018.



### What are the benefits to Golder Ranch?

- Gives local government and fire chiefs a critical role in the development of the plan who along with the state, must agree to the plan;
- Establishes locally determined and approved wildland urban interface boundaries;
- Gives priority for federal mitigation grant funding, to the maximum extent possible, to communities that have adopted a plan;
- Requires federal agencies implementing fuel reduction projects to give priority to projects that are identified in the plan;
- Does not obligate the District to any policy, project, or expenditures.

### Public Works Department

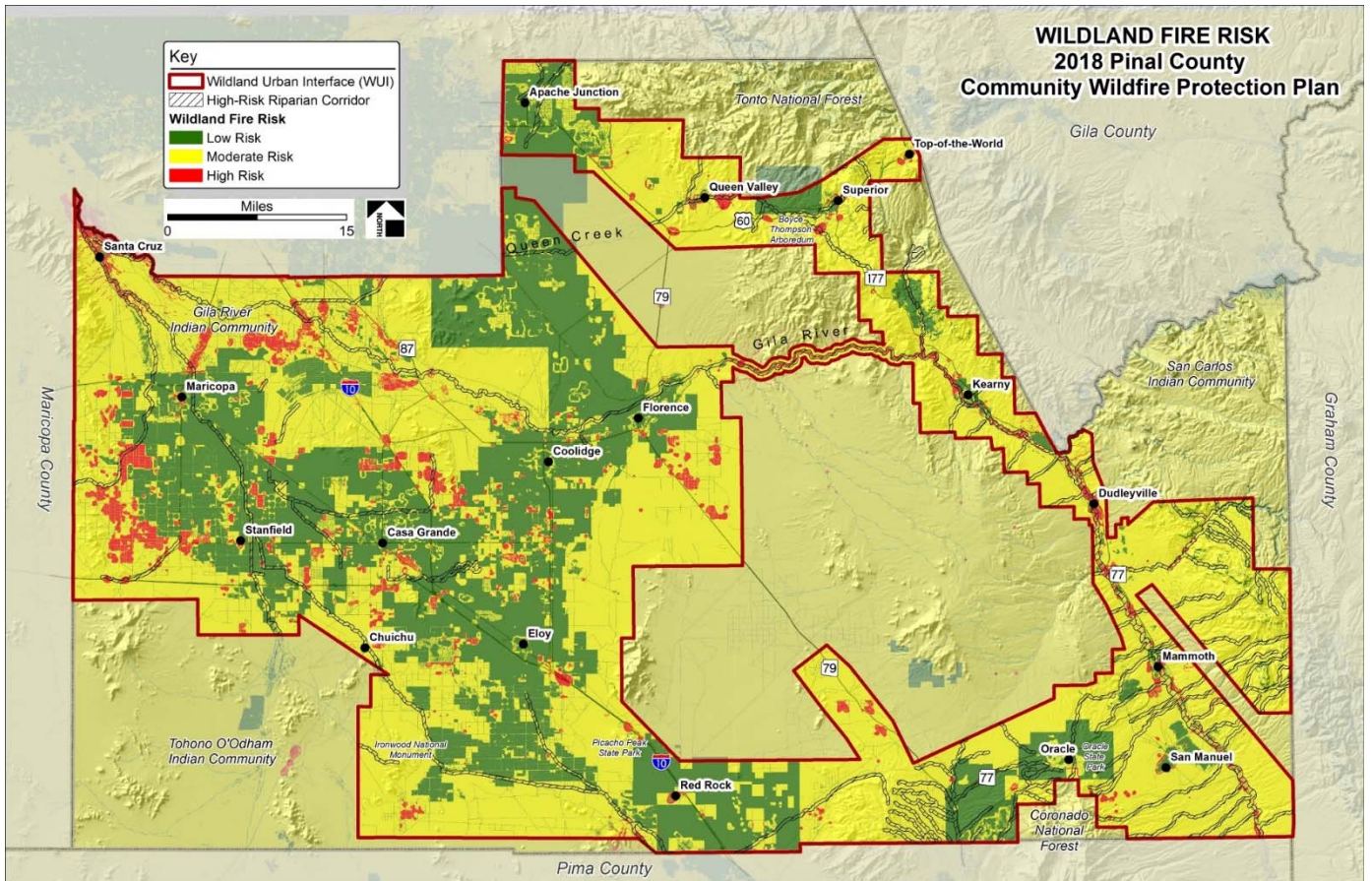
31 N. Pinal Street, Building F., PO Box 727 Florence, AZ 85132  
T 520-509-3555 Hours: M-F 8:00 am – 5:00 pm F 520-866-6511

[www.pinalcountyaz.gov](http://www.pinalcountyaz.gov)





**PINAL COUNTY**  
WIDE OPEN OPPORTUNITY



**The 2018 Pinal County Community Wildfire Protection Plan can be found online at:**

[pinalcountyaz.gov/EmergencyManagement](http://pinalcountyaz.gov/EmergencyManagement)

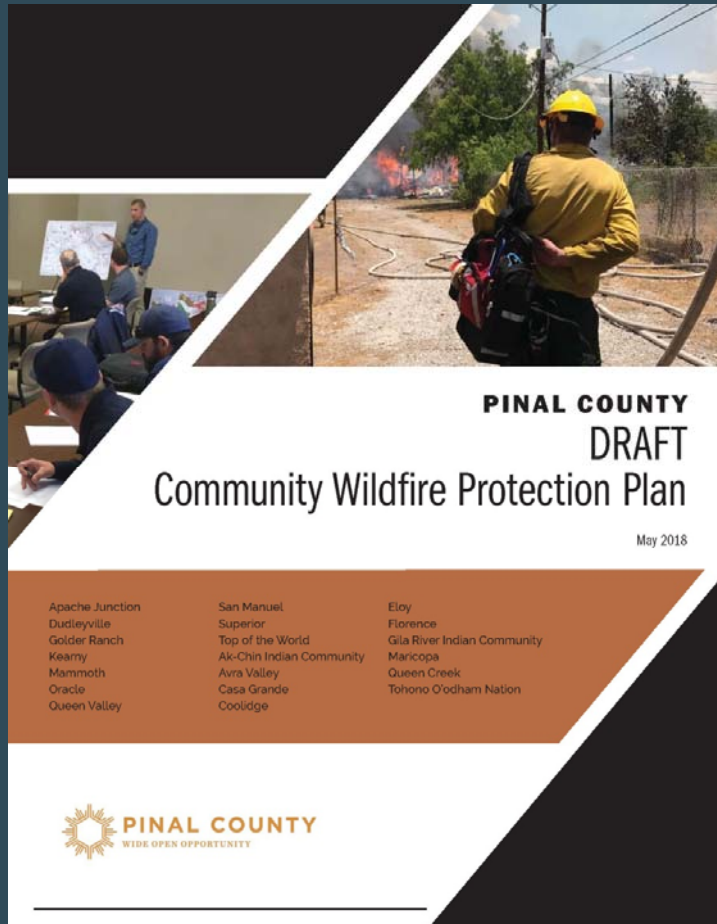
# **2018 Pinal County Community Wildfire Protection Plan (CWPP)**



**PINAL COUNTY**

**OFFICE OF EMERGENCY MANAGEMENT**

# What will we cover



- What is a Community Wildfire Protection Plan?
- What is the history of the plan
- What are the benefits to the Golder Ranch Fire District?

# What is a Community Wildfire Protection Plan?

- A local plan to address and reduce the wildland fire risk to Golder Ranch District and Pinal County as whole;
- Collaboratively developed by our local governments and fire agencies, with assistance from State and Federal agencies;
- Identifies and prioritize areas for fuel reduction treatments;
- Recommends measures that can be taken to reduce ignitability of structures;
- Encourages community involvement and promotes economic development.



## History and Past Council Actions

- The plan was first developed in 2009;
- The current revision process began on October 17, 2017;
- The revision process included a core team composed of local fire departments, state and federal forestry and fire agencies, electric utilities, and subject matter experts;
- The Pinal County Board of Supervisors Agreed to the Plan on August 8, 2018.

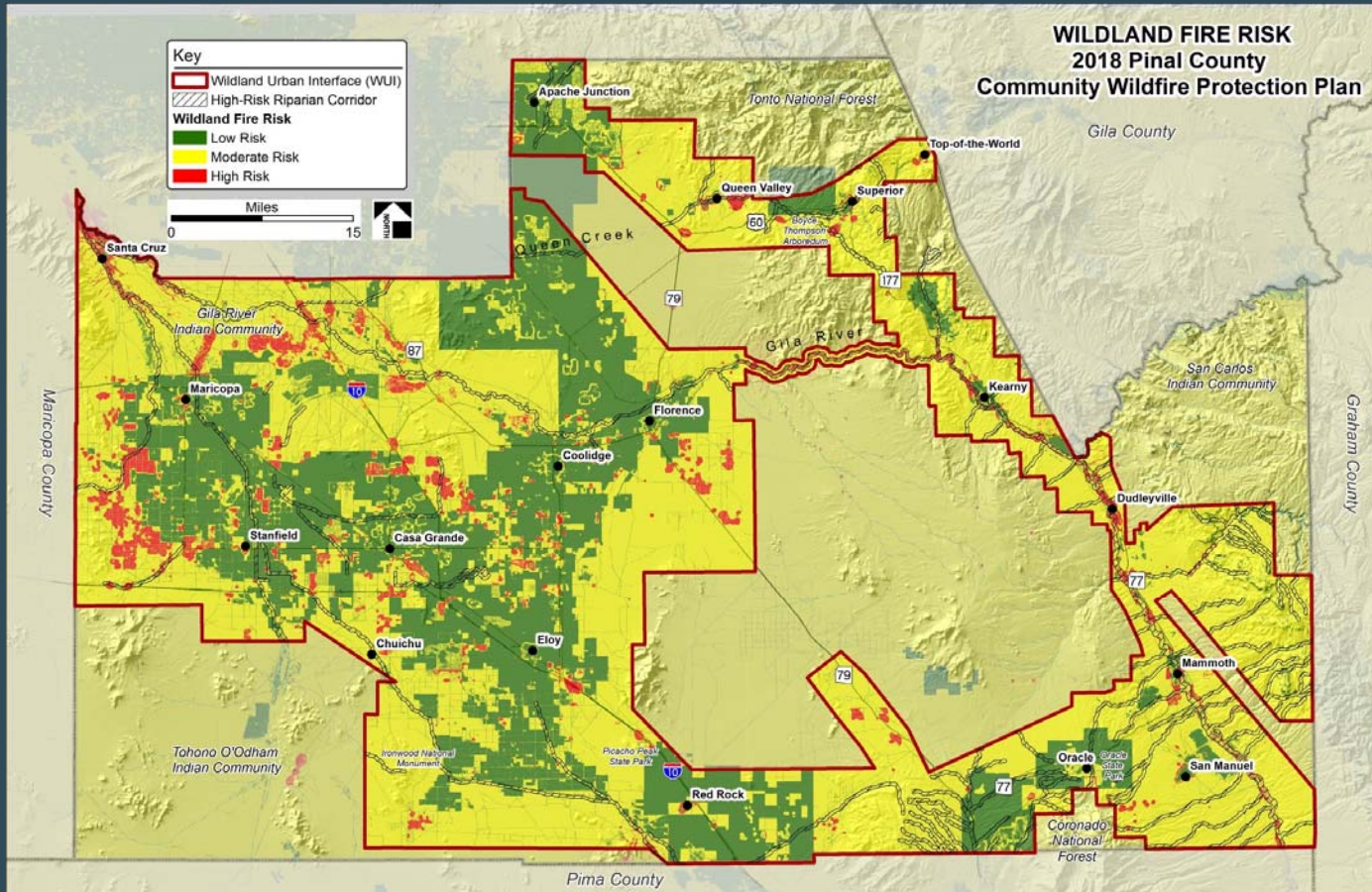


# What are the benefits to Superstition Fire and Medical District

- Gives local government and fire chiefs a critical role in the development of the plan who along with the state, must agree to the plan;
- Establishes locally determined and approved wildland urban interface boundaries;
- Gives priority for federal mitigation grant funding, to the maximum extent possible, to communities that have adopted a plan;
- Requires federal agencies implementing fuel reduction projects to give priority to projects that are identified in the plan;
- Does not obligate the District to any policy, project, or expenditures.



# Questions?



The 2018 Pinal County Community Wildfire Protection  
Plan can be found online at:

[pinalcountyz.gov/EmergencyManagement](http://pinalcountyz.gov/EmergencyManagement)



OFFICE OF EMERGENCY MANAGEMENT





# GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

## RESOLUTION NO. 2018-0006

### **A RESOLUTION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT FORMALLY ADOPTING THE PINAL COUNTY COMMUNITY WILDFIRE PROTECTION PLAN**

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

**WHEREAS**, the Golder Ranch Fire District is a fire district and a political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

**WHEREAS**, the Working Group for the Pinal County Community Wildfire Protection Plan (CWPP), acting under the authorities granted by the Healthy Forests Restoration Act, has caused to be prepared and submitted to the Golder Ranch Fire District, the Pinal County Community Wildfire Protection Plan for a resolution of support; and,

**WHEREAS**, areas within the County of Pinal are located in a recognized Wildfire Hazard Zone; and,

**WHEREAS**, the Pinal County CWPP Working Group has collaborated with community members, forestry specialists from the State Forestry, the Bureau of Land Management, United States Forest Service and representatives from city fire departments, fire districts and other agencies as required under the Healthy Forests Restoration Act; and,

**WHEREAS**, THE Pinal County CWPP Working Group identified and mapped the wildland urban interface boundary within the Pinal County geographical area; and,

**WHEREAS**, the Pinal County CWPP Core Teams identified 26 communities for potential risk within the wildland urban interface boundary; and,

**WHEREAS**, the Pinal County CWPP provides priorities for hazardous fuels reduction planning and wildfire prevention in communities at risk within the wildland urban interface boundary; and,



## **GOLDER RANCH FIRE DISTRICT**

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

**WHEREAS**, the Pinal County Community Wildfire Protection Plan is a living document which includes strategies for the yearly monitoring and evaluation of hazardous fuels reduction projects and revised priorities; and,

**NOW, THEREFORE, BE IT RESOLVED** by the District's Governing Board that the Golder Ranch Fire District Governing Board adopts the Pinal County Community Wildfire Protection Plan for the Golder Ranch Fire District.

**ADOPTED AND APPROVED** on this 13th day of November 2018, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

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Vicki Cox Golder  
Chairperson of the Governing Board  
of the Golder Ranch Fire District

ATTEST:

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David Dahl  
Clerk of the Governing Board  
of the Golder Ranch Fire District

## VII. DECLARATION OF AGREEMENT AND CONCURRENCE

The following partners in the development of the 2018 Pinal County Community Wildfire Protection Plan have reviewed and do mutually agree or concur with its contents:

### Agreement

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Pinal County Board of Supervisors	Date
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City of Casa Grande	Date
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City of Apache Junction	Date
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Town of Florence	Date
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Town of Kearny	Date
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City of Maricopa	Date
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Town of Superior	Date
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Town of Coolidge	Date
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Arizona Public Service Company	Date
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Salt River Project Date

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Arizona City Fire District Date

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Avra Valley Fire District Date

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Casa Grande Fire Department Date

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Coolidge Fire Department Date

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Dudleyville Fire District Date

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Eloy Fire District Date

---

Florence Fire Department Date

---

Golder Ranch Fire District Date

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Kearny Fire Department Date

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Mammoth Fire District Date

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Maricopa Fire Department Date

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North Hidden Valley Fire Department Date

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Oracle Fire District Date

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Pinal Rural Fire Rescue and Medical District Date

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Queen Valley Fire District Date

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Regional Fire District Date

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San Manuel Fire District Date

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Stanfield Fire District Date

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Superior Fire Department Date

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Superstition Fire and Medical District Date

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Thunderbird Fire District Date

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**CONCURRENCE**

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Arizona State Forester Arizona Department of Forestry and Fire Management	Date
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Phoenix District Manager Bureau of Land Management	Date
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Gila District Manager Bureau of Land Management	Date
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Globe District Ranger Tonto National Forest	Date
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Mesa District Ranger Tonto National Forest	Date
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Catalina District Ranger Coronado National Forest	Date
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**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Herman Rascon, IT Manager

DATE: November 13, 2018

SUBJECT: APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN GOLDER RANCH FIRE DISTRICT (GRFD) AND THE UNIVERSITY OF ARIZONA (UA) FOR THE UA TO INSTALL AND MAINTAIN AN FM RADIO BROADCAST ANTENNA ON THE TOWER OWNED BY GRFD

ITEM #: 6C – CONSENT AGENDA

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve             Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

Arizona Public Media’s Catalina Translator will supply a better signal for radio programming broadcast on KUAZ-FM. Providing daily news and information programming from national program providers such as National Public Radio as well as daily local stories that put living here in Tucson into a clearer perspective. The KUAZ translator will provide enhanced service to Catalina as well as Saddle Brooke. This Translator will not interfere with any Golder Ranch Fire District or Pima County equipment on our tower. The equipment will be located in our communications room and antenna will be on our Station 370 tower. Arizona Public Media will pay all costs to maintain and operate this device.

**RECOMMENDED MOTION**

Agenda item is included in the November 13, 2018 Consent Agenda.

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**GOLDER RANCH FIRE DISTRICT**  
**and**  
**THE UNIVERSITY OF ARIZONA**

**WHEREAS**, Golder Ranch Fire District, an Arizona Fire District (“GRFD”), which owns and controls access to a telecommunications tower located at 3885 E. Golder Ranch Drive, Tucson, AZ 85739 and

**WHEREAS**, on December 1, 2017 Arizona Public Media (“AZPM”), through the Arizona Board of Regents (“ABOR”), on behalf of the University of Arizona (“UA”), filed an application with the Federal Communications Commission (“FCC”) in Washington D.C. for a construction permit for a new FM translator station at Catalina, AZ to operate on channel 227, with an effective radiated power of 0.25 kW, from a tower site located at 3885 E. Golder Ranch Drive, Tucson, AZ 85739, and

**WHEREAS**, on August 15, 2018 the FCC granted an FM Broadcast Translator/Booster Station to ABOR for the benefit of UA to allow primary station KUAZ (AM), currently broadcasting at the frequency of 1550 kHz and serving Tucson, AZ, to be rebroadcast at 93.3 MHz operating on channel 227 for the benefit of the community of Catalina, AZ.

**NOW, THEREFORE**, parties hereto enter the following memorandum outlining their mutual understanding:

1. **License.** GRFD will grant to AZPM a license (the “License”) to install and maintain an FM Radio Broadcast Antenna (the “Antenna”) on the tower owned by GRFD at 3883 E. Golder Ranch Drive, Tucson, AZ, and will as part of the License provide equipment rack space in the communication equipment room located within the GRFD fire station at the above address, sufficient for AZPM to successfully operate the FM Translator/Booster station.

2. **License Fee.** AZPM agrees to pay GRFD an annual license fee of \$250 to cover any additional cost of electricity associated with the operation of AZPM’s FM Translator/Booster station. AZPM will be responsible for paying all installation and operation costs associated with the Antenna and related broadcast equipment, including any necessary structural analysis and related reinforcement/enhancement of the existing tower.

3. **Mitigation of Interference.** Contingent upon GRFD approval, when the antenna is installed and operating, AZPM will promptly undertake steps necessary to mitigate any interference with GFRD transmissions and the transmissions of other users currently on the GRFD tower, and will diligently pursue completion of these efforts within a reasonable time after AZPM is notified of the interference. The costs of



mitigation efforts will be paid by AZPM.

4. **Term.** The terms of this license agreement shall be for 20 years. The license may be terminated upon 120 days' written notice of termination by either party.

5. **Americans with Disabilities Act.** The Parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

6. **Cancellation for Conflict of Interest.** This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference.

7. **No Joint Venture.** It is not intended by this Agreement to, and nothing contained in this Agreement shall be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between County and any of AZPM's, or between AZPM and any County employees. None of the parties shall be liable for any debts, accounts, obligations or other liabilities whatsoever of the other party.

## 8. Insurance.

A. Coverages. Subject to section 10. E. below, the Parties to this Intergovernmental Agreement shall obtain and maintain at their own expense, during the entire term of this Agreement the following type(s) and amounts of insurance:

- a. *Commercial General Liability.* Coverage shall be at least as broad as ISO form CG 00 01 in an amount not less than \$2,000,000.00, endorsed to include County as an additional insured with coverage at least as broad as ISO form CG 20 10.
- b. *Commercial General Automobile Liability.* Coverage shall be at least as broad as ISO form CA 00 01 in an amount not less than \$1,000,000.00 for vehicles actually used in the operations at the Premises (as compared to use for simple commuting).
- c. *Workers' Compensation.* Statutory limits, with Employers' Liability coverage in an amount not less than \$1,000,000.00 per injury, illness, or disease.
- d. *Property.* Property insurance covering the Party's real and personal property.

- B. Waiver of Subrogation. Each Party waives its claims and subrogation rights against the other for losses typically covered by liability or property insurance coverage.
- C. Certificates of Insurance. The Parties shall provide each other with current certificates of insurance within thirty (30) days of the execution of this Intergovernmental Agreement. All certificates of insurance must provide for guaranteed thirty (30) days written notice to all Parties to this Intergovernmental Agreement of cancellation, non-renewal or material change.
- D. Self-Insurance Pool. The requirements of this Section 8 above may be alternatively met by the Parties through self-insurance or participation in a governmental insurance risk pool, at no less than the minimal levels set forth in this article. If applicable, Parties to this Intergovernmental Agreement shall provide all other Parties with certificates of self-insurance under [A.R.S. §§ 11-261](#) and [11-981](#) or documentation of participation in an insurance risk pool pursuant to [A.R.S. § 11-952.01](#), or participation in the self-insurance program administered by the State of Arizona Department of Administration pursuant to A.R.S. §§ 41-621, *et seq.*, within thirty (30) days of the execution of this Intergovernmental Agreement. All certificates must provide for guaranteed thirty (30) days written notice to all other Parties of cancellation, non-renewal or material change.

9. **Compliance with Laws.** The parties shall comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services provided under this Agreement require a license issued by the Arizona Registrar of Contractors (ROC), County certifies that those services will be provided by a contractor licensed by ROC to perform those services in Arizona. The laws and regulations of the State of Arizona shall govern the rights, performance and disputes of and between the parties. Any action relating to this Agreement shall be brought in a court of the State of Arizona in Pima County.

Any changes in the governing laws, rules, and regulations during an agreement shall apply, but do not require an amendment/revisions.

10. **Non-Discrimination.** To the extent applicable, the parties shall comply with all laws and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, the Americans with Disabilities Act, and any State law that mandates that all persons, regardless of race, religion, handicap, color, age, sex, political affiliation, veteran's status, genetic code or national origin shall have equal access to employment and educational opportunities.

11. **No Third Party Beneficiaries.** Nothing in the provisions of this

Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to the Agreement by imposing any standard of care with respect to the maintenance of public facilities different from the standard of care imposed by law.

12. **Books and Records.** Both parties agree to retain all accounts, reports, files and other records relating to this MOU for five (5) years after termination of this MOU and to open such records for reasonable inspection and audit by the other party during that period.

13. **Electronic Signatures.** Either party, including its attorney, may sign this MOU using an electronic signature, which will have the same force and effect as though signed by hand in ink.

14. **Counterparts.** This MOU may be executed in multiple counterparts, each of which shall constitute an original and together shall constitute the MOU.

15. **Notice.** Written notice shall be provided by sending the notice by email to:

For Golder Ranch Fire District: Herman Rascon, Information Technology Services Manager  
[hrascon@grfdaz.gov](mailto:hrascon@grfdaz.gov) Tel: 520-825-9001

For AZPM/UofA: Jack Gibson, Chief Executive Officer & General Manager  
[jgibson@azpm.org](mailto:jgibson@azpm.org) Tel: 520-621-5805

Frank Fregoso, Chief Engineer  
[ffregoso@azpm.org](mailto:ffregoso@azpm.org) Tel: 520-626-9392

**IN WITNESS WHEREOF.** the parties provide the following resolutions of approval:

[SIGNATURES ON FOLLOWING PAGE]

ARIZONA BOARD OF REGENTS, for  
and on behalf of the University of Arizona

GOLDER RANCH FIRE DISTRICT

By: \_\_\_\_\_  
Gregg Goldman  
Senior Vice President for Business  
Affairs and CFO

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

The above MOU has been reviewed pursuant to A.R.S. § 11-952 by the undersigned legal counsel for each of the parties, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to each of the parties.

GOLDER RANCH FIRE DISTRICT:

\_\_\_\_\_

\_\_\_\_\_  
Date

ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA

\_\_\_\_\_  
Heather K. Gaines,  
Associate General Counsel

\_\_\_\_\_  
Date

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Herman Rascon, IT Manager

DATE: November 13, 2018

SUBJECT: APPROVAL OF AMENDMENT NUMBER 11 TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

ITEM #: 6D – CONSENT AGENDA

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:  Approve               Conditional Approval     Deny

SUPPORTED BY:         Staff                       Fire Chief               Legal Review

**BACKGROUND**

The attached amendment to the Intergovernmental Agreement (IGA) is for the provision of dispatch related services. The Golder Ranch Fire District and the Northwest Fire District originally entered into an IGA for dispatch services on June 10, 2008. The agreement is amended and renewed each year.

The term of the agreement has been extended by one year. The amount GRFD is obligated to pay according to the amended agreement is \$563,111.51 (\$40,409.14 per month for dispatch services, plus \$6,516.82 per month for Radio Infrastructure, Layer 3 Network Access and Intergraph Support).

All other provisions of the original agreement, not replaced or foregoing shall remain in full force and effect.

**RECOMMENDED MOTION**

Agenda item is included in the November 13, 2018 Consent Agenda.

**RESOLUTION NO. 2018-040**

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A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT APPROVING AND AUTHORIZING THE EXECUTION OF AMENDMENT NO. 11 TO THE INTERGOVERNMENTAL AGREEMENT WITH THE GOLDER RANCH FIRE DISTRICT FOR DISPATCH SERVICES.

WHEREAS, the Northwest Fire District, Golder Ranch Fire District, Avra Valley Fire District, Picture Rocks Fire District and Three Points Fire District currently receive dispatch services from the City of Tucson pursuant to an intergovernmental agreement; and

WHEREAS, the Northwest Fire District and the Golder Ranch Fire District entered into an intergovernmental agreement for dispatch services dated June 10, 2008, which they have amended from time to time (the "Agreement"); and

WHEREAS, Northwest and Golder Ranch have determined that it would be in their mutual interest to amend the Agreement; and

WHEREAS, the staff of the Northwest Fire District has developed an amendment No. 11 to the Agreement, attached hereto as Exhibit "A" and incorporated herein by this reference; and

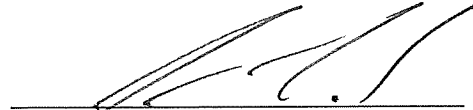
WHEREAS, the Northwest Fire District and the Golder Ranch Fire District desire to avail themselves of all provisions of law applicable to the Agreement and desire to exercise their powers jointly as provided for in A.R.S. § 11-952 and A.R.S. § 48-805(B)(16); and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of Amendment No. 11 to the Agreement and finds that entering into it is in the best interests of the Northwest Fire District and its residents.

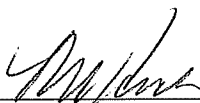
NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that Amendment No. 11 to the Agreement, attached hereto as Exhibit "A," is hereby adopted, and District officers are hereby authorized to execute it.

BE IT FURTHER RESOLVED that District officers and staff are hereby authorized to take all steps and spend all funds, necessary and proper, required to implement Amendment No. 11 to the Agreement and carry out its intents and purposes.

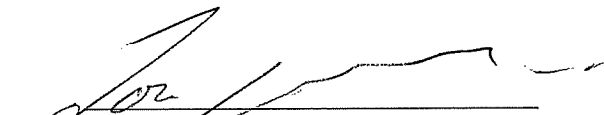
**PASSED AND ADOPTED** by the Governing Board of the Northwest Fire District  
this 25th day of September, 2018.

  
\_\_\_\_\_  
George Carter  
Board Chair

ATTEST:

  
\_\_\_\_\_  
Becky Hicks  
Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Thomas Benavidez  
District Attorney

**EXHIBIT "A"**

*[Amendment No. 11 to the Intergovernmental Agreement  
with Golder Ranch Fire District for Dispatch Services must be attached.]*

**AMENDMENT NO. 11 TO  
INTERGOVERNMENTAL AGREEMENT  
FOR DISPATCH SERVICES**

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THIS AMENDMENT NO. 11 is made and entered into this 25 day of Sept., 2018, by and between NORTHWEST FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "NWFD"), and GOLDER RANCH FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "GRFD").

WHEREAS, NWFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, GRFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, NWFD and GRFD have been receiving dispatch services from the City of Tucson (the "City"), pursuant to an intergovernmental agreement which remains in effect, the terms and conditions of which are incorporated herein by this reference (the City IGA); and

WHEREAS, NWFD and GRFD entered into an intergovernmental agreement for dispatch services dated June 10, 2008, which they have amended from time to time (the "Agreement"); and

WHEREAS, NWFD and GRFD have determined that amending the Agreement would be in their mutual interest; and

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions contained herein, the Parties hereby agree to amend the Agreement as follows:

1. Effective Date and Duration of Agreement.

1.1 This Agreement shall be effective on the 1<sup>st</sup> day of July, 2018, and shall continue in full force and effect until June 30, 2019.

2. Budget

2.1 Each party represents that it has within its respective budget sufficient funds to discharge the obligations and duties assumed under this Agreement. Should either party fail to obtain continued funding during the term of this Agreement, through a



failure of appropriation or approval of funds, or through other legal means, then this agreement shall be deemed to terminate by operation of law at the end of the current fiscal year in which funds were approved.

3. Obligations of the Parties.

3.1 Requirement of GRFD.

3.1.1.1 For the period of time from July 1, 2018, to June 30, 2019, GRFD shall pay NWF D the sum of **\$484,909.14 (\$40,409.14** a month for dispatch services, plus **\$6516.82** a month for Radio Infrastructure, Layer 3 Network Access and Intergraph Support).

3.1.1.3 If the Parties agree to renew this Agreement following the initial term and upon renewal of the City IGA, GRFD will pay any mutually agreed upon increase in the cost of services. Any changes to the cost paid by GRFD will be agreed upon through an IGA amendment. Those additional costs for dispatch services under the City IGA shall be shared by all entities receiving dispatch services from the City under the City IGA, based upon each entity's proportion of the callload.

The Fee Schedule:

DISPATCH & IT SERVICES:

Year	Amount-Dispatch	Amount IT	Total Monthly	Total Annual	Period
2018/2019	\$40,409.14	\$6,516.82	\$32,428.06		07/01/18 to 06/30/2019
Annual	\$484,909.65	\$78,201.84		\$563,111.51	

IT SPECIFIC SERVICES:

Agency	Radio Infrastructure	Network Access	Intergraph Support	Annual Total	Monthly Total
GRFD	\$36,754.38	\$35,941.44	\$5,506.05	\$78,201.86	\$6,516.82

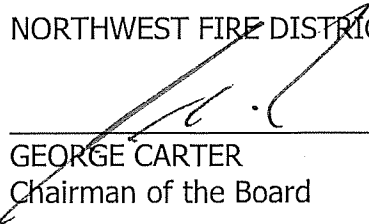
GRFD has negotiated a separate intergovernmental agreement with the City of Tucson for the dispatch and management of Interfacility transports within the district. No Interfacility call dispatch fees are included in this Agreement.

All other provisions of the Agreement, not replaced by the foregoing, shall remain in full force and effect.

IN WITNESS WHEREOF, NORTHWEST FIRE DISTRICT and GOLDER RANCH FIRE DISTRICT, by their respective officers, authorized to do so, have executed this Amendment No 11.

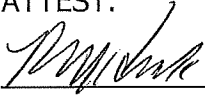
NORTHWEST FIRE DISTRICT

GOLDER RANCH FIRE DISTRICT

  
\_\_\_\_\_  
GEORGE CARTER  
Chairman of the Board

\_\_\_\_\_  
VICKI COX-GOLDER  
Chairman of the Board

ATTEST:

  
\_\_\_\_\_  
BECKY HICKS  
Clerk of the Board

\_\_\_\_\_  
DAVID DAHL  
Clerk of the Board

The foregoing Amendment No. 11 to the Intergovernmental Agreement for Dispatch Services between GRFD and NWFD has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

  
\_\_\_\_\_  
THOMAS A. BENAVIDEZ  
NWFD Attorney

\_\_\_\_\_  
DONNA AVERSA  
GRFD Attorney

## Detailed Explanation of Calculations

These calculations are intended to provide clarity in how individual agency cost is achieved. The Master Communications agreement held by Northwest Fire District is but one element distributed to the partner SAFERC Consortium agencies. Additional costs include tower site lease agreements, infrastructure maintenance, support agreements, etc.

- **Amount-Dispatch** – An apportioned amount of the fee charged by the City of Tucson to the SAFERC consortium. The apportionment is calculated based on the Emergency Service Zones (ESZ's) found within the response areas of each agency. The 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> number of an ESZ represent station 1<sup>st</sup> due.
- **Amount IT** - This is a broad category covering a variety of services provided by the consortium to members. Included in this list are:
  - **Event Allocation** – Used to estimate the amount of demand on the dispatch system by each SAFERC participant agency.
  - **Asset Allocation** – Is a percentage of Mobile Computers Used by each agency compared to the whole within SAFERC. Software on these computers is a license provided by Intergraph Corp, under contract with Northwest Fire District.
  - **Radio System Allocation** – Since every event requires some kind of interaction using the radio, all events are used to allocate radio system usage. The Radio system includes: Tower Site fees, (Tucson mountain) and annual Motorola support costs to keep the simulcast system operational.
  - **In Service MDT's** – A count of active MDT's as provided by the I/CAD report.
- **MDT Funding (Intergraph Support)** – The annual support fees quoted by Intergraph, Inc. divided equally by license use. In 2016 the city of Tucson announced there would be no more consideration of 'unused' licenses and if an MDT was active, a support fee would be assessed by Intergraph. That meant a total of 90 MDT's needed to be funded. The ASSET allocation X the Intergraph MDT fee yields the per agency cost to run the MDT's.
- **RADIO Infrastructure** – Is broken into two parts,

- **Tucson Mountain Tower Fees** –this is the central simulcast site that ‘listens’ to ALL agencies and as such supports all of SAFERC.
  - **Motorola Support** - this is to keep the 7 Simulcast sites operational, with two maintenance visits per year.
- **Network** – This fee provides transport of radio traffic, and incident data to fire RMS systems. It is NOT intended to support other non-public safety business or entertainment systems.
- **Firelink (Intergraph support)**– This is a license provided by Intergraph, Inc. to provide agency specific file data for import into Records management systems. This impacts all partners in the SAFERC and as such costs are allocated based on a percentage of events.

# GRFD

Year	Date	IGA #	Amount-Dispatch	Amount IT	Intergraph	Annual	Period
1	10/22/2002	2002-10	\$5,595.05			\$33,570.30	1/1/02 - 6/30/03
2			\$10,314.58	\$0.00		\$123,774.96	7/1/03 - 6/30/04
3			\$10,909.17	\$0.00		\$130,910.04	7/1/04 - 6/30/05
4			11,800.84	\$0.00		\$141,610.08	7/1/05 - 6/30/06
5			\$14,688.96	\$0.00		\$176,267.52	7/1/06 - 6/30/07
6	4/24/2007	2007-12	\$16,231.33	\$1,416.67		\$211,776.00	7/1/07 - 6/30/08
7			\$28,365.90	\$2,126.67		\$365,910.85	7/1/08 - 6/30/08
<b>Negotiated</b>			\$292,777.81	\$25,520.00		\$318,297.81	
<b>Monthly</b>			\$24,398.15	\$2,126.67			
8			\$29,756.06	\$2,425.17		\$386,174.84	7/1/09 - 6/30/09
9	2010-2011		\$30,467.85	\$2,666.59		\$397,613.36	7/1/10 - 6/30/11
9	11/12 Q1		\$33,641.40	\$2,666.59	\$22,885.67	\$131,809.66	7/1/11 - 9/30/11
9.1	11/12 Q2-4		\$24,236.92	\$2,666.59		\$242,131.62	10/1/11 - 6/30/12
10	2012/2013	17251	\$24,500.22	\$853.25		\$304,241.73	7/1/12 - 6/30/13
11	2013/2014		\$25,887.28	\$864.67		\$321,023.31	7/1/13 - 6/30/14
12	2014/2015	Amendment 4	\$23,790.80	\$3,076.30		\$322,405.22	7/1/14 - 6/30/15
13	2015/2016	Amendment 5	\$25,878.34	\$2,465.78		\$340,129.50	7/1/15 - 6/30/16
14	2016/2017	Amendment 6	\$25,922.46	\$1,749.13		\$332,059.08	7/1/16 - 6/30/17
15	2016/2017	Amendment 7	\$25,922.46	\$7,516.99		\$401,273.41	7/1/16 - 6/30/17
16	2017/2018	Amendment 8	\$38,963.21	\$6,516.82		\$545,760.33	7/1/17 - 6/30/18
16	2018/2019	Amendment 8	<b>\$40,409.14</b>	<b>\$6,516.82</b>		<b>\$563,111.51</b>	7/1/18 - 6/30/19
<b>Annual</b>			<b>\$484,909.65</b>	<b>\$78,201.86</b>		<b>\$563,111.51</b>	

\* Includes 10,000 Discount for in house Staff support for systems.

## Terms

Based upon percentage of calls  
 payments due 10th of each month  
 NWFD to notify GRFD in writing of any changes

QUOTE # **11886-5%/41** Actual **\$364.42** (x 90) = \$27397

Support Fee MDT **\$11,886.84** Actual **\$2,074.59**

Support Fee Firelink **\$1,975.80** Actual

Agency	Event Allocation	ASSET Allocation	Radio System Allocation*	Tucson Mt. Tower Fee	IN Service MDT's ***	MDT FUNDING	RADIO INFRASTRUCTURE	Network	FIRELINK Intergraph Support	Total	Monthly
MPS	14,608.92	78,462.00	24,101.00	24,101.00	12	2,137.89	3,458.73	1,200.00	107.06	6,903.68	575.31
AVFD	4.6%	14.6%	4.4%		25	4,453.94	36,754.38	\$35,941.44	1,052.11	78,201.86	6,516.82
GRFD	44.9%	30.5%	46.8%		38	6,769.99	33,188.89	\$48,212.16	1,027.32	89,198.36	7,433.20
NWFD	43.8%	46.3%	42.3%		2	356.32	2,630.35	1,200.00	81.42	4,268.08	355.67
PRFD	3.5%	2.4%	3.4%		5	890.79	2,429.65	1,200.00	75.21	4,595.65	382.97
TPFD	3.2%	6.1%	3.1%		82.00	\$14,808.32	\$78,462.00	\$87,753.60	2,943.32	\$183,167.64	15,263.97
Total											

\* Includes Interfacility

LEVEL 3 - Century Link

\*\* Estimate

\*\*\* Numbers from Jack Goldhorn

\$ NEW NETWORK FEES on Documentation Tab (LEVEL3)

MONTHLY

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: November 13, 2018

SUBJECT: REPORTS AND CORRESPONDENCE

ITEM #: 7A – 7C

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve               Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief               Legal Review

**BACKGROUND**

- A. Fire Chief’s Report – Chief Karrer
  - Updates on the following areas:
    - Live Streaming of Public Meetings
    - Meetings/Trainings and Events Attended
    - Political & Public Safety Interactions
    - District Activities
    - Personnel
    - Commendations/Thank You Cards Received
  - Board Services Report – Manager Painter
  - Community Relations Report – Manager Braswell
  - Information Technology Report – Manager Rascon
  - Leadership Team Report – President Howe
- B. Operations Assistant Chief’s Report – Chief Brandhuber
  - Updates on the following areas:
    - Operations
    - Ems
    - Training
    - Health And Safety
    - Wildland
    - Honor Guard/Pipes And Drums
    - Special Operations
    - Human Resources
    - Fire and Life Safety Services
- C. Administrative Services Assistant Chief’s Report – Chief Abel
  - Updates on the following areas:
    - Finance
    - Logistics

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.



# CHIEF'S REPORT

Randy Karrer

*November 13, 2018*

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## Meetings, Trainings & Events Attended for the Month

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I conducted the weekly command staff briefings. We have several personnel investigations that are active.

I attended the Local Pension Board meeting. We have received an application for disability retirement, which was reviewed. There was a second Local Pension Board Meeting later in the month and a firefighter received a medical disability based on the recommendation of an independent medical examiner.

I conducted the Fire Chief's status meeting with Command Staff and all the managers.

Chief Abel, Chief Brandhuber, Manager Braswell and I attended the Oro Valley Chamber Public Policy Committee meeting to hear Arizona's Chief Operation Officer Gilbert Davidson speak. As always, he did not disappoint us and was very informative.

I had a very frank and pointed conversation with Greater Tucson Fire Foundation Chairman Mike McKendrick. I expressed our concern regarding the story that they initiated with KOLD Channel 13, specifically that we did not have an opportunity to participate in that report as it highlighted Golder Ranch Fire District (GRFD), ultimately portraying GRFD in a negative light. Manager Braswell also reached out to KOLD News Director Erik Breon to discuss similar concerns regarding the reporters story and using file footage of GRFD and going on GRFD property for a "live" report without our knowledge or permission. Mr. Breon understood our concern describing it as "bad form" on their part.

I attended and served as a member of the Pima County Local Emergency Planning Committee (LEPC) meeting.

Chief Brandhuber and I met with the crews of station 380 for an informal question and answer session.

I attended the Veterans and First Responders Memorial Committee meeting at station 377.



I attended and served as Chairman of the Arizona Fire Service Institute at the Phoenix Fire Department. Many political issues were discussed as well as some legislative races that could influence the fire service.

Chief Brandhuber and I traveled to Sisters, Oregon for the Western Fire Chiefs "Force" Conference. Force is an acronym for "Fire Officer and Ranking Chief Executive" conference. An invitation only conference, which brings approximately 50 fire chiefs and a member of the executive staff to discuss current issues in the fire service. The conference was very valuable.

I attended an After Action Review on the Southern Arizona Wildfire Season for 2018. This was with Fire Departments from throughout southern Arizona and staff from the Arizona State Foresters Office.

Chief Abel and I had lunch with Tim Fudge and Jason from SaddleBrooke Ranch. We toured the new restaurant that includes a brewery. I met with Mr. Robson in June to discuss their proposed multi-level assisted living facility on Oracle Road, across from SaddleBrooke. We also discussed the property allocated for the fire station in SaddleBrooke Ranch and I expressed that we may need a larger lot. Based on that conversation it appears that they have increased the size of lot to better accommodate our needs. I will be meeting with Tim and Jason in the coming months to discuss timelines and to begin the design process.

I attended the October Fire and Life Safety meeting at Station 380.

I attended the "Guns and Hoses" charity kick ball game (see attached press release). This friendly competition will benefit Golder Ranch Fire District mechanic Brandon Land!

I attended a video conference for the State Mutual Aid program.

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## Political & Public Safety Interactions & Updates

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Chief Bradley and I met with Pima County Administrator Chuck Huckleberry. The purpose of the meeting was to introduce Chief Bradley and to discuss a variety of issues related to the Pima County Fire Chiefs Association and the regional collaboration effort.

I had lunch with AMR Arizona Manager Glenn Kasprzk. We discussed our contract and the Arizona Ambulance Association.

I participated in the Arizona Ambulance Association conference call.

I attended the Oro Valley Council meeting and accepted the proclamation announcing fire prevention week October 8-14.

Chief Brandhuber, IT Manager Rascon and I met with senior leadership of Northwest Fire District (NWFD) to discuss IT projects and current difficulties that NWFD is experiencing. We offered to assist NWFD, but they have declined opting to hire an IT Manager.

Manager Braswell and I attended the Marana Chamber of Commerce community and regional update. Northwest Fire Chief Bradley provided an update on his new role as fire chief. We attended to support him.

The Command Staff attended a gathering for the outgoing Mayor and Council in Oro Valley Council Chambers.

I attended the welcome reception for the new Oro Valley mayor and councilmembers at Town Hall on Wednesday, November 7. The regularly scheduled council meeting immediately followed and they administered the swearing in and the change of command.

Chief Abel, Deputy Chief Hilderbrand and Fleet Manager Barraza provided a tour of the fleet facility to Oro Valley Public Works Director Paul Kessler. We are evaluating potential collaborative options that would benefit the Town and also the District.

I participated in a strategic planning session for the Tucson Fire Department. This program was conducted by the Center for Public Safety Excellence (CPSE) and included public safety partners and members from the Tucson Community.

I provided instruction for the Golder Ranch Fire District Fire Officer I class on servant leadership and reading smoke. The reading smoke class is part of the class I coordinate at State Fire School.

Board Member Hudgins and I addressed a group of SaddleBrooke Ranch Residents on the services and public policies of the Golder Ranch Fire District.

Chief Robb and I attended the Project Graduation Breakfast with Oro Valley Police Chief Sharp.

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## District Activities for the Month

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Although some of the planned Mini-Musters were postponed due to weather, many of them were held throughout the month of October and will continue for weeks to come. We will interact with every second grade student within our District.

The internal newsletter that the District hosted a few years ago entitled "Burning Issues", I am pleased to say that we have resurrected the valuable communication tool and it is being distributed quarterly to the staff of Golder Ranch Fire District (see attached). Special thanks to Manager Painter and the other contributors who wrote articles in this edition.

We submitted for two additional AFG (Assistance to Firefighters) grants this year. One will be for additional mobile radios to replace those that are more than 14 years old and the other will be for a bariatric transport unit to be shared with Northwest Fire District and Tucson Fire Department. This specialize piece of equipment is very necessary, however, is not utilized very frequently. However, when you need it you really need it. Hence the reason for a more regionalized approach.

We continued to be a drop off point for pillows for domestic violence awareness. Stations 380 and 377 accepted pillows for this important cause. To recognize the effort, everyone was encouraged to wear purple on Thursday, October 18, 2018.

The Local 3832 is selling tickets to the November 9, Tucson Roadrunners Hockey Game. The game is at 7 pm and is their Hockey Fights Cancer Night, with an emphasis on Firefighter Cancer. Tickets are \$20 and all proceeds will go directly back to Local 3832 Union Member Services account. (See attached flyer)

The Halloween Holiday saw no major events. We had plenty of candy to pass out to the children.

The Tucson Firefighters chili cook-off was held on November 3. Of course, the North Tucson Firefighters Local 3832 had a booth set up and competed in the chili cook-off.

Chief Abel and Captain Thomas responded to St. David, Arizona to assist with the death of a firefighter as part of their duties with the Arizona LAST Team. This very unfortunate training accident has severely influenced this small rural community.

The Oro Valley Music Festival was plagued by bad weather this year. The attendance was significantly down with weather causing difficult challenges for patient care. Although, there were

no significant events, we did have a patient that we had to utilize a four-wheel drive apparatus to transport to the hospital.

Members of Golder Ranch Fire District attended and supported Oro Valley Police Department's National Night Out. It is an annual event to promote community activities

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## Personnel Updates

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Chief Robb and Manager Braswell participated in an interview with the Arizona Daily Star to discuss our behavioral health programs and the pending study with the University of Arizona.

I met with staff members regarding an ongoing employee investigation.

Chief Brandhuber sent out an update on his condition to the organization following his latest visit to the Mayo Clinic. He has been very open about his condition in hopes of raising awareness to the impacts of cancer. (See attached)

Chief Brandhuber, Human Resource staff and I are conducted the due process for the dismissal of an employee. The employee has resigned.

Select managers have been identified to evaluate the benefits or challenges of "tele-commuting". My direct reports, a few months ago based on a policy created by the military, brought this philosophy forward. A draft policy, procedure and employee contract and employee training was developed which clearly outlines expectations of the employee. This type of arrangement will not work for all positions, but may work for certain positions. Of course, it will have benefits to the employee, but also may benefit the District as we deal with space related issues. This trial period has begun with one employee and we will continue for period of time to fully evaluate. The benefits and challenges will then be evaluated and adjustments made to the policy if we choose to continue in the policy development process.

I made some organizational reporting changes. Fire and Life Safety Services will now report to Division Chief Robb. (See attached memo and organizational chart) These adjustments were made to better align the span of control for me, while better integrating the collaborative philosophy between operations and fire/life safety. Currently both parts of the organization work well together and share a very customer service driven philosophy. However, by working more closely and understanding the each division's objectives, I hope to better prepare the leaders of the future. As part of the succession planning process, I intend to expose managers and leaders to areas of the organization

that they may not be familiar with, in an effort to provide a more complete understanding of the organization.

Battalion Chief Lunde traveled to Israel as part of a Tucson delegation (two from Tucson Fire, one from Northwest Fire District and one from Golder Ranch Fire District) to instruct Israeli firefighters on wildland responses in the United States. This program is funded through private donations and coordinated by the Greater Tucson Fire Foundation. Chief Lunde was gone for twelve days and provided a snapshot of our wildland program and the methods utilized to address wildland fire.

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## Commendations and Thank You Letters Received for the Month

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- Thank you letters and pictures received from Innovation Academy for Station 375 C-Shift – Captain Steve Drury, Engineer Bryan Scafede, FireMedic Zach Lominac, Firefighter Jake Bishop, FireMedic Candace Foster and Firefighter Anthony Citro
- Thank you card received for Firefighter Justin Morgan
- Thank you card received for Station 370 C-Shift – Captain Adam Kroger, Engineer Michael Waldorf, Firefighter Brandy Baugus and Firefighter Jacob Lopez
- Thank you card received for Billing Supervisor Mary Bequette and Billing Specialist Susan Hileman



## Oro Valley Police Department **MEDIA RELEASE**

11000 N. La Canada Drive | Oro Valley, AZ 85737  
(520) 229-4900 | [www.ovpd.org](http://www.ovpd.org)



**CONTACT:**  
**Sgt. Carmen Trevizo**  
Public Information Officer  
(520) 229-4920  
[ctrevizo@orovalleyaz.gov](mailto:ctrevizo@orovalleyaz.gov)

### **OVPD and GRFD “Guns and Hoses” Charity Kickball Game**

**Oro Valley, Arizona (October 23, 2018)** – On October 26, 2017 at 5:00 p.m., Oro Valley Police Department and Golder Ranch Fire District (GRFD) will host a charity kickball game at Riverfront Park, 551 West Lambert Lane. All proceeds will benefit Brandon Land, an injured GRFD employee who was paralyzed in an off-duty accident.

The public is welcome to come out and cheer on your local first responders as they compete for the title of Guns and Hoses Kickball Champion. There will be music, food and t-shirts for sale. Bring a chair or blanket and there will be a kid’s pick-up game after the main event.

**Family Fun Event**

**WHEN: FRIDAY, OCTOBER 26  
5 P.M.**

**WHERE: RIVERFRONT PARK**

- Bring a blanket or chairs
- T-shirts for sale to benefit injured or ill public safety members
- Burgers and hotdogs available for donations
- Kids pickup game after the kickball game

Supported by OVFOP Lodge #53, OVPOA and IAFF Local 3832

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Supported by OVFOP Lodge #53, OVPOA and IAFF Local 3832

###



You are cordially invited to a

# *Welcome Reception*

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*for*

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Mayor-Elect

**JOE WINFIELD**

*and*

Councilmembers-Elect

**MELANIE BARRETT,**

**JOYCE JONES-IVEY**

**AND JOSH NICOLSON**

*Wednesday, November 7, 2018 at 5 p.m.*

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Courtyard outside of Council Chambers  
11000 N. La Cañada Drive

Following the reception, our newly elected mayor and councilmembers  
will be sworn in  
at the Regular Town Council Meeting at 6 p.m.

Light refreshments will be served. No RSVP required.

Staff contact: Lynda Koepfer, 520-229-4714.



## Painter, Brooke

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**From:** Brandhuber, Thomas  
**Sent:** Thursday, October 11, 2018 11:51 AM  
**To:** All Golder Employees  
**Subject:** personal update

Hello all,

First I want to say thank you again for all the support that me and my family have received from all of you over the last year and a half during my cancer journey. That being said I have received an update from the Mayo:

I still have some cancer left and will begin immediate treatment to try to get the rest of it. The good news is that it is a much lower amount then was present before. My plan is to work during this time but there will be times that I need to be off.

As I have told many of you I feel fortunate that I work at GRFD as I can't think of a better place to be while going through this challenging time.

Thank you again for the support for me and my family.

Tom

F/C

Tom Brandhuber,  
Assistant Fire Chief  
Golder Ranch Fire District  
[3885 East Golder Ranch Drive](#)  
[Tucson, Arizona 85739](#)  
[\(520\) 825-9001](#) office  
[\(520\) 237-6030](#) cell

# FIREFIGHTER CANCER AWARENESS



The Tucson Roadrunners welcome both North Tucson, and Tucson Fire Departments as the **Charity Partner of the Game** for Hockey Fights Cancer. Proceeds from both tickets sales & the 50/50 raffle benefit families & Firefighters affected by cancer.

**TICKETS: \$20/EA.**

### For Tickets, Please Contact:

Tobin Johnson: (520) 730-9335 | jhnsnt18@gmail.com

OR

Nick Janton: nick@tucsonfirefighters.org

**FRIDAY, NOVEMBER 9, 2018**

**TUCSON ARENA  
PUCK DROP 7:05PM**



**FOR MORE INFORMATION:** Natasha Ivanov | (520) 398-5951 |  
Natasha.ivanov@tucsonroadrunners.com



# Golder Ranch Fire District

## Regular Memo 18-056

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Date: October 25, 2018

To: All GRFD Personnel

From: Randy Karrer, Fire Chief

Subject: Change in Reporting Structure for Fire and Life Safety Division

As part of our ongoing effort to improve efficiency of the organization and to enhance our programs, we will be making organizational reporting adjustments. Effective Monday, October 29<sup>th</sup> the Fire and Life Safety (FLS) Division will report to Division Chief Robb and he will move to FLS at Station 380 on Magee Road. These changes are being done for a multitude of reasons:

- Span of control. This allows me to focus on succession planning, professional development of future leaders and important political relations with both towns and our public safety partners.
- To continue to enhance and expand our “Community Risk Reduction” program, as defined by the United States Fire Administration; which is essentially a “prevent the event” type of program, <https://strategicfire.org/crr>. Our Community Risk Reduction program is an essential part of our strategic plan and has direct implication to operations personnel; therefore, having a more direct link will improve comprehension and communication.
- To better align the GRFD internal and external safety related programs.
- To enhance the working relationship with operations and FLS personnel and better align for future opportunities.

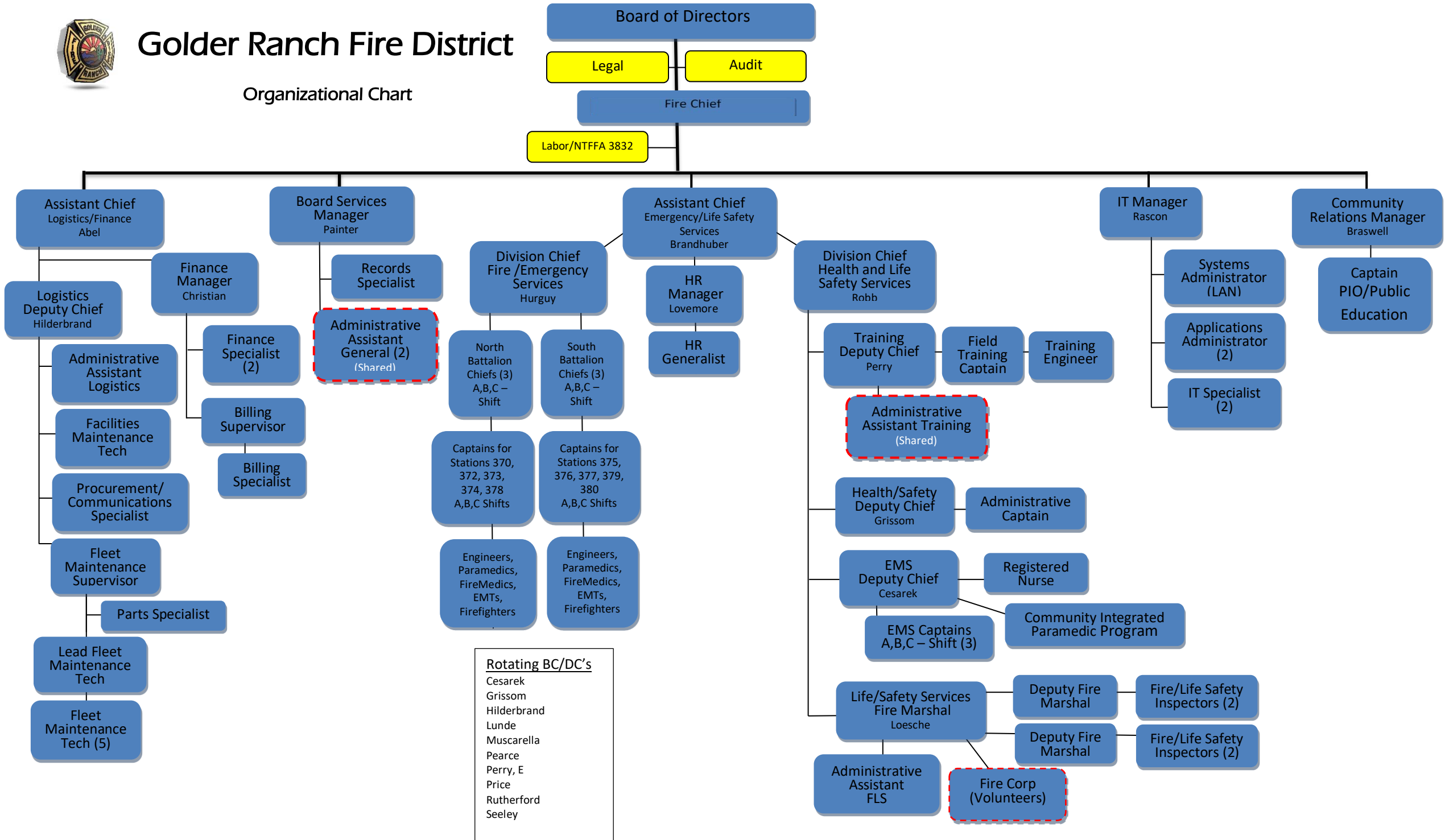
As you know, Chief Robb has strong relationship building skills and will continue to guide the collaborative and collective bond between operational personnel and FLS personnel. In this day and age, it is increasingly important that we work together and comprehend our duties at all levels. This will not only improve communications and relationships, but most importantly enhance services to our constituents.

Here is the link to an [updated organizational chart](#).



# Golder Ranch Fire District

## Organizational Chart



- Rotating BC/DC's**
- Cesarek
  - Grissom
  - Hilderbrand
  - Lunde
  - Muscarella
  - Pearce
  - Perry, E
  - Price
  - Rutherford
  - Seeley

Lydia

Dear Golder Ranch Fire district  
thank you for coming to I.A. because  
I liked the fire estigisher video  
game gury and I liked when you  
faght me this oxigon, fuel, heat  
the elements and things like pull  
aim  
Squeeze  
Sweep

thank you

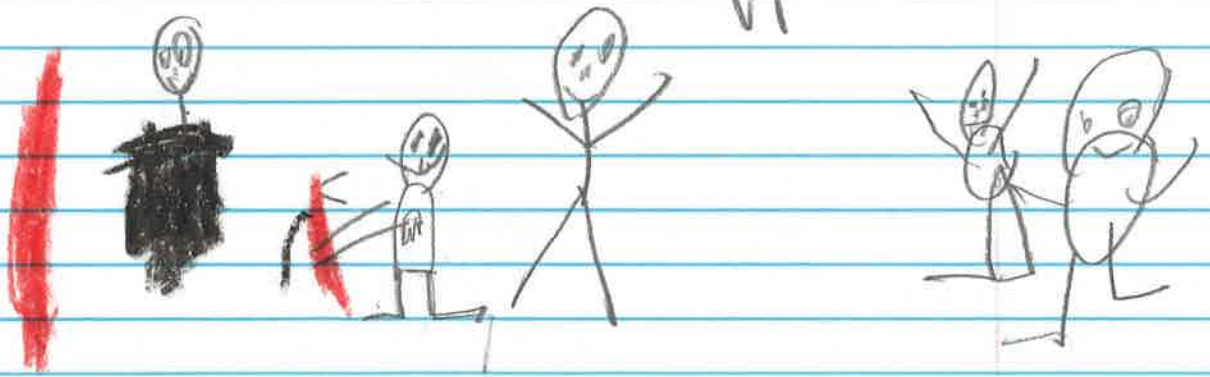
Sin

your friend, Lydia Sunshine Perez

my dream...



Der Golden  
Ranch  
you for the  
(thinking) to coming  
I.A. in front  
that A was the  
video  
for xon...



Thank you

Dear Golden Ranch

Fire department

Thank YOU for  
coming to IA

I like when

we did the video

game Thanks

You Love

BRYANA



Dear Golder Ranch Fire Department  
Thank you for coming to I.A. I really  
like the fire est in inshe video game. Thank you  
for bring in the kids truck and the ambulances  
to! Thank you for telling us what safe to do! Can  
you please come back to I.A. again? My dad  
wast to be a fire fighter but he drak his leg!  
You the best! Your friend Keenan



Dear, Golder Ranch  
Fire Department, Thank You for  
coming to I.A. I liked THE Ladder Truck.

I also liked the three elements  
fuel oxygen heat,

Your friend,  
Felix

from: Elijah

To:

Dear Polder  
Ranch Fire

Department

Thank you

for coming

to I.A. I

hope you had

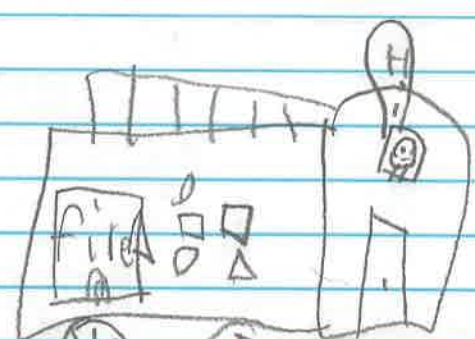
a great

Dear Goldier ranch

Fire department thank  
you for coming to  
I.A. my fare was the  
video game that was  
fun and not to  
play with with fire  
it was fun having you  
come here it was  
just so fun having you  
here I liked the fire  
truck to

ADS Day <sup>SCENES</sup>

MON DAY  
YOUR friend  
Lillian



frum Talan

Thank You for tithing us  
Cool Things and field Day was  
fun i had a Blast.  
and my mom was there.  
You Gis are ~~me~~ asum and  
my brater wants to be a  
fier fier To. when he grows up.  
You Gis are cool and  
asum. Thank You Tithing us  
all abawt fiers Thank you.

Dear Golder Ranch Fire Department

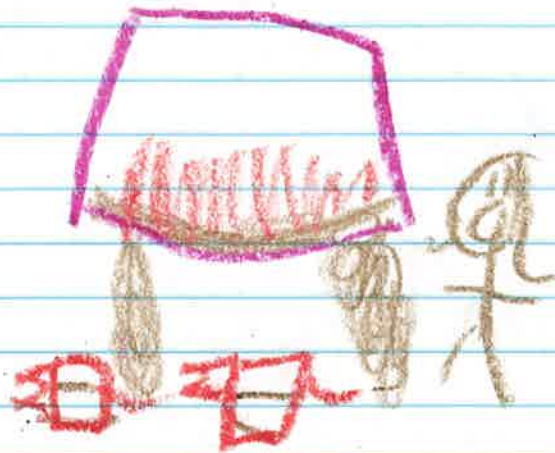
Thank you for coming to  
I.A. I loved the fire

extinguisher video game.  
I really really think that  
I live right next to your

fire department! I learned  
that if you have to use  
fire extreme you pull aim  
squeeze sweep. The three  
elements is fuel oxygen and  
heat. Your friend Rara



Dear Golden Ranch Fire  
Department, thank you for  
coming  
to T.I.A. fire extinguisher  
video game during  
wake up



Dear Golden Ranch  
Fire Department

---

Thank you for coming  
to Inova Shamaca Tmy  
and Teaching us about

Fire and Staff. I

Also liked the

Fire extinguisher

Vito game and It

Was cool seeing

the fire go out.

From Omar.

Dear golder ranch  
fire department, thank  
you for coming to  
I.A. I liked the  
fire estingisher  
video game and  
I liked looking  
at the fire engine.  
Those were both  
really fun things.  
from your friend  
Lucas.



○  
Pull  
Aim  
Squeeze  
Sweep

Dear Golder Ranch Fire  
departments

○ Thank You for coming  
to I.A. The fire  
extinguisher video game  
was very fun.

being safe

hot tools

○ Ladder truck  
ambulance

Dear Golder Ranch Fire Department,  
Thank you for bringing the  
ambulance. Ever then you  
don for us was amazing.  
I wish I can be a  
fire fire. I love you 2 a  
Mach fire fire.

(Love, Dazlyn)

#25 Neal

Dear Golder

ranch fire depart  
department, Thank

you for showing us how to be safe  
and let me see if I remember:  
frist one is to make a escape plan  
and the second one is is let me

think please. Um, oh yeah it's to  
stop, drop, and roll. And is that  
it? I think so. I my boy that  
ryemes! Well, Thank you for

Dear, golder ranch fire department,  
Thank you for coming to I.A. There  
were a lot of fun stuff. I mean a  
**LOT** of fun stuff. for exaple the  
fire estingisher video game and 3  
element

Dear Golden Day

My favorite  
thing that we  
did was the  
video game. ~~It~~ <sup>It</sup>  
it was so fun!

f  
i  
t  
e  
f  
i  
g

shot it

Dear Golder Ranch  
fire department, thank  
you for coming to  
I.A I rily liked  
The fire extinguisher  
Game. thank you.  
from Vincent ♡

Dear golder ranch  
fire department,  
Thank you for  
coming to IA!  
I really liked  
the fire estingisher  
video game! I  
hope you can  
come again.

From Faith ♡ →

# Dear Gopher Ranch

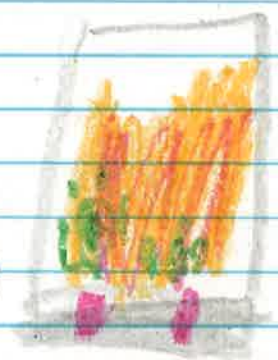
Thank you for coming to  
LoA- I liked ~~the~~ <sup>the</sup> ~~game~~ <sup>game</sup>  
And I really like being safe I  
liked the fire truck I loved the  
video game and the pull  
arm squeeze keep I love you  
LOVE Kalli ROSENBAUM





Dear Jodie March  
Kier Department, thank you  
for coming to J.A. I really  
like the fine estingisher  
video game and how the  
garrynx works and the  
attendance and the  
thank you adix. the later

taken



3e

Dear Golden Ranch Fire Department  
Thank you for coming to the first time when you came & talked with me about fire.  
The second time which was today I loved when we played with the fire extinguisher game.

to Fire Department  
from Jake,

Dear Soldier Ranch Fire Department

Thank you for coming

I LOVE

Fire Fighting  
Thank you

Your friend  
From Jamie

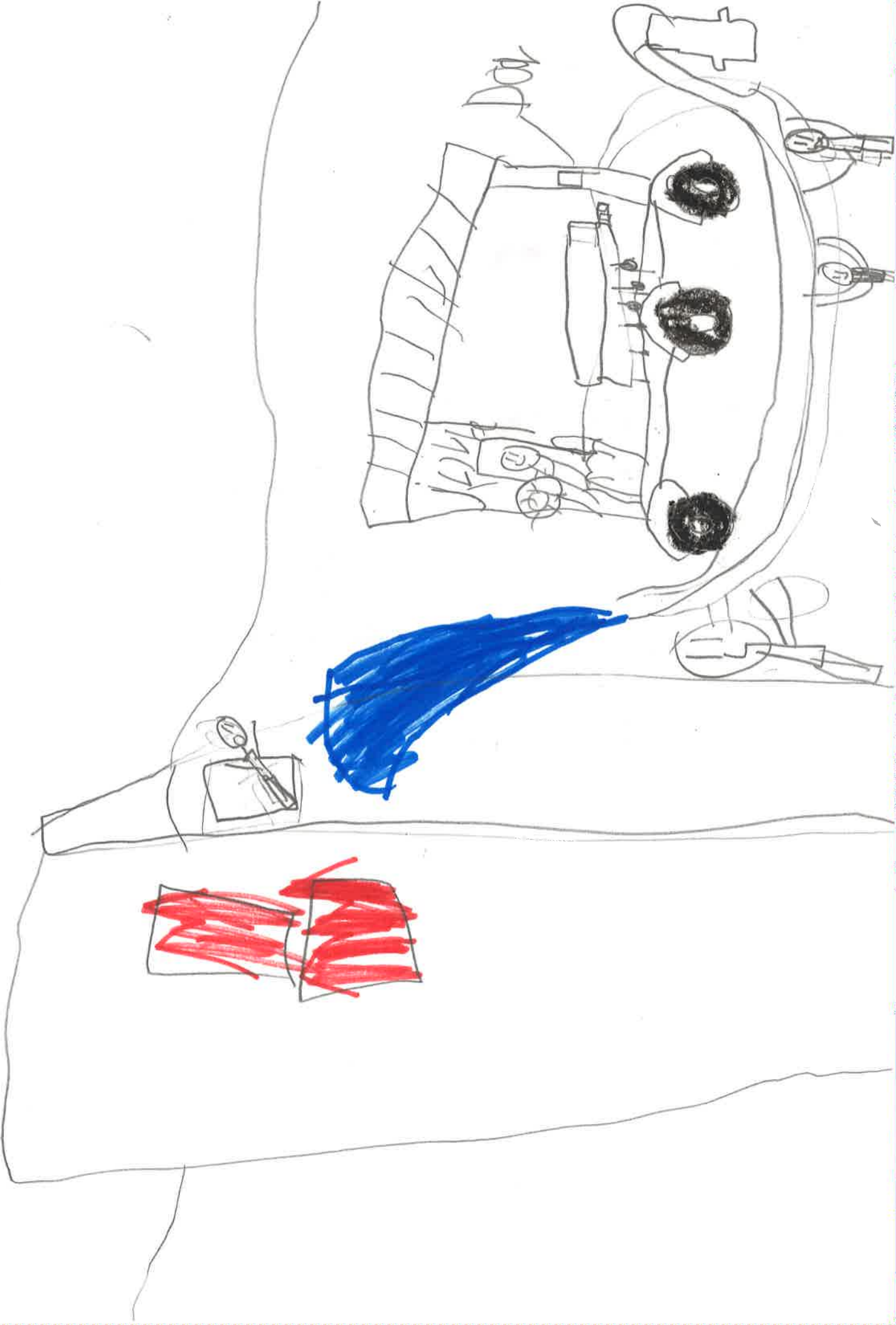
JAMIE

Dear Goder ranch Fire de  
partment. Thank you for coming to  
us! I loved the videogame (Painting, sq  
squeeze, sweep)

Love Riley \*♡♡♡

Dear G. G. L. K. H. Ch. File Department  
Thank you for coming  
to I.A. OWLS Lemem ~~for~~ ~~the~~ ~~data~~  
pull. I'm so sorry & weep. I like the  
story, the game. I like the way we did  
the copies.

Thank you from your friend David





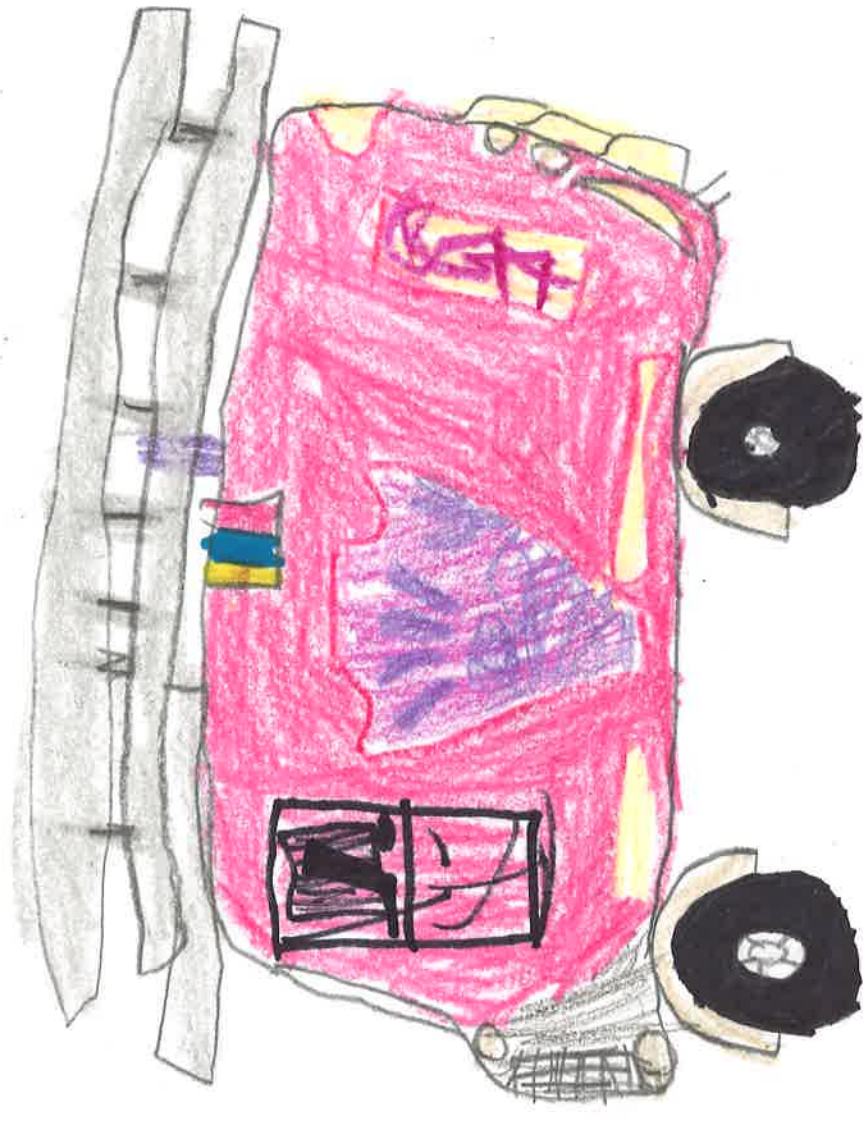
MP

YOU

JAMIE



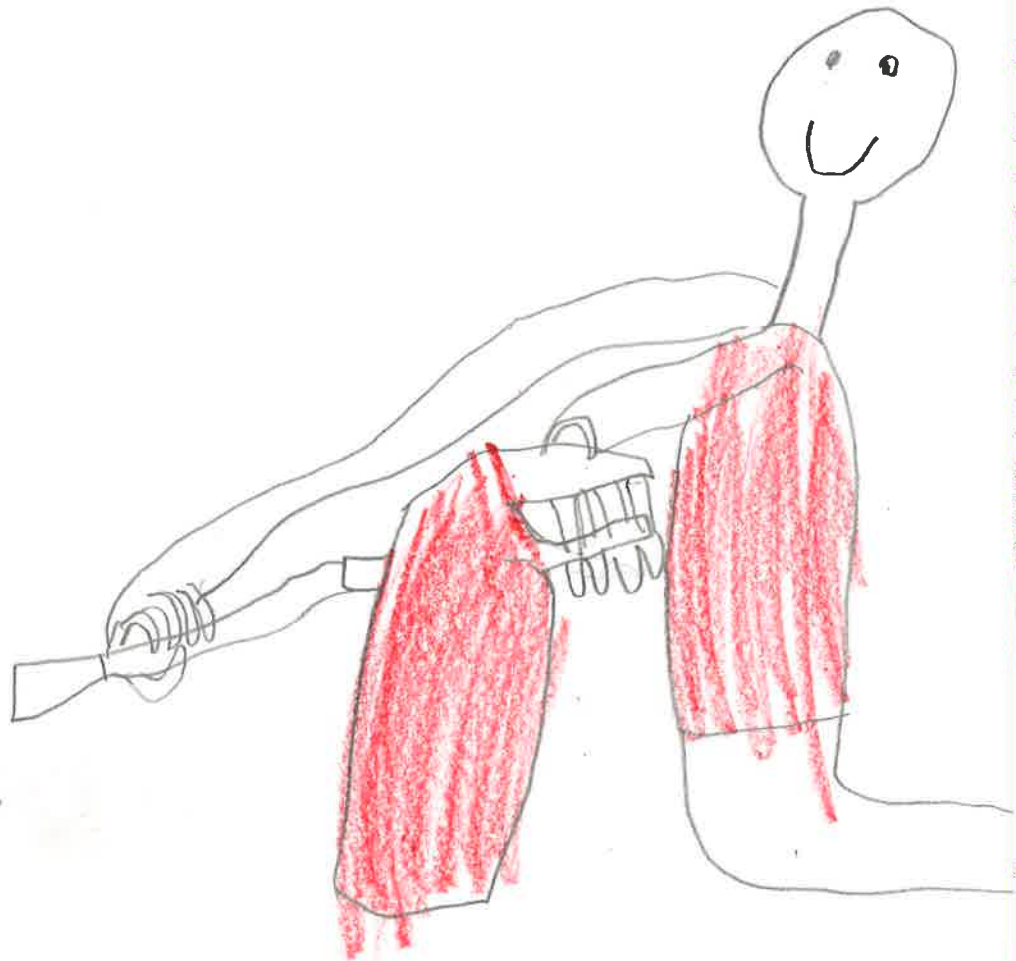
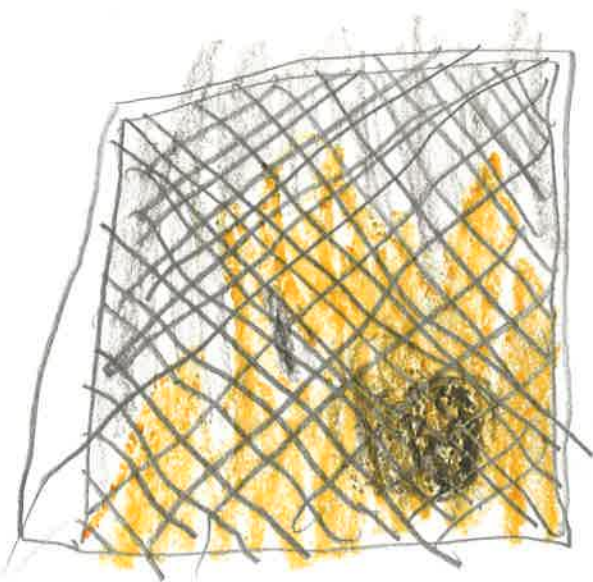
your friend, Lydia



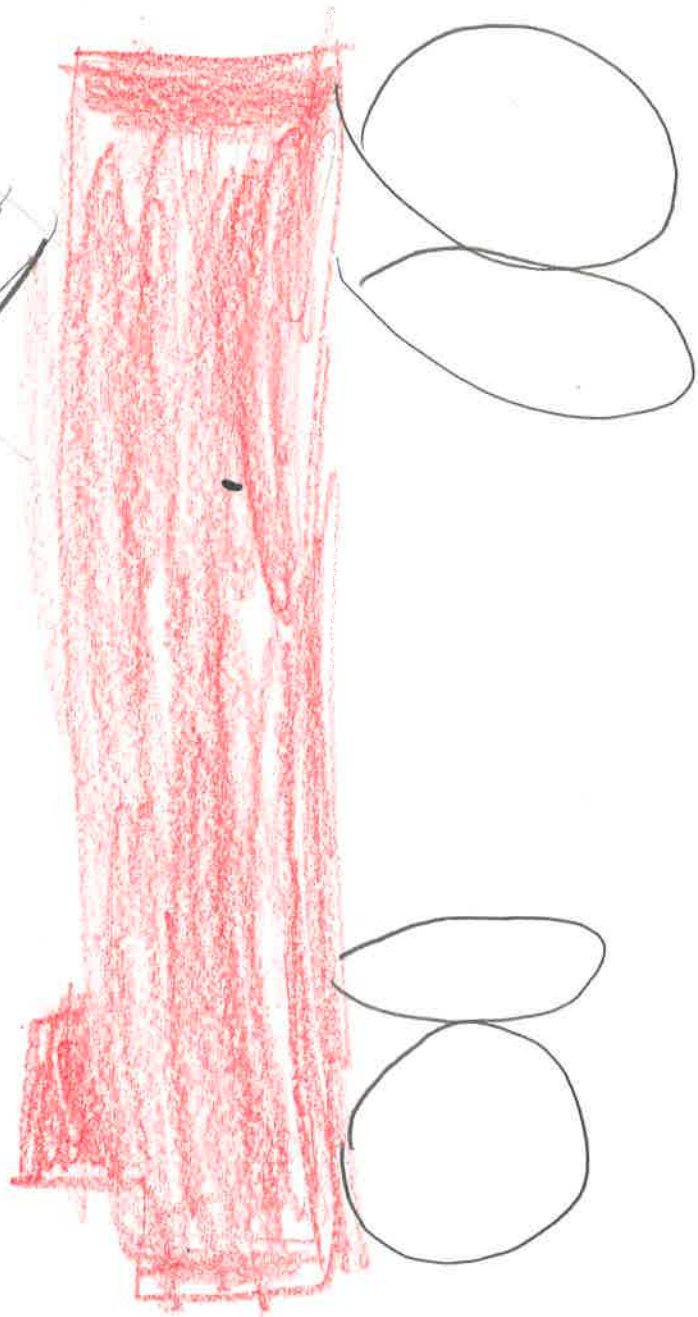
to, tire department



Vince n f



LOVE DAZLYN



October 22, 2018

Dear Fire Chief Randy Karrer,

I have to tell you about how I met Justin Morgan while on vacation. I and a group of family and friends were fortunately vacationing at the same time as he and his family in the Havasupai Indian Reservation.

Early in the morning of Wednesday, October 10, 2018, we decided to try to hike out to the confluence of the Colorado River and Havasu Creek for the day. This is something we wanted to try to do during our trip, but were not sure if we would be able to make it all the way to the confluence and back before dark. We had a great day and made it all the way to the confluence; however, we knew we had to hustle to get back before dark. We ended up taking the wrong trail a couple times and had to turn around to get back on track. This took a little extra time and caused us to get back to the bottom of Mooney Falls right at dark. Mooney Falls is a gorgeous waterfall that is at the edge of the campground, but you have to climb up the side of it with the aid of rope and wooden ladders and metal chains that are wet from the waterfall. At this point, we were tired, hungry, a little dehydrated and with only 2 headlamps between our group of 4, we were not ready to take on this task. We decided we were going to spend the night right there and wait for the sun to rise in the morning before trying to make the climb. We did not want to risk making the climb in our condition and possibly slip and fall. Spending the night at the bottom of Mooney Falls does not sound that bad and it definitely sounds better than slipping and falling, but we were not prepared to spend the night there. We had no sleeping bags/pads or tent and the temperature was dropping. As we sat around, resolved in our fate and taking off our shoes.... Captain America appeared, Justin Morgan that is, wearing a Captain America shirt.

Justin walked up to us as complete strangers and asked if we needed help climbing the ladders and said he would do whatever we needed him to do to ensure we each got up safely. He said he had seen our lights at the bottom for a little while and knew he had to help; he would not want his family to have to spend the night at the bottom of Mooney Falls without any shelter.

I cannot explain how happy he made us. We all trusted him immediately and knew he would get us to the top of Mooney Falls safely and quickly. He took each of us individually up the ladders. As he was helping us, another group of hikers arrived and he helped each of them up the ladders also. I cannot imagine going up and down those ladders so many times in the dark on my own, much less assisting another person along the way. Justin was professional, calm, confident and capable. He is a great man who took valuable time out of his vacation to ensure complete strangers did not spend the night at the bottom of Mooney Falls without shelter.

Justin would not accept any money for his efforts. He said, "pay it forward." This is something I believe I try to do when the opportunity presents itself, but next time, I will be thinking of Justin Morgan when I do.

With great appreciation,

A handwritten signature in blue ink, appearing to read "V. Hickman". The signature is written in a cursive, flowing style.



Dear Captain Adam & Crew,

Thank you so very much  
for the snake removal.  
Although he wasn't a  
Rattle snake, I'm learning  
we don't care for any snakes.

The girl teenage sleepover  
weekend was a success.

Again thank you all so much.  
Enclosed please find \$40 -  
for a little treat to the  
unit?

Best Wishes in your  
careers.

Camie Jean  
Old Arena Dr.

*Thank You*

10-1-18

DEAR SUSAN & MARY,

THANK YOU BOTH SO MUCH FOR  
WORKING WITH ME ON THIS OUTSTANDING  
BALANCE. YOUR KINDNESS & UNDERSTANDING  
IS MUCH APPRECIATED.

THE VA TUCSON IS STILL SCREWED UP  
IN TAKING CARE OF US VETS. ROOM  
BILLS. THANKS FOR YOUR UNDERSTANDING

DAVE MASLOWSKI



# BOARD SERVICE'S REPORT

Board Services Manager – Brooke Painter

*November 13, 2018*

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## Meetings, Trainings & Events Attended for the Month

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Board Services held their weekly staff meetings throughout the month, to ensure teamwork and open lines of communication. Manager Painter also attended the direct reports staff meetings with Chief Karrer and his direct reports.

Brooke Painter and Shannon Ortiz were part of the Christmas Party Planning Meeting. Things are starting to come together nicely. This year Firefighter Bell, Firefighter Port and Firefighter Spanarella have joined the forces. This year's party is going to be bigger and better than ever before. The committee decided to hold a fundraiser to help fund next year's party – it is a "kiss the pig" fundraiser. Every chief in the District is a willing participant. There are jars placed throughout the District at all stations, administration and training with each of the fifteen chiefs' picture on them. The chief that earns the most money is the "winner" and will have to kiss a pig at the Christmas party in front of everyone. It is going to be a huge hit! Special thanks to the Bell family for bringing the pig, as well as other animals for our petting zoo!

Manager Painter attended the Arizona Municipal Clerks Association Region 7 meeting that was hosted by the City of Tucson. It was a good meeting. The staff from Tucson provided a tour of their elections facilities. It was very interesting to see the process for creating and mailing the ballots. The City of Tucson does their own elections and they have mail-only ballots. The machine that they use costs over \$900,000! However, what it can do is awesome!

Nancy Ramos-Administrative Specialist and Gabe Teich-IT Applications Specialist attended Manager+ training October 22-25 in Branson, MO.

The training was geared towards some of the modules available in the software which include; Budgets, Assets, Work orders, Purchase orders, Reports and Scheduling of preventative maintenance. The training was very beneficial and we were given a lot of information in a short amount of time. One of the benefits to this training was that there were only four participants in the class and that allowed for one on one training directly related to our needs and applications of the software. We are now putting that training to use and testing the applications in our system to see if it will in fact meet the needs of the District.



The main goal for this trip and training is to determine whether to continue with this software or go to a different platform in the future. We are hopeful that we can in fact make this software meet our needs.

We are very appreciative for the training opportunity that will assist us in serving the needs of the District.

Manager Painter worked with Communications Specialist Smith to resubmit the Assistance to Firefighters Grant (AFG) for mobile radios to replace ones that are currently 14 years old. This is the second time submitting this grant. We came close to receiving it the first time, we are hopeful that we are successful this go-round.

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## Records

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Records Specialist Ortiz responded to twenty-one records requests for the month of October.

The breakdown is as follows:

Inspection Report	1
Environmental Report	1
Medical Records	16
Fire Reports	3

Board packets from 1993 to 1987 were scanned into Document Locator. It is always interesting to read the agendas and see what was accomplished ten, twenty even thirty years ago. Back in 1987, they approved the purchase of a typewriter. It puts into perspective how much the District has progressed and accomplished in that time. Attached is the agenda and also an article about an old tanker.

Ten boxes of records were marked for destruction.

Shannon assisted Chief Brandhuber in creating the Incident Update form. This is a fillable, user-friendly Adobe Acrobat form, which allows the user to select pre-determined choices in the drop down boxes.

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## PSPRS Local Pension Board

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The Golder Ranch Fire District Public Safety Personnel Retirement Local Pension Board held a meeting at the end of the month. They approved a disability retirement, based upon the findings of the independent medical examination.

Manager Painter, also the Secretary for the Local Pension Board, had determined that the two elected members' terms were up this year; they were both elected at the same time. As such, she has set up a ballot for all PSPRS members to elect two new members to sit on the Local Pension Board. One will be a two-year term one will be a four-year term, as the seats are supposed to be staggered. The new members will take their seats in January of 2019.

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## Other

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The months, weeks and days leading up to Election Day were busy. Manager Painter ensured that all requirements pursuant to state statute were met. It started back in May by getting the signature requirements from the county, notifying both Pima and Pinal county of the vacancies that needed to be filled. In July, there was a resolution created and posted the call of election, notifying the County Board of Supervisors that an election had been called.

She created and ensured that the petitions for all candidates were properly filed with Pima County and before the August 8 deadline. There were publications that were required to be published in the paper for the call of election and then the notice of election, once it was determined that there would indeed be an election. She also ensured the affidavits of compliance were sent to the counties.

Then election day came and went – and she waits to finish out the election process. The Arizona Revised Statutes require that we hold an organizational meeting soon after the election results are official to canvass the election results and to elect a Chairperson and a Clerk. In addition, GRFD's Bylaws call for additional election of a Vice-Chairperson. As soon as Manager Painter receives the official canvass of election and she will set a date for the required organizational meeting. A certified copy of the District's official canvass will then be presented to the Board of Supervisors at their next meeting. Once she obtains the Certificates of Election for the newly elected board members from the Clerk of the Board of Supervisors, the new board members will be given their Oath of Office, prior to December 1<sup>st</sup> and will also need to review the open meeting law materials at least one day before they take office in pursuant to A.R.S. §38-431.01G. The newly elected Board and its Officers do not officially take office until December 1, 2018.



# COMMUNITY RELATION'S REPORT

Community Relations Manager – Anne Marie Braswell

*October 2018*

## Meetings, Trainings & Events Attended for the Month

- 10/2/18- Attended fire Chief and manager meeting
- 10/3/18- Attended Town of Oro Valley Council meeting and accepted Fire Prevention Month Proclamation presented and signed by Mayor Satish Hiremath.
- 10/4/18- Attended Greater Oro Valley Chamber Public Policy meeting at Station 377.
- 10/10/18- Attended interview that Chief Robb did with Arizona Daily Star reporter about the collaboration that GRFD is doing with U of A on mental health study.
- 10/10/18- Attended Greater Oro Valley Chamber board meeting.
- 10/11/18- Attended planning meeting for first annual kickball fundraiser with OVPD and 3832
- 10/16/18- Participated in ride along with Arizona Daily Star photographer Rick Wiley and Chief Robb.
- 10/17/18- Attended Community Leadership Group meeting at Oro Valley Hospital.
- 10/17/18- Attended Board of Trustees meeting at Oro Valley Hospital
- 10/22 and 10/23- Taught community relations and community outreach to the captain's class.
- 10/24/18- Attended the Marana Chamber Community and Regional update at the NWFD training center.
- 10/24/18- Did a walk through at Riverfront Park with OVPD in preparation for kickball game.
- 10/26/18- Attended 3832 and OVPD FOP Kickball Fundraiser at Riverfront Park to raise money for Brandon Land. Great show of support from OVPD. Great event.
- 10/30/18- Attended meeting with Greater Oro Valley Chamber executive board members at 380
- 10/30/18- Attended reception for outgoing council members at the Town of Oro Valley.
- 10/31/18- Attended planning meeting for annual report with 3832 and key members of administration.

Below are some of the highlights from October's media and social networking outreach.

- On October 1, 2018, Oro Valley Police Department sent out a press release announcing our joint effort to collect pillows again this year to benefit victims of domestic violence. The press release was picked up by KVOA and we posted their web story, which reached 616 people.
- On October 8, 2018, KOLD and FOX 11 aired an interview featuring Serena Samaniego and Grater Tucson Fire Foundation. The basis of the interview was firefighter health and Serena spoke of her experience as the widow of GRFD Firefighter Jose Samaniego. We posted the link to our Facebook page and reached 7310 people.
- On October 9, 2018 we sent out a press release announcing Brooke Painter's recent academic accomplishment. Consequently Tucson News Now picked it up and did a web story on October 11th. We reached 823 posting their link to our Facebook page.
- On October 11, 2018, KOLD ran a story from the press release that was provided to them, about the pillow drive that both GRFD and OVPD were doing to benefit victims of domestic violence. We reached 898 people posting their link to our Facebook page.
- On October 15, 2018, the Arizona Daily Star finally ran a story about the promotions of Chiefs Hilderbrand, Lunde and Peirce. WE reached 964 with the link to their story on our Facebook page.
- On October 17, 2018, a story ran in the Arizona Daily Star featuring an interview with Chief Scott Robb. The basis of the story was to discuss the work that GRFD is doing with the University of Arizona on research to support resiliency training for firefighters along with collecting data to learn more about the mental health of first responders. The link the story reached 992 people on our Facebook page.
- On October 25, 2018, Oro Valley Police Department sent out a press release announcing our joint effort to participate in a fundraising kickball tournament led by Local 3832 and the Police Union. The story reached 1254 when we re-posted the link to the press release.



**Oro Valley Police Department**  
**MEDIA RELEASE**

11000 N. La Canada Drive | Oro Valley, AZ 85737  
 (520) 229-4900 | [www.ovpd.org](http://www.ovpd.org)



**CONTACT:**  
**Sgt. Carmen Trevizo**  
 Public Information Officer  
 (520) 229-4920  
[ctrevizo@orovalleyaz.gov](mailto:ctrevizo@orovalleyaz.gov)

**OVPD and GRFD to Support Annual Pillow Project**

**Oro Valley, Arizona (October 1, 2018)** – The Oro Valley Police Department (OVPD) and the Golder Ranch Fire District (GRFD) is supporting the Law Enforcement Wives Club (LEWC) with their second annual pillow drive for domestic violence victims. October is Domestic Violence Awareness Month and Emerge! is the sole provider in Tucson for domestic abuse crisis intervention, housing, prevention, education and support. Every year, Emerge! uses a thousand pillows in their shelters and LEWC has set a goal to provide them pillows for a year. New, standard size pillows, in the original package can be dropped off at the listed GRFD stations or OVPD station until November 16, 2018. Please join OVPD and GRFD to help support victims of domestic violence with a safe night’s sleep.

**2nd Annual Pillow Project**  
*To help victims of domestic abuse sleep safely*

Donate new, in original packaging, standard size pillows from  
**October 1 - November 16, 2018**

Emerge! Center Against Domestic Abuse provides domestic abuse crisis intervention and housing, prevention, education, support, and advocacy services to anyone experiencing domestic abuse. While the majority of the people seeking our services are women and their children, our services are available to anyone regardless of gender.

**Drop Off Locations:**

Oro Valley Police Department Lobby, 11000 N. La Cañada Drive	Mon. - Fri. 8 a.m. - 5 p.m.
Golder Ranch Fire Station #380 Lobby, 1175 W. Magee	Mon. - Fri. 8 a.m. - 5 p.m.
Golder Ranch Fire Station #377 Lobby, 355 E. Linda Vista	Mon. - Fri. 8 a.m. - 5 p.m.

**Special Event Drop Off:**

Emerge! "Stuff the Bus", Target parking lot, First & Oracle	October 19, 7 a.m. - 8 p.m.
"Guns and Hoses" OVPD vs. GRFD, Riverfront Park	October 26, 5 - 8 p.m.
"Dispose-A-Med", Frys at Lambert & La Cañada	October 27, 10 a.m. - 2 p.m.
Kohl's Oro Valley, 7785 N. Oracle Road	November 9, noon - 4 p.m. & November 10, 9 a.m. - noon, 1 - 5 p.m.

LEWC Support:  
 Emerge!  
 Center Against Domestic Abuse

Emerge!  
 Center Against Domestic Abuse

Endorsed by OVPD Lodge #53, OVPOA and IAFF Local #3832.

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# Golder Ranch Fire District

3885 E Golder Ranch Drive  
Tucson, Arizona 85739

*"Serving with Strong Hands and Caring Hearts"*

October 9, 2018

## **FOR IMMEDIATE RELEASE**

CONTACT: ANNE-MARIE BRASWELL, COMMUNITY RELATIONS MANAGER/520-268-2307/  
[abraswell@grfdaz.gov](mailto:abraswell@grfdaz.gov)

### **BOARD SERVICES MANAGER EARNS MASTER MUNICIPAL CLERK DISTINCTION**

Tucson, AZ-Brooke Painter, Board Services Manager for the Golder Ranch Fire District is one of 54 in the State who have earned their Master Municipal Clerk designation. Painter obtained this certification by successfully completing the program through the International Institute of Municipal Clerks, which has an extensive and rigorous educational component and a professional contribution component.

"When our employees pursue advanced certifications and education it immediately benefits the employee but it also translates to a greater contribution to the community we serve. Brooke has always put the needs of the district first and her accomplishments professionally reflect that," commented Fire Chief Randy Karrer.

Ms. Painter started her work with the Golder Ranch Fire District in November of 2001 and obtained her Bachelor of Science degree in Fire Administration in 2014 from Columbia Southern University. Ms. Painter is the proud mother to her daughter, a senior at Ironwood Ridge High School.

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**"Community First"**

Visit us online @ [www.grfdaz.gov](http://www.grfdaz.gov) or call us at 520-825-9001



## Oro Valley Police Department **MEDIA RELEASE**

11000 N. La Canada Drive | Oro Valley, AZ 85737  
(520) 229-4900 | [www.ovpd.org](http://www.ovpd.org)



**CONTACT:**  
**Sgt. Carmen Trevizo**  
Public Information Officer  
(520) 229-4920  
[ctrevizo@orovalleyaz.gov](mailto:ctrevizo@orovalleyaz.gov)

### **OVPD and GRFD “Guns and Hoses” Charity Kickball Game**

**Oro Valley, Arizona (October 23, 2018)** – On October 26, 2017 at 5:00 p.m., Oro Valley Police Department and Golder Ranch Fire District (GRFD) will host a charity kickball game at Riverfront Park, 551 West Lambert Lane. All proceeds will benefit Brandon Land, an injured GRFD employee who was seriously injured in an off-duty accident.

The public is welcome to come out and cheer on your local first responders as they compete for the title of Guns and Hoses Kickball Champion. There will be music, food and t-shirts for sale. Bring a chair or blanket and there will be a kid’s pick-up game after the main event.

**GUNS AND HOSES  
KICKBALL  
ORO VALLEY, AZ**

**Family Fun Event**  
**WHEN: FRIDAY, OCTOBER 26  
5 P.M.**  
**WHERE: RIVERFRONT PARK**

- Bring a blanket or chairs
- T-shirts for sale to benefit injured or ill public safety members
- Burgers and hotdogs available for donations
- Kids pickup game after the kickball game.

Supported by OVFOP Lodge #53, OVPOA and IAFF Local 3832

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# INFORMATION TECHNOLOGY'S REPORT

IT Manager – Herman Rascon

*November 13, 2018*

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## GRFD IT Applications Projects

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- Crystal Reports server installation and configuration.
- Working with pre-hospital coordinators and other interested third-party individuals to provide data in a more efficient manner.
- Corona De Tucson Fire District implementation is still being worked on, as we only just received their tablets for the installs. They are hoping to have their configurations ready for training within the next couple of weeks.
- Writing reports, assisting other fire districts with their Zoll systems, and have continued to work with other divisions and districts that we support to ensure that we are meeting their needs.

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## GRFD IT Systems Projects

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- Research options for HR Badge Printer.
- Configure and deploy two phones on the public networks at 379 and 378. This will add a back up to our private network in case of failure.
- Configure and deploy phones for Tom Brandhuber and Brooke Painter for telecommute pilot.
- Assist Rincon Valley Fire District and Northwest Fire District with configurations for Cradlepoint routers.
- Configuring the new Cisco Jabber IM client.
- Finish imaging project for Three Points Fire District.
- Veeam Backup server for Three Points Fire District.
- CF-19 Tiburon Install for Rural Metro for VEEC dispatch.
- Purchase licenses for Windows Server 2019 and SAP.
- Repair 370 Trango – Swap Power supply.
- Rincon Valley Fire District updated IGA for 2019.

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## IT Training

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Gabe Teich attended Manager Plus Training in Branson Missouri. During the training, he accomplished the following:



- Identified multiple regions of the application that will need alterations to provide the data needed for reporting.
- Identified the ability of the application to alter historic records and clean up categories for reporting.
- Identified and resolved about 1800 corrupt historic records, dating back to 2011 and 2012, on scene without the need to purchase additional support.



# ASSISTANT CHIEF'S REPORT

Emergency/Life Safety Services – Tom Brandhuber

*November 13, 2018*

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## Assistant Chief's Activities of Note for the Month

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- Met with Northwest Fire District on operational issues
- Attended the Western Fire Chiefs Force Conference in Oregon with Chief Karrer
- Met with Oro Valley Hospital's CFO to work on new transport ambulance agreement
- Chaired the Pima EMS Council Meeting/Co-Chaired the SAEMS Council meeting
- Attended the going away function for the Town of Oro Valley outgoing councilmembers
- Dealt with multiple personnel issues throughout the month
- Visited multiple stations and crews
- Attended the First Annual Oro Valley Police Department-Golder Ranch Fire District Kickball Game, as well as the Chill Cook-Off event

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## Operations

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All Operations personnel completed annual Haz Mat Refresher at Training. Excellent collaboration between the shift BCs and Training to ensure all crews were able to attend and the personnel who participated did a great job.

BC Lunde is in Israel as part of a delegation comprised of personnel from Golder Ranch Fire District, Northwest Fire District and Tucson Fire Department. Coordinated by the Greater Tucson Fire Foundation, this delegation will be evaluating and instructing Israeli Firefighters on wildland and urban wildfire strategies and tactics, as well as planning and mitigation.

We had a late night structure fire in Oro Valley on 10/29. This was an auto-aid incident that all personnel did an excellent job of containing the fire to the room of origin, in this case the garage, which stopped it from spreading to the rest of the house. This scenario was what Golder Ranch Fire District and Northwest Fire District drilled on during our August quarterly training cycle. Interestingly, the first two units on scene, LD375 and EN339, were paired up during quarterly training and this familiarity was reflected in their performance.

October, particularly the 26<sup>th</sup> was a busy month for public events, stand-bys, and demonstrations. Our personnel did an excellent job of interacting with community and representing the organization.

Annual hydrant inspections is an on-going project that our personnel are making good headway on and will finish prior to the 12/31/18 deadline.

### Community Integrated Healthcare Program

- Patient contacts are beginning to increase with the winter months approaching
- Currently 12 patients enrolled in the program
- Training for 2 medics to achieve the CIHP provider level will occur in November

### Strategic Goals

- Received the preliminary compliance report from PWW, overall our system is good, there are a few findings that we have started to address with patient care documentation. Site visit is preliminary scheduled to occur in December. After the site visit, a complete report will be provided by PWW.
- Training with every crew member in the district was completed on the new pediatric transport devices
- During the above training, time was spent providing documentation adjustments as found in the PWW report
- Continuing to work with the clinicians at HandTevy, pediatric assessment and treatment program, to schedule classroom training for our providers in the first part of December

### Grants

- None currently

### Other items of interest

- Completion of first aid bags for all of the FLS vehicles to ensure they have medical supplies when completing inspections and investigations
- DC Cesarek is part of a short list of invitees for a training in cardiac care provided by Zoll in Minneapolis the first week of November
- DEA paperwork necessary for the medication dispensary machines that will be at stations 370, 380, 377 is very close to complete, two members had to resubmit their paperwork.
- Met with vendor to provide training on the medication dispensary software, very helpful meeting and plan to complete this project

## Month of **October** Details

	<b>Transports</b>	<b>+/- From Last Year</b>	<b>Interfacility</b>	<b>+/- From Last Year</b>
MD372	0	0	0	0
MD376	93	20	0	-16
PM370	76	-3	5	-4
PM371	0	0	0	0
PM372	0	0	0	0
PM373	64	-23	0	-3
PM374	0	-1	0	0
PM375	90	-39	2	-23
PM376	6	-5	0	-1
PM377	79	-17	0	-12
PM379	1	1	0	0
PM380	91	-23	1	-1

Total Transports for the Month to Date: 500  
 +/- From Last Month: -90  
 Total Responses: 536  
 Transport %: 93%

Total Interfacilities for the Month to Date: 8  
 +/- From October 2017: -60

## Training





Driver operator/Aerial Operator Class

### 2018-01 Probationary Testing

- The 2018-01 firefighters are now in Module II.
- Module II probationary books are due Friday, December 14, 2018.
- Module II testing will take place December 18-20th, 2019.

### Miscellaneous

- The Driver Operator/Aerial class is taking place through November 16, 2018 on a firefighter friendly schedule.
- The Fire Officer Development course is taking place through November 16, 2018 on a firefighter friendly schedule.
- Training hosted the Wildland General Meeting on November 1st and 2nd.
- Hazmat held their annual training refresher throughout the month of October and November on the training grounds.
- Planning for upcoming training package based on quarterly drill findings.

### Promotional Processes

- Captains promotional process
  - Written exam will take place on November 26, 2018
  - Assessment center is scheduled to take place the week of December 3, 2018.
  - Chief's interviews will follow the assessment center at a later date.
- Planning for the upcoming promotional processes has begun.
  - Engineer
  - Paramedic

## Car Seat Program

- Assisted EMS with training of all suppression employees on the new pediatric transport devices.
- Three families came in to have seats installed in the month of October and (two families no-showed).
- Attending the Safe Kids Pima County Coalition meeting on November 13, 2018.
- Developed a flyer to get the word out on the car seat program.



59%  
Cases in which  
children's car seats  
are used incorrectly

35%  
CHILDREN UNDER 13,  
WHO WERE NOT  
BUCKLED UP IN CAR  
SEATS, BOOSTER  
SEATS, OR SEAT  
BELTS, KILLED IN CAR  
CRASHES IN 2015

**CORRECTLY  
INSTALLED SAFETY  
SEATS SAVE LIVES!**

Go to:  
<https://www.safekids.org/ultimate-car-seat-guide/>

## Free Car Seat Checks

Schedule Your Appointment Today!

Golder Ranch Fire and SafeKids Pima are proud to be announcing our partnership and ability to offer car seat checks for residents and employees of Golder Ranch Fire District. Sign up today



and have one of our Certified Passenger Safety Seat Technicians work with you to correctly be able to install the appropriate seat for your child.

**TO MAKE AN  
APPOINTMENT CALL:**

3845 E Golder Ranch Dr.  
520-825-5920



**SAFE  
KIDS  
WORLDWIDE**



Chief Karrer teaching in the Fire Officer Development Course

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## Health and Safety/Crew Scheduler

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### Health and Safety

- Working with the safety committee on various items.
- Attended an NFPA 1851 class at Arizona PPE in Phoenix
- Developing a reducing carcinogen exposure SOP
- Ordering and delivering new weight equipment to stations
- Beginning an 8 week mindfulness training program with Deputy Chief Robb and Captain Ryan
- Entering PPE inspections in OP IQ

### Crew Scheduler

- Remedial training with various Captains around the district on Crew-Scheduler Functions
- Assisted Health and Safety
- Putting together a “how to” presentation on a wash down procedure crews will use before entering rehab after being in an IDLH environment

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## Wildland

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- The wildland team conducted wildland team interviews and is adding twelve new members to the team.
- November 1st and 2nd the team will conducted training and had a team meeting.
- Chief Lunde will be in Israel from November 6th to November 18th to teach wildland tactics along with members of Tucson Fire Department and Northwest Fire District

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## Honor Guard/Pipes and Drums

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### Expenses

- Honor Guard expenditures
  - No expenditures in the month of October
- Pipes and Drums expenditures
  - New drum harnesses, repair kits, bagpipe reads and a new bagpipe chanter

### Events

- St. David LODD Funeral
  - Pipes and Drums: 1 member attended- Adam Lundberg

- Honor Guard : 1 on-duty Honor Guard member attended-Johnny Miller, 1 off-duty Honor Guard member attended- Tom Helmandollar
- No monthly meeting held in October

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## Special Operations

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Hazmat refresher and DO/AO class

### Drills/Training/Miscellaneous

- Hazmat FRO refresher class is currently taking place at training.
  - This is an annual requirement for all suppression employees and is being taught by members from our special ops team.
- A new Haztech class is scheduled to start on January 7, 2019.
  - We are in the selection process and will be sending 6 GRFD members through the course.
- Special ops is working with the Wildland team to put together the district's first ever Rapid Extraction Module Support (REMS) team.



- The goal is to get all the equipment and personnel ready to deploy by the start of next year's wildland season.
- The REMS team will consist of two special ops personnel and two wildland personnel from GRFD, and their duties are to provide medical aid and rescue for those working on the wildland assignment. This is an exciting first step in providing more services outside of our fire district and exposing our personnel to more education.



Hazmat refresher 2018

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## Human Resources

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### Recruitment/Onboarding

- IT Specialist (Internal/External) Recruitment process reopened with application first screening date 11/6.
- Captain's Testing Process (Internal) application deadline 11/16/18.
- Wildland Team (Internal) – Application and selection process held and team member selections made.

### Records Management

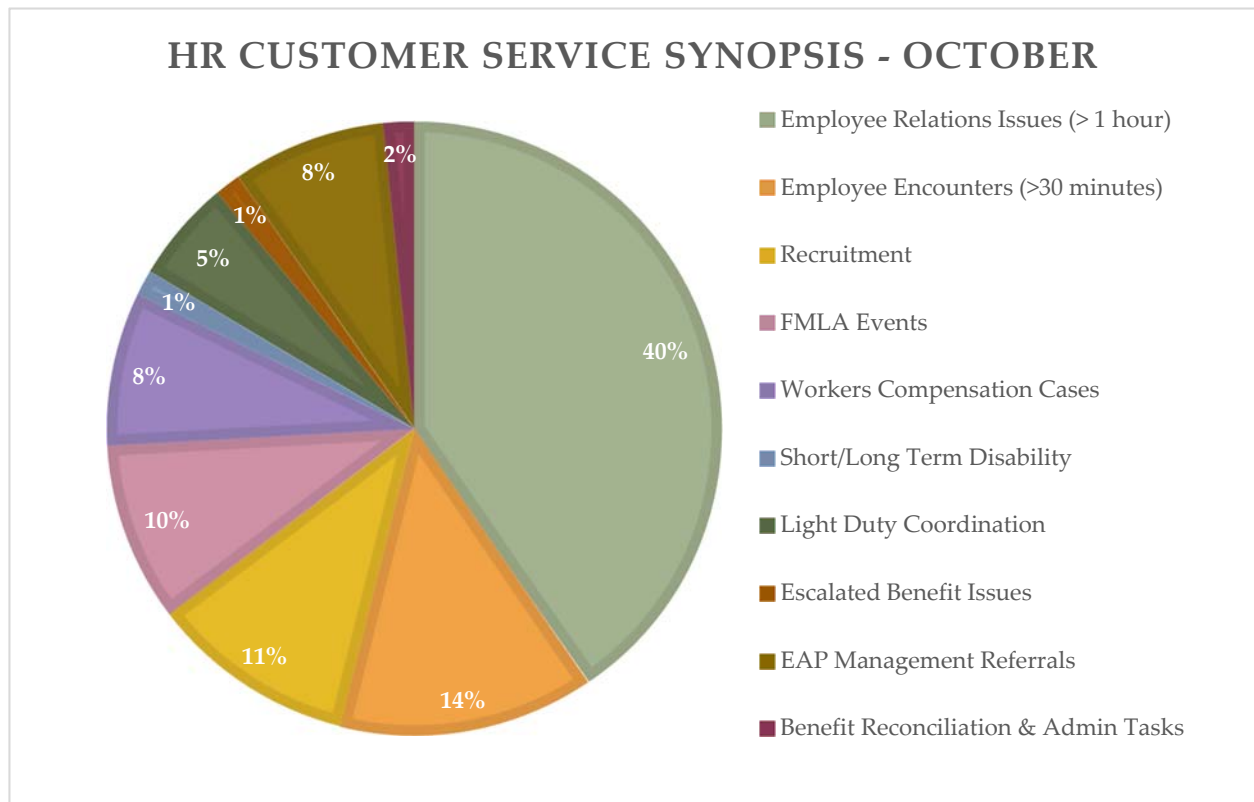
- The HR team is continuing to work with ADP on the development and roll out of the new ADP Performance Management/Evaluation Module we anticipate completion by the end of the year with launch effective January 1.
- Our current ID card system needs to be replaced, we have been limping it along for the past several months. We are working with IT Staff to identify a fiscally responsible solution that will meet the needs of the district.

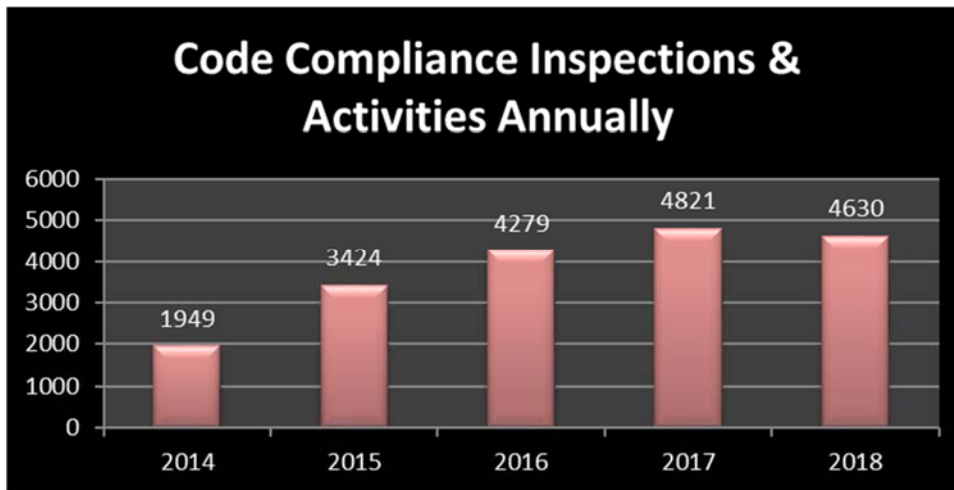
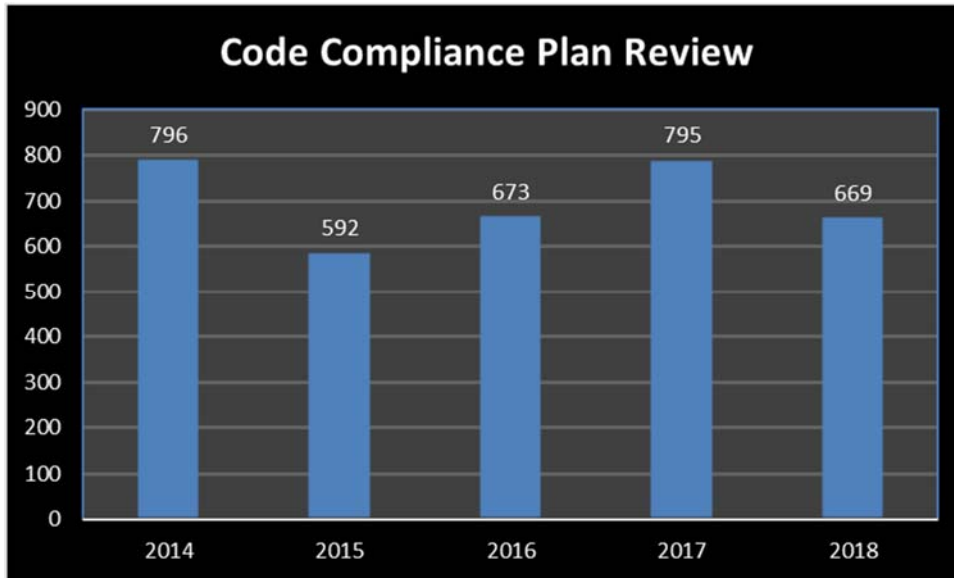
HR staff is working with AZ DMV regarding MVR Batch Processing to expedite required record reviews.

## Employee Recognition

We would like to recognize the following individuals who are celebrating a GRFD employment anniversary this month. We appreciate their work and dedication to the District for the benefit of the public that we serve.

GRFD Employee Years of Service Recognition - November			
Last Name	First Name	Date of Hire	Years Of Service
Muirhead	James	11/05/1992	26
Smith	Andrew H.	11/11/1993	25
Painter	Brooke	11/26/2001	17
Dicochea	Edward	11/18/2002	16
Lovemore	Sharron	11/12/2007	11
Ballmann	Andrew	11/19/2008	10
Bell	James	11/19/2008	10
Boone	Nickolas	11/19/2008	10
Bravo	Juan	11/19/2008	10
Childress	Christopher	11/19/2008	10
Morales	Peter	11/19/2008	10
Cesarek	Grant	11/30/2015	3





Inspections & Activities include public education/outreach, weed abatement/debris burning, certificate of occupancy, code complaint inspection, code consultations, compliance letter, development review committee, fire alarm system inspection, fire flow/hydrant inspection, fire investigation, food truck inspection, gate inspection, general construction inspection, home safety assessment, investigative inspection, kitchen hood suppression system inspection, pre-application, preconstruction meeting, prevention inspection, records request, reinspection, special use permit inspection, suppression system inspection (commercial & residential), tent inspection, and underground fire supply line.

Station	Commercial Projects	Residential Parcels
370	2	150
372	0	55
373	3	220
374	6	114
375	6	1,226
376	0	1,072
377	14	442
378	2	630
379	4	719
380	2	106
Total	39	4,734

COMMERCIAL PROJECT STATUS	
<b>C of O</b>	<b>2</b>
<b>INTERMEDIATE</b>	<b>12</b>
<b>PLANS</b>	<b>13</b>
<b>PROPOSED</b>	<b>10</b>
<b>UNDERGROUND</b>	<b>3</b>
<b>TEMP C of O</b>	<b>0</b>
<b>Grand Total</b>	<b>40</b>

Residential Project	Description	Station Area	Status	Parcels Units	Projected Completion Date
Arcadia	Alder Canyon	370	PLANS	150	TBD
Sun Dance	E. Peregrine Pl	372	PLANS	55	TBD
Eagle Cliff	Eagle Cliff	373	PLANS	150	TBD
SBR HOA#2	Sandlewood	373	PLANS	70	TBD
Maracay @ Vistoso	RV 7 Pebble Creek	374	PLANS	39	TBD
Rancho Vis 10J	Highlands Dr.	374	PLANS	39	TBD
Rancho Vis 12/Stone Canyon 8	Tortolita Mountain Cir	374	PLANS	36	TBD
KB Homes	Lambert & Shore Cliff Drive	375	PLANS	39	TBD
La Canada Ridge	La Canada Dr.	375	PLANS	33	TBD
Miller Ranch	Moore & La Canada	375	PLANS	29	TBD
Rancho Vis 10T	Moore Rd	375	PLANS	19	TBD
Rancho Vis 5H-I	Moore Rd Ext	375	PLANS	250	TBD
Rancho Vis 5W	Moore Rd Ext	375	PLANS	120	TBD
Rancho Vis 5X	Moore Rd Ext	375	PLANS	45	TBD
Rancho Vis 6B	Moore Rd Ext	375	PLANS	37	TBD
Rancho Vis 6C	Moore Rd Ext	375	PLANS	45	TBD
Rancho Vis GVK	Moore Rd Ext	375	PLANS	150	TBD
Saguaro Ridge	Cougar Canyon	375	PLANS	30	TBD
Sanctuary	Naranja	375	INTERMED	44	TBD
Silverhawke	Naranja & First	375	INTERMED	140	TBD
Viewpoint II	Moore Rd Ext	375	PLANS	45	TBD
Villages @ Silverhawke	First Ave	375	INTERMED	200	TBD
Rivers Edge	Shore Cliff & Lambert	376	PLANS	21	TBD
Capella	La Cholla	376	INTERMED	500	On Going
Estates Capella	Naranja	376	PLANS	120	On Going
Lambert	La Cholla	376	PLANS	100	TBD
Maracay @ Pusch View	500 Pusch View lane	376	PLANS	35	TBD
Saguaro	Naranja	376	PLANS	225	TBD
Saguaro Ridge Estates	Como	376	PLANS	27	TBD
Saguaro Viejos	NWC Naranja & La Cholla	376	PLANS	44	TBD
Encantada @ Pusch Ridge	El Conquistador Way	377	PLANS	304	TBD

Hardy 30	Linda Vista	377	PLANS	18	TBD
Uplands @ Lambert Lane	Oracle Rd	377	PLANS	65	TBD
Villa Milagro	10125 N Oracle Rd	377	PLANS	55	TBD
Samaniego Vista	SBR Dr.	378	PLANS	27	TBD
SB Ranch 14B	SBR Dr.	378	PLANS	186	TBD
SB Ranch 16A	SBR Dr.	378	PLANS	25	TBD
SB Ranch 16B	SBR Dr.	378	PLANS	61	TBD
SB Ranch 16C	SBR Dr.	378	PLANS	70	TBD
SB Ranch 17 Section S 008-18	Robson Circle	378	PLANS	127	TBD
SB Ranch 17	SBR Dr.	378	PLANS	67	TBD
SB Ranch 44	Willow Canyon Dr.	378	PLANS	67	TBD
Desert Oasis	Thornydale & Twin Peaks	379	PLANS	74	TBD
Estates @ Camino de Manana	Camino de Manana	379	PLANS	5	TBD
Hardy Preserve	Hardy Rd	379	PLANS	55	TBD
Linda Vista 18	Hardy Rd	379	PLANS	36	TBD
Mountain Vista Ridge	Linda & Shannon	379	PLANS	201	TBD
Shannon 80	Hardy Rd	379	PLANS	84	TBD
Sonoran Desert	Twin Peaks & McCarty	379	PLANS	74	TBD
Sunset Mesa II	Spotted Toad Court	379	PLANS	25	TBD
Thornydale Res	Shannon Rd	379	PLANS	91	TBD
Twin Peaks Desert Oasis	Twin Peaks	379	PLANS	74	TBD
Overton Reserve	Overton & La Canada	380	PLANS	106	TBD



Commercial Project	Description	Station Area	Status	Projected Date of Completion
Circle K	15935 Oracle Road 5,000sf, 5 fuel islands	370	PLANS	TBD
Catalina Market	16150 Oracle Rd	370	INTERMEDIATE	Nov-18
Fry's Supermarket SB Marketplace	39047 Oracle Road	373	UNDERGROUND	PENDING
Miraval	5000 Via Estancia	373	INTERMEDIATE	Dec-18
Sierra Tucson Expansion	39580 Lago Del ore Prky	373	INTERMEDIATE	Jan-18
All Seasons	185,000sf assisted care facility located at 1734 Innovation Park	374	INTERMEDIATE	ON GOING
Ventana Medical Parking Garage 1	1910 Innovation Park Drive	374	PROPOSED	TBD
Ventana Medical Ammonia Plant	1910 Innovation Park Drive	374	PROPOSED	TBD
Ventana Building	1910 Innovation Park Bldg. 4	374	UNDERGROUND	PENDING
Worldmark Photovoltaic	13355 Hidden Springs DR	374	PLANS	ON GOING
Ventana Medical Parking Garage 2	1910 Innovation Park Drive	374	PROPOSED	TBD
Apartment Complex	Innovation Park Drive	375	PROPOSED	TBD
Leman Academy Phase II	12255 La Canada	375	PROPOSED	TBD
Plaza @ Vistoso	12200 Rancho Vistoso, 80,000sf Retail	375	PROPOSED	TBD
Splendido Casitas	13500 Ranch Vistoso	375	PLANS	Dec-19
Splendido Expansion	13500 Rancho Vistoso	375	INTERMEDIATE	Dec-18
Vistoso Town Center	Rancho Vistoso & Moore Roads Retail	375	PROPOSED	TBD
Apartment Complex	Linda Vista & Oracle	377	PROPOSED	TBD
Apartment Complex	El Conquistador & Oracle	377	PROPOSED	TBD
Church of the Nazarene	500 Calle Concordia	377	INTERMEDIATE	Dec-18
El Corredor	9750 Oracle RD Proposed 8,000ft Retail	377	PLANS	Feb-19
El Conquistador PAD	9950 Oracle Rd 55,000sf	377	PROPOSED	TBD
Gymnastics Center	11085 Oracle Rd	377	INTERMEDIATE	Oct-18
Ironwood Dermatology	10211 Oracle Rd	377	PLANS	TBD
Main street Transitional	Oracle Road	377	INTERMEDIATE	TBD
Nakoma Sky	10930 First Avenue, senior living facility	377	UNDERGROUND	TBD
OV Storage Facility	109,000sf 4story @ 11061 N Oracle Road	377	INTERMEDIATE	Jan-19

PERCA Snack Shack	9500 Oracle Road	377	PLANS	TBD
Oro Valley Senior Care	9005 Oracle 2 Story Senior Care	377	INTERMEDIATE	Nov-18
Sigma Technology Remodel	10960 Stallard	377	PLANS	TBD
Tohono Chul	7366 Paseo Del Norte	377	PLANS	TBD
SBR Clubhouse	31143 S Amenity Drive, 40,000sf w/ brewery	378	C of O	Aug-18
SBR Turn Snack Shack	Amenity Drive	378	PLANS	TBD
Tucson Cosmetics	135230 Ina Rd	379	PLANS	TBD
Goodwill Donation Center	8770 Thornydale Rd #120	379	C of O	COMPLETED
Proactive Physical Therapy	8770 Thornydale Rd #100	379	PLANS	TBD
Copper Health	Cortaro Farms	379	PLANS	TBD
Carondelet Medical	551 Magee Rd	380	INTERMEDIATE	Sept-18
Oro Valley Police Station	500 Magee Rd	380	INTERMEDIATE	Jul-19
Commercial Office Space	7960 Oracle Rd	380	PLANS	TBD

#### Education/Community Outreach Activities

- Inspector White and DFM Akins provided instruction on building construction and pre-incident surveys to the Captains Class which included site visits at the All Seasons Project and a custom home in Catalina.



#### Inspectors Staggs and Grotkier

- Innovation Academy on October 2.
- Fire Safety to 62-second graders and two adults.
- Gave a 20 minute fire safety talk and used the Bullex extinguisher prop.

#### Inspectors Staggs and Grotkier along with EN379 crew and extras

- Ironwood Elementary on October 4.
- Mini-muster for 85 kids and 10 adults.

#### Inspectors Grotkier and White, joined by crews in each first due areas plus extras

- Mesa Verde Elementary and Innovation Academy on October 5.
- Mini-musters for 120 kids plus several adults



### Inspectors Grotkier and White

- Apartment Manager Meeting on October 12.
- Provide fire safety talk to Apartment Managers.

### Inspector Staggs joined by 373 Crew

- SaddleBrooke HOA 1 on October 13.
- Health Fair – Information on safety distributed to over 800 guests

### Inspectors Staggs and Grotkier joined by 377 C shift crew.

- Honeywell on October 24.
- Fire extinguisher training using the Bullex fire extinguisher prop and Hands only CPR for 50 employees.

### Inspector Staggs

- SaddleBrooke HOA 1 on October 25.
- Kitchen fire suppression system training for 10 employees.



Mini-muster at Ironwood Elementary



SaddleBrooke HOA 1 Health Fair- 373 crew

### Fire Investigations

- On October 29, 2018 a structure fire was reported at 12450 North La Cholla Boulevard in Pima County. The area of origin was inside the garage. Due to multiple potential heat sources the fire was classified as undetermined, however accidental in nature. There were no injuries.

- On October 30, 2018 an electrical fire was reported at 12350 North Reflection Ridge Road. This fire involved a SUPCO surge protector Model #SCM-150. This device was recalled some years ago but GRFD has responded to a number of these appliances shorting out in similar fashion from moisture. Fire was confined to the appliance and disconnect box as shown.



**Can You Spot The Violations?**



# Golder Ranch Fire District Call Load Breakdown

October 2018											
CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											
Brush / Vegetation										1	1
Building	1				2						3
Electrical / Motor											
Fires - All Other	2					3		1	1		7
Gas Leak											
Hazmat											
Trash / Rubbish	1										1
Unauthorized Burning											
Vehicle							1	2			3
<b>Total Fire</b>	<b>4</b>				<b>2</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>15</b>
Animal Problem											
Animal Rescue											
Assist -Other	5	5	51	22	19	13	15	10	14	3	157
Battery Change	4	1	30	6			3	3			47
Bee Swarm				1							1
Defective Appliance	1										1
Invalid Assist	3		24	12	3	6	20		25	12	105
Snake	38	4	43	41	64	76	47	9	51	51	424
Lockout	3										3
Fire Now Out	1			1							2
<b>Total Service Calls</b>	<b>55</b>	<b>10</b>	<b>148</b>	<b>83</b>	<b>86</b>	<b>95</b>	<b>85</b>	<b>22</b>	<b>90</b>	<b>66</b>	<b>740</b>
Alarms (Fire, Smoke, CO)	7	1	5	2	6	5	3	1	4	3	37
Cancelled / Negative	9		7	3	2	1	10	4	10	9	55
Smoke / Odor Invest.	1	2	1				2	1		2	9
<b>Total Good Intent</b>	<b>17</b>	<b>3</b>	<b>13</b>	<b>5</b>	<b>8</b>	<b>6</b>	<b>15</b>	<b>6</b>	<b>14</b>	<b>14</b>	<b>101</b>
Motor Vehicle Accident	4		1	2	2	3	7	2	5	13	39
Rescue-high, trench, water											
Interfacility Transport				4	3						
All Other EMS Incidents	66	4	89	69	71	60	90	14	94	95	652
<b>Total EMS Type</b>	<b>70</b>	<b>4</b>	<b>90</b>	<b>75</b>	<b>76</b>	<b>63</b>	<b>97</b>	<b>16</b>	<b>99</b>	<b>108</b>	<b>698</b>
<b>TOTAL ALL</b>	<b>146</b>	<b>17</b>	<b>251</b>	<b>163</b>	<b>172</b>	<b>167</b>	<b>198</b>	<b>47</b>	<b>204</b>	<b>189</b>	<b>1554</b>
Percentage of Call Load	9%	1%	16%	10%	11%	11%	13%	3%	13%	12%	100%
Average Calls Per Day	4.71	0.55	8.10	5.26	5.55	5.39	6.39	1.52	6.58	6.10	50.13
<b>Patients Transported</b>			<b>500</b>								
<b>Last 12 Month Call Load</b>			<b>16527</b>								
<b>Last October Call Load</b>			<b>1386</b>								



# ASSISTANT CHIEF'S REPORT

Logistics & Finance – Patrick Abel

*November 13, 2018*

## Assistant Chief's Activities for the Month

The focus this past month and going forward has and will continue to be on the remodel of Station 375. October 31<sup>st</sup> Jeremy Hilderbrand, Jen Akins and I spent some time at Phoenix Fire Department (PFD) with their facilities manager and department architect to discuss our project goals and objectives for the remodel. Their staff were able to give us some valuable insight and assistance. They viewed this remodel as a complex but doable project based on the needs identified. PFD oversees many remodels a years in their organization as they have 57 fire stations and multiple facilities to manage. During this visit, we were also able to establish a better relationship and network with PFD Support Services division who has offered their experience, expertise and program ideas to assist us in taking our Logistics programs and processes to a new level.

We will start focusing on other Capital items such as the Generators for station 379 and station 380, station improvements and adding a hydrant near the training tower in the months to come. These are all budgeted capital items.

Unfortunately, there was a Fire Department "Line-of Duty" death in the small town of St. David, AZ. In short, after a "black out" training exercise he was in rehab recovering from the drill and died after going into cardiac arrest. Mike Thomas and I (LAST Team Members) responded initially to assess the needs

of the family, chief and fire district and start needed

resources. As you can probably imagine they needed all the help they could get. Members of the AZ LAST Team, State Honor Guard, Pipes & Drums as well as many personnel from various departments throughout the state all contributed in Honoring the fallen firefighter, his

family and fire district. Although this assignment came with more challenges than would normally be expected the result was a very professional funeral service. As a side note, Captain Thomas was lead on this assignment and did an outstanding job and represented GRFD well.



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## Finance

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*The budget process begins with a strategic plan*

The operating budget for GRFD is in fact the largest annually updated policy of the District. The primary goal of the budget is to serve the public by clearly setting expectations and priorities with the limited resources available. When looking to develop a new budget it is helpful to consider habit #2 of Steven Covey's book "7 Habits of Highly Effective People"-begin with the end in mind.

The idea is to envision what cannot currently be seen and it is a technique often used to develop an organization's strategic plan. Strategic plans help governmental entities like GRFD to see what is coming on the horizon and are necessary to provide a long-term plan. By identifying where we want or should go, we can more easily plot a course on how to get there.

The strategic plan creates a strong link between the community's priorities, broad organization goals, value statements and finally the approved budget. The strategic plan also creates a road map on how to achieve the agreed upon goals of the stakeholders.

The budget process should be designed to organize spending plans that cost out the resources needed to support the implementation of the strategic plan.

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## Fleet

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Monthly vehicle parts Costs

- Fire – \$4,085.83
- Wild-land - \$733.77
- EMS - \$2,158.76
- Administration - \$101.09
- OVPD Hours- 35.85 hrs. \$2,525.00
- Nothing major to report this month

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## Facilities Maintenance

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- Stations 370, 372, 373, 374, 380 - All blinds replaced
- Admin - Roof repair
- Admin and Training - Carpet cleaning service
- All Stations - HVAC preventative maintenance service check
- Admin - New grill
- St. 374 - Overhead door repair
- St. 376 - New ice machine

- Nothing to report this month

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: November 13, 2018

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8A

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:  Approve               Conditional Approval     Deny

SUPPORTED BY:          Staff                       Fire Chief               Legal Review

**BACKGROUND**

Presented are the monthly financial reports and cash reconciliation.

**RECOMMENDED MOTION**

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District  
 Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL \*\*BOARD PACKET\*\*  
 From 10/1/2018 Through 10/31/2018

Account Code	Account Title	Current Period Budget	Current Period Actual	YTD Budget	YTD Actual
5000	Labor/Benefits/Employee Development	2,073,386.67	2,390,861.06	9,204,830.71	9,113,170.67
6000	Supplies/Consumables	98,530.43	100,795.88	430,721.72	321,808.22
6500	Vehicle / Equipment Expense	62,270.24	32,538.99	228,812.96	203,044.50
6750	Utilities / Communications	43,246.55	48,173.15	177,914.07	165,656.46
7000	Professional Services	92,013.85	199,724.12	373,305.40	311,310.84
7500	Dues/Subscriptions/Maint. Fees	14,772.49	41,695.00	99,704.96	75,911.38
7750	Insurance	8,745.19	0.00	34,980.76	29,594.40
8000	Repairs / Maintenance	29,556.55	13,621.48	118,226.20	84,713.80
9000	Debt Service	9,795.17	10,403.05	228,527.31	225,534.79
9500	Capital Outlay	114,568.58	4,564.35	458,274.32	277,200.11
9900	Interest Expense	134.39	215.94	73,374.45	75,142.87
Report Difference		(2,547,020.11)	(2,842,593.02)	(11,428,672.86)	(10,883,088.04)



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: November 13, 2018

SUBJECT: Future Agenda Items

ITEM #: 9

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve             Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

This agenda item allows an individual Governing Board Member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: November 13, 2018

SUBJECT: Second Call to the Public

ITEM #: 10

REQUIRED ACTION:       Discussion Only     Formal Motion       Resolution

RECOMMENDED ACTION:     Approve             Conditional Approval     Deny

SUPPORTED BY:             Staff                     Fire Chief                 Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Those wishing to address the Golder Ranch Fire District Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. The Fire Board may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public which are not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.